AGENDA
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 17, 1981

3:30 pm - CLOSED SESSION
Room A-151
4:00 pm - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION
   a. Salary negotiations
   b. Personnel matters

1.5 MINUTES OF SPECIAL MEETING OF SEPTEMBER 3, 1981

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann
   b. REPORT ON COMING EVENTS - Mr. Jim Williams

1.8 GOVERNING BOARD
   a. BALLOT FOR 1981 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY
      COLLEGE TRUSTEES BOARD OF DIRECTORS

      At the last board meeting, individual ballots were distributed
to the board members present. Dr. Dobbs, 1st Vice-President of the
CCCT, presented his recommendations for the 12 vacancies on the
Board of Directors.

      It was agreed among the board members that they would fill out
their individual ballot and return it to the President's office
before the next board meeting.

      A report will be given by Dr. MacDougall, Secretary/Clerk to the
Board of Trustees, on the tabulation of votes. Action may then be
taken by the board members to cast the single official vote. There-
after the official ballot will be mailed to meet the deadline date
of September 30, 1981.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL

Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF TEMPORARY CONTRACTUAL APPOINTMENT: CARL SUNDBECK, EARTH SCIENCE (REPLACING R. WILLINGHAM), 1981-82 COLLEGE YEAR

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF ADDITIONAL CERTIFICATED HOURLY INSTRUCTORS, FALL 1981 SEMESTER

Attachment 2.1-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: W. ROYCE ADAMS, PROFESSOR, ENGLISH, EFFECTIVE FALL 1981 SEMESTER

Attachment 2.1-b(1)

A request has been received from Mr. Royce Adams for a reduction in contract from full-time to four-fifths (80%) for the Fall 1981 semester.

It is recommended that approval be given of this request.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: GENERAL, COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

   a. ROUTINE - continued:

      (3) RECOMMENDED ACCEPTANCE OF RESIGNATION: JAIME FLORES,
          TUTOR COORDINATOR, TUTORIAL CENTER, EFFECTIVE 8/31/81

          Attachment 2.2-a(3)

      (4) RECOMMENDED APPROVAL OF RESCISSION OF APPOINTMENT:
          WAYNE SNOWDEN, MAIN.WORKER III, FACIL. & OPER..DEPT.,
          EFFECTIVE 9/8/81

          Attachment 2.2-a(4)

      (5) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE

          Attachment 2.2-b(5)

      (6) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS

          Attachment 2.2-a(6)

   b. NON-ROUTINE

      (1) RECOMMENDED APPROVAL OF LONGEVITY INCREMENTS:

          10 YRS. - ELLEN DOWNING, Program Planning Asst.
          Continuing Education Division

          LAURA FREEMAN, Int.Typ.Clk.
          Continuing Education Division

          J. P. DUPART, Groundskeeper
          Facil. & Operations Dept.

          RICHARD FRANZ, Principal Clk.
          Admissions Office

          Audio Visual Dept.

          LOUIS TORRES, Asst.Director
          Facil. & Operations Dept.

          Attachment 2.2-b(1)
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2. PERSONNEL - continued:  

2.3 GENERAL PERSONNEL  

a. ROUTINE  

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS  

Attachment 2.3-a(1)  

(2) RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS  

Attachment 2.3-a(2)  

b. NON-ROUTINE  

(1) RECOMMENDED APPROVAL OF SALARY AND PERSONNEL BENEFITS ADJUSTMENT FOR 1981-82  

Salary and personnel benefit recommendations have been developed in discussions with the Superintendent/President and representatives of the Instructors' Association, the Continuing Education Instructors' Association, the Certified Administrators' Salary Committee and the Classified Management/Supervisory/Confidential Salary Committee.  

Recommendations will be presented to the Board of Trustees during the regular board meeting by the Superintendent/President.  

Adoption will be requested of a proposed Salary & Benefits Adjustment package which will be distributed at the board meeting.
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3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

4.1 PRESENTATION OF A COMPUTER-ASSISTED INSTRUCTION PROGRAM

Mr. John Romo, Assistant Dean, Instructional Operations, and Dr. Jack Ullom, Professor, Music, will give a presentation on a Computer-Assisted Instruction Program in Music.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-0195 THROUGH AND INCLUDING P12-0347 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-c

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-c and requests authorization to send a letter of appreciation to the donors.

d. RECOMMENDED APPROVAL OF AUTHORIZED PERSONNEL FOR ISSUING PARKING CITATIONS

Attachment 5.1-d
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. REQUEST FOR SUNDAY USE OF COLLEGE FACILITIES

Attachment 5.2-a

The following requests have been received for use of college facilities on Sunday dates:

1) Sunday, July 4, 1982: Requested use of LaPlaya Stadium by the Santa Barbara Fire and Police Associations for celebration of America's Independence Day.

2) Sunday, September 27, 1981: Requested use of upper parking lot by the Santa Barbara Jaguar Club for a small automobile show.

3) Sunday, November 15, 1981: Requested use of lower parking lots by Oldies With Goodies Organization for an Antique and Special Interest Auto Show and Parts Exchange.

b. RECOMMENDED ACCEPTANCE OF GRANT FOR COLLEGE LIBRARY RESOURCES

Attachment 5.2-b

The college has been notified of the award of $1,200 under the College Library Resources Program.

The Superintendent recommends acceptance of this grant.

c. DISTRIBUTION OF THE 1981-82 ADOPTED DETAIL BUDGET

Enclosure #1

Enclosure #1 is the detailed version of the budget adopted by the board on August 4, 1981. Allocations for each Cost Center within the general fund budget are shown as well as those for the other various special purpose funds.
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6. GENERAL INFORMATION

No items

7. ADJOURNMENT

At the conclusion of the meeting, a recess will be declared. Upon the arrival of Assemblyman Gary Hart, the Board of Trustees and staff will meet with Mr. Hart in the HRM Coffee Shop and reconvene (approximately 7:00 pm) as a Committee-of-the-Whole for a discussion on legislative matters of interest to the district.

On September 3, 1981, the Board of Trustees took action to cancel the regularly-scheduled meeting of September 24, 1981. The next meeting of the Board of Trustees is the regularly-scheduled meeting of October 8, 1981 to be held at 4:00 p.m. in Room A-211, Administration Building, Santa Barbara City College.