MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 12, 1981

3:00 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:54 p.m. on Tuesday, May 12, 1981 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

The regular portion of the meeting was preceded by a scheduled CLOSED SESSION. See details under Item 1.4.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice President (arrived at 3:20 p.m.)
Mrs. Kathryn O. Alexander (left at 5:40 p.m.)
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 3:50 p.m.)
Mr. Gary R. Ricks
Mr. Benjamin P. J. Wells
Mr. Robert Creenan, Student Member

Members absent:

None

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/
   Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/
   Clerk to the Board of Trustees
Dr. Alfred L. Silvera, Administrative Dean, Student Services
Mr. Glenn Gaston, President, Academic Senate
Miss Valerie Green, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer
Mrs. Betty Bartels, Principal Clerk, Facilities and Operations
Mr. Robert Bernardin, SBCC Student
Mr. Bill Cordero, Coordinator, Placement/Financial Aids
Mrs. Patricia Dupart, President, C.S.E.A., Chapter #289
Ms. Zoe Iverson, Director, Children's Center
Mrs. Roberta Jackson, Instructor/Enabler, Handicapped Programs
Mr. Burton P. Miller, Adm. Asst. to Superintendent/President
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

   Mr. Dan Oroz, Director, Personnel Services  
   Mr. John Romo, Assistant Dean, Instructional Operations  
   Mr. Jeff Russell, SBCC Student  
   Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

Special Guests:

   Mr. Henry Bagish, Second Annual Faculty Lecturer  
   Mrs. Frances Bagish  
   Mrs. Stephanie Bagish Hebert

1.3 WELCOME

   Mrs. Powell extended apologies for the lateness of the start of the regular meeting. She welcomed all those in the audience.

1.4 CLOSED SESSION

   Upon motion of Mrs. Alexander, seconded by Mr. Wells, Mrs. Powell declared the start of the CLOSED SESSION at 3:15 p.m. Present were Board members Mrs. Powell, Mrs. Alexander, Dr. Dobbs, Mr. Ricks and Mr. Wells; Dr. Mertes and Mr. Dan Oroz. Mr. Luria joined the session at 3:20 p.m. and Mr. Frank arrived at 3:50 p.m.

   At 4:53 p.m., the CLOSED SESSION ended upon motion of Dr. Dobbs, seconded by Mrs. Alexander. All proceeded to Room A-211 for the regular meeting.

   At Mrs. Powell's direction, Mr. Oroz reported on the session as follows:

1) upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board took action to approve the settlement of the P.E.R.B. hearing regarding the unfair labor practice charge by C.S.E.A. for the district's reclassification of Tutors. (A copy of the signed understanding is attached to these minutes.)

2) status report to the Board members on the selection process for the Superintendent/President. The list of 83 applicants, making up a high-quality pool, was reviewed. The Screening Committee will meet for the first time tomorrow (Wednesday); interviews will begin May 27 with names given to the Board by June 1; and interviews by the Board will start June 8.

1.3 MINUTES OF: REGULAR MEETING OF APRIL 9, 1981  
REGULAR MEETING OF APRIL 23, 1981

   Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the regular meetings of April 9, 1981 and April 23, 1981 were approved by the Board of Trustees as delivered.
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1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED: Dr. Mertes announced that he and Mrs. Kathryn Alexander were interview guests of KEYT this morning. The program "Forum" will be aired Sunday, May 17, at 6:00 p.m. on Channel 3 (Cable 6).

a. PROCLAMATION OF COMMUNITY COLLEGE WEEK, MAY 10 - MAY 16 BY THE MAYOR OF THE CITY OF SANTA BARBARA, Attachment 1.7-a

Dr. Mertes stated that during the week of May 10-16 there will be statewide recognition for community colleges. Attachment 1.7-a contains a local proclamation from the Mayor of Santa Barbara. Also, an article on Santa Barbara City College will appear in the current issue of the THIS WEEK IN SANTA BARBARA magazine.

In Sacramento, California Community and Junior College Association sponsored a reception on Tuesday night for legislators, trustees and Superintendent/Presidents. On Wednesday, a luncheon was given for members of the assembly and senate Education Committees. Many of the events throughout the state were planned by the CCJCA Commission on Public Relations of which Mr. Wells is a member.

Mr. Wells commented that the Public Relations Committee hopes to encourage the association to make this an annual affair. All phases have been enthusiastically received by all. He felt the Day in Sacramento event had been a most worthwhile event.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period May 13 through May 28, 1981.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY CERTIFICATED PERSONNEL; JACQUELINE LOMAN, CHILDREN'S CENTER, SPRING 1981 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1981, Attachment 2.1-a(2)
2. PERSONNEL - continued

2.1 CERTIFICATED PERSONNEL - continued

a. ROUTINE - continued:

(3) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL ASSIGNMENTS, COUNSELING & CHILDREN'S CENTER, SUMMER 1981, Attachment 2.1-a(3)


(5) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(5)

b. NON-ROUTINE

(1) PRESENTATION OF CERTIFICATE OF RECOGNITION TO MR. HENRY BAGISH

Mr. Glenn Gaston stated that, in recognition of Mr. Bagish's selection as the Second Annual Faculty lecturer, the Superintendent recommended the Board of Trustees award a special certificate and an honorarium.

On behalf of the faculty, Mr. Gaston expressed pride in the excellent lecture presented by Mr. Bagish on May 6.

It was moved by Mr. Frank, seconded by Mr. Luria, and unanimously passed by the Board to award the Certificate of Recognition and authorize the honorarium of $250.

Mr. Gaston presented Mr. Bagish with the Certificate of Recognition signed by all Board members and the Superintendent/President, and the honorarium check. All present applauded Mr. Bagish on this occasion.

Dr. Mertes stated that when the program was initiated in 1979, it was for two purposes: 1) to honor the outstanding performance of an individual member of the faculty, and 2) to draw the attention of the community at large to the quality of instruction at this college. Dr. Casier started as the first lecturer and this school year Mr. Bagish was selected by his peers. Although Dr. Mertes was not in attendance (it coincided with the Day In Sacramento affair), he had received many comments from staff and the community on it being a truly outstanding presentation and in every sense accomplished the intended purpose.

Dr. Mertes extended congratulations to Mr. Bagish for his performance and all his services to the district leading up to this day.

Mrs. Powell stated it "was a great day. You handled yourself beautifully." She felt putting all his material into a one-hour lecture had been very impressive.

Mr. Ricks felt also that the intentions of the project had been accomplished and that it was a scholarly performance.
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:
         (1) continued:

         Mr. Bob Creenan commented that he and other students left
         the lecture with thoughts of looking with a different perspective
         through the eyes of another culture.

         Mr. Bagish thanked one and all and said it had been his
         honor to present the lecture. He also thanked the Board members
         for the sabbatical leaves from which he was able to gain know-
         edge of these cultures to give his lecture. He expressed the
         hope that the Board would continue to offer such opportunities for
         the college members.

         Mr. Bagish introduced his wife, Frances, and daughter,
         Stephanie, who had accompanied him today.

         An appreciative round of applause was given to all three as
         they departed.

         (2) APPROVAL OF RETIREMENT: HAROLD C. HILDERBRAND, ASSOCIATE PRO-
             FESSOR, ADMINISTRATION OF JUSTICE, EFFECTIVE JUNE 26, 1981,
             Attachment 2.1-b(2)

         Mr. Oroz stated that Mr. Hilderbrand wishes to retire at
         the end of the Spring semester. He read a summary of Mr.
         Hilderbrand's years of teaching and law enforcement services,
         as contained in the attachment.

         It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and
         passed by the Board to approve with regret the retirement of
         Harold C. Hilderbrand, Associate Professor, Administration of
         Justice, effective June 26, 1981.

         Mrs. Powell commented on Mr. Hilderbrand's long career and
         expressed appreciation for services rendered to the district.

         (3) APPROVAL OF REDUCTION IN CONTRACT: DIANE J. HANDLOSER, ASSOC.
             PROFESSOR, ART DEPT., TO 80% CONTRACT FOR 1981-82 COLLEGE
             YEAR, Attachment 2.1-b(3)

         Mr. Oroz stated that Diane Handloser requests a reduction
         in her contract for the next college year. Her request met
         with the support of the Art Department and the Instruction
         Office.

         It was moved by Mr. Ricks, seconded by Dr. Dobbs, and
         passed by the Board to approve of a reduction in contract for
         Diane Handloser, Assoc. Professor, Art Department, to 80% (4/5's
         contract) for the 1981-82 college year.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(4) APPROVAL OF REDUCTION IN CONTRACT: RONALD B. ADLER, ASST. PROFESSOR, SPEECH, TO 40% CONTRACT FOR THE 1981 FALL SEMESTER, Attachment 2.1-b(4)

Mr. Oroz stated that Ronald Adler requests a reduction in his contract for the coming Fall semester. His request is supported by the Speech Department and the Instruction Office.

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the Board to approve of a reduction in contract for Ronald B. Adler, Asst. Professor, Speech Department to 40% for the Fall, 1981 semester.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the following routine classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

b. NON-Routine

(1) APPROVAL OF APPOINTMENT: THERESE M. STROUD, INT. TYP. CLK., GOLETA VALLEY ADULT ED CENTER (REPLACING C. DEVEREAUX), EFFECTIVE 5/13/81, Attachment 2.2-b(1)

Mr. Oroz recommended the appointment of Therese Stroud to the vacant typist clerk position at the Goleta Valley Adult Education Center.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Therese M. Stroud, Int. Typ. Clk. (replacing C. Devereaux), effective 5/13/81.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(2)
3. STUDENT SERVICES

3.1 REPORT OF ASSOCIATED STUDENTS

Mr. Robert Creenan reported on the success of the recent Arts and Crafts Day which netted $375; elections are underway; a dance scheduled for Friday, May 15, with three bands, and senate officers will experience the role of handicapped students on June 3.

In response to Mrs. Powell, proposed changes in the By-laws will be presented at the next meeting.

4. CURRICULUM AND INSTRUCTION

No items.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent/President, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P01-2018 THROUGH AND INCLUDING P01-2139 FOR SUPPLIES, EQUIPMENT AND SERVICES, ATTACHMENT 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. APPROVAL OF APPROPRIATION TRANSFERS #81-063, 81-064, 81-082, 81-083, 81-084, 81-085, 81-087, 81-088, 81-090 and 81-091 FOR INTERNAL ACTIONS

d. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-d

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*Value estimated by the donor.

Letters of appreciation will be sent by the Superintendent/President to the donors.

e. RATIFICATION OF SUBMISSION OF NURSING STUDENT LOAN AND SCHOLARSHIP PROGRAM APPLICATION FOR 1981-82, Attachment 5.1-e
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. APPROVAL OF APPROPRIATION TRANSFERS #81-086 and 81-092 AND ADOPTION OF RESOLUTION No. 17 (1980-81), Attachment 5.2-a

Mr. Charles Hanson indicated these transfers of funds are for salaries of two lab teaching assistants in the HRM Cost Center and payment for the purchase of the Garfield school property.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 17 (1980-81) approving of Appropriation Transfers #81-086 and #81-092. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks, Mr. Wells

Noes: None

Absent: No one

b. ADOPTION OF RESOLUTION No. 18 (1980-81) APPROVING OF APPROPRIATION TRANSFER No. 81-N04 TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-b

Mr. Hanson indicated that this transfer is for new monies acquired by a CWETA Machinist Grant to be put in the 1980-81 Income Budget and re-allocated to the Continuing Education Cost Center.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 18 (1980-81) approving of Appropriation Transfer #81-N04 in the amount of $3,399. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks, Mr. Wells

Noes: None

Absent: No one

c. RATIFICATION OF CHANGE ORDERS #1, #2, and #3, GARFIELD SCHOOL PARKING LOT PROJECT, GRANITE CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-c

Mr. Hanson stated that these changes were performed in the least costly manner. Under current policy, changes of these amounts can be authorized by staff.

The changes were reviewed by the members of the Board Subcommittee on Facilities on May 7.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to ratify change orders #1, #2 and #3 to the contract with Granite Construction Company, contractor, Garfield School Parking Lot Project, for an increase of $2,852 to the contract price and no extension of time, as follows:
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

| Original Contract Price: | $142,327 |
| Change Order #1          | + 358    |
| Change Order #2          | + 1,209  |
| Change Order #3          | + 1,285  |
| New Contract Price       | $145,179 |

Mr. Wells expressed appreciation of Mr. Hanson's enthusiasm and special interest in spearheading this project. Savings were accomplished with these small changes for which he commended Mr. Hanson.

Mr. Hanson added that the whole parking lot project is going very fast. Soon all that will be left to do will be install the lighting fixtures when they arrive in June.

d. CONCEPTUAL APPROVAL OF DESIGN FOR THE NEW KILN ROOM AT THE CONTINUING EDUCATION FACILITY (GARFIELD).

Mr. Hanson, in the absence of Dr. Bobgan who was ill, stated that the interior changes were being made according to the needs of Dr. Bobgan and his staff. Mr. Bob Eyre has been hired as a consultant and is directing the actual work for changes.

A full review of all changes was presented to members of the Board Subcommittee on Facilities last week. Original plans were to accomplish all of the project, parking lot/lighting and interior of building for the available $200,000 from the sale of the vacant lot. With additional changes in class rooms and staff needs, available funds from THE FOUNDATION can be used.

Mr. Hanson then displayed a conceptual design drawing for a proposed area to house the kilns and store pottery. Safety and security measures seem necessary to avert injury and prevent vandalism and theft.

Dr. Dobbs questioned the program, student participation, estimated cost of new room. In absence of Dr. Bobgan, it was agreed to postpone further discussion until the next Board meeting.

Timeline was such that this next step of developing a plan was vital to completion of the whole project. Dr. Mertes assured Board members that minimal plans would be developed and more information will be presented at the next Board meeting in response to questions raised today.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of minimal development of the conceptual design for a new kiln room at the Garfield School site with cost estimates to be presented at the next Board meeting. (Mrs. Alexander left the meeting at 5:40 p.m. during the discussion period on this item, and was not present for the vote.)
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6. GENERAL INFORMATION

6.1 ANNUAL INFORMATION REPORT TO ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES, Enclosure #1

Mr. Burt Miller stated that Enclosure #1 was an information item. It is an annual report listing any new programs and/or outside contracts.

Dr. Mertes added that a draft copy (confidential material) of the accreditation report has been received. It will be reviewed for factual errors. A final report will be sent by the visiting team to the Accrediting Commission in early June.

6.2 PRESENTATION OF CURRENT LEGISLATIVE ITEMS OF INTEREST, Attachment 6.2

Dr. Mertes spoke briefly to the two finance bills that are of current interest: SB 841 is the appropriations bill, and SB 842 is the procedure bill.

A brief outline of both bills had been prepared by Burt Miller and was contained in the attachment. This outline also highlighted points in AB 1369 (Hughes) on expanded authority for student trustees.

This was an information item only.

7. ADJOURNMENT

Dr. Mertes stated that a faculty group was holding an open meeting on Friday from 1:30 to 5:30 p.m. for a discussion on how to improve communication among the various segments of the college. Invitations for Board members were received today and were in their folders.

Upon motion of Mr. Luria, seconded by Mr. Frank, the Board of Trustees adjourned their special meeting at 6:09 p.m.

ATTEST:

[Signatures]
Joyce H. Powell
President, Board of Trustees
Santa Barbara Community College District

[Signatures]
David Mertes
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

UNDERSTANDING WITH RESPECT TO UNFAIR PRACTICE CHARGE LA-CE-1348

1) The parties agree that the Board of Trustees' action was to the benefit of the employees involved. The parties further agree that the C.S.E.A. took action which it deemed appropriate and to the benefit of the employees involved.

2) The parties recognize their rights and obligations to negotiate the wage impact of reclassification, if any, consistent with applicable law (including final, binding determinations of the P.E.R.B. and the courts) and contract provisions.

3) C.S.E.A. and its Chapter 289 hereby agree to withdraw the above-referenced unfair practice charge with prejudice.

C.S.E.A. and its Chapter 289:

By: [Signature]
Trish Dupart, President

Dated: 4-30-81

By: [Signature]
Leonard Bonilla, C.S.E.A. Representative

Dated: 4-30-81

SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

By: [Signature]

Dated: 5/12/81

By: [Signature]
DAN OROZ, Personnel Director

Dated: 5/12/81