MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 3, 1981

3:00 p.m. — CLOSED SESSION
   Room A-151
4:00 p.m. — REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS
1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:00 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

A scheduled CLOSED SESSION preceded the regular portion of the meeting. See Item 1.4 for details.

1.2 ROLL CALL

Members present:

   Mrs. Joyce H. Powell, President
   Mrs. Kathryn O. Alexander
   Dr. Joe W. Dobbs
   Mr. Sydney R. Frank (arrived at 3:50 p.m.,)
   Mr. Gary R. Ricks (left after CLOSED SESSION, 3:58 p.m.)
   Mr. Benjamin P.J. Wells
   Mr. Guy Parvex, Student Member

Member absent:

   Mr. Eli Luria, Vice President

Others present for all or a portion of the meeting:

   Dr. Peter R. MacDougall, Superintendent/President and
   Secretary/Clerk to the Board of Trustees

   Mr. Charles Hanson, Business Manager and Assistant
   Secretary/Clerk to the Board of Trustees

   Dr. Martin Bobgan, Administrative Dean, Continuing Education
   Mr. M. L. Huglin, Administrative Dean, Instruction
   Ms. Lynda Rodrigues, Acting Administrative Dean, Student Services
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Ms. Melissa Levine, CHANNELS Reporter
Dr. Barbara Lindemann, President, Academic Senate
Mr. Jim Williams, College Information Officer
Dr. Abelinio M. Bailon, Assistant Dean, Continuing Education
Mr. Antonio Barba, Custodian Appointee, Facilities & Operations
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Ms. Shirley Conklin, Assistant Dean, Health Technologies
Mr. Richard La Paglia, Advisor, Student Activities
Mr. Burton P. Miller, Administrative Assistant to Superintendent/President
Mr. Daniel Oroz, Director, Personnel Services
Mr. Edwin L. Pipersburg, Bookstore Supply Clerk Appointee
Mr. Charles Restivo, Director, Facilities & Operations
Mr. Ron Rhodes, Maintenance Worker II Appointee, Facilities & Operations
Ms. Jennifer Rhodes, Guest
Dr. Richard Sanchez, Assistant Dean, Educational Planning & Development
Ms. Diana Smith, Intermediate Typist Clerk appointee, Continuing Education
Mr. Wayne C. Snowden, Maintenance Worker III Appointee, Facilities & Operations
Mr. John Tobin, Personnel Specialist, Personnel Services

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience.

1.4 CLOSED SESSION

A CLOSED SESSION was held in the President’s Office (Room A-151). Upon motion of Mr. Ricks, seconded by Mrs. Alexander, Mrs. Powell started the CLOSED SESSION at 3:04 p.m. Present were Board members Mrs. Powell, Mrs. Alexander, Dr. Dobbs, Mr. Ricks, Mr. Wells and Dr. MacDougall. Mr. Frank arrived at 3:50 p.m.

Upon motion by Mrs. Alexander, seconded by Mr. Ricks, the CLOSED SESSION ended at 3:58 p.m. Mr. Ricks left and all others proceeded to Room A-211 for the regular meeting.

Mrs. Powell announced that a discussion was held on salary negotiations. Action was taken to direct the Superintendent/President to proceed with salary negotiations.
1. GENERAL FUNCTIONS - continued:

1.5 MINUTES OF SPECIAL MEETING OF AUGUST 4, 1981

Upon motion of Mr. Frank, seconded by Mrs. Alexander, the minutes of the special meeting of August 4, 1981 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann highlighted the agenda of the In-Service Day to be held Tuesday, September 8. This was the first in-service day planned by faculty members with strong support by the Instruction Office. Goal for the day is all geared toward improvement of instruction. A summary report will be presented to the board later on.

Mrs. Powell felt the day was well planned and extended compliments to the group responsible for the planning and the inclusion of department cluster structure.

Dr. MacDougall added that the planned topics are consistent with the recent accreditation report.

Board members were encouraged to attend the seminar and all present were invited to attend the reception for Dr. and Mrs. MacDougall at 3:00 p.m. in the Campus Center.

b. INVITATION TO DEDICATION CEREMONIES - SEPTEMBER 13, 1981, 2:00 p.m.
"ALICE F. SCHOTT CONTINUING EDUCATION CENTER", 310 W. Padre Street, Santa Barbara

Dr. MacDougall encouraged all to attend the dedication ceremonies at the new center. He complimented Dr. Bobgan on accomplishing all the changes at the facility.

Dr. Bobgan added that the program will start soon after 2:00 p.m.

c. REPORT ON ENROLLMENT FOR 1981 FALL SEMESTER - Mrs. Lynda Rodrigues

A report on enrollment was distributed to all board members. A total 8,919 students had enrolled as of today's date. Compared to last year's enrollment of 8,601 students, there is an increase of 3.7%.
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1. GENERAL FUNCTIONS - continued:  

1.7 COMMUNICATIONS - continued:  

c. REPORT ON ENROLLMENT FOR 1981 FALL SEMESTER - continued:  

Dr. MacDougall stated the report shows: 1) significant increase in day students and, 2) slight decrease in evening students. That is a positive change as day students take more units. He commended Mrs. Rodrigues and her staff for an excellent job during the registration period. It is a very difficult period as it demands a great deal of staff over a 4 - 5 day period.  

Mrs. Rodrigues credited Dr. Sanchez with close scrutiny of classes that closed out. He contacted teachers and arranged for additional sections to open to accommodate the demand in areas of English 100, Math 7, Art, Foreign Language, P.E., and Social Sciences. Mrs. Rodrigues also stated that after finding applications were down about 10% from last year, an advertising campaign was initiated. Ads in the NEWS PRESS were used during the week and a half-page ad will appear in the Sunday issue. Results of the ads have already brought in new applicants.  

Guy Parvex stated that his personal experience was very good. He found the cafeteria uncrowded and all well-organized.  

d. REPORT ON COMING EVENTS - Mr. Jim Williams  

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period September 4 through September 17, 1981.  

1.8 GOVERNING BOARD  

a. BALLOT FOR 1981 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES BOARD OF DIRECTORS, Enclosure #1, Attachment 1.8-a  

Dr. Dobbs, 1st Vice President of the California Community College Trustees, reported to the board members on the 35 people running for the 12 vacancies. Four vacancies are not opposed; of the 8 incumbents, a couple have not been active. There are districts who are "doubling up" on the number of directors on the board and the executive board hopes to change the by-laws in the future to eliminate this situation. Dr. Dobbs, at the suggestion of other board members, read his list of names that he will vote for.  

After a brief discussion, board members agreed to fill out individual ballots to turn in to the President's Office by the next board meeting. All ballots will then be tabulated into a single vote for this district.
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1. GENERAL FUNCTIONS - continued:

1.8 GOVERNING BOARD - continued:

ADDED:

Dr. MacDougall introduced the new CHANNELS reporter, Melissa Levine, who had just arrived during the past discussion.

Mrs. Powell welcomed her on behalf of all board members.

b. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE GOVERNING BOARD

Dr. MacDougall administered the oath of office to Guy Parvex, non-voting student trustee for the 1981-82 school year. Mr. Parvex has a significant interest in Santa Barbara City College as 10 members in his family have attended. His future plans are to transfer to the University of California at Santa Barbara for the study of economics.

Mrs. Powell extended congratulations and encouraged him to feel free to participate in board discussions.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Mr. Oroz requested that the name of Ann Wilkinson be deleted from Item 2.1-a(2)

It was moved by Mr. Wells, seconded by Mr. Frank and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments, with the exception of the above deletion:

(1) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL, Attachment 2.1-a(1)
(2) APPROVAL OF TEMPORARY CONTRACTUAL APPOINTMENTS, Attachment 2.1-a(2)
(3) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, FALL 1981 SEMESTER, Attachment 2.1-a(3)
(4) APPROVAL OF CERTIFICATED HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), 1981 FALL TERM, CONTINUING EDUCATION DIVISION, Enclosure #2
(5) ACCEPTANCE OF RESIGNATION: C. RICHARD WILLINGHAM, ASSOCIATE PROFESSOR, EARTH SCIENCE, EFFECTIVE JUNE 26, 1981, Attachment 2.1-a(5)
(6) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(6)

b. NON-ROUTINE

(1) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): DR. TIMOTHY FETLER, PROFESSOR, PHILOSOPHY, Attachment 2.1-b(1)

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Mr. Oroz announced with regret the official notice of
death for Dr. Timothy Fetler. He read the summary prepared
by Dr. Bruce Trotter - a very sensitive and well-written
tribute.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and
passed by the board to officially recognize the death of
Dr. Timothy Fetler, August 8, 1981, and further that today's
meeting be adjourned in his memory.

(2) APPROVAL OF CHANGE IN EFFECTIVE DATE OF APPOINTMENT:
DR. ELAINE L. COHEN, INSTRUCTOR/DIRECTOR, READING-STUDY SKILLS,
Attachment 2.1-b(2)

Mr. Oroz stated that due to an accident, Dr. Cohen cannot
start her new assignment with the college until the Spring term.

Mr. Huglin added that Dr. Cohen had been highly ranked by
the interview committee. Additional hourly and a temporary
director will fill in this semester.

It was moved by Mr. Frank, seconded by Mrs. Alexander,
and passed by the board to approve of a change in effective
date of appointment for Dr. Elaine L. Cohen, Instructor/Direc-
tor, Reading-Study Skills, to February 1, 1982.

(3) APPROVAL OF CANCELLATION OF SABBATICAL LEAVE AND APPROVAL OF
PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): WILLIAM MCADAMS,
ASSOC. PROFESSOR, THEATRE ARTS, Attachment 2.1-b(3)

Mr. Oroz stated that a request for a two-year leave for
William McAdams is supported by the Instruction Office. Mr.
McAdams wishes to accept an overseas teaching assignment for
that period.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and
passed by the board to approve of the cancellation of a
sabbatical leave for 1981-82, and to approve of a two-year
leave of absence without pay (1981-82 and 1982-83) for
William McAdams, Associate Professor, Theatre Arts,
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(3)

(4) APPROVAL OF EARLY REINSTATEMENT FROM PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): JOSEPHINE A. RAMOS, KEYPUNCH OPERATOR, DATA PROCESSING, EFFECTIVE 8/17/81, Attachment 2.2-a(4)

(5) ACCEPTANCE OF RESIGNATION: PATRICIA PILCHARD, STATS.TECH., RESEARCH & GRANTS, EFFECTIVE 8/31/81, Attachment 2.2-a(5)

(6) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(6)

b. NON-ROUTINE

(1) APPROVAL OF PROMOTION: RITA HARRINGTON, SR.ACCT.CLK., CONTINUING EDUCATION DIVISION, (REPLACING L. DOERGE), EFFECTIVE 8/24/81, Attachment 2.2-b(1)

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the promotion of Rita Harrington to Senior Account Clerk, Continuing Education Division (replacing L. Doerge), effective 8/24/81.

(2) APPROVAL OF APPOINTMENTS: DIANA L. SMITH, INT.TYP.CLK., CONTINUING EDUCATION DIVISION, EFFECTIVE 9/14/81; EDWIN L. PIPERSBURG, BOOKSTORE SUPPLY CLERK, EFFECTIVE 9/8/81, Attachment 2.2-b(2)

(3) APPROVAL OF APPOINTMENTS, FACILITIES & OPERATIONS DEPARTMENT: ANTONIO BARBA, CUSTODIAN, (REPLACING S. JIMENEZ), EFFECTIVE 9/8/81; EARLINE MC MILLON, CUSTODIAN (NEW POSITION), EFFECTIVE 9/8/81; BARBARA STEPHENSON, CUSTODIAN (REPLACING W. PERKINS), EFFECTIVE 9/9/81, Attachment 2.2-b(3)

(4) APPROVAL OF APPOINTMENTS, FACILITIES AND OPERATIONS DEPARTMENT: GEORGE K. HEESSEN, MAINTENANCE WORKER II, (REPLACING L. ORTIZ), EFFECTIVE 9/14/81; RONALD S. RHODES, MAINTENANCE WORKER II, (REPLACING D. CANLEY), EFFECTIVE 9/8/81; WAYNE C. SNOWDEN, MAINTENANCE WORKER III, (REPLACING R. MC COY), EFFECTIVE 9/8/81, Attachment 2.2-b(4)

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

Due to the number of appointments, Mr. Oroz introduced all those present first. They were: Diana Smith, Edwif Pipersburg, Ronald Rhodes and Wayne Snowden.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of the appointments as delineated in Attachments 2.2-b(2), 2.2-b(3), and 2.2-b(4).

Mrs. Powell extended a welcome to all the new employees present and wished them a long and productive stay at the college.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL CONSULTANT STATUS: TONY GROSSI AND RAY SCHAAK, P.E./ATHLETICS (1981-82 SEASON), AND JAMES ROBINSON, M.D., STUDENT HEALTH SERVICES, 1981-82 COLLEGE YEAR, Attachment 2.3-a(1)

b. NON-ROUTINE

No Items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

No report as school has not yet started,

Mrs. Powell encouraged Guy Parvex to have the Associated Student Body President attend meetings to introduce his officers and present reports from time to time.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Dr. MacDougall indicated that the candidates in these and the following item had completed their requirements during the summer.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and unanimously passed by the board to confer upon each of the 46 candidates listed on Attachment 3.2, the Associate in Arts degree, subject to completion of the state and local requirements for the degree.
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3. STUDENT SERVICES - continued:

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

It was moved by Mr. Frank, seconded by Mr. Wells, and unanimously passed by the board to confer upon each of the 14 candidates listed on Attachment 3.3, the Associate in Science degree, subject to the completion of the state and local requirements for the degree.

4. CURRICULUM AND INSTRUCTION

4.1 RATIFICATION OF A SENIOR CITIZENS' ENROLLMENT FEE FOR CONTINUING EDUCATION CLASSES

Dr. MacDougall indicated that a $1.00 fee for certain classes had been approved by the board at the last meeting. After the passage of Proposition #13, a Senior Citizens rate was established. Therefore, it seemed appropriate to have a fee at this time for Senior Citizens at about one-half the established fee, or 50¢.

With current changes, the fee is now almost meaningless. The number of fee classes have been significantly reduced.

Dr. MacDougall distributed an updated report on the Continuing Education program. Notices will be given to news, radio and TV media of the elimination of fees from certain classes.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to ratify a fee of approximately 50¢ per class meeting for Senior Citizens (age 62 or over), Continuing Education Division.

4.2 APPROVAL OF ADDITIONAL CLASSES FOR 1981 FALL TERM, CONTINUING EDUCATION DIVISION, Attachment 4.2

These additional classes are strictly for the handicapped and informed elderly. The move is towards more individualized titles. The classes are offered at certain places and the instruction is offered specifically for these people.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the additional classes for the 1981 Fall Term, Continuing Education Division, as listed on Attachment 4.2.

4.3 REPORT ON ASSOCIATE DEGREE NURSING PROGRAM ACCREDITATION, Enclosure #3

Miss Shirley Conklin spoke briefly to the report of the accrediting visitor who was on campus at the same time as the accreditation team for the college. She noted the internal problems of the Board of Registered Nursing which accounts for what she called a "provisional accreditation."

Mrs. Alexander agreed that the report sounded odd.

Continued on next page . . .
4. CURRICULUM AND INSTRUCTION - continued:

4.3 REPORT ON ASSOCIATE DEGREE NURSING PROGRAM ACCREDITATION - continued:

Dr. MacDougall added that the recommendations are not too substantive but they do affirm the college's approach to nursing education in the modular system used here.

Miss Conklin felt Recommendation #1 has already been fulfilled. Recommendation #3 is filled by a faculty member who is full time but has released time of 8 hours per week. Recommendation #2 has fiscal implications and will be considered in the future when feasible.

Mrs. Powell thanked Miss Conklin for her report and comments.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Business Manager, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-0089 THROUGH AND INCLUDING P12-0195 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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d. APPROVAL OF DISPOSAL OF SURPLUS PROPERTY, Attachment 5.1-d

e. ACCEPTANCE OF A NURSING CAPITATION GRANT IN THE AMOUNT OF $3,596, Attachment 5.1-e
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

f. ACCEPTANCE OF VETERANS COST-OF-INSTRUCTION (VCIP) ALLOCATION
   OF $7,142 FOR 1981-82, Attachment 5.1-f

g. APPROVAL OF CAFETERIA, SNACK SHOP, COFFEE SHOP AND DINING ROOM
   FOOD PRICES FOR 1981-82, Attachment 5.1-g

   Dr. MacDougall commented on Item 5.1-g that no increase in
   food prices was a definite tribute to John Dunn and his staff.

5.2 NON-ROUTINE

a. APPROVAL OF INSTITUTIONAL MEMBERSHIP LIST FOR 1981-82, Attachment
   5.2-a

   Mrs. Powell indicated that this had been on the agenda before.

   Dr. Dobbs questioned continuation of membership in the Ameri-
   can Association of Community and Junior Colleges (AACJC).

   Dr. MacDougall stated that the latest news on the Federal
   Affairs Council was that the office in Washington would continue
   to operate at least through next April. A memo would be issued
   soon by the Chancellor.

   It was moved by Dr. Dobbs, seconded by Mrs. Alexander and
   passed by the board to approve of the Institutional Memberships
   for 1981-82, as listed on Attachment 5.2-a, except for the AACJC.

   After a brief discussion, the Superintendent was instructed
   not to renew the subscription to the American School Board Journal.

b. APPROVAL OF TRANSFER OF $2,500 TO KEENAN & ASSOCIATES FOR THE
   PURPOSE OF ESTABLISHING A CLAIMS TRUST FUND

   Mr. Hanson stated that this had been discussed by the Finance
   Subcommittee this morning. Setting up a claims trust fund would
   allow more flexibility to respond quicker to small claims and pro-
   vides a savings of considerable dollars in premium. The principle
   amount is retained in an interest-bearing account.

   It was moved by Mr. Wells, seconded by Mr. Frank, and passed
   by the board to approve of a $2,500 transfer to Keenan & Associates
   to establish a Claims Trust Fund.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

c. ADOPTION OF RESOLUTION No. 4 (1981-82) ESTABLISHING A DESIGNATED RESERVES FUND AND TRANSFERRING FUNDS FROM THE GENERAL FUND, Attachment 5.2-c

Mr. Hanson stated that the portion of the 1980-81 ending balance approved previously by the board will be placed in a separate fund and be designated for specific purposes. It will no longer be part of the reserves which will remain at an average 5%.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to adopt Resolution No. 4 (1981-82) establishing a Designated Reserves Fund and authorizing a transfer of funds from the General Fund in the amount of $372,440. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Wells

Noes: None

Absent: Mr. Luria, Mr. Ricks

6. GENERAL INFORMATION

6.1 STATUS REPORT ON CENTRAL COAST COMPUTING AUTHORITY

Mr. Burt Miller highlighted events that have occurred in the last 18 months since the Data Processing unit was joined with City Schools.

March, 1980 - merger approved in concept; June, 1980 - interim agreement approved with college employees remaining under college district; September, 1980 - final agreement approved for agency known as Central Coast Computing Authority. During 80-81, both districts shared costs; serious problem of turnover in staff; now have an inexperienced staff to manage a 10-year accumulation of programs that were not documented.

February, 1981, director resigned and an Acting Director temporarily stepped in; final merger of employees delayed due to state problems of continuity of retirement benefits; July, 1981 - new director appointed and new assistant director hired.

Current status is personnel problems have settled down; looking at long-term needs; major problem still exists of time for programming staff to become familiar with Santa Barbara City College programs.

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6. GENERAL INFORMATION - continued:

6.1 STATUS REPORT ON CENTRAL COAST COMPUTING AUTHORITY - continued:

Due to move of City Schools out of the Santa Barbara Street facility, the Data Processing unit may move to La Cumbre Junior High School or possibly McKinley School (across from College).

Burroughs proposing upgrading the present system on a 1-year lease. It would increase capacity about 50% and reliability about 65% at no increase in cost. This offer has been accepted by the Central Coast Computing Authority (CCCA) to be effective at the time of the move.

Long-term goal is to develop an on-line institutional data base system. This would mean going to bid on a new system which process would extend over a period of six months and delivery require another 6-9 months later.

This summer the accounting system joined the County Schools for on-line financial accounting services. A new system acquired by CCCA would be configured in a network with County Schools to continue financial accounting but eventually accessed through CCCA.

Mr. Miller responded to questions from board members.

Mrs. Powell thanked him for his updating report.

7. ADJOURNMENT

After a brief discussion among board members, it was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to cancel the regularly-scheduled board meetings of September 10 and September 24, 1981, and to schedule a special board meeting on September 17, 1981.

Upon motion by Mr. Wells, seconded by Mrs. Alexander, the Board of Trustees adjourned their special meeting at 6:00 p.m. in memory of Dr. Timothy Fetler.

ATTEST:

[Signatures]

JOYCE H. POWELL
President, Board of Trustees
Santa Barbara Community College District

PETER R. MACDOUGALL
Superintendent/President and Secretary/ Clerk to the Board of Trustees

Approved by the Board of Trustees

on September 17, 1981