MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
June 18, 1981
3:00 p.m. - CLOSED SESSION
Room A-151
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 5:48 p.m. on Thursday, June 18, 1981 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

The regular portion of the meeting was preceded by a scheduled CLOSED SESSION. See details under Item 1.4.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs (left at 6:10 p.m.)
Mr. Sidney R. Frank (arrived at 3:25 p.m.)
Mr. Gary R. Ricks (arrived at 3:15 p.m.)

Members absent:

Mr. Benjamin P.J. Wells
Mr. Robert Creenan, Student Member

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. Jim Williams, College Information Officer
Ms. Barbara Crawford, Chairperson, Sabbatical Committee
Mr. Mel Elkins, Assistant Dean, Occupational and Career Education
Mr. Fred C. Gates, Auto Shop Teaching Assistant Appointee
Mr. Dan Oroz, Director, Personnel Services
Mr. Guy Parvex, Associated Student Body Senator
Mr. David Pickering, Controller, Business Services
Ms. Lynda Rodrigues, Assistant Dean, Admissions and Records
Ms. Dorothy Taylor, Neighbor
Ms. Peggy Taylor, Neighbor
Mrs. Elsie Brandt, Secretary to the Superintendent/Board of Trustees
1. GENERAL FUNCTIONS - continued:

1.3 WELCOME

Mrs. Powell extended a welcome to all in the audience "brave enough to wait this long."

1.4 CLOSED SESSION

a. DISCUSSION AND SELECTION OF SUPERINTENDENT/PRESIDENT

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, Mrs. Powell declared the start of the CLOSED SESSION at 3:14 p.m. Present were Board members Mrs. Powell, Mr. Luria, Mrs. Alexander and Dr. Dobbs. Mr. Ricks arrived at 3:15 p.m. and Mr. Frank arrived at 3:25 p.m. Also in attendance only for certain portions of the CLOSED SESSION were Dr. Mertes and Mr. Dan Oroz.

At 5:47 p.m. the CLOSED SESSION ended upon motion of Mrs. Alexander, seconded by Mr. Ricks. All proceeded to Room A-211 for the regular meeting.

Mrs. Powell announced that the extra time was needed to discuss the selection of the next Superintendent/President. (This was a 3-hour session and delayed the beginning of the regular portion of the meeting. Several staff members were notified to be aware their agenda items might be deferred due to this time problem. As a consequence, several staff and newly-appointed employees were not present).

Mrs. Powell stated that voting had taken place during the CLOSED SESSION. The Board members were not prepared to make an announcement at this time.

b. PERSONNEL MATTERS

Dr. Mertes attended the portion of the CLOSED SESSION pertaining to personnel matters. No statement was issued on this subject.

1.5 MINUTES OF REGULAR MEETING OF MAY 28, 1981

Upon motion of Mr. Luria, seconded by Mr. Ricks, the minutes of the regular meeting of May 28, 1981 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None.

1.7 COMMUNICATIONS

ADDED:

Dr. Mertes announced that a special Certificate of Recognition had been prepared and signed by all members of the Board of Trustees. He took great pleasure in presenting the certificate to Miss Dorothy Taylor, unofficial "SBCC Gardener" and for faithful attendance at Board meetings. (Miss Taylor is a neighbor to the college interested in many phases of the school's operation. She was accompanied today by her sister, Miss Peggy Taylor).

Miss Taylor expressed appreciation to Dr. Mertes and the Board for this unexpected pleasant recognition.

Mrs. Powell congratulated her on behalf of all the Board members.
MINUTES - Special Meeting
SBCCD Board of Trustees
June 18, 1981

1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:
      a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann, President

         Dr. Lindemann announced that Tony Gilleran had been elected
         Vice-President of the Academic Senate.

         Also, Representative Council voted to commend Glenn Gaston for
         his two-year tenure as President of the Senate.

         Dr. Mertes added his commendation of the exemplary way in which
         Mr. Gaston handled the position. It had been a real pleasure to
         work with him during rather difficult times.

         Mrs. Powell expressed appreciation of the fair presentation
         Mr. Gaston gave of faculty doings.

      b. PRESENTATION OF CONCEPT 22 - Mrs. Hazel Stewart, Adviser

         Due to the late hour, Mrs. Stewart was not present. Dr. Mertes
         noted that copies of CONCEPT 22 were at each Board place. The cover
         was the result of many hours of physical labor by the students who
         cleared the marquee of a local theater at night, inserted their
         message for photo work on the cover of the book, then replaced the
         original message on the marquee (all in the late hours of the night).

      c. REPORT OF #504 AUDIT - HANDICAPPED PROGRAM

         This item was deferred to a future meeting when sufficient time
         can be given for a proper report.

      d. REPORT ON COMING EVENTS - Mr. Jim Williams

         Mr. Jim Williams reported briefly on items scheduled by Santa
         Barbara City College and its Continuing Education Division and on-
         campus activities for the period June 19 through July 23, 1981.

      e. APPOINTMENT OF CALIFORNIA COMMUNITY & JUNIOR COLLEGE ASSOCIATION
         TRUSTEE DELEGATE

         This item was deferred due to the absence of Board member
         Mr. Wells.

ADDED:

Dr. Mertes announced that because of the time required for the
CLOSED SESSION, a number of agenda items will be deferred and
others will be spoken to very briefly.

Mrs. Powell emphasized that none of the items are being deferred
due to prejudice, only because of the length of time spent in the
CLOSED SESSION AND THE LATE HOUR.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      It was moved by Mr. Alexander, seconded by Mr. Ricks, and passed
      by the Board to approve of the following routine Certificated Per-
      sonnel items, as described in the attachments:
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF HOURLY INSTRUCTORS AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, 1981 SUMMER TERM, Attachment 2.1-a(1)

(2) APPROVAL OF TEMPORARY CONTRACTUAL APPOINTMENT: MAUREEN A. MC KENZIE, INSTRUCTOR, A.D.N. (REPLACING S. SIEMENS), EFFECTIVE 9/18/81 - 1/26/82, Attachment 2.1-a(2)

(3) APPROVAL OF ADDITIONAL INSTRUCTORS, 1981 SUMMER SESSION, Attachment 2.1-a(3)

(4) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL, Attachment 2.1-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(5)

(6) APPROVAL OF CONTINUATION OF 1980-81 CERTIFICATED AND ADMINISTRATIVE SALARY AND PERSONNEL BENEFITS SCHEDULES FOR 1981-82

(7) APPROVAL OF PERSONAL LEAVES OF ABSENCE WITHOUT PAY, 1981-82 COLLEGE YEAR, Robert A. Carman, Mathematics, and Joan M. Grumann, English, Attachment 2.1-a(7)

(8) APPROVAL OF EXTENSION OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY, 1981-82 COLLEGE YEAR, Lorraine Belmont, English, Attachment 2.1-a(8)

b. NON-ROUTINE

(1) ANNOUNCEMENT OF SELECTION OF ANNUAL FACULTY LECTURER

Dr. Lindemann announced that Dr. Charles Courtney has been selected as Faculty Lecturer for next year. He had planned to attend today's meeting until notice was given of time change.

Dr. Lindemann expressed pleasure at his selection. Dr. Courtney is with the English Department.

(2) APPROVAL OF APPOINTMENT OF CLUSTER LEADER, Attachment 2.1-b(2)

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed by the Board to approve of the appointment of Jack Halloran to serve as Cluster Leader in the area of Business Education for the 1981-82 and 1982-83 college years.

(3) APPROVAL OF APPOINTMENT: JOSEPH CONNELL, SR., INSTRUCTOR/COORDINATOR, DRAFTING PROGRAM EFFECTIVE 9/8/81, Attachment 2.1-b(3)

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Joseph Connell, Sr. as Instructor/Coordinator for the Drafting Program, effective 9/8/81.

(4) APPROVAL OF APPOINTMENT: NANCY A. METZ, A.D.N., INSTRUCTOR (REPLACING J. WHITING), EFFECTIVE 9/8/81, Attachment 2.1-b(4)

It was moved by Mr. Ricks, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Nancy A. Metz, A.D.N. instructor, effective 9/8/81.
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued;
      b. NON-ROUTINE - continued:

(5) APPROVAL OF APPOINTMENT: JERRY C. SOR TOMME, INSTRUCTOR/COORDINATOR, LANDSCAPE/HORTICULTURE, EFFECTIVE 9/8/81, Attachment 2.1-b(5)

   It was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the Board to approve of the appointment of Jerry C. Sortomme, Instructor/Coordinator of the Landscape/Horticulture Program, effective 9/8/81.

   Mrs. Powell extended congratulations to all the new employees even though they were not present.

(6) APPROVAL OF REVISED SABBATICAL LEAVE POLICY

   Dr. Mertes distributed copies of the proposed Sabbatical Leave policy to all Board members. This proposal reflected all that had been discussed at the Educational Policies Subcommittee meeting this past Tuesday, June 16.

   The packet distributed contained:
   1) Draft #2 of the policy
   2) memo listing the unresolved points prior to the June 16 meeting, and
   3) a Rep Council recommendation from their June 15 meeting.

   Dr. Mertes stated the three points left unresolved pertained to Compensation (d), Criteria for Selection (g), and Level of District Support (n). The Rep Council recommendation pertained to Replacement (i). This was not discussed at the subcommittee meeting nor was it included in Draft #2.

   Dr. Mertes stated that there were certain parameters set by all Board members which were presented to the faculty members. After study, faculty returned with their position on certain points. This was followed by a series of meetings between faculty, staff and the Board members. There existed a real spirit that sabbatical leaves are very important—a change in the best interest of the district. Dr. Mertes commended all faculty representatives for their participation.

   Dr. Lindemann stated she had prepared a detailed statement but would forego it to be brief in time. She expressed appreciation for the time and effort spent by Board members in meeting with faculty in discussing changes. Members of faculty and Board subcommittee really defined what was expected from a sabbatical leave (section g).

   Mrs. Powell asked if Dr. Lindemann's detailed comments could be put into memo form.

   Mrs. Alexander, chairperson of subcommittee, stated there had been excellent input in the many meetings and Draft #2 was the best possible policy. She urged adoption at this time.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued;

(6) Continued:

Mr. Ricks, member of the subcommittee felt good about the policy, meetings had all been constructive and were conducted without rancor or antagonism, and both sides compromised.

Mr. Luria questioned if the Academic Senate had any reservations on this proposed policy.

Dr. Lindemann responded "not any at all." She added that if in a year the Board found the criteria on selection working well and bringing in good sabbatical applications, she hoped the Board might reconsider and lift the "cap" stipulated in section n. to allow more faculty to go on leave.

It was moved by Mrs. Alexander, seconded by Mr. Ricks and passed by the Board to approve of the revised Sabbatical Leave Policy, as identified as Draft #2 in the handout.

Mrs. Powell thanked the Board members of the subcommittee for their time and effort on this issue. There had been wide areas of disagreement but there was good feeling and positive feedback. The Board will monitor the policy as time goes on. She stated that it would be helpful to have Dr. Lindemann's notes in writing, if possible.

(7) APPROVAL OF APPOINTMENT OF ACTING ADMINISTRATIVE DEAN, STUDENT SERVICES, Attachment 2.1-b(7)

Dr. Mertes indicated that with Dr. Silvera returning to a teaching assignment, it is necessary to appoint an acting Dean who will be responsible for the coordination of student services and activities until a new Dean is selected. The plan for reorganization of this area will be reviewed later on.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the appointment of Mrs. Lynda Rodrigues as Acting Administrative Dean, Student Services, beginning June 29, 1981, with an undetermined ending date. (At this point, 6:10 p.m. Dr. Dobbs left the meeting due to other commitments.)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mr. Ricks, seconded by Mr. Luria, and passed by the Board to approve of the following routine classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(2) APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(3)

(4) APPROVAL OF VOLUNTARY REASSIGNMENT: CECILIA TATSCH, FROM PURCHASING DEPT. TO TEACHER'S AIDE (REPLACING K. GEBHARDT), INSTRUCTION, EFFECTIVE 6/22/81, Attachment 2.2-a(4)

(5) APPROVAL OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY: JOSEPHINE A. RAMOS, KEYPUNCH OPERATOR, DATA PROCESSING, EFFECTIVE 7/1/81 THROUGH 8/31/81, Attachment 2.2-a(5)

(6) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(6)

(7) APPROVAL OF LONGEVITY INCREMENTS, Attachment 2.2-a(7)


(9) APPROVAL OF CONTINUATION OF 1980-81 CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL SALARY AND BENEFIT SCHEDULES FOR 1981-82

(10) APPROVAL OF CLARIFICATION OF MAINTENANCE WORKER III CLASSIFICATION, Attachment 2.2-a(10)

b. NON-ROUTINE

To conserve time, it was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the Board to approve of the following four new appointments.

(1) APPROVAL OF APPOINTMENT: FRED C. GATES, LAB. TCHG. ASST., (REPLACING C. ROCKWOOD), AUTO SHOP, EFFECTIVE 6/15/81, Attachment 2.2-b(1)

(2) APPROVAL OF APPOINTMENT: SUSAN A. HESS, BUSINESS SERVICES SUPV. (REPLACING J. FOSTER), PAYROLL DEPT., EFFECTIVE 6/17/81, Attachment 2.2-b(2)

(3) APPROVAL OF APPOINTMENT: ANA M. LOPEZ, ADMISSIONS & RECORDS CLK. (REPLACING R. HEIM), ADMISSIONS, EFF: 6/24/81, Attachment 2.2-b(3)

(4) APPROVAL OF APPOINTMENT: CHARLES D. RESTIVO, DIRECTOR, FACIL. & OPER. (REPLACING D. HILL), EFFECTIVE 7/7/81, Attachment 2.2-b(4)

Mr. Oroz introduced Charles "Chuck" Restivo who was the successful candidate after an extensive search for a Facilities Director.

Mrs. Powell extended congratulations and expressed satisfaction in this position being filled.

(5) APPROVAL OF RETIREMENT: THRESSA KUIPERS, INT. TYP. CLK., CONTINUING EDUCATION DIVISION, EFFECTIVE 6/30/81, Attachment 2.2-b(5)

It was moved by Mr. Ricks, seconded by Mrs. Alexander, and passed by the Board to approve of the retirement of Thressa Kuipers from the Continuing Education Division as of June 30, 1981.

Mrs. Powell asked that best wishes be extended to Mrs. Kuipers.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON ROUTINE - continued:

(6) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): ALICIA L. ABESILLA, SPECIAL PROGRAM ADVISOR, Attachment 2.2-b(6)

Mr. Oroz stated that Alicia Abesilla had been seriously ill for a long period. Her death came on May 29, 1981. She had been a Special Program Advisor in the EOPS office.

It was moved by Mrs. Alexander, seconded by Mr. Frank and passed by the Board to officially recognize the death of Alicia Abesilla on May 29, 1981, and further that today’s meeting be adjourned in her memory.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the Board to approve of the following Routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS, Attachment 2.3-a(1)

3. STUDENT SERVICES

3.1 REPORT OF ASSOCIATED STUDENTS

There was no report given as Mr. Creenan was not present.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE OF ARTS DEGREE, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander, and unanimously passed by the Board to confer upon each of the 281 candidates listed in Enclosure #1, the Associate of Arts degree, subject to completion of the state and local requirements for the degree.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE OF SCIENCE DEGREE, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander and unanimously passed by the Board to confer on each of the 132 candidates listed in Enclosure #1, the Associate of Science degree, subject to completion of the state and local requirements for the degree.

3.4 REPORT ON USE OF COLLEGE FACILITIES THROUGH COMMUNITY SERVICES, Enclosure #2

At the request of the Superintendent, this report was deferred to a future Board meeting.
3. STUDENT SERVICES - continued:

3.5 APPROVAL OF THE CONTINUATION OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH AND ACCIDENT INSURANCE POLICIES

3.6 APPROVAL TO MAKE KNOWN A VOLUNTARY STUDENT DENTAL PLAN FOR 1981-82

Dr. Mertes stated that these two items relate to continuation of mandatory accident insurance for students, and also, offers a voluntary health and accident policy, and information on a dental plan.

It was moved by Mr. Luria, seconded by Mr. Ricks and passed by the Board to approve of the Student Insurance Company to continue to be the carrier of the mandatory student accident insurance policy and also of the voluntary 24-hour Accident Plan for the period August 25, 1981 through August 24, 1982.

Board action also approved making available brochures of a voluntary student dental plan presented by the Golden West Dental Plan for the 1981-82 college year.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF COURSES FOR SUMMER 1981, CONTINUING EDUCATION DIVISION, Attachment 4.1

Dr. Bobgan indicated that the courses listed in the attachment were similar to past years. They are basically classes for ESL, handicapped, and infirmed elderly.

It was moved by Mr. Ricks, seconded by Mr. Luria, and passed by the Board to approve of the courses listed in Attachment 4.1 for Summer 1981 by the Continuing Education Division.

4.2 APPROVAL OF ADDITIONAL COURSES FOR THE 1981 SUMMER SESSION, Attachment 4.2

Mr. John Romo proposed adding four classes to the 1981 Summer Session. Investigation will continue on the Scuba Diving class for proper approval of insurance and liability requirements. The other classes were added due to requests by students and interest in the departments.

It was moved by Mr. Ricks, seconded by Mr. Luria, and passed by the Board to approve of the additional classes, listed in Attachment 4.2, for Summer Session 1981, pending appropriate insurance and liability requirements relating to the Scuba Diving class.

ITEM 4.3 PRESENTATION OF SUMMARY OF PROGRAM EVALUATION/IMPROVEMENT PROPOSALS, Attachment 4.3

Deferred

At the request of the Superintendent, this report was deferred to a future Board meeting.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P01-2286 THROUGH AND INCLUDING P01-2412 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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<td>Cash - Business Services Hospitality Fund</td>
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<td>975.00</td>
<td>Metropolitan Theatres of Santa Barbara</td>
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<td>150.00</td>
<td>Richard C. Harpham</td>
<td>Cash - Continuing Education Division</td>
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*Value estimated by donor

Letters of appreciation will be sent by the Superintendent/President to the donors.

d. REQUEST FOR SUNDAY USE OF DISTRICT FACILITIES: SANTA BARBARA SPORTS CAR CLUB, INC., SUNDAY, JUNE 28, 1981, Attachment 5.1-d

e. APPROVAL OF APPROPRIATION TRANSFER #81-096 THROUGH #81-115 AND #81-117 THROUGH #81-120 FOR INTERNAL ACCOUNTING ACTIONS, Attachment 5.1-e

f. APPROVAL OF RENEWAL OF ONE-YEAR CLINICAL AGENCY CONTRACTS FOR THE RADIOLOGIC TECHNOLOGY PROGRAM WITH THE FOLLOWING AGENCIES:

1) Community Memorial Hospital (Ventura)  
2) General Hospital (Ventura) 
3) Santa Barbara Medical Clinic

g. APPROVAL OF AGREEMENT WITH LOCAL AGENCIES FOR HANDICAPPED PROGRAMS, Enclosure #3

h. ACCEPTANCE OF THE REAL ESTATE ENDOWMENT SCHOLARSHIP FUND AWARD FOR 1981-82 IN THE AMOUNT OF $1,658

i. APPROVAL OF EXTENSION OF AGREEMENT FOR USE OF THE 914 SANTA BARBARA STREET PROPERTY THROUGH JULY 15, 1981 UNDER EXISTING CONDITIONS, Attachment 5.1-i

j. RATIFICATION OF CHANGE ORDER No. 4, GARFIELD SCHOOL PARKING LOT PROJECT, GRANITE CONSTRUCTION COMPANY, CONTRACTOR, IN THE ADDED SUM OF $197.00 as follows:

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5. BUSINESS SERVICES - continued:

5.2 NON-Routine

a. ADOPTION OF RESOLUTION No. 19 (1980-81) APPROVING OF APPROPRIATION TRANSFERS #81-N06 AND #81-N07 TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-a

Dr. Mertes indicated that this item adds new monies to the General Fund due to acceptance of grant funds.

It was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the Board to adopt Resolution No. 19 (1980-81) approving of Appropriation Transfers #81-N06 and #81-N07. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Mr. Frank, Mr. Ricks

Noes: None

Absent: Dr. Dobbs (left meeting prior to this item), Mr. Wells

b. ADOPTION OF RESOLUTION No. 20 (1980-81) AUTHORIZING APPROPRIATION TRANSFER #81-116, Attachment 5.2-b

This item transfers an amount of $8,458 from the Contingencies Account to meet necessary program needs.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 20 (1980-81) approving of Appropriation Transfer #81-116. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Mr. Frank, Mr. Ricks

Noes: None

Absent: Dr. Dobbs (left meeting prior to this item), Mr. Wells

c. ADOPTION OF RESOLUTION No. 21 (1980-81) RESTRICTING A PORTION OF THE 1980-81 GENERAL FUND ENDING BALANCE, Attachment 5.2-c

Dr. Mertes indicated that this proposed restriction of a portion of the anticipated 1980-81 General Fund ending balance had been reviewed with members of the Board Subcommittee on Finance. Members of that subcommittee concurred that action be taken.

It was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the Board to adopt Resolution No. 21 (1980-81) restricting the General Fund 1980-81 ending balance in the amount of $372,440, as delineated in Attachment 5.2-c. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Mr. Frank, Mr. Ricks

Noes: None

Absent: Dr. Dobbs (left meeting prior to this item), Mr. Wells
5. BUSINESS SERVICES - continued:

5.2 NON- ROUTINE - continued:

d. ADOPTION OF RESOLUTION No. 22 (1980-81) ESTABLISHING THE 1981-82 APPROPRIATION LIMIT, Attachment 5.2-

Dr. Mertes indicated that SB 1352 requires the governing body to establish by resolution its revenue appropriation limit for next year. The necessary computation results in a limit well within the proposed Tentative Budget.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 22 (1980-81) establishing a $23,102,651 appropriation limit for the 1981-82 year. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Mr. Frank, Mr. Ricks

Noes: None

Absent: Dr. Dobbs (left meeting prior to this item), Mr. Wells

e. APPROVAL TO SUBMIT CHILDREN'S CENTER PROGRAM CONTRACT FOR 1981-82 AND ADOPTION OF RESOLUTION No. 23 (1980-81), Enclosure #4

Dr. Mertes indicated that the Children's Center Program Contract for 1981-82 contained the same state allocation and district-matching requirement as for the 1980-81 year.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to adopt Resolution No. 23 (1980-81) approving of the submission of the 1981-82 Children's Center Program Contract, as contained in Enclosure #4, to the State Department of Education. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Mr. Frank, Mr. Ricks

Noes: None

Absent: Dr. Dobbs (left meeting prior to this item), Mr. Wells

f. APPROVAL OF THE PROPOSED 1981-82 TENTATIVE BUDGET, Enclosure #5

Dr. Mertes stated that the proposed Tentative Budget for 1981-82 had been reviewed with members of the Board Finance Subcommittee on June 10.

In Sacramento, the Conference Committee has come to agreement and the finance bill (AB1626) is now before the Governor. It is a policy document rather than a budget. Many of the changes will impact community colleges. This district will have two levels of funding - one for credit, and another for non-credit in 10 categories approved for $1,100/ADA. About 35% of the non-credit program outside of the 10 categories will be defunded. There are a great deal of questions as to who will interpret the bill and how to apply it. (A copy has not yet been received.) Staff is not able to ascertain the level of decrease at this time - perhaps a $200,000 to $1 million shortage based on 8,400 ADA with an old ADA model.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. Continued:

The Board is requested to adopt this Tentative Budget recognizing that staff and Board members understand that the income figures are incorrect. Adjustments will not be possible until further notice is received on income and then adjustments will be incorporated into the Publication Budget.

Dr. Mertes' intent is to come back to the Board members with a balanced budget when income figures are known. If there is a decrease in income, a decrease will also be made in the budget even though it already is a frugal one.

A recent published survey on ADA costs shows this district receiving the lowest in the state - $1,765. Therefore, this district delivered its program more inexpensively than any other district in the State of California.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the Board to approve of the 1981-82 Tentative Budget, as contained in Enclosure #5.

g. APPROVAL OF COSMETOLOGY CONTRACT (REVISED) FOR 1981-82, Enclosure #6

Mr. Mel Elkins indicated that this is a revised contract. Essentially, it consists of a teaching agreement between individual instructors and the district. Also, there is a slight increase in contract costs and kit items.

Plans are to continue training 38 FTE graded and non-graded students. The enclosure also contained an information report on manpower needs and job opportunities.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the revised Cosmetology Contract for 1981-82, as contained in Enclosure #6, with the Setser-Goatley Beauty College and Kristofer's School of Beauty.

h. APPROVAL OF SUBMISSION OF APPLICATION FOR VOCATIONAL EDUCATION FUNDING FOR 1981-82, EDUCATION AMENDMENTS OF 1976 (P.L. 94-482), TITLE II, VOCATIONAL EDUCATION, PART A, Enclosure #7

Mr. Elkins stated that this application is in three parts. First part indicates the needs in the occupational programs; 2nd part shows where the funds are spent; and the 3rd part is the plan. These programs serve the EOPS and handicapped programs.

In response to questions, Dr. Mertes stated that the non-credit portion will be funded at only $1,100 according to the new funding bill as these programs are in the "10 categories."

It was moved by Mr. Frank, seconded by Mr. Ricks, and passed by the Board to approve of the submission of the application for Vocational Education Funding, as contained in Enclosure #7, for the 1981-82 year.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. AUTHORIZATION TO SUPERINTENDENT TO ACCEPT A BID AND AWARD A CONTRACT FOR THE KILN ROOM AREA AT GARFIELD SCHOOL WITH SUBCOMMITTEE CONCURRENCE AND BOARD RATIFICATION

Dr. Mertes indicated there is a timeline problem with this project. It was requested authorization be given to accept the low bid, when bids are opened June 23, on the condition it does not exceed $15,000, in order that the project move on schedule.

Dr. Bobgan reported that the lights arrived today for the parking lot which has not been seal-coated and striped. If the electrical work is completed on Monday, the project could be completed within a week. The interior renovations are about 95% complete with painting about 50% complete. The floor will be laid during the week of the 29th. Moving date is set for July 6.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to authorize the Superintendent/President to accept the low bid and award a contract for the Kiln Room for subsequent Board ratification, at a not-to-exceed figure of $15,000.

j. APPROVAL OF WORKING DRAWINGS AND SPECIFICATIONS FOR THE DANCE FLOOR, PHYSICAL ED BLDG. AND AUTHORIZATION TO CALL FOR BIDS

Dr. Mertes indicated that Joe Connell has the working drawings on this project but he was absent conducting a final in his class. The specifications have been completed by the architect, and the project needs to move along. Bids will be opened on July 20 and presented to the Board at the next meeting.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of working drawings and specifications for the new dance floor area in the P.E. Building and to authorize staff to go to bid.

k. APPROVAL OF PROCUREMENT OF INSURANCE REQUIRED BY EDUCATION CODE SUFFICIENT TO COVER THE DISTRICT LIABILITY

Dr. Mertes indicated that staff has joined with other school districts to put together a single package of liability insurance for the benefit of a better-priced premium. Inherent in the package is the choice of accepting the whole or only that portion that applies to the college. Since coverage is required, it was requested that the Superintendent/President be authorized to commit for insurance on June 30. The other two school districts are handling this matter in a similar fashion.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to authorize the Superintendent/President to procure the required insurance sufficient to cover district liabilities for 1981-82 with Board ratification at the next meeting.

6. GENERAL INFORMATION

No items.
MINUTES - Special Meeting
SBCCD Board of Trustees
June 18, 1981

7. ADJOURNMENT

After a brief discussion, it was moved by Mrs. Alexander, seconded by
Mr. Ricks, and passed by the Board to set the following meeting schedule for summer:

- Cancel Regular Meeting June 25, 1981
- Cancel Regular Meeting July 9, 1981
- Retain Regular Meeting July 23, 1981 Start at 3:00 p.m.
  with CLOSED SESSION
- Schedule Special Meeting August 6, 1981
- Cancel Regular Meeting August 13, 1981
- Cancel Regular Meeting August 27, 1981

Return to regular bi-monthly meetings September 10, 1981

There was additional discussion on a special meeting next Monday, June 22,
at 5:30 p.m. with a back-up meeting on Wednesday, June 24, at 7:00 p.m. This would
be determined in a brief CLOSED SESSION after adjournment of the regular meeting.
Then, upon motion of Mr. Frank, seconded by Mrs. Alexander, the regular portion
of the meeting was adjourned by the Board of Trustees in memory of Alicia Abesilla
at 6:50 p.m.

Board members adjourned to the President's office to meet again briefly in
CLOSED SESSION. All five Board members and Dr. Mertes proceeded to Room A-151.

At 7:05 p.m., the CLOSED SESSION was ended upon motion of Mr. Luria, seconded
by Mrs. Alexander. Staff would be notified the next day as to which date (June 22
or June 24) to set a Special Meeting.

ATTEST:

[Signatures]
Mrs. Joyce H. Powell                     David Mertes
President, Board of Trustees            Superintendent/President and Secretary/
Santa Barbara Community College District Clerk to the Board of Trustees

Approved by the Board of Trustees

on July 23, 1981