AGENDA

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 12, 1981

Time: 4:00 p.m.
Room A-211, Administration
Bldg.
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION - 3:00 p.m.
   Discussion of: Collective Bargaining Matters
   PERB Hearing

1.5 MINUTES OF: REGULAR MEETING OF APRIL 9, 1981
   REGULAR MEETING OF APRIL 23, 1981

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS
   a. PROCLAMATION OF COMMUNITY COLLEGE WEEK, MAY 6 - MAY 10, BY
      THE MAYOR OF THE CITY OF SANTA BARBARA

      Attachment 1.7-a

   b. REPORT ON COMING EVENTS - Mr. Jim Williams

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL
   a. ROUTINE
      (1) RECOMMENDED APPROVAL OF ADDITIONAL TEMPORARY HOURLY
          CERTIFICATED PERSONNEL: JACQUELINE LOMAN, CHILDREN'S
          CENTER, SPRING 1981 SEMESTER

      Attachment 2.1-a(1)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1981
Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL ASSIGNMENTS, COUNSELING & CHILDREN'S CENTER, SUMMER 1981
Attachment 2.1-a(3)

Attachment 2.1-a(4)

(5) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE
Attachment 2.1-a(5)

b. NON-ROUTINE

(1) PRESENTATION OF CERTIFICATE OF RECOGNITION TO MR. HENRY BAGISH

On March 29, 1979, the Board of Trustees unanimously approved a policy establishing an annual Faculty Lecture Series. The intent of the policy is a means whereby the Santa Barbara City College community could pay special honor to a member of the faculty, chosen by his/her peers, for outstanding teaching or service to the college.

Mr. Henry Bagish was elected by his peers as the second Faculty Lecturer for 1980-81.

In recognition of Mr. Bagish's election as the second Faculty Lecturer, the Superintendent recommends that the Board of Trustees award a special Certificate of Recognition, and authorize a special honorarium of $250 to Mr. Henry Bagish.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

   b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF RETIREMENT: HAROLD C. HILDERBRAND, ASSOCIATE PROFESSOR, ADMINISTRATION OF JUSTICE, EFFECTIVE JUNE 26, 1981

Attachment 2.1-b(2)

Mr. Harold Hilderbrand wishes to retire at the end of the 1981 Spring semester. A summary of his contributions to the district and the community are contained in the attachment.

It is recommended that the Board give approval of retirement for Harold C. Hilderbrand, Associate Professor in the Administration of Justice Department, effective June 26, 1981.

(3) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: DIANE J. HANDLOSER, ASSOC. PROFESSOR, ART DEPT., TO 80% CONTRACT FOR 1981-82 COLLEGE YEAR

Attachment 2.1-b(3)

A request has been received from Diane Handloser for a reduction in her contract for the next college year. Her request has the approval of the Art Department and concurrence of the Instruction Office.

It is recommended that approval be given of a reduction in contract (to 4/5's, 80%) for Diane Handloser, Associate Professor, Art Department, for the 1981-82 college year.

(4) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: RONALD B. ADLER, ASST. PROFESSOR, SPEECH, TO 40% CONTRACT FOR THE 1981 FALL SEMESTER

Attachment 2.1-b(4)

A request has been received from Ron Adler for a reduction in his contract for the 1981 Fall semester. His request is supported by the Speech Department and received approval from the Instruction Office.

It is recommended that approval be given of a reduction in contract (to 40%) for Ronald B. Adler, Assistant Professor, Speech, for the 1981 Fall semester.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.2-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT: THERESE M. STROUD, INT.TYP.CLK., GOLETA VALLEY ADULT ED CENTER (REPLACING C. DEVEREAUX), EFFECTIVE 5/13/81

Attachment 2.2-b(1)

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS

Attachment 2.3-a(1)

(2) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT OF ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

No items
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P01-2018 THROUGH AND INCLUDING P01-2139 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #81-063, 81-064, 81-082, 81-083, 81-084, 81-085, 81-087, 81-088, 81-090 and 81-091 FOR INTERNAL ACTIONS

#81-063 and 81-064 in the amount of $3,016: From Equipment to Replacement Equipment and Supplies for Continuing Education Skill Center and Special Programs Cost Center.

#81-082 in the amount of $500: From Mileage to Supplies to cover expenses for Security Cost Center.

#81-083 in the amount of $7,200: From Evaluation & Improvement Account to Hourly Teacher account to cover release of time for recipients of LAC Development Grants.

#81-084 in the amount of $1,500: From Consultants to Hourly Classified to cover assistance in clerical credential processing for Affirmative Action Cost Center.

#81-085 in the amount of $1,015: From Evaluation & Improvement Account to Hourly Classified for Studio/Gallery Aid for Art Department (approved by Cabinet).

#81-087 in the amount of $150: From Supplies Account to cover cost of telephone for Computer Science Cost Center.

#81-088 in the amount of $500: From Supplies Account to Consultants & Stipend Accounts to cover expenses for Administration of Justice Cost Center.

#81-090 in the amount of $3,370: Transfer within the Life Science Cost Centers to purchase equipment approved by the Cabinet.

#81-091 in the amount of $1,860: Transfer from Hourly Teacher Instruction Cost Center to Graphic Communications Cost Center for hourly lab teaching assistant.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

d. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Attachment 5.1-d

The Superintendent recommends acceptance of the gifts listed on Attachment 5.1-d and requests authorization to send a letter of appreciation to the donors.

e. RECOMMENDED RATIFICATION OF SUBMISSION OF NURSING STUDENT LOAN AND SCHOLARSHIP PROGRAM APPLICATION FOR 1981-82

Attachment 5.1-e

An application for the Nursing Student Loan and Scholarship Program has been requested and was mailed to meet a deadline date. Although $36,000 is requested for loans and $27,000 for scholarship, historically less than 15% of the application amounts have been received. A one-ninth (1/9) district contribution for the student loans portion only is required.

Mr. Bill Cordero will be present to respond to questions.

The Superintendent recommends ratification of the submission of the 1981-82 Nursing Student Loan and Scholarship Program application to the Department of Health and Human Services.

5.2 NON-ROUTINE

a. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #81-086 and 81-092 AND ADOPTION OF RESOLUTION No. 17 (1980-81)

Attachment 5.2-a

It is recommended that the Board of Trustees adopt Resolution No. 17 (1980-81) approving of the appropriation transfer of funds from the Appropriation For Contingency Account to cover salaries for two Laboratory Teaching Assistants for the H.R.M. Cost Center and payment on the purchase of the Garfield School Property.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED ADOPTION OF RESOLUTION No. 18 (1980-81) APPROVING OF APPROPRIATION TRANSFER No. 81-N04 TO ADD NEW MONIES TO THE GENERAL FUND

Attachment 5.2-b

According to current accounting procedures, acceptance of grant funds necessitates increasing the district's 1980-81 budget and allocating the funds to the appropriate cost center. Therefore, CWETA Machinist grant funds accepted by the Board on January 29, 1981 will increase the 1980-81 budget by an amount of $3,399, and this amount will be allocated to the Continuing Education Cost Center.

It is recommended that Resolution No. 18 (1980-81) be adopted approving of Appropriation Transfer No. 81-N04 in the amount of $3,399.

c. RECOMMENDED RATIFICATION OF CHANGE ORDERS #1, #2 and #3, GARFIELD SCHOOL PARKING LOT PROJECT, GRANITE CONSTRUCTION COMPANY, CONTRACTOR

Attachment 5.2-c

Change Orders #1, #2 and #3 were authorized by the Superintendent and the Business Manager pursuant to Board policy which permits such authorization up to an aggregation of 3% of the contract price. These change orders covered: 1) installation of gas service for future kiln room, 2) additional chain link fencing, and 3) concrete slab for trash dumpster.

<table>
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<tr>
<th>Original Contract Price:</th>
<th>$142,327</th>
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<tbody>
<tr>
<td>Change Order #1</td>
<td>+ 358</td>
</tr>
<tr>
<td>Change Order #2</td>
<td>+ 1,209</td>
</tr>
<tr>
<td>Change Order #3</td>
<td>+ 1,285</td>
</tr>
<tr>
<td>New Contract Price:</td>
<td>$145,179</td>
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</tbody>
</table>

These change orders do not require any extension of the contract completion date.

The Superintendent recommends ratification of Change Orders #1, #2 and #3 to the contract with Granite Construction Company for the Garfield School Parking Lot project with the added amount of $2,852.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RECOMMENDED CONCEPTUAL APPROVAL OF DESIGN FOR THE NEW KILN ROOM AT THE CONTINUING EDUCATION FACILITY (GARFIELD)

The move to Garfield School requires the addition of a kiln area at the rear of the property to replace an existing kiln room at 914 Santa Barbara Street. Safety and security measures must be taken to avert injury and prevent vandalism/theft of the pottery produced in adult education classes.

Staff has studied the need and is recommending a kiln room be built to house the kilns and store the pottery. On May 7, 1981, the Board Subcommittee on Facilities reviewed the proposal. Initial plans will now yield a bid specification so the project may be expedited quickly and final Board approval obtained before summer.

The Superintendent recommends the approval of the conceptual design of the new kiln room at the Garfield School site.

6. GENERAL INFORMATION

6.1 ANNUAL INFORMATION REPORT TO ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES

Enclosure #1

Each Spring, the college is required to submit a summary report of programs to the Accrediting Commission for Community and Junior Colleges.

Enclosure #1 contains a copy of the 1980-81 report which was submitted to meet a May 1 deadline.

This is presented as an information item.
6. GENERAL INFORMATION - continued:

6.2 PRESENTATION OF CURRENT LEGISLATIVE ITEMS OF INTEREST

Attachment 6.2

Two Senate bills and one Assembly bill are of particular interest at this time:

SB 841 and SB 842 (Alquist):
COMMUNITY COLLEGE FINANCE

AB 1369 (Hughes):
STUDENT TRUSTEE - EXPANDED AUTHORITY

A brief summary is contained in Attachment 6.2.

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, May 28, 1981.