MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 28, 1982

3:30 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS

   1.1 CALL TO ORDER

   The regular meeting of the Board of Trustees of the Santa Barbara
   Community College District was called to order by President Eli Luria
   on Tuesday, January 28, 1982, at 4:05 p.m. in Room A-211, Administration
   Building, Santa Barbara, California.

   A scheduled CLOSED SESSION was cancelled. See details under
   Item 1.4.

   1.2 ROLL CALL

   Members present:

   Mr. Eli Luria, President
   Mr. Benjamin P.J. Wells, Vice-President
   Mrs. Kathryn O. Alexander
   Dr. Joe W. Dobbs
   Mr. Sidney R. Frank
   Mrs. Joyce H. Powell
   Mr. Gary R. Ricks
   Mr. Guy Parvex, Student Member

   Members absent:

   None

   Others present for all or a portion of the meeting:

   Dr. Peter R. MacDougall, Superintendent/President and Secretary/
   Clerk to the Board of Trustees

   Dr. Abelino M. Bailon, Assistant Dean, Continuing Education
   Division

   Mr. M. L. Huglin, Administrative Dean, Instruction
   Mrs. Lynda Rodrigues, Administrative Dean, Student Services

   Mrs. Barbara Lindemann, President, Academic Senate
   Mr. Robert Malone, President, Associated Students
   Mr. Jim Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:  
1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Charlotte Ley, Bookstore Manager  
Mr. Burton P. Miller, Administrative Assistant to the  
Superintendent/President  
Ms. Amy Nathanson, Int. Typ. Clk. Appointee, Continuing  
Education Division  
Mr. David Pickering, Controller, Business Services  
Mr. Charles Restivo, Director, Facilities & Operations  
Mr. John Romo, Assistant Dean, Instructional Operations  
Dr. Richard Sanchez, Assistant Dean, Educational Planning &  
Development  
Mr. John Tobin, Personnel Specialist, Personnel Dept.  
Ms. Elodie Weeks, Lab. Tchg. Asst. Appointee, Hotel &  
Restaurant Management Dept.  
Ms. Marian Winters, Int. Acct. Clk. Appointee, Bookstore  
Mrs. Elsie Brandt, Secretary to Superintendent/President-  
Board of Trustees

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION - Personnel matters

Mr. Luria stated that the scheduled CLOSED SESSION had been cancelled.  
All board members had been notified by telephone calls.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 14, 1982

Upon motion by Mrs. Alexander, seconded by Mrs. Powell, the minutes  
of the regular meeting of January 14, 1982 were approved by the Board  
of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE

No report given.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on activities scheduled by the  
college and its Continuing Education Division for the period  
January 29 through February 11, 1982. In particular, he noted  
special events coming for celebration of the Bicentennial.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

ADDED:

Dr. MacDougall reported on:

(1) alerted community and the board on fiscal situation - obvious for the Spring Term in Continuing Education an expansion in the number of courses that will carry fees may develop; perhaps in February a specific proposal may be presented for consideration.

(2) again on finances - recent articles in newspapers spelling out fiscal situation of the State; on Wednesday statements by Assembly democrats for additional cuts in budget - perhaps $22 million cut for community colleges resulting in a possible 2% across-the-board cut for this fiscal year.

(3) today's news related that Governor Brown may ask for emergency powers to cut the budget; in October of 1981, the governor received authority from the legislature to reduce the State budget resulting in a 2% cut for state universities and colleges. Since the fiscal situation has not improved, the governor wishes to make more cuts which is consistent with statements of the assembly. Seriousness of the situation is evidenced by the statement of the State Controller, Mr. Cory, who indicated there is a possibility in June of issuing certificates of payment, or I.O.U's as the State does not have the ability to fund about $150 million. Those two aspects may have consequences for this district before the fiscal year closes.

Dr. Dobbs added the CCCT Board of Directors will meet this week-end with the Department of Finance sitting in to ask how President Reagan's recent message relates to community colleges.

Dr. MacDougall stated that there are projections of 45% and 30% decreases in financial aid which will affect a large number of students - a real concern.

(4) on a positive note - registration has been completed - enrollment is high in numbers - WSCH is still unknown - enrollment consistent with last Spring.

(5) Dr. Dobbs, Mr. Luria, and Mr. Wells will join Dr. MacDougall at the CCCT Legislative Workshop in Sacramento, February 6 - 8.

(6) on February 19, a luncheon/meeting is being arranged for Dr. MacDougall to meet with local high school principals and their superintendents for purposes of:
   (a) they are aware of programs on campus
   (b) explore possibility of other programs on a cooperative basis, and
   (c) express appreciation for their support.

Board members were welcome to attend.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED: Mrs. Alexander expressed great appreciation for the bibliography prepared by the Library staff relating to the Bicentennial. She called it a very scholarly document.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion of Mr. Wells, seconded by Dr. Dobbs, it was passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF TEMPORARY CONTRACTUAL APPOINTMENTS, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY INSTRUCTORS, SPRING 1982 SEMESTER, Attachment 2.1-a(3)

(4) APPROVAL OF MILITARY LEAVE OF ABSENCE WITH PAY: RICHARD M. SANCHEZ, ASST.DEAN, EDUCATIONAL PLANNING & DEVELOPMENT, FEBRUARY 1 - 5, 1982, Attachment 2.1-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(5)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: ROBERT KIRBY, INSTRUCTOR MARINE TECHNOLOGY (REPLACING D. SMITH), EFF:2/1/82, Attachment 2.1-b(1)

Upon motion of Mrs. Alexander, seconded by Mr. Frank, it was passed by the board to approve of the appointment of Robert Kirby, Instructor, Marine Diving Technology, effective February 1, 1982.

Due to a conference, Mr. Christensen was not present. He sent word he would introduce Mr. Kirby, with comments on his vast experience, at the next board meeting.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion of Mr. Frank, seconded by Mrs. Powell, it was passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF HEALTH LEAVE OF ABSENCE: GILBERT LOUSTALOT, CUSTODIAN, FACIL.& OPER.DEPT., 12/22/81-3/22/82, Attachment 2.2-a(2)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine

(1) RECOMMENDED APPROVAL OF APPOINTMENTS, Attachment 2.2-b(1)

Upon motion of Mr. Wells, seconded by Dr. Dobbs, it was passed by the board to approve of the appointments of:

JANIS A. SHAW INT.ACCT.CLK. EFF: 2/1/82 Accounting
MARIAN WINTERS INT.ACCT.CLK. EFF: 2/1/82 Bookstore
ELODIE WEEKS LAB.TCHG.ASST. EFF: 2/1/82

Mr. Oroz introduced all four new employees to the Board. Mr. Luria welcomed all to the staff and wished them well.

2.3 GENERAL PERSONNEL

a) ROUTINE, b) NON-Routine

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Guy Parvex indicated that Robert Malone, ASB President, would report briefly on two items.

Mr. Malone spoke on:

1) an accomplished goal - a new Selectric Typewriter for student use in the Library (the old manual machines did not produce a professional-looking paper); was purchased with profits from Xerox machine placed in Library by Student Senate; with a current large surplus of funds it is possible another typewriter may be added.

2) brochure, "Your SBCC Pass to..." produced by Rob Reilly at minimal cost, was mailed to 10,000 students prior to registration resulting in early sale of 311 student body cards - activity card is being talked about. An effort being made to become involved in decisions on how co-curricular funds are spent - vast portion is paid for by students, spent by administrative decisions for students, yet students have no direct input. The big push on sale of activity cards is to help in the process of adding to that budget with the hope students will be included in the decision-making process.
3. STUDENT SERVICES - continued:

3.1 REPORT BY ASSOCIATED STUDENTS - continued:

Mr. Malone then stated he had some comments to make on another subject which related to the reorganization plan for Student Services. He objected to "another administrator placed between the students and top administration and the restrictions of only in-house candidates. There will be another level of bureaucracy, another one for Financial Aids and EOPS to meet on co-curricular and funds for ASB; object on grounds of continuity and status quo; object on complaints regarding the Department of Financial Aid, specifically there are some inefficiencies that could be corrected and are not being addressed; preferential treatment for non-anglos; feeling that current plan requiring only in-house applicants may aggravate this problem by not allowing other points of view to be able to present problems." He continued, "we are anxious this year for a change in that department - this will be a step backward. Things should work towards more progressive administration on campus; feel proposal will provide another road block to achieve those goals."

Mr. Luria thanked him for his report and stated no comments were appropriate until the agenda item is reached.

3.2 APPROVAL OF CANDIDATES FOR DEGREES, Attachment 3.2

Upon motion by Dr. Dobbs, seconded by Mr. Frank, it was unanimously passed by the Board of Trustees to confer upon each of the 135 candidates the Associate in Arts Degree (pages 1-3 of Attachment 3.2), and the 35 candidates for the Associate in Science Degree (page 4, Attachment 3.2), subject to completion of the State and local requirements for the Degree.

3.3 APPROVAL OF STUDENT SERVICES REORGANIZATION, Enclosure #1

Mrs. Rodrigues, referring to the proposed plan, stated that due to vacancies this plan will be more effective; coordinates all student services in relationship with the Instruction Office. It contains three administrative positions and two classified positions. To advertise on campus is a savings; additional funds would result with outside hiring. If there are four or more candidates, a selection committee will be activated. The plan has been evaluated with many organizations on campus each week for many months resulting in wide discussion by all.

Mrs. Alexander, as chairperson of the Educational Policies Subcommittee, stated that the plan had been reviewed on two occasions. Membership on the committee changed in January, therefore, almost two committees considered this plan. One thing all were interested in was the possibility that all segments of the college had been consulted. Committee members were satisfied on that point - it was made clear that this plan is a compromise -"it is not everybody's dream" - and will result in savings and streamline procedures. She felt the committee is ready to recommend the plan with the understanding that some people would like to see some parts changed.
3. STUDENT SERVICES - continued:

3.3 continued:

Dr. Dobbs expressed surprise at the students' attitude (Malone's comments) since they were consulted - "now they pull this rug out - not appropriate."

Mr. Malone responded that "things that were said needed to be said - have been in classes, we were not involved in decision-making process."

Mrs. Alexander felt that one of the things she gathered was students wanted to be involved. With the amount of time the Student Body President puts into his office, it was strange this was the feeling. The board feels it wants to accept this plan, and we must proceed - it is not a road block. The board does want to see students involved, and, if in a year or two, they felt it has not worked out, they can again approach the board.

Mr. Malone noted that students now have access to Superintendent and board and feel strongly about only having in-house applicants. "This area has not had any new blood for a long time," he stated, "and this department has been less than aggressive. If same administrators move into the positions, there will be no new perspectives. I was hoping when the Deans resigned, there would be new thoughts."

Dr. Dobbs hoped that a new perspective would come from the students. "Many hours have been spent on this and this was not the appropriate place to go over it again," he stated, "and staff you work with are very cooperative."

Mr. Malone responded that "students have new ideas - find it difficult to work within the committee structure."

Mrs. Alexander reiterated that "his points had been discussed. Those involved have been in insecure positions. Feel confident college has ways of confronting people with new ideas. Think part of the proof will be in the pudding if you want student involvement." "There is an atmosphere where new ideas can be brought in," she continued, "confident all would go along with that and have to wait and see."

Mrs. Powell stated she appreciated the fact Mr. Malone brought this up. Though she was not on the subcommittee, everybody was involved in this. "Think students are in a glorious position," she continued, "and people will be working in a new period and students can go in with new ideas."

Mr. Parvex interjected that students were involved after plan was done - "in future can students come in at the beginning?"

Mr. Luria called an end to discussion.

It was moved by Mrs. Alexander, seconded by Mr. Wells and passed by the board to approve of the Student Services Reorganization as follows, and as contained in Enclosure #1:
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3. STUDENT SERVICES - continued:  
3.3 continued:  

1) the Student Services Reorganization Plan be approved as described in Enclosure #1,  
2) the Certificated Administrative Selection Procedures and Affirmative Action Plan be modified for this reorganization only, as described in the plan,  
3) the three (3) certificated administrative position descriptions be approved,  
4) the two (2) classified job classifications be approved, and,  
5) that implementation be effective immediately.  

4. CURRICULUM AND INSTRUCTION  
4.1 APPROVAL OF NEW EDUCATIONAL T.V. COURSES  

Upon motion by Mr. Frank, seconded by Mrs. Alexander, it was passed by the board to approve of the following educational T.V. courses beginning with the Spring semester:  

1) AMERICA: THE SECOND CENTURY  
2) FOCUS ON SOCIETY  
3) DESIGNING HOME INTERIORS  

4.2 REPORT ON SANTA BARBARA CITY COLLEGE'S EDUCATIONAL T.V. PROGRAM, Attachment 4.2  

Mr. John Romo spoke briefly to the summary contained in Attachment 4.2. Courses are locked into time slots on Los Angeles channels; not always the best hours. A few have been copied for use in the Learning Resource Center, beginning to be used as supplement to regular courses. Last year there was a drop in classes in the Fall and this year increase due to Interior Design class.  

For future plans, there is interest by faculty on using television. A number of courses are being reviewed for offering at prime time. Because of fiscal problems, have not been able to keep up quality of equipment in the T.V. studio. There are discussions being held locally to working together to offer capability on campus, even sharing some of the cost.  

With all T.V. courses, final exams are taken on campus; students have reading material; there are review sessions on campus before final exam; courses earn 2 - 3 units.  

Mr. Romo, in response to questions, stated that original equipment for the T.V. studio has become old and too costly to repair.  

Mrs. Powell questioned if equipment bought new for studio was used for what it was purchased for.
4. CURRICULUM AND INSTRUCTION - continued:

4.2 continued:

Mr. Huglin replied that the program was never really launched as staff was not available.

Dr. MacDougall interjected that today a greater emphasis is being placed on T.V. Some possibilities for assistance with equipment have been explored - turned out not to be feasible. John Romo will be exploring a consortium with educational institutions in the area without a heavy fiscal drain on the district. To date, the T.V. studio has not been used for what it was intended. Knowing of limitations on funds, staff still wants to be in the forefront of this media.

Mrs. Alexander indicated the Educational Policies Committee spent some time on this subject in the past. She did remember Jim Williams was exactly right in that when the studio was built, the board was asked what was to be the function. The responsibility rests with the board but can't spend more time on it at this time. The programs coming through now are top-notch.

Mrs. Powell added that this issue should also be discussed by Facilities Subcommittee.

4.3 APPROVAL OF UPDATED EDUCATIONAL MASTER PLAN, Enclosure #2

Dr. MacDougall indicated that the plan as submitted is a moderate plan with fiscal limitations as they are.

It was moved by Dr. Dobbs, seconded by Mr. Ricks, and passed by the board to approve of the Educational Master Plan, as contained in Enclosure #2.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mr. Ricks, seconded by Mrs. Powell, and passed by the board to approve of the following routine Business Services items, as described in the attachments.

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-1375 THROUGH AND INCLUDING P12-1497 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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<td>2,300.00*</td>
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<td>1961 Mercedes Benz 4-Door Model 220 to be sold for benefit of Auto Shop</td>
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* Value estimated by donor

d. APPROVAL OF AMENDMENT TO 1981-82 INSTITUTIONAL MEMBERSHIP LIST: ADD SANTA BARBARA CHAMBER OF COMMERCE, Attachment 5.1-d

e. APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS, Attachment 5.1-e

f. APPROVAL OF DISPOSAL OF DATA PROCESSING EQUIPMENT, Attachment 5.1-f

g. PRESENTATION OF DISTRICT FINANCIAL REPORTS, Enclosure #3

5.2 NON-ROUTINE

a. APPROVAL OF SABBATICAL LEAVE APPLICATIONS/FUNDING FOR 1982-83 ACADEMIC YEAR, Enclosure #4

Dr. MacDougall requested approval of the leave requests but not funding. It was deemed necessary to return to faculty for review of costs as it related to the current fiscal situation.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the sabbatical leave applications, subject to funding which will require further discussion of the Superintendent/President with the Academic Senate.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. APPROVAL OF CAMPUS CENTER SNACK BAR REMODELING AND APPOINTMENT
   OF ARENDT/MOSHER/GRANT/PEDERSEN/PHILLIPS AS PROJECT ARCHITECTS

   Dr. MacDougall indicated that cafeteria funds will be used for
   this project. This was reviewed by the board Facilities Subcommittee.

   Mr. Ricks, committee chairperson, expressed belief that the
   committee had approved getting an architect to help understand the
   concept of this project.

   Mrs. Powell agreed with that - was on use of space - whether
   to turn over the Campus Center to that kind of activity.

   Mr. Ricks added that "we needed the architect."

   Mr. Luria concluded that it was a good idea to specify what
   the architect will do,

   The item was then withdrawn with no action.

c. APPROVAL OF JOINT POWERS AGREEMENT - LOW REVENUE BASE DISTRICTS,
   Enclosure #5

   Mr. Ricks stated that this item required approval as the issue
   was "necessary for our interest."

   It was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed
   by the board to approve of the Joint Powers Agreement, as contained
   in Enclosure #5, and to authorize payment of $1,500 for 1981-82.

d. APPROVAL OF SUBMISSION OF TWO PRELIMINARY PLAN PACKAGES, Enclosure #6

   Dr. MacDougall indicated that the Facilities Subcommittee had
   reviewed this item. Submittal does not commit the board on matching
   funds as the papers are a State requirement for evaluation of the
   projects.

   It was moved by Mr. Ricks, seconded by Mrs. Powell and passed
   by the board to approve of the submittal to the Chancellor's Office
   of the Preliminary Plan Packages for the projects: Removal of
   Handicapped Barriers, and Erosion and Flood Control.

e. APPROVAL OF SUBMISSION OF FACILITIES FIVE-YEAR PLAN TO CHANCELLOR'S
   OFFICE, Enclosure #7

   Dr. MacDougall indicated this had been reviewed with the Facili-
   ties Subcommittee - "it is a real plan of hope."

   It was moved by Mr. Wells, seconded by Mr. Frank, and passed
   by the board to approve of the submittal of the Facilities 5-Year
   Plan, as contained in Enclosure #7, to the Chancellor's Office.
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

   f. APPROVAL OF THE DISTRICT'S FIVE-YEAR DEFERRED MAINTENANCE
      PLAN, Enclosure #8

      Dr. MacDougall indicated this had been presented to and re-
      viewed by the Facilities Subcommittee.

      It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed
      by the board to approve of the district's Five-Year Deferred
      Maintenance Plan, as contained in Enclosure #8.

6. GENERAL INFORMATION

   None

7. ADJOURNMENT

   Upon motion of Mr. Frank, seconded by Mr. Wells, the Board of Trustees
   adjourned their regular meeting at 5:29 p.m.


ATTEST:

MR. ELI LURIA
President, Board of Trustees
Santa Barbara Community College District

DR. PETER R. MacDOUGALL
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on February 11, 1982.