MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 4, 1981

4:00 p.m. – Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:15 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice-President (left at 5:40 p.m.)
Dr. Joe W. Dobbs (arrived at 4:15 p.m.)
Mr. Sidney R. Frank (arrived at 5:30 p.m.)
Mr. Benjamin P.J. Wells

Members absent:

Mrs. Kathryn O. Alexander
Mr. Gary R. Ricks

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Peter R. MacDougall, Superintendent/President-Elect
Mr. Charles Hanson, Business Manager, and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Mrs. Lynda Rodrigues, Acting Administrative Dean, Student Services
Ms. Linda Egan, reporter, SANTA BARBARA NEWS PRESS
Mr. Tony Gilleran, Vice-President, Academic Senate
Dr. Barbara Lindemann, President, Academic Senate
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. William Cordero, Coordinator, Financial Aids and Placement
Mr. John Romo, Assistant Dean, Instructional Operations
Ms. Peggy Taylor, Public citizen
Ms. Dorothy Taylor, CC Allotment Garden
Mr. John Tobin, Personnel Specialist, Personnel Department
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell indicated a quorum of board members had arrived by 4:15 p.m. to start the meeting. She welcomed all in the audience noting that there were mostly staff members of the college.

1.4 CLOSED SESSION

Mrs. Powell stated that a Closed Session had not been scheduled nor was one held today.

1.5 MINUTES - REGULAR MEETING OF JULY 23, 1981
SPECIAL MEETING OF JULY 28, 1981

Upon motion of Dr. Dobbs, seconded by Mr. Luria, the minutes of the regular meeting of July 23, 1981 were approved by the Board of Trustees as delivered.

Upon motion of Mr. Luria, seconded by Dr. Dobbs, the minutes of the special meeting of July 28, 1981 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE

None

b. REPORT ON COMING EVENTS

Dr. Mertes indicated that at the last board meeting Mr. Jim Williams had presented his report for coming events effective through September 10, 1981. (Mr. Williams is on vacation.)
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED: Dr. Mertes gave recognition to Ms. Linda Egan, NEWS PRESS reporter, and expressed appreciation for all her able reporting both of board meetings for the NEWS PRESS and during her service as a student on THE CHANNELS. Ms. Egan is being re-assigned from the educational field to another area in the city. He wished her well in her new assignment.

1.8 GOVERNING BOARD

ITEM a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE GOVERNING BOARD DEFERRED:

Mr. Guy Parvex was not able to attend today's meeting, so this item was deferred until the next board meeting.

b. APPROVAL OF APPOINTMENT OF DR. PETER R. MACDOUGALL TO SUCCEED DR. DAVID MERTES IN VARIOUS POSITIONS

Dr. Mertes stated that there are certain routine assignments associated with the Superintendent/President's position.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to appoint Dr. Peter R. MacDougall, as:

1) Secretary/Clerk to the Board of Trustees effective August 5, 1981 to November 27, 1981
2) Secretary, THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, effective August 5, 1981
3) Member, Executive Committee, Central Coast Computing Authority, effective August 5, 1981.

c. APPOINTMENT OF CALIFORNIA COMMUNITY & JUNIOR COLLEGE ASSOCIATION TRUSTEE DELEGATE

Mrs. Powell stated that Mr. Wells has agreed to continue serving as the trustee delegate.

It was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the board to appoint Mr. Benjamin P.J. Wells as the trustee delegate to the California Community & Junior College Association for 1981-82.

d. APPROVAL OF UPDATED POLICIES FOR THE BOARD OF TRUSTEES, Enclosure #1

Dr. Mertes indicated that Enclosure #1 contained an updated version of trustees' policies incorporating all changes since 1978.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the board to approve of the updated Board of Trustees polices, as contained in Enclosure #1.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF TEMPORARY CONTRACTUAL APPOINTMENTS, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, FALL 1981 SEMESTER, Attachment 2.1-a(2)

(3) APPROVAL OF CANCELLATION OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): LORRAINE BELMONT, PROFESSOR, ENGLISH, 1981-82 YEAR, Attachment 2.1-a(3)

(4) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: ELAINE L. COHEN, INSTRUCTOR/DIRECTOR, READING- STUDY SKILLS (REPLACING J. ROMO), EFFECTIVE 9/8/81, Attachment 2.1-b(1)

Mr. John Romo indicated that Elaine Cohen was unable to attend today's meeting. She is recommended to replace him in the Reading-Study skills area.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the board to approve of the appointment of Elaine L. Cohen, Instructor/Director, Reading-Study Skills, effective 9/8/81.

(2) APPROVAL OF INTERIM POLICY ON FACULTY AVAILABILITY TO STUDENTS, Attachment 2.1-b(2)-superseded by a handout

Dr. Mertes indicated that this is a proposed interim policy. The history of this item was that the President's office recommended development of a policy and deliberation has been going on since February of 1979. Many meetings have been held by the faculty and by members of the Board's Subcommittee on Educational Policies. The attachment previously distributed was missing one sentence under Item 3. Copies of the correct wording on the proposed policy were distributed at the meeting (yellow sheet). The policy was one that was strongly needed but support was not anticipated from everyone.

continued on next page. . . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

Dr. Barbara Lindemann, Academic Senate President, stated that after the last Educational Policies subcommittee meeting, she took the proposed policy to a special session of a Summer Representative Council. On the whole they agreed with the proposed policy but requested the following wording be added to the last sentence of Item 3: 'in agreement with department chairperson'. This was proposed to bring in a mechanism whereby chairpersons and chair leaders will assume more responsibility.

Dr. Dobbs, member of the Educational Policies subcommittee, stated that the last meeting involved 1/2 hours working on these four (4) points and all members were satisfied with the results.

Dr. Lindemann then wished to issue a statement: "that the Representative Council felt the faculty could live with this and accept it as an interim policy". She continued that "only Item 3 was felt to be unacceptable and the reason was that, across the board, policy does not take into consideration individual laboratory instructors, some of whom have labs all day. The job description spells out class and office duties, and services to students - all of these require instructors to be on campus. Most of the instructors spend a lot of time on campus and also spend a lot of time at home working on papers. It is flexibility we want to retain. Decision on how to divide up our time is part of our professional judgment. If there are those who do not meet this, feeling is something should be done about that. We hope in the coming year that we will be able to work out a mechanism for seeing that all are meeting their obligations - maybe tighten up evaluation or duties for department chairpersons or redefine duties of cluster leaders. The mechanism currently in place is not working very well. Think that is a better way to go than a blanket policy."

Dr. Dobbs felt the committee members could go along with the addition of the words proposed by the Summer Representative Council under Item 3.

Dr. Merdes added that faculty has looked at this with other related aspects in terms of evaluation. This policy will be in place until such time as the issue is re-discussed.

Dr. Dobbs agreed that that was the understanding of the members of the subcommittee.

continued on next page...
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the Interim Policy on Faculty Availability to Students, as follows:

1) A full-time faculty member will be available for professional duties five (5) days per week.

2) The teaching load for each full-time faculty member will be spread over a minimum of three (3) days per week.

3) The minimum number of office hours per full-time faculty member will be five (5) hours per week, maintained each day, Monday through Friday, at an hour convenient to his/her students. The Dean of Instruction is authorized to approve individual variations, if warranted by mitigating circumstances in agreement with department chairperson.

4) Faculty will be available for scheduled committee, departmental and other professional assignments at any time during the working week when not otherwise committed to class assignments.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) ACCEPTANCE OF RESIGNATIONS: JUDITH COCKRUM, KEYPUNCH OPERATOR (8/7/81), LOIS DOERGE, SR.ACCT.CLK. (8/14/81), AND DONALD R. CANLEY, MAINT.WKR., II (7/31/81), Attachment 2.2-a(4)

(5) APPROVAL OF 1981-82 PROFESSIONAL GROWTH INCREMENT AND STIPEND, Attachment 2.2-a(5)

(6) RATIFICATION OF ADOPTION OF INTERIM SALARY SCHEDULE AND RECLASSIFICATION OF DISTRICT EMPLOYEES, CENTRAL COAST COMPUTING AUTHORITY (CCCA), Attachment 2.2-a(6)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: EVERETT BONNER, INT.ACCT.CLK., ACCOUNTING (REPLACING L. BUWALDA), EFFECTIVE 8/10/81, Attachment 2.2-b(1)

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the appointment of Everett Bonner, Int.Acct.Clk., Accounting, effective 8/10/81.

Mr. Bonner was not able to be present.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(2)

b. NON-ROUTINE

No items

(At this point, 4:35 p.m., Item 6.1 was taken for the convenience of a guest attending specifically for that item.)
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

None

3.2 ADOPTION OF 1981-82 CO-CURRICULAR BUDGET, Attachment 3.2

Mrs. Lynda Rodrigues stated that the Co-curricular budget is a function of the Student Activities office. It is negotiated during the summer months. There is a substantial increase in insurance over which the district has no control. Income is generated by the Bookstore, Athletics and All Events passes. The proposed budget in the attachment is similar to prior years.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the board to adopt the 1981-82 Co-Curricular budget as contained in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION FALL 1981 COURSE LIST, Enclosure #2

Dr. Bobgan stated that Dr. Mertes had already informed the board of the 'open house' to be held on Sunday, September 13, 1981 at the Garfield School site. Catering of refreshments will be handled by John Dunn and will be similar to activities held a few years ago at Goleta Valley Adult Education Center.

The move from 914 Santa Barbara Street has been completed down to turning over the last key to the Santa Barbara Historic Trust.

Dr. Bobgan stated that the Fall term will begin September 14, 1981 and the Schedule of Classes will be an insert in the August 30th issue of the Santa Barbara NEWS PRESS. He highlighted several of the courses listed in Enclosure #2. The Fall term will have 542 classes, which is the largest ever offered, and there will be 411 instructors, largest staff ever employed. At the same time, Dr. Bobgan added that there exists a great deal of ambiguity. He spoke in detail to the complexities created by the finance bill (AB 1626) passed by the legislature and signed by the Governor. There will be a President's cabinet meeting in the morning (Friday) at which decisions must be made as to which category classes will be placed. According to the finance bill, nine (9) categories of courses are to be funded at a level of $1,100 per ada and all other non-credit courses are defunded totally. At this time, the definitions for funded and non-funded courses are only partially developed. Some courses will be 'no fee', while the remainder will carry a fee. There is controversy and discussions going on about the definition of courses for older adults. Word from the Chancellor's office indicated that this district has 819 ineligible classes - more than the three largest districts in the state of California. Of the 542 classes, 225 are eligible for funding. Tomorrow's cabinet meeting will concentrate on decisions in the best interest of the district.

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Dr. Bobgan continued that one possibility on defunded classes is to offer them with a fee schedule ($1 per class meeting); another is to offer as many classes as possible under the new definition of older adult; and still another is to take the entire group and make them all credit courses. Various arrangements are being made by different districts.

Mr. Luria wished to go on record commending Dr. Bobgan for the mammoth job of transferring all equipment and staff to the new site from 914 Santa Barbara Street. He expressed appreciation for all the time and physical effort put into the move. He urges all to go see how beautiful the new location now looks. Mr. Luria inquired if there was a possibility to change the finance bill.

Dr. Mertes stated that the bill is in place and will not be changed. There are trailer bills to follow that will only clarify - not change the bill. A bill by Senator Seriotsy to defund and eliminate Adult Education programs will not be heard in August. Senator Seriotsy is being asked to hold his bill for next year. Another component is some districts are offering the same kinds of classes but for credit and those will be funded. It is going to be essential that community colleges as a group get together and decide how they are going to handle that in-house. It will be a difficult year with changes in legislators arriving, too. Dr. Mertes felt there would be legislation introduced that would raise the level of funding for the credit part. At this time, the intent of the legislature is for community colleges to set up community services program with no funding but other programs for a fee. When it is known what will be funded, a $1 fee will be placed on other classes with a maximum of $10 per course.

Dr. Bobgan added that his office is on a crash timeline with the NEWS PRESS for printing the schedule and the cabinet meeting in the morning must produce decisions on courses for credit, courses with a fee, and those with a new TOP number in a holding pattern for 40 days with the Chancellor's office.

Dr. Mertes stated that his recommendation to the board was to have flexibility to offer courses free of fees at the $1,100 per ada level; those outside of the 9 categories to carry a fee; and other categories which are not in the 9 categories and not funded should be offered and the cost absorbed by the district. He concurred in that very subjective decisions will need to be made in the morning. Timeline on funding is such that income may not be known until October or November. The community colleges were cut $8 million statewide with the finance bill that has to come from somewhere. Agreement in Sacramento was it be taken from non-credit programs from the non-essential parts. The Chancellor's office staff is making definitions, sending out memoes, and the finance staff says it is not right. This will be the situation until the $8 million is found.

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Mr. Luria commented that it is really just a political battle of self-interest.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the board to approve of the Fall 1981 Course and Instructors List, as contained in Enclosure #2, with the understanding that some of the courses will be offered without fees, while others will carry a student fee of $1 per class meeting with a maximum of $10 per course.

4.2 PRESENTATION OF SUMMARY OF PROGRAM EVALUATION/IMPROVEMENT PROPOSALS, Attachment 4.2

Mr. John Romo indicated that funds were set aside this year for Program Improvement and Evaluation. He expressed thanks to Dr. Mertes and the board members for these funds. He commended Dr. Mertes for putting those dollars into resources in these two areas for the last two years. It has made the college more vital to have these programs available. The faculty realize they have support to find better ways of instruction.

Mr. Romo then highlighted the four proposals considered by the College Planning Council who recommended them for implementation. He also noted that some faculty members on sabbatical are looking for funds through other sources, such as the federal government, and at other programs for their value.

Dr. Mertes stated that the board had adopted a policy when the budget was formed to set aside for program improvement 1% of the budget as a continuing operational cushion. The concept is now in place and with limited funds available it has given some support even in stringent times.

This was presented as an information item and no action was required.

(During discussion of the above item, Mr. Frank arrived at 5:30 p.m., and Mr. Luria left the meeting at 5:40 p.m.)
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5. BUSINESS SERVICES

5.1 ROUTINE

A motion was made by Mr. Frank, and seconded by Dr. Dobbs, to approve of the routine Business Services items. Before the vote was taken, Dr. Dobbs questioned the item on Institutional Memberships. He felt that more consideration might be given as to whether all of the memberships listed should be continued. Other board members indicated that additional information would be useful in making a determination.

Dr. Mertes stated that these are budgeted items but instructions will be given to hold up payment. Staff will compile a cost breakdown to be sent to board members and the item will be re-submitted at the next board meeting.

After this discussion, Mr. Frank withdrew his motion. Then it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the following routine Business Services items with the exception of deferring Item d:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P01-2509 THROUGH AND INCLUDING P01-2517 (PRIOR YEAR), AND P12-0001 THROUGH AND INCLUDING P12-0088 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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<th>NAME:</th>
<th>DESCRIPTION AND PURPOSE</th>
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<td>Cash - Unrestricted</td>
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<tr>
<td>$500</td>
<td>Raytheon Company</td>
<td>Cash - Physical Education Program</td>
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Letters of appreciation will be sent by the Superintendent/President to the donors.

ITEM d. RECOMMENDED APPROVAL OF INSTITUTIONAL MEMBERSHIP LIST FOR 1981-82, Attachment 5.1-d

e. APPROVAL OF MILEAGE ALLOWANCES FOR 1981-82, Attachment 5.1-e
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine

a. PUBLIC HEARING AND ADOPTION OF THE 1981-82 FINAL BUDGET, Enc. #3.

Mr. Hanson stated that after discussion of the finance situation during a previous agenda item, there was not much to add to the fiscal picture. The budget is reduced by some 10% ada in the non-credit program indicating $250,000 in defunding. The budget is built on an assumption of 8500 ada level. With the uncertainties, this is the best budget that can be presented at this point. Two contingency plans are in readiness in the event of a shortfall so that there would not be over-spending in a number of areas.

Upon motion of Mr. Frank, seconded by Mr. Wells, Mrs. Powell declared the meeting open for public hearing at 5:47 p.m. With no response from the audience, Mrs. Powell declared the public hearing closed at 5:471/2 p.m. upon motion of Mr. Wells, seconded by Mr. Frank.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to adopt the 1981-82 Final Budget, as contained in Enclosure #3.

b. ACCEPTANCE OF SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS (SEOG) PROGRAM AND COLLEGE WORK STUDY (CWS) FUNDS FOR 1981-82, Attachment 5.2-b

Mr. William Cordero stated that the district is fortunate in that the level of funding for 1981-82 was increased slightly.

In response to questions about loan collections, Mr. Cordero stated that results from the two new agencies show a substantial increase in collections - about 96%.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to accept the 1981-82 funds of $158,996 for the Supplemental Educational Opportunity Grants Program and $344,233 for the College Work Study Program.

c. REQUESTS FOR SUNDAY USE OF FACILITIES, Attachment 5.2-c

1) THE KIWANIS CLUB - SUNDAY, SEPTEMBER 20, 1981

Dr. Mertes stated that one of the concerns that staff has had with the use of LaPlaya stadium in the past are for events that are not under proper control - crowds spill over to the outside of the stadium. Kiwanis is requesting use of LaPlaya Stadium on Sunday, September 20, to present a group known as 'Up With People'. A meeting was held by President continued on next page . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

1) KIWANIS CLUB REQUEST - continued:

Mertes and Mr. Hanson with representatives of the Kiwanis group which resulted in full understanding that seating and ticket sales are limited to the capacity of the stadium. The Kiwanis group has a lot of manpower to help with crowd control and this will be a family oriented event. That group also feels it unlikely that ticket sales will reach over 6,000 - the cutoff point for sales is 9,000. Proceeds revert back to local youth groups who participate in ticket selling.

Mr. Wells commented that in the past the Police Department and Fire Department were concerned about their emergency road, Castillo Street, if there was a rock concert in the stadium as the word does get around and the crowds gather. He also felt this event of the Kiwanis groups is much different.

Dr. Mertes added that staff is not attempting to put a value judgment on the type of music. There may be other groups requesting use of the stadium and this decision on traffic and crowd control can be applied to any other group.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the use of LaPlaya Stadium on Sunday, September 20, 1981, by the Kiwanis Club.

ITEM 2) SANTA BARBARA FREEDOM COMMUNITY MEDICAL CLINIC - SUNDAY, SEPTEMBER 27, 1981

There was no information available on the identity of this group. Staff will contact the person requesting use of the stadium and the board will be informed more fully at a later date.

Action was deferred on this request.
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5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

d. APPROVAL OF INSURANCE CARRIERS FOR THE PERSONNEL BENEFITS PROGRAM FOR 1981-82, Attachment 5.2-d

Dr. Mertes stated that it is proposed to continue the Personnel Benefits Program for the 1981-82 year. The benefit plans are identical to last year although there are increases in premiums. All companies are the same except for the salary continuation plan which has been changed to Crown for a savings on premiums.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the Personnel Benefits Programs, carriers and premium rates, as delineated in Attachment 5.2-d, effective for the period October 1, 1981 through September 30, 1982.

e. APPROVAL OF AMENDMENTS TO DISTRICT TRAVEL AND CONFERENCE ADMINISTRATIVE REGULATIONS AND PROCEDURES, Enclosure #4

Mr. Hanson stated that the travel regulations and procedures have been updated to reflect changes in mileage previously approved by the board. Since no modifications have been made in per diem rates since 1978, an increase is proposed for meals and lodging, including re-instatement of lunch expense for a one-day conference. Several procedural changes have been made to clarify responsibility for transportation activities under the Business Manager.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the amended District Travel and Conference Administrative Regulations and Procedures, as contained in Enclosure #4.

f. ACCEPTANCE OF GARFIELD SCHOOL PARKING LOT PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, GRANITE CONSTRUCTION COMPANY, CONTRACTOR

Mr. Hanson indicated that staff is satisfied that the job has been completed according to plan and specifications. Neighbors seem content with the improvements and the lights at night are very low.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to accept the Garfield School Parking Lot Project and to authorize staff to file a Notice of Completion. (The project by the Granite Construction was completed for a revised contract price of $145,376, including four change orders.)
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   g. ADOPTION OF RESOLUTION No. 3 (1981-82) AUTHORIZING COMMERCIAL CHECKING, SAVINGS, AND INVESTMENT ACCOUNT SIGNATURES, Attachment 5.2-g

   Dr. Mertes stated that various savings, checking and investment accounts are established to conduct district business. It is appropriate to approve certain district staff members as signatories for those accounts.

   It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to adopt Resolution No. 3 (1981-82) authorizing the listed staff members as signatories for the 1981-82 fiscal year. Upon poll of the members, the vote was as follows:

      Ayes:    Mrs. Powell, Dr. Dobbs, Mr. Frank
            Mr. Wells

      Noes:    None

      Absent:  Mr. Luria (left prior to this item)
            Mrs. Alexander, Mr. Ricks

6. GENERAL INFORMATION

ITEM 6.1 APPROVAL TO RE-NOME GARFIELD SCHOOL
TAKEN   OUT OF ORDER: Mrs. Powell gave recognition to Mr. Sam Wake to speak to this item.

   Mr. Wake, a former and long-time Dean of Adult Education for the college, greeted all the board members and staff. He read a prepared statement (copy is attached to these minutes) on the naming of the new center for a well-known benefactress. In closing his remarks, Mr. Wake was applauded for his comments.

   Mrs. Powell thanked him for his statement and for attending today's meeting.

   Mr. Luria also thanked Mr. Wake for presenting such a nice resume and talking about Mrs. Schott. He agreed that she had contributed so much to the Adult Education Program by donating land in the first place. He was sorry that Mrs. Helen Pedotti (Mrs. Schott's daughter) could not be present today as she would be very proud of the fact that the center is being named after her mother. He noted that Sam Wake has spent his life with Adult Education and is now the executive director for THE FOUNDATION. He addressed Mr. Wake by saying "I know how you feel about what is happening financially but somehow we will solve this problem. We have the best program in the state. Don't know how we will solve the big problem, but I have high hopes."  continued on next page...
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6. GENERAL INFORMATION _ continued:  
6.1 continued:

Dr. Mertes stated that there will be an open house on Sunday, September 13, at 2:00 p.m. with dedication ceremonies. Mrs. Helen Pedotti, and perhaps other members of the Schott family, will be a part of the activities on that day.

Dr. Mertes added that Mr. Wake did not mention another concern of his. In the naming of the new center, staff is using the words 'continuing education' instead of 'adult education' center. Reason for this is it is symptomatic of the times. There is a feeling in Sacramento that community college Adult Education programs are considered duplicates of high school activities. The term 'continuing education' is being used at other community colleges as it reflects the program that is being supported by the state. There is a bill being proposed to defund all non-credit programs. Staff is recommending 'continuing education' -- that is credit and non-credit. Mr. Wake was instrumental in setting up the finest program in the country. It has always been called Adult Education, and that was taken into consideration when the name of the new center was formed. He concurred with Mr. Luria that the district has handled such problems before and will continue to do so.

Dr. Mertes suggested also that consideration be given to changing the name of the Goleta Valley Adult Education Center to Goleta Valley Continuing Education Center.

Mr. Wells commented that he had wondered about the interchange of the two terms for quite some time. He can understand the reasoning for the emphasis on the 'continuing education' term.

It was moved by Mr. Luria, seconded by Mr. Wells, and enthusiastically passed by the board to approve of naming the new facility at 310 W. Padre Street: ALICE P. SCHOTT CONTINUING EDUCATION CENTER.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees adjourned their special meeting at 6:19 p.m.

As a result of board action on June 18, 1981, the regularly-scheduled meetings of August 13 and August 27, 1981 were cancelled. The next regular meeting is scheduled for Thursday, September 10, 1981.

ATTEST:

JOYCE H. POWELL  
President, Board of Trustees  
Santa Barbara Community College District

DAVID MERTES  
Superintendent/President and Secretary/  
Clerk to the Board of Trustees

Approved by the Board of Trustees

on September 3, 1981
TUESDAY, AUGUST 4, 1981

It's good to see all of you again and have this privilege of saying some appropriate words about a wonderful lady. With the opening and naming of a new Adult Education Center, a long time dream of having adequate facilities for the program is coming true.

But I must admit that I stand here with mixed emotions when I learned today what will be happening to the Adult Education program. My deepest sympathies go to Dr. Bobgan and his staff. I indeed would be having a heavy heart and a very sad feeling if it were not that my spirits are lifted when I speak of Mrs. Alice F. Schott.

Her gift of the buildings and grounds was the centerpiece for the operation and development of the adult education program. Without it we certainly would not have had the day and evening activities highlighted by the magnificent fine arts and theatre program, together with the rest of the great schedule of classes, all right in the heart of the City.

The Critical Cross-Currents forum program is almost a permanent offering in Adult Education because it permits presentations on the cutting edge of the cultural, socio-economic and political issues of our time. I was so proud of this forum which has been a part of the schedule for so many years, that we named the series the "Alice F. Schott Memorial Forum." Why? Because it so characterized her life. She was a caring person who was vitally concerned about the critical issues of our time. In her younger days, she was very active in community and cultural affairs.

When the first Dean of Instruction and I were severely criticized for some educational programming and community involvement, she was one of the first to step forward and support us. She was not only a defender of equality and justice, she was a generous contributor as well.

She was particularly interested in the fine arts and theatre. She attended every Alhescana production and boasted that they were as good as many Broadway productions she saw while living in New York for many years. Her interest in the fine arts was a natural one for she was an artist in her own right. I was presented, on behalf of her family shortly before I retired, one of her lovely and beautiful watercolor paintings. I treasure it and it now hangs in our Foundation office at the new Center for all to see.

Her concern and helpful ways made it possible for many unnamed persons to continue their education. She even helped finance a research project for a City College English professor, now deceased. But it was obvious to those of us who knew her, even slightly, that charity was not enough, that compassion, cooperation, and economic and social justice must run through the fabric of our society, and that the educational system is vital to this end. Her daughters, Helen Pedotti, Catherine Peake, and her granddaughter, Tina Pedotti, all served terms on the Adult Education Advisory Council.

As one who was somewhat involved on the initial negotiating with the City Schools Board of Education in obtaining Garfield School, I should not fail to mention that when the Foundation asked what it could do to get the proceedings off "dead center," it was Eli Luria of our Foundation Board and Helen Pedotti of the Historic Trust Group who got things going and helped bring it to a grand conclusion.

Incidentally, this year, 1981, is the 100th anniversary of Mrs. Schott's birth, and with the appropriate designation of this new Center with her name, it will always serve as a living reminder of her gift to us and her belief in, and support of, education; and that in our society its availability should not be based on one's ability to pay, but available to all. Education should continue to enrich our lives and help us to become better human beings so that this community and our world will be a better place in which to live.