MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 9, 1981

3:00 p.m. - CLOSED SESSION
Room A-151
4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College
Santa Barbara, California

I. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:22 p.m. on Thursday, April 9, 1981 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

The regular meeting was preceded by a scheduled CLOSED SESSION. See details under Item 1.4.

1.2 ROLL CALL

Members Present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice President
Mrs. Kathryn O. Alexander (arrived at 3:50 p.m.)
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Benjamin P. J. Wells
Mr. Robert Creenan, Student Member

Member Absent:

Mr. Gary R. Ricks

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/
Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/
Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction Office
Dr. Alfred Silvera, Administrative Dean, Student Services
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
April 9, 1981

I. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Glenn Gaston, President, Academic Senate  
Miss Valerie Green, Reporter, THE CHANNELS  
Mr. Jim Williams, College Information Officer  

Mrs. Betty Bartels, Principal Clerk, Facilities and Operations  
Ms. Shirley Conklin, Assistant Dean, Health Technologies  
Mr. Bill Cordero, Coordinator, Placement/Financial Aids  
Mrs. Trish Dupart, President, CSEA, Chapter #289  
Mrs. Rita Harrington, CSEA Secretary #289  
Mrs. Robbie Jackson, Instructor/College Specialist  
Enabling/Handicapped Program  
Mrs. Charlotte Ley, Bookstore Manager  
Mr. Burton P. Miller, Administrative Assistant to the  
Superintendent/President  
Mr. Dan Oroz, Director, Personnel Services  
Mrs. Pat Pilchard, Statistical Clerk, Research & Grants  
Mr. John Romo, Assistant Dean, Instructional Operations  
Ms. Julie Sangster, Teachers Aide, Life Science  
Ms. Dorothy Taylor, Neighbor  
Ms. Peggy Taylor, Public  

Mrs. Elsie Brandt, Secretary to the Superintendent/  
Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience.

1.4 CLOSED SESSION

Upon motion of Mr. Wells, seconded by Dr. Dobbs, Mrs. Powell declared  
the start of the CLOSED SESSION at 3:35 p.m. Present were Board members  
Mrs. Powell, Mr. Luria, Dr. Dobbs, Mr. Frank, and Mr. Wells, Superintendent/  
President Dr. Mertes and Mr. Dan Oroz. Mrs. Alexander arrived at 3:50 p.m.  
and joined the CLOSED SESSION.

At 4:15 p.m., the CLOSED SESSION ended upon motion of Mrs. Alexander,  
seconded by Dr. Dobbs. All proceeded to Room A-211 for the regular meeting.

Mrs. Powell stated the discussion covered personnel matters and no  
action had been taken.

1.5 MINUTES OF REGULAR MEETING OF MARCH 26, 1981

Upon motion of Mr. Frank, seconded by Mrs. Alexander, the minutes of  
the regular meeting of March 26, 1981 were approved by the Board of  
Trustees as delivered.
1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None.

1.7 COMMUNICATIONS

ADDED: Dr. Mertes stated a response was received from the Chancellor's office regarding the 5-Year Plan submitted. Two phases approved were: campus lighting and erosion control. The third phase for the library was denied on the basis of there being sufficient square footage.

The two approved projects will be forwarded to the Department of Finance and could bring in about $325,000 in funding.

ADDED: Dr. Mertes reported on the visit of the accrediting team this week. Also, the A.D.N. Program was reviewed and a month ago the campus was audited for accessibility for handicapped students. All three reviews will be followed by written evaluations.

The exit interview for the handicapped accessibility was excellent. The exit interview by the accrediting team was bland. Specifics will be in the written report, as to questions of how the organization of current clusters works, and the excellence of the Learning Resources Center and the Handicapped Program.

The A.D.N. Program was reviewed by only one visitor in three days going also to all the clinical facilities where students are assigned. The exit interview was on a positive tone.

a. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period April 10 through April 23, 1981.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

It was moved by Mr. Wells, seconded by Mrs. Alexander and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY CERTIFICATED PERSONNEL, SPRING 1981 SEMESTER,

Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1981,

Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.1-a(3)

(4) ACCEPTANCE OF RESIGNATION: DENNIS L. COON, ASSOC. PROFESSOR, PSYCHOLOGY, EFFECTIVE JUNE 26, 1981

Attachment 2.1-a(4)

b. NON-ROUTINE

(1) APPROVAL OF TERMINATION OF CONTRACT BETWEEN DR. DAVID MERTES, SUPERINTENDENT/PRESIDENT, AND THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Dr. Mertes read a letter addressed to the Board of Trustees in which he resigns his position with the Santa Barbara Community College District. Copies were distributed to the Board members and a copy is attached to these minutes.

Mrs. Alexander stated that the trustees feel they are losing a tremendous Superintendent/President. At the same time, felt the Board and District will be gaining support in Sacramento with Dr. Mertes in that district. Everyone has to realize in the coming decade it will be important to have the right people up there. She complimented Dr. Mertes on taking on such a sizeable position.

Dr. Dobbs expressed thanks for all the benefits - "you have touched our lives," "you brought the Board together." He also felt Dr. Mertes was taking on a much bigger job.

Mr. Luria felt a personal loss. On a positive side, he felt the district had been very fortunate to have had Dr. Mertes for the past few years. He wished Dr. Mertes "all the luck in the world and good going in the future."

Mr. Frank, in echoing all the same sentiments, added that there has been such positive relationship in the operation of the college. He expressed appreciation of the time spent here by Dr. Mertes—"we will miss that certainly"—and wished him the best.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Bob Creenan stated it had been a pleasure working with Dr. Mertes as he had been open, honest, and gave him direction.

Mr. Wells stated that "seeing as we can't keep him, we were very fortunate to have had a good administrator in this institution. Dr. Mertes is one of the best. We are bound to miss him." He added that the Board can use Dr. Mertes "as a benchmark."

Mrs. Powell stated that Dr. Mertes will be a tough act to follow. "You gave the Board direction and we learned our lessons as we function better and will continue so." She added that Dr. Mertes had a great way of pinpointing problems and it will not all be a loss as some of his methods will remain.

Then with deep regret, Mrs. Alexander made a motion, Mr. Wells seconded the motion, and the Board accepted the resignation of Dr. David Mertes as Superintendent/President of the Santa Barbara Community College District.

Dr. Mertes expressed appreciation for all the kind remarks.

(In the attached letter, it is stated that the effective date is yet to be determined.)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mrs. Alexander and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAM

Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATION: CARLA J. STANGE, INT. ACCT. CLK, ACCOUNTING DEPT., EFFECTIVE 3/31/81

Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) APPROVAL OF REINSTATEMENT OF FORMER EMPLOYEE: BARBARA JOHNSTON, INT. ACCT. CLK., ACCOUNTING DEPT., EFFECTIVE 4/13/81

Attachment 2.2-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF EMPLOYEES' REQUEST FOR CHANGE IN ASSIGNMENT

Mr. Oroz stated these changes in assignment were requested by the employees and are an advantage to the department. This was also approved by the Instruction Office.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of change in assignment for Deborah McClester and Sandra Ross, as delineated in attachment 2.2-b(1).

(2) PRESENTATION OF INITIAL DISTRICT C.S.E.A. COLLECTIVE BARGAINING CONTRACT PROPOSAL FOR 1981-82 SCHOOL YEAR

Mr. Oroz distributed copies of the district's initial contract proposal to C.S.E.A. FOR 1981-82. It was as follows:

Whereas the Santa Barbara Community College District does not know at this time what funding will be received from the State for the 1981-82 fiscal year, the following is the district's initial proposal to C.S.E.A.:

a) That there be no change in the current C.S.E.A. Salary Schedule (Appendix "B") and the health and welfare benefits including the dollar amount per unit member (Appendix "C") for the 1981-82 fiscal year.

b) No district proposal is submitted in response to C.S.E.A.'s proposed reclassification of Tutor I/II as the subject tutors were reclassified by the district from Range 12 to 27, effective March 16, 1981.
2. PERSONNEL - continued

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to:

(1) officially adopt the initial proposal;
(2) make the proposal a matter of public record for public pickup in the Superintendent-President's office and the Personnel Department; and
(3) give notice by District news release to the public that at its next Board meeting on April 23, 1981, a hearing will be held to provide the public with an opportunity to express itself regarding the District's proposal.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS: PHIL PIFER
Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: DOROTHY JEFFERSON (COLLEGE INFORMATION) AND MARIA ZAK (P.E./GYMNASTICS)
Attachment 2.3-a(2)

(3) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: BRENT MORRIS 'CRIME PREVENTION FOR SENIOR CITIZENS), CONTINUING EDUCATION DIVISION
Attachment 2.3-a(3)

3. STUDENT SERVICES

3.1 REPORT OF ASSOCIATED STUDENTS

Bob Creenan stated two surveys are being conducted on student services. Results will be tabulated and reported on later.

Eight senators will join him at the State conference at which eleven position papers will be presented.
3. STUDENT SERVICES - continued

3.1 continued:

Arts and Crafts Day will be May 7. Election Committee has been formed for elections to be held the third week in May. Law Day services are still being generously handled by Clark Alexander.

Brief discussion held on new position of Student President and non-voting student board member, and units earned by student senate members not being transferable. Further information will be made available.

3.2 REPORT ON SECURITY PROJECT FOR RECORDS MAINTAINED BY ADMISSIONS AND FINANCIAL AID OFFICES

Mr. Bill Cordero and Mrs. Lynda Rodrigues reported on plans to begin microfilming of records in both the Financial Aids Office and the Admissions Office. There has always been the possibility of fire or vandalism in both locations. Plans for microfilming have been in progress for some time and now the actual work will be done by Micro-Fotonics starting late May at an estimated cost of $11,000.

This problem was also mentioned by the accrediting team.

Mrs. Powell thanked them for their report and assured them they have the support of the Board in this plan.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF SUBMISSION OF 1981 SCHEDULE OF CLASSES FOR SUMMER SESSION

Dr. Mertes stated that the proposed Schedule of Classes for the 1981 Summer Session is contained in Enclosure #1.

Mr. John Romo commented that the session has been expanded to include first-time short courses; three in art and one in fine arts. These are authorized under a new system whereby such courses may be offered on a one-time basis without approval of the Curriculum Committee. A big thrust will be made through Jim Williams' office to get the news out to the community.

Board members were pleased with the approach and the new innovative ideas.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of the submission of the 1981 Schedule of Classes for Summer Session to the Chancellor's Office.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS PO1-1786 THROUGH AND INCLUDING PO1-1905 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

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<th>Value</th>
<th>Donor</th>
<th>Description and Purpose</th>
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<tr>
<td>$100.00</td>
<td>Dr. David Mertes</td>
<td>Cash - President's Hospitality Fund</td>
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d. APPROVAL OF AMENDMENT TO 1980-81 DISTRICT MILEAGE ALLOWANCE LIST

Attachment 5.1-d

5.2 NON ROUTINE

a. APPROVAL OF APPROPRIATION TRANSFER #81-040 and ADOPTION OF RESOLUTION No. 14 (1980-81), Attachment 5.2-a.

Dr. Mertes stated that this transfer of funds covers the 1980-81 salary increases, benefit increases and the EMS salary adjustments.

It was moved by Mr. Wells, seconded by Mr. Luria and passed by the Board to adopt Resolution no. 14 (1980-81) approving of Appropriation Transfer No. 81-040. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Wells

Noes: None

Absent: Mr. Ricks
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. APPROVAL OF SUBMISSION OF THE 1981-82 HANDICAPPED STUDENT PROGRAMS AND SERVICES APPLICATION, Enclosure #2

Mrs. Roberta Jackson spoke to the contents of Enclosure #2 which she had prepared in compliance with state requirements. The reports show the actual spent this year, mostly on people rather than equipment, and the estimate for next year. There are some costs in the ESL classes that are offset by local sources of funding. An allocation on the state level is divided among all the colleges.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of the submission of the 1981-82 Handicapped Student Programs and Services application, as contained in Enclosure #2, to the Chancellor's Office.

c. APPROVAL OF NEW VENDING MACHINE CONTRACT, Enclosure #3

Mr. Hanson stated that, due to poor service, notice has been given to Richardson Vending Service to discontinue their service as of April 24.

A new contract with Servomation of Carpinteria has been negotiated in which they guarantee the same gain to the district as received last year. (Copies were distributed to Board members at the meeting.)

Mr. Luria inquired if it would be possible to eliminate the item of cigarettes in the machines. He had strong feelings on this and urged the Board to give it serious consideration.

Mr. Wells commented that it would be discriminatory to make choices for people.

Dr. Mertes stated that the options were: 1) try to hold open on cigarette item until later date, and 2) if the company does not want to do without, as it would change the percentages of profit, go ahead with contract now and come back in one year on issue.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed on a 5-1 vote to approve of the contract with Servomation Corp. of Carpinteria on the condition that the contract be re-negotiated to exclude cigarettes, but if not acceptable to Servomation, the full contract be signed for one year only. Mr. Wells cast the dissenting vote.
6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mr. Luria, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 6:10 p.m. and proceeded to HRM Room 102 to continue the CLOSED SESSION which began prior to the regular meeting.

The CLOSED SESSION was also attended by Dr. Mertes, Mr. Dan Oroz, and Dr. Glenn G. Gooder. Discussion related to a personnel matter.

At approximately 9:00 p.m., the CLOSED SESSION was ended upon motion of Mrs. Alexander, seconded by Mr. Frank. No statement was issued.

ATTEST:

Joyce H. Powell
President, Board of Trustees
Santa Barbara Community College District

David Mertes
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on MAY 12, 1981
April 9, 1981

Board of Trustees
Santa Barbara Community College District

Dear Board Members,

It is with very mixed emotions that I write this letter to request that my contract with the Santa Barbara Community College District be terminated. As I have discussed with the Board of Trustees, the effective date of termination, which is yet to be determined, should be established to assure an orderly transition from my superintendency to that of the new superintendent.

My tenure at the Santa Barbara Community College District has been the most professionally rewarding period in my career. While the district faced a number of challenges and strains caused primarily by external forces, it was always a pleasure to be working with people who are dedicated and committed to the attainment of excellence. Faculty, classified staff and administrators never lost sight of our primary function: the delivery of quality instruction and support services to our students and to other members of our community.

It is to the Board of Trustees, however, that I want to express a special 'thank you'. Your steadfast support of the district and its students creates an environment conducive to the educational process. While much can be said about why this district is outstanding, I can simply say that it is because of the quality, attitude and dedication of this Board of Trustees. Your role in the district assures the maintenance of a positive environment in which all of us operate.

During my tenure in Santa Barbara I have made many friends in the community, all of whom I have found to be enthusiastic supporters of the Santa Barbara Community College District. The support of these friends and of the other citizens of Santa Barbara is appreciated and contributes immensely to the success of our community college district.

In closing this letter I want to say 'thank you' to everyone on our staff and in our community who has contributed to the outstanding reputation of the Santa Barbara Community College District. And finally on a personal note, there is no one who deserves that thank you more than my secretary, Mrs. Brandt, who, in my opinion, exemplifies the spirit and attitude of the Santa Barbara Community College District.

Cordially,

David Mertes
Superintendent-President

DM:emb

Board of Trustees:
Kathryn O. Alexander
Joe W. Dobbs
Sidney R. Frank
Eli Luria
Joyce H. Powell
Gary R. Ricks
Benjamin P.J. Wells