MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 14, 1982

3:30 p.m. - CLOSED SESSION
Room A-151

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Eli Luria at 4:05 p.m. in Room A-211, Administration Building, Santa Barbara, California.

A scheduled CLOSED SESSION was held prior to the regular meeting. See details under Item 1.4.

1.2 ROLL CALL

Members present:

Mr. Eli Luria, President
Mr. Benjamin P.J. Wells, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 4:08 p.m.)
Mrs. Joyce H. Powell
Mr. Gary R. Ricks
Mr. Guy Parvex, Student Member

Members absent:

None.

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Barbara Lindemann, President, Academic Senate
Ms. Melissa Levine, THE CHANNELS Reporter
Ms. Pam Harper, Reporter, Santa Barbara News Press
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Lucille Campbell, Guest
Ms. Shirley Conklin, Assistant Dean, Health Technologies
Dr. Bob Gray, Professor, Geology
Mr. Bill Harz, Laboratory Technician Supervisor, Geology
Mr. Pete Hodges, Santa Barbara City College Bikeway
Mr. Richard La Paglia, Advisor, Student Activities
Mr. Burton Miller, Administrative Assistant to the Superintendent/President
Mr. Dan Oroz, Director, Personnel/Affirmative Action Officer
Mr. John Tobin, Personnel Specialist
Ms. Linda Wilke, Int. Typ. Clk. Appointee, Security
Mrs. Elsie Brandt, Secretary

1.3 WELCOME

Mr. Luria welcomed all present. As this was his first meeting, he expressed feeling privileged to have been elected president. He considered this board very special as it had very devoted members. He complimented his predecessor, Mrs. Powell, under whose leadership the board had operated very smoothly. He hoped to do his best in his term and wished everyone a Happy New Year!

1.4 CLOSED SESSION - Personnel matters

Upon motion by Mrs. Alexander, seconded by Mrs. Powell, Mr Luria had declared the start of the CLOSED SESSION at 3:34 p.m. Present were Mr. Luria, Mr. Wells, Mrs. Alexander, Mrs. Powell, and Mr. Ricks. Dr. Dobbs arrived at 3:36 p.m. and joined the session. Also attending were Dr. Peter MacDougall and Mr. Dan Oroz.

At 4:03 p.m., upon motion by Mrs. Powell, seconded by Mrs. Alexander, the CLOSED SESSION ended and all proceeded to Room A-211 for the regular meeting.

Mr. Luria stated a discussion was held on personnel matters.

1.5 MINUTES OF ANNUAL ORGANIZATIONAL AND REGULAR MEETING OF DECEMBER 10, 1981

Upon motion by Mr. Wells, seconded by Mrs. Alexander, the minutes of the annual organizational and regular meeting of December 10, 1981 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Barbara Lindemann reported briefly on:

(1) Instructional Organization Plan - now before Represen-
tative Council; anticipate several weeks of discussion;
agreement on major concepts; some modifications will be
made.

It will go to campus at large for responses by February
and perhaps to the President's cabinet by March. It
could be effective next school year.

(2) In-Service Day - February 16 - details are being worked
out in a thorough fashion; keynote speaker will be Pre-
sident Constance Carroll from Indian College; small
group sessions and panel discussion groups will again
be scheduled.

(3) Bicentennial Program - Santa Barbara City College is doing
more than any group in the community. It was initiated
by Dr. MacDougall and Dr. George Frakes and some fine
community and campus people who came up with excellent
ideas. John Romo has prepared an interdisciplinary credit
course for the Spring Term.

Mrs. Alexander added that the first Bicentennial Dinner
on January 5 was beautifully executed - both the authen-
tic meal served and the fine program. She commended
the Bicentennial Committee for such a high-class program.

b. PRESENTATION OF PLAQUE FOR BIKEWAY

Mr. Hanson introduced Mrs. Lucille Campbell, a daughter of
"Hap" Hazard for whom the bikeway was named.

Mrs. Campbell indicated that her father and brother had always
been involved in community affairs while carrying on their "bike
shop" since its establishment in 1914. She presented a memorial
plaque to be placed by the college in an appropriate location.
(She was greeted with an appreciative round of applause.)

Mr. Hanson stated that the bikeway had been designed by Pete
Hodges, who was present, and Bob Creenan, last year's Student
Body President. The pathway has recently been repainted with a
more permanent product.

Mr. Luria thanked Mrs. Campbell for the gift of the plaque,
and also thanked Pete Hodges for his dedicated work on the bikeway.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Dr. MacDougall reported on:

(1) Governor's budget - favorable; remarks complimentary to education particularly in area of high technology; 5% cost-of-living increase; no dollars for growth, therefore, a "cap" on size of student body to be funded; no provision for tuition or fees; based on favorable projections as far as income is concerned.

(2) Sieroty Bill (1018) - as result of testimony given at hearing on November 30, the bill was changed; most significant change was any provision for reaching funding equity would be delayed until 1984-85; more work will be pursued for additional changes in provisions that would not be good for Santa Barbara City College because of its large adult education program.

(3) Student Services Reorganization - this was started last Spring and moved ahead since last October with the appointment of Mrs. Lynda Rodrigues as Administrative Dean. It is expected the final plan will be presented at the next board meeting.

(4) Martin Luther King Day - special events on campus tomorrow.

(5) Dr. Dobbs and Dr. MacDougall will be panelists for a state-wide workshop on Saturday in Los Angeles. The workshop is for new trustees (about 60 throughout the state) and the panel is titled "Role of Trustee in Development of Policy and Administrative Directives."

(6) Mr. Mel Elkins will report on the college's occupational programs at tomorrow morning's meeting of the Industry Education Council (IEC). This council is attended by leaders of business and industry in the community and local educators.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Copies of Coming Events Calendar for the period January 15 through January 28, 1982 were distributed with no comments.
(Mr. Williams was absent due to family illness.)
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2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon motion of Mr. Wells, seconded by Mr. Ricks, it was passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

(4) RATIFICATION OF HEALTH LEAVE OF ABSENCE: HAZEL STEWART, ASSOC. PROFESSOR, ENGLISH, EFFECTIVE 11/8/81-1/6/82, Attachment 2.1-a(4)

b. NON-ROUTINE

No items

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon motion of Mr. Ricks, seconded by Dr. Dobbs, it was passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATION: FRANCIS LYNCH, LAB.TCHG.ASST., H.R.M. DEPT., EFFECTIVE 1/29/82, Attachment 2.2-a(3)

(4) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(4)

(5) RATIFICATION OF HEALTH LEAVE OF ABSENCE: SHAR-LYNN TIMM, CRED. CLK. PERSONNEL DEPT., EFFECTIVE 12/10/81-1/8/82, Attachment 2.2-a(5)

(6) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(6)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the following non-routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF APPOINTMENT: LINDA WILKE, INT.TYP.CLK., SECURITY OFFICE (REPLACING G. ZIETZ), EFF. 1/15/82, Attachment 2.2-b(1)

(2) APPROVAL OF PROMOTION: LOIS WHITTAKER, FROM BOOKSTORE CASHIER TO TCHR'S.AIDE, INSTRUCTION OFFICE (REPLACING G. ZIETZ), EFF. 1/1/82, Attachment 2.2-b(2)

Mr. Oroz introduced Linda Wilke who was present at the meeting. Mr. Luria welcomed her to the staff.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Guy Parvex reported briefly on:

1) all students had a good holiday break, thank you;

2) $76 earned by the "Christmas For Charity" event was sent to the NEWS PRESS-KTMS Christmas Fund;

3) Portfolio sale for students will be deferred to next semester - lack of support from campus clubs;

4) students participated in a Handicapped Awareness Day;

5) plans being finalized to increase card sales;

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3. STUDENT SERVICES - continued:

3.1 continued:

6) during registration a survey form will be distributed related to student services, and

7) plans for a Book Exchange organized and handled by students (endorsed by Campus Bookstore).

Mr. Luria thanked him for his report.

3.2 PRESENTATION OF EOPS FOLLOW-UP REPORT, Attachment 3.2

Dr. MacDougall stated that at a previous board meeting a detailed report had been given and some questions raised. Today a follow-up report is presented.

Dr. Gilbert Robledo had prepared a two-page report highlighting service levels and program outcomes for 1980-81. The idea is to develop measures for outcomes on current enrollment for the future. That and diagnostic/English testing would enable staff to better advise students. He then spoke on details in the report contained in Attachment 3.2.

Conclusions according to Dr. MacDougall were: 1) college accepts students with serious difficulties who come to EOPS, 2) as a result of being here they will participate in the EOPS program, 3) they do well on grades, and 4) about 70% finished in a positive way by funding their education.

Dr. Robledo responded to questions; in particular, stated that this information was gathered from records on students and exit interviews as student leaves the program.

Board members expressed appreciation for this fine report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CHANGE IN SELECTION PROCEDURES, A.D.N. PROGRAM

Dr. MacDougall indicated that the Advisory Committee for the A.D.N. Program (comprised of professionals in the field) voted unanimously to request change of the requirement of a "B" grade in algebra to a "C" grade. This had also been noted by the accrediting team visitors last Spring who suggested a change be made.

The Educational Policies Subcommittee had thoroughly reviewed this issue at their meeting of December 9, 1981 and agreed to the Advisory Committee’s recommendation on the basis that it came from persons directly connected with that field. The subcommittee members agreed to present this recommendation for action by the full board.

Mr. Frank had serious objections to lowering a grade requirement and expressed reluctance to go along with the recommendation.

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Mrs. Alexander, speaking for the subcommittee which she chairs, stated that "Mr. Frank was not more frustrated than others". Judgment of the professionals in the field could not be excluded. Requirements were set to attract the best people to the program, but the district was now being asked to educate those who come into the program.

Mr. Ricks commented that his feeling at the subcommittee meeting was that algebra was not that relevant. Mrs. Powell concurred with that and felt that reading and writing were more important.

Mr. Frank expressed concerns on: what is the practical problem? has this been a problem? why now?

Requirements were established during the period when over a hundred people were applying for entrance into the program. Last year of 90 applications, 63 met the requirements, according to Miss Conklin. Over 108 applications (unverified) have been received to date, and the unknown is those who check the requirements and do not submit applications. She felt the Advisory Committee's request would be a reasonable qualification.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board (on a vote of six to one) to approve of a grade change from "B" to "C" for algebra in the Selection Procedures for the A.D.N. Program, effective with the 1982 Fall semester. The 'No' vote was voiced by Mr. Frank.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Ricks, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

(a) AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-1177 THROUGH AND INCLUDING P12-1374 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

(b) AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

(c) APPROVAL OF SUBMISSION OF APPLICATION FOR COLLEGE LIBRARY RESOURCES GRANT, Attachment 5.1-c

(d) APPROVAL OF DISPOSAL OF EXISTING EQUIPMENT, Attachment 5.1-d

(e) APPROVAL OF REQUEST FOR USE OF COLLEGE FACILITIES, Attachment 5.1-e
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.2-a

Mr. Hanson stated that there are numerous gifts listed on the attachment. In particular, he commented on the $2,500 cash gift from Mrs. Helen Pedotti which was given to continue a high level of speakers for the Alice F. Schott Memorial Forum. This series conducted by the Continuing Education Division receives no State support.

Dr. MacDougall indicated that several letters had been received writing of the excellence of the Geology Program. These letters have been shared with board members. He also has met with the department, seen their activities, and experienced the self-sufficiency exhibited by staff members. Of significance today is the gift of a well-logging trailer donated to the Earth and Planetary Sciences Department.

Dr. Robert Gray and Mr. Bill Harz presented the board members with brochures depicting photos and specifications of a brand new well-logging trailer donated by the Tooke Engineering Company of Wyoming. The department's Advisory Committee had discussed ways of assisting the program and recommended obtaining help in the area of equipment. As a result of participation in a national conference in San Francisco, the department gained additional recognition evidenced by the gift of this trailer. It will greatly enhance the instructional training of students. Currently, 30% of the enrollment is women, it was noted by Dr. Gray. Staff members will attend schooling by the company at no cost to the district for the most efficient use of the trailer.

Board members were most appreciative of all the gifts donated to the college and expressed kind comments of interested individuals and companies donating to well-deserved instructional programs on campus.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to accept the gifts listed on Attachment 5.2-a, and to authorize sending a letter of appreciation to all the donors.

b. APPROVAL OF MODIFICATION OF HANDICAPPED TRANSITION PLAN AND RELATED COSTS, Attachment 5.2-b

Mr. Hanson indicated that there is an existing agreement with an architect for development of the Handicapped Transition Plan.

After a visit from representatives of the Finance Department, it was requested to consider alternatives to an excess elevator in the P.E. Building. This necessitates updating schematics and modifying the plan.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to approve of the modification of the Handicapped Transition Plan, at an estimated fee of $2,500, by the architectural firm of Kruger/Bensen/Ziemer.

c. ADOPTION OF RESOLUTION No. 12 (1981-82) ESTABLISHING A NON-RESIDENT TUITION FEE FOR 1982-83, Attachment 5.2-c

Mr. Hanson indicated that the non-resident fee was computed on the 80-81 statewide average. Annually, the board is required to establish the cost per unit for non-resident students.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to adopt Resolution No. 12 (1981-82) establishing a 1982-83 fiscal year non-resident tuition fee at $75 per unit. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mr. Wells, Mrs. Alexander
Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks

Noes: None

Absent: No one

d. ACKNOWLEDGEMENT OF RECEIPT OF MANAGEMENT LETTER FROM KENDALL, CROW & COMPANY, CPA'S, Enclosure #1

Mr. Hanson indicated that most of the corrections suggested by the auditors, as contained in Enclosure #1, have been completed. The one suggestion regarding advance purchase orders related to trust accounts was not feasible.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to acknowledge receipt of the management letter from Kendall, Crow & Company, CPA's, as contained in Enclosure #1.

6. GENERAL INFORMATION

6.1 APPROVAL OF NAME CHANGE

Dr. MacDougall stated that it is appropriate to have both off-campus centers identified similarly.

According to Dr. Bobgan, the division is officially recognized as the Continuing Education Division.

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6. GENERAL INFORMATION - continued:

6.1 continued:

A motion was made by Mrs. Alexander, seconded by Mr. Wells, and
passed by a vote of five to two to change the name of the Goleta Valley
Adult Education Center to GOLETA VALLEY CONTINUING EDUCATION CENTER.
Mr. Luria and Mr. Frank voted 'No'.

7. ADJOURNMENT

A motion was made by Mr. Ricks, seconded by Mrs. Powell, and passed by the
board to schedule a special meeting on Saturday, January 23, 1982 for a retreat
for the hours of 8:00 am until 4:00 pm at La Casa de Maria in Montecito.

Upon motion of Dr. Dobbs, seconded by Mrs. Powell, the Board of Trustees
adjourned their regular meeting at 6:06 pm.

ATTEST:

[Signatures]

MR. ELI LURIA
President, Board of Trustees
Santa Barbara Community College District

DR. PETER R. MACDOUGALL
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees