M I N U T E S

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 23, 1981

3:30 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

I. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:48 p.m. on Thursday, April 23, 1981 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

The regular meeting was preceded by a scheduled CLOSED SESSION. See details under Item 1.4.

1.2 ROLL CALL

Members Present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs (left at 5:50 p.m.)
Mr. Sidney R. Frank

Members Absent:

Mr. Gary R. Ricks
Mr. Benjamin P. J. Wells
Mr. Robert Creenan, Student Member

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgian, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction Office

Mr. Glenn Gaston, President, Academic Senate
Miss Valerie Green, Reporter, THE CHANNELS
Mr. Robert Malone, Vice-President, Student Senate
Mr. Jim Williams, College Information Officer
MINUTES - Regular Meeting
SBCCD Board of Trustees
April 23, 1981

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mrs. Betty Bartels, Principal Clerk, Facilities and Operations
- Ms. Sharon Calderon, Int. Typ. Clk. Appointee, Instruction
- Mr. Bob Dinaberg, Director, Athletics
- Mr. Fred Dunlop, Student
- Mrs. Trish Dupart, President, C.S.E.A., Chapter #289
- Ms. Zoe Iverson, Director, Children's Center
- Mr. Pedro Loneli, Custodian, Facilities and Operations
- Mr. Jim Lynn, Warehouse, C.S.E.A. Vice-President
- Mr. Burton P. Miller, Adept. Asst. to Superintendent/President
- Mr. Michael Ornelas, Custodian, Facilities and Operations
- Mr. Dan Oroz, Director, Personnel Services
- Mrs. Pat Pilchard, Statistical Clerk, Research and Grants
- Mr. Cal Reynolds, Asst. Dean, Student Activities
- Mr. John Romo, Asst. Dean, Instructional Operations
- Mr. Jeff Russell, Student
- Ms. Dorothy Taylor, Neighbor
- Mr. Donald R. Trivett, Student

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience.

1.4 CLOSED SESSION

Upon motion of Mrs. Alexander, seconded by Mr. Luria, Mrs. Powell declared the start of the CLOSED SESSION at 3:40 p.m. Present were Board members Mrs. Powell, Mr. Luria, Mrs. Alexander and Mr. Frank, and Dr. Mertes. Dr. Dobbs arrived approximately at 3:50 and joined the CLOSED SESSION.

At 4:46 p.m., the CLOSED SESSION ended upon motion of Dr. Dobbs, seconded by Mr. Frank. All proceeded to Room A-211 for the regular meeting.

Mrs. Powell stated that the subject matter was an agreed-up termination date for the Superintendent/President. Dr. Mertes had made a strong plea for September 1, 1981, and despite the fact that some Board members felt that left insufficient time for a replacement, all agreed to that date.

1.5 MINUTES: SPECIAL MEETING OF APRIL 3, 1981

SPECIAL MEETING OF APRIL 14, 1981

Upon motion of Mr. Frank, seconded by Mr. Luria, the minutes of the special meeting of April 3, 1981 were approved by the Board of Trustees as delivered.

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, the minutes of the special meeting of April 14, 1981 were approved by the Board of Trustees as delivered.
1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT OF ACADEMIC SENATE - Mr. Glenn Gaston

Mr. Glenn Gaston reported briefly on several items:

1) Annual Faculty Lecture, May 6, 1981 at 1:00 p.m. in the James R. Garvin Memorial Theatre.

Invitations have been mailed out; a reception follows in the patio area. Dr. Sanchez has been working with Representative Council to have a plaque made on which each year the lecturer's name will be inscribed.

2) His term as Academic Senate President is coming to an end. It has been a pleasurable assignment. Election will take place the first week in May and the new president will take over the third meeting in May.

3) Representative Council is reviewing the job descriptions for the two vacancies in the Student Services area and will submit a recommendation to the Superintendent/President.

4) Items from the ASCCC Conference held April 2-4, 1981:
   a) General Education Requirements Workshop
   b) Outstanding keynote address by Constance Carroll
   c) Workshop on articulation
   d) Changes in General Education requirements by C.S.U.C. resulting in many implications for S.B.C.C. curriculum

Mrs. Alexander expressed pleasure of Mr. Gaston's term of two years. She felt he had done a good job and was glad "the term expired before you do."

Mr. Frank expressed pleasure for the presentations made by Mr. Gaston.
I. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED: Dr. Mertes made the following announcements:

1) Suit filed in San Francisco against all Community Colleges representing minorities and women as related to statewide apprenticeship program.

Various unions have an arrangement with Community Colleges to enroll those individuals accepted by the union and having a job in the trade. Recent law makes those classes closed to others. Suit claims under-representation of minorities and women. That will go into the courts.

The District has apprenticeship classes. A copy of a report from Dr. Bailon was distributed to Board members.

2) Two Legislative Memoes from CCCT:

a) SB 841 and SB 842 - Community College Finance - both have received support from this district.

AB 1369 - Student Trustees - Expanded Authority - no position has been taken on this.

Board members directed the Superintendent/President to present both of these as agenda items at the next meeting so the Board could take action.

3) Community College Week - May 4 through May 8, 1981:

a) CCJCA is hosting a reception Tuesday evening, May 5.

b) Luncheon on Wednesday, May 6, for all members of the two Education Committees and the Finance Committee.

Dr. Mertes and Trustee, Ben Wells will attend both events. All Board members are encouraged to be there also.

4) May 12 - Dr. Mertes and Mrs. Alexander will be interviewed on KEYT at 11:15 a.m. It will be rebroadcast on the following Sunday at 6:00 p.m.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued;

ADDED: Mrs. Trish Dupart introduced the newly-elected Vice-President of C.S.E.A. Mr. James Lynn, who is the Warehouseman in the Purchasing Department, greeted the Board members. Mr. Lynn has been with the district three years and has served on the C.S.E.A. negotiating team.

Mrs. Powell thanked Mr. Lynn for coming to the meeting.

ADDED: Dr. Mertes stated that Miss Dorothy Taylor, a neighbor and loyal supporter of the college, wrote a letter regarding tree cutting on a building project adjacent to the West Campus. The letter indicated the serious concern of all the tenants who now view a "barren wasteland."

Mr. Hanson commented that he and his staff have visited the site. The tree trimmers are not on district property.

Mrs. Powell stated that it seemed out of the district's jurisdiction but she expressed appreciation to Miss Taylor for making the staff aware of the situation.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period April 24 through May 14, 1981.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY CERTIFICATED PERSONNEL, SPRING 1981 SEMESTER
Attachment 2.1-a(1)

(2) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL: RICK OLMSTEAD, 1981-82 VOLLEYBALL SEASON
Attachment 2.1-a(2)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTE, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1981

Attachment 2.1-a(3)

(4) AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.1-a(4)

b. NON-ROUTINE

(1) APPROVAL OF PROCEDURES FOR SELECTION OF A SUPERINTENDENT/PRESIDENT

Attachment 2.1-b(1)

Mr. Oroz stated that the selection procedures in the attachment were prepared according to district policy. The Screening/Interviewing Committee consists of:

1) Dan Oroz, Director of Personnel (Chairperson)
2) M'Liss Garza, Chairperson, Affirmative Action Committee
3) Martin Bobgan, Administrative Dean, Continuing Education Division
4) Ray Rosales, Faculty Representative, Student Services
5) Pope Freeman, Representative, Cluster Leader Council
6) Pat Huglin, Administrative Dean, Instruction
7) Glenn Gaston, President, Academic Senate
8) Nancy Baird, Member, Classified Employees
9) Robert Malone, Representative, Student Senate
10) Charles Hanson, Business Manager

Tentative schedule is:

May 13-18 Paper screening by Committee
May 27-29 Interviews by Committee
June 1 Names given to Board of Trustees
June 8-9 Interviews by Board of Trustees

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the Selection Procedures for a Superintendent/President, as outlined in attachment 2.1-b(1).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATIONS: C. DEVEREAUX, INT. TYP. CLK., GOLETA VALLEY ADULT ED CENTER, EFFECTIVE 4/17/81, AND JAMES FOSTER, BUSINESS SERVICES, PAYROLL, EFFECTIVE 4/30/81

Attachment 2.2-a(3)

(4) APPROVAL OF ANNUAL SALARY INCREMENT

Attachment 2.2-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF LONGEVITY INCREMENTS:

Mr. Oroz introduced Pedro Lomeli and Michael Ornelas, who have served the district 10 years and 15 years, respectively.

Mr. Hanson made a few comments about their dedication to their jobs and the pleasant manner in which they accomplish their work.

It was moved by Mr. Frank, seconded by Mr. Luria and passed by the Board to approve of the longevity increments as delineated in Attachment 2.2-b(1)

Mrs. Powell thanked both gentlemen for attending the meeting.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF PROMOTION: JANICE MARTIN, ADMIN. SECRETARY (REPLACING M. LYNN), INSTRUCTION OFFICE, EFFECTIVE 4/13/81

Attachment 2.2-b(2)

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the promotion of Janice Martin to Administrative Secretary in the Instruction Office, effective 4/13/81.

(3) APPROVAL OF APPOINTMENTS: SHARON CALDERON AND HARU SUGINO, INSTRUCTION OFFICE, EFFECTIVE 4/24/81

Attachment 2.2-b(3)

It was moved by Dr. Dobbs, seconded by Mr. Luria, and passed by the Board to approve of the appointments of Sharon Calderon and Haru Sugino as Int. Typ. Clks. in the Instruction Office.

Mr. Oroz introduced Ms. Calderon to the Board. Ms. Sugino was not able to be present.

Mrs. Powell welcomed Ms. Calderon to the college staff.

(4) PUBLIC HEARING ON DISTRICT'S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL

Mr. Oroz stated that the district presented its proposal on April 9, 1981. At this time, it is appropriate to hold a public hearing on the district's proposal.

Upon motion of Mrs. Alexander, seconded by Dr. Dobbs, Mrs. Powell declared the meeting open at 5:31 for the public to express itself regarding the district's contract proposal. There being no one in the audience expressing a desire to speak, Mrs. Powell closed the public hearing at 5:31½ p.m.

No further action was necessary.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS

Attachment 2.3-a(1)
3. STUDENT SERVICES

3.1 REPORT OF ASSOCIATED STUDENTS

Mr. Cal Reynolds introduced the current Vice-President, Robert Malone.

Mr. Malone reported on activities: survey forms on student services are being tabulated; six senators and President Creenan are attending Student Government Conference in Sacramento; Arts & Crafts Show will be held May 7; last Friday's dance was a success; and election events will start May 4.

Mr. Malone also spoke again of the changes in the Bylaws that were of concern that a portion conflicted with Board policy. Board members questioned the lack of input from the Student Senate to the non-voting student trustee.

Dr. Mertes offered to review this issue again and bring back to the Board what is appropriate for action.

Mrs. Powell thanked Mr. Malone for his report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF ADDITIONAL CLASSES FOR 1981 SUMMER SESSION, Attachment 4.1

Mr. John Romo described the additional classes proposed to be offered in the 1981 Summer Session. The class "Communication in Business" is new and the others listed in the attachment are from the regular curriculum.

It was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the Board to approve of the submittal of the additional classes, listed on Attachment 4.1, to the Chancellor's Office for the 1981 Summer Session.

4.2 APPROVAL OF A PROPOSED CHILD CARE PROGRAM FOR THE 1981 SUMMER SESSION

Mr. Romo described a proposed Child Care Program to be offered for the same period as the Summer Session. The proposed program will be self-supporting with no costs to the district as each participant will be charged $25 per child per week.

Miss Zoe Iverson stated that she has had over 50 calls already. All names are being placed on a list and it is expected some may obtain jobs and drop out. Those eventually chosen must be taking classes. The service will be offered through the Children's Center from 7:30 a.m. to 1:30 p.m., Monday through Friday.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of a Child Care Program for the 1981 Summer Session.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P01-1906 THROUGH AND INCLUDING P01-2017 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. ACCEPTANCE OF GIFT ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

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d. AUTHORIZATION TO ORDER SUPPLY AND EQUIPMENT ITEMS FOR FISCAL YEAR 1981

e. APPROVAL OF APPROPRIATION TRANSFERS #81-041; #81-042; #81-043 and #81-044

5.2 NON-Routine

a. APPROVAL OF APPROPRIATION TRANSFERS #81-045 THROUGH #81-049 AND ADOPTION OF RESOLUTION NO. 15 (1980-81)

Attachment 5.2-a

Dr. Mertes indicated that these transfers cover the costs of microfilming of records for Financial Aids and Admissions Cost Centers, and to reinstate reduced 1980-81 funding level of hourly student salaries in the Tutorial Cost Center.

It was moved by Mr. Luria, seconded by Dr. Dobbs, and passed by the Board to adopt Resolution no. 15 (1980-81) approving of Appropriation Transfers #81-045 through #81-049 in the amount of $16,729. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank

Noes: None

Absent: Mr. Ricks, Mr. Wells
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(At this point the agenda was moved to 5.2-d for which action was required by 5 Board members.)

b. APPROVAL OF FILM CONTRACT WITH LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS, Attachment 5.2-b

Dr. Mertes indicated this was an annual renewal of a contract for film service.

It was moved by Mr. Frank, seconded by Mr. Luria and passed by the Board to authorize staff to enter into an agreement for film service for the 1981-82 college year with the office of the Los Angeles County Superintendent of Schools as delineated in Attachment 5.2-b.

c. REQUEST FOR SUNDAY USE OF DISTRICT FACILITIES

Attachment 5.2-c

Dr. Mertes indicated that similar requests have been received from this car club. The event has worked out well.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of use of district facilities on Sunday, May 17, 1981, by the Santa Barbara Sports Car Club.

d. AUTHORIZATION FOR THE COUNTY SUPERINTENDENT OF SCHOOLS TO MAKE TRANSFERS IN DISTRICT FUNDS AND ADOPTION OF RESOLUTION No. 16 (1980-81)

Attachment 5.2-d

Dr. Mertes indicated that the Board is asked annually to authorize end-of-the-year balancing of the budget by the County Superintendent of Schools.

It was moved by Mrs. Alexander, seconded by Mr. Frank and passed by the Board to adopt Resolution No. 16 (1980-81) authorizing the County Superintendent of Schools to make necessary transfers in the Santa Barbara Community College District funds for this year. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank

Noes: None

Absent: Mr. Ricks, Mr. Wells
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
April 23, 1981

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. DENIAL OF CLAIM - RICHARD F. HOVORKA, Attachment 5.2-e

Dr. Mertes stated that this is routine handling of a claim against the district.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to deny in full the claim of Richard F. Hovorka and that he be so notified, and, further, that the claim be forwarded to the district's insurance carrier.

6. GENERAL INFORMATION

ADDED: Mr. Hanson gave a brief report on the activity at the Garfield School site. Playground equipment was dismantled and donated to many organizations: city schools, Carpinteria, Oaks and Starr King Parent/Child Workshops, Christian School, etc.

The parking lot and lighting project is proceeding full-speed. Interiors are being improved and painted. No major structural changes have been made on the interior of the buildings.

Both inside and outside, things are changing so fast, it has become a very exciting project, according to Mr. Hanson.

Dedication ceremonies are tentatively set for September 13. Further information will be supplied later.

7. ADJOURNMENT

Due to the lack of a quorum for the regularly-scheduled meeting on May 14, 1981, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to cancel the regular meeting of May 14, 1981, and schedule a special meeting on Tuesday, May 12, 1981 at 4:00 p.m.

Upon motion of Mrs. Alexander, seconded by Mr. Frank, the Board of Trustees adjourned their regular meeting at 6:12 p.m.

ATTEST:

Joyce H. Powell  
President, Board of Trustees  
Santa Barbara Community College District

David Mertes  
Superintendent/President and Secretary/  
Clerk to the Board of Trustees

Approved by the Board of Trustees

on [May 12], 1981