MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 12, 1981

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:08 p.m. on Thursday, March 12, 1981, in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members Present:

Mrs. Joyce Powell, President
Mr. Eli Luria, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 4:15 p.m.)
Mr. Gary R. Ricks
Mr. Robert Creenan, Student Member

Members Absent:

Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/
Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/
Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. "Pat" Huglin, Administrative Dean, Instruction Office
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Glenn Gaston, President, Academic Senate
Miss Valerie Green, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer

Mrs. Betty Bartels, Principal Clerk, Facilities and Operations
Mr. Leonard Bonilla, CSEA Regional Representative
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting, continued:

Mrs. Trish Dupart, President, CSEA, Chapter #289
Mr. Mel Elkins, Assistant Dean, Occupation & Career Ed.
Ms. Robin Fraiser, Data Processing, Appointee
Mrs. Rita Harrington, CSEA Secretary
Ms. Robbie Jackson, Instructor/College Specialist
Mr. Burt Miller, Admin. Asst. to the Superintendent/President
Mr. Dan Oroz, Director, Personnel
Mr. Stevan Reese, Theatre Tech. appointee, Music/Drama
Mr. Bill Regis, Library Technician
Mr. Cal Reynolds, Assistant Dean, Student Activities
Mr. John Romo, Assistant Dean, Instructional Operations
Ms. Dorothy Taylor, Neighbor
Mr. John Tobin, Personnel Specialist
Mr. Louis Torres, Acting Director, Facilities and Operations
Mrs. Elsie Brandt, Secretary to the Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience.

1.4 CLOSED SESSION

Mrs. Powell stated that a closed session would not be held.

1.5 MINUTES OF SPECIAL MEETING OF FEBRUARY 19, 1981 AND MINUTES OF SPECIAL MEETING OF MARCH 5, 1981

Upon motion of Dr. Dobbs, seconded by Mr. Ricks, the minutes of the special meeting of February 19, 1981, were approved by the Board of Trustees as delivered.

Upon motion of Mrs. Alexander, seconded by Dr. Dobbs, the minutes of the special meeting of March 5, 1981, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED:

Robbie Jackson reported on the Office of Civil Rights audit of #504 regulations which require accessibility to programs and facilities for disabled students. The on-site review was conducted by Pat Shelton of the Office of Education March 2-6. An exit interview was held on Thursday by Ms. Shelton with Dr. Mertes, Dr. Silvera, Burt Miller, (continued on next page)
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Dan Oroz and Robbie Jackson. All documents presented had been well prepared and Ms. Shelton was well pleased with all she saw. Minor concerns were:

1. Women's locker room in P. E. Department - Enabler Assistants are used to push wheelchair students when necessary.

2. Marine Tech Program - Nature and rigor of program was explained - issue may be mute.

3. ADN Program - physical exam is required before application is accepted. Education Code will need to be reviewed in this respect to change requirement of physical after application is submitted.

Overall Ms. Shelton was impressed in a positive way. A written report will be issued within 90 days and the college will have 10 days in which to respond if desired.

Dr. Mertes complimented Robbie Jackson and other staff members for the compilation of "mountains" of materials resulting in an excellent job.

ADDED:

On General Ed requirements: a letter had been sent to Chancellor Dumke requesting a one-year delay; Dr. Mertes has attended two meetings with CSUC staff as chairman of a Task Force; there are major changes introduced and implemented.

On Part-time AB 1515 (Vasconcellos) passed: in final form did not change the status of part-time certificated but bill required there be a statewide study on use of part-time people. Dr. Mertes will be serving on a technical advisory committee coordinating with the Chancellor's Office.

ADDED:

On March 20-21, members of the CCJCA Commission on Instruction will meet on the SBCC Campus for a regular meeting. Chairperson is Dr. Barbara Mertes and among items of discussion will be grading policies and general education requirements. The meeting is open to staff and the public.

ADDED:

RE: In-service Day on March 10: Dr. Mertes stated that the purpose was to review the college's self-study prior to the visit of the accrediting team. As a professional staff, the object was to look at what was done in the past five years and what was felt would be done in the next five years. Planning had been arranged by a committee of faculty and administrators. The event totally missed the mark. A review is being made to see what caused it to go wrong. Dr. Mertes wished he could say the Self-Study received a good review -- it did not happen.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED: Dr. Mertes reported briefly on the status of finance: For 1980-81 there was an allocation of dollars to all colleges; staff built a budget on those dollars. State withheld about 5-6% to fund additional growth during the course of the year. First figures on growth have been released by the Chancellor's Office and figures to be 9-10%. With a possible shortfall of 4.2%, not just the growth ADA but every unit of ADA is discounted. This district would then be funded at 95.8% on the dollar - meaning most of ADA growth dollars would not be coming in. Credit ADA on statewide basis is up 4.6%. The other large portion is on non-credit side - most of which occurred in four districts. Increase occurred in ESL for Vietnamese and Indochinese and Vocational Education programs.

This district grew about 9% in credit and 9% in non-credit. This growth brought the district up to prior Prop. #13. That 9% growth is for Fall and all points of view are that the growth for the year will not be that high. The budget is built on 4.2% shortfall; if it turns out less, there will be more dollars. For 1981-82, the bills have not come out in printed form. Concerns of legislators are: 1) will it describe the mechanism to replace AB 8 or modify it, and 2) will it be appropriate bill with amount of dollars left out.

Concepts of new fiscal bill are known and still includes full funding for non-credit. A 7-member committee has been formed for Delineation of Functions. A strong argument is made for high schools as unit cost is lower. An important meeting soon to go over a draft of recommendations going to the legislature.

ADDED: Dr. Dobbs reported on a call he received from Irene Tovar, an appointee to PEB. The news release of her background was not accurate. She is neither pro-labor or pro-management. She wished it made known that she is objective on all issues and has been a friend of the community colleges. It was suggested she contact the Chancellor's Office.

a. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period March 13th through March 26, 1981, inclusive.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

It was moved by Mr. Ricks, seconded by Mr. Luria and passed by the board to approve of the following routine Certified Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY CERTIFICATED PERSONNEL, SPRING 1981 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, ADDITIONS FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION, Attachment 2.1-a(2)

(3) APPROVAL OF TEMPORARY CONTRACTUAL APPOINTMENTS, Attachment 2.1-a(3)

(4) ACCEPTANCE OF RESIGNATION: VIOLA D. BENAVIDES, ASSOC. PROFESSOR, MEDICAL ASSISTING, EFFECTIVE 6/26/81, Attachment 2.1-a(4)

(5) ACCEPTANCE OF RESIGNATION: JOEL SHULMAN, COUNSELOR, DISABLED STUDENTS, EFFECTIVE 2/29/81, Attachment 2.1-a(5)

(6) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL, EFFECTIVE THE END OF THE SPRING 1981 SEMESTER (CONTRACT & HOURLY OVER 60%): MICHAEL FORSTER (MATH/PHYSICS), AND CARL SUNDBECK (MATH/EarTH SCIENCE), Attachment 2.1-a(6)

(7) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(7)

b. NON-ROUTINE

(1) APPROVAL OF PAYMENT OF EXTRA COMPENSATION AND COURT COSTS: MYRNA HARKER, ASSOC. PROFESSOR, BUSINESS OFFICE CAREERS, Enclosure #1 - Attachment 2.1-b(1)

Mr. Oroz indicated that this claim by a faculty member has been litigated with a resultant judgment for compensation.

It was moved by Dr. Dobbs, seconded by Mr. Luria and passed by the board to approve of payment of extra compensation to Myrna Harker, as described in Enclosure #1.

(2) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS - STUDENT HEALTH SERVICES: JAMES ROBINSON, M.D., SPRING 1981 SEMESTER, Attachment 2.1-b(2)

Dr. Silvera stated that about 25 students have been identified needing a physician's advice for further direction (continued on next page)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

in their problems. An increase has accumulated in the Health Services fund and it seemed appropriate to increase services to students. It is proposed that Dr. Robinson be a consultant to the College Nurse to work on referral services for students. His schedule of one-half day per week will be widely advertised for student use.

Funds are derived from health fee collected at registration time and are used to operate the nurse's office, student's insurance premium, etc.

Dr. Dobbs stated that he has met with Dr. Silvera and the College Nurse several times during the year reviewing health services and use of the funds. Using some of the excess funds for this referral service is serving a need of students.

It was moved by Mr. Ricks, seconded by Mrs. Alexander and passed by the board to approve of the professional consultant status of James Robinson, M.D. for student health services on an as-needed basis for Spring 1981 Semester.

(3) APPROVAL OF RETIREMENT: CALVIN H. REYNOLDS, ASST. DEAN, STUDENT ACTIVITIES/COMMUNITY SERVICES, EFFECTIVE 7/1/81, Attachment 2.1-b(3)

Dr. Silvera stated that Cal Reynolds has been an integral part of this district since 1964 and "he will really be missed." (The attachment contained a brief summary of his services.)

Mr. Reynolds expressed appreciation to the board members for his employment here for the last 17 years, and, in particular, truly appreciated the assistance of Gil Bishop, retirement consultant, who had been approved by the board to assist employees in their retirement plans.

Mrs. Powell, on behalf of the board, said "we won't be saying goodbye," and wished him the very best in the future.

It was moved by Dr. Dobbs, seconded by Mr. Ricks and passed by the board to approve with regret the retirement of Cal Reynolds, Asst. Dean, Student Activities, effective July 1, 1981.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mr. Ricks, seconded by Mrs. Alexander and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION, LOUIS TORRES, DIRECTOR, FACILITIES AND OPERATIONS DEPARTMENT, EFFECTIVE 3/1/81, Attachment 2.2-a(3)

(4) ACCEPTANCE OF RESIGNATION: PHILLIP PIFER, ATH. TRAINER & GYM FAC. COORD., EFFECTIVE 2/27/81, Attachment 2.2-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(5)

(6) APPROVAL OF CHANGE IN CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL HOLIDAY SCHEDULE TO READ AS FOLLOWS:

b. Holidays specified by the Board of Trustees for Classified Employees:

Friday following Thanksgiving; four working days during the Christmas holidays as agreed upon and approved by the Superintendent/President; for 1981 - December 24, 1981; for 1982 - December 23, 1982; and every other day which the Board specifies as a holiday for Classified employees.

b. NON-ROUTINE

Upon motion of Mr. Ricks, seconded by Mr. Luria and passed by the board the following appointments were approved:

(1) Becky I. Ballmer, Public Information Asst., Continuing Education, effective 3/13/81, Attachment 2.2-b(1)

(2) Robin Frasier, Prog./Analyst, Data Processing, effective 3/23/81, Attachment 2.2-b(2)

(3) Stevan Reese, Theatre Tech., Music/Drama, effective 3/13/81, Attachment 2.2-b(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) Christine Stevens, Lab. Tchg. Asst., Health Tech. Dept., effective 3/13/81, Attachment 2.2-b(4)

(5) Glenda R. Warwick, PABX Operator, effective 3/13/81, Attachment 2.2-b(5)

(6) Patrícia Pilchard, Stats. Tech., Research and Grants, effective 3/23/81, Attachment 2.2-b(6)

(7) Stewart Swartz, Lab Tchg. Asst., Computer Science, effective 3/23/81, Attachment 2.2-b(7)

The following newly approved employees were present and individually introduced to the board members: Becky Ballmer, Robin Frasier, Stevan Reese, Christine Stevens and Stewart Swartz.

Mrs. Powell congratulated all on their appointments and expressed pleasure in the college acquiring such highly qualified persons. She welcomed them all to the staff.

(8) APPROVAL OF RECLASSIFICATION - TUTOR II, Attachment 2.2-b(8)

Mr. Oroz gave a brief outline of the background on the merge of two departments and the resultant increase of duties for two incumbent employees.

After a classification study, it was determined that a new classification be established to reflect the new supervisory and coordination responsibilities.

It was moved by Mrs. Alexander, seconded by Mr. Luria and passed by the board to approve of:

1) a new job classification of Tutor Coordinator, Range 27, be established as described in Attachment 2.2-b(8) and that Jaime Flores, Tutor II, and Nancy Roy, Tutor II, be reclassified upward to the new position of Tutor Coordinator, effective March 16, 1981; and

2) the current Tutor I and Tutor II job classifications be merged as described in Attachment 2.2-b(8) effective March 16, 1981.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(9) INITIAL C.S.E.A. COLLECTIVE BARGAINING CONTRACT PROPOSAL FOR 1981-82 SCHOOL YEAR.

Mr. Oroz indicated that in accordance with the provision of the Rodda Act, it is the proper time for CSEA to submit their proposal for the coming year.

Mrs. Trish Dupart, CSEA President of Chapter 289, read a proposal to amend the collective bargaining agreement as follows:

1) Cost of Living - 15%
   3% across the board to make up for the disparity between what the District provided in 1980-81, and the actual increases in the cost of living for 1980-1981.
   12% for current projected increase in the Consumer Price Index.

2) Health and Welfare Benefits - the District shall cover the full premium for employee and their dependents under current selection plans.

3) Re-allocation of Tutor I and Tutor II from Range 17 to Range 27.

(Copies of the proposal were distributed to board members and staff at the meeting.)

Dr. Mertes stated that it was appropriate for the board to receive this proposal, and schedule a public hearing at the next board meeting. At the first meeting in April, the district will present a counter proposal.

It was moved by Mr. Frank, seconded by Dr. Dobbs and passed by the board to:

1) officially receive the C.S.E.A. initial proposal,

2) make the C.S.E.A. proposal a matter for public record for public pickup in the President's office and the Personnel Department, and

(continued on next page)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued

b. NON-ROUTINE - continued:

3) give notice by district news release to the public that at its next Board meeting on March 26, 1981, a hearing will be held to provide the public with an opportunity to express itself regarding the C.S.E.A. proposal.

Mrs. Powell thanked Mrs. Dupart for her personal presentation.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS AND CHANGE TO PREVIOUSLY-APPROVED PROFESSIONAL CONSULTANT (EXPERT) STATUS, Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Bob Creenan reported the Senate now has a Vice-President and secretary and had a full executive session this week.

Recommendations for changes to the constitution and by-laws have cleared committees and the change on Student Trustee member has been forwarded to the Superintendent.

There is a talent show scheduled for next week and an Alternative Energy Benefit Show on Sunday, March 15th. Proceeds will go towards student sponsored alternative energy projects on campus.

Dr. Dobbs expressed interest in board members obtaining information on position papers adopted by the Student Senate to be presented at the statewide conference.

Mrs. Powell thanked Mr. Creenan for his report.

Mr. Creenan then excused himself and left the meeting for another commitment.
4. CURRICULUM AND INSTRUCTION

DEFERRED  4.1 REPORT ON DETERMINATION OF CERTIFIED PERSONNEL NEEDS FOR 1981-82, FROM Enclosure #2
LAST MEETING:

Mr. Pat Huglin began his report by stating that the 1978-79 year saw the arrival of two horsemen: one apocalyptic, Prop #13, and the other a shining knight, Dr. Mertes. As president, Dr. Mertes had insisted that the district must control its destiny on how to proceed rather than be dictated to and react. Thus, the key word "planning" became a by word for the Curriculum Committee, the Ad Hoc Committee on Contingency Planning and the Cluster Leaders Council.

The enclosure detailed the planning device for determining instructional certificated personnel needs for the 1981-82 year.

The Fact Sheet (page 1 of the enclosure) figures show the district is just about back to prior to Prop. #13. The needs of students in classroom have been met with reduced staff supplemented by part-time instructors. There are more students but taking less units. Uncertainty of Prop. #13, fiscal funding and declining enrollment have made staff very conservative.

The blue sheets detailed the procedure used by the Cluster Leaders Council (CLC) to place requests in three categories and other data used to consider each request. The requests were generally categorized but not ranked as those listed under I. Replacement Positions were considered top priority.

The CLC unanimously recommended seven positions to the Superintendent which basically represent no increase in staffing over the current year. Then the CLC placed four positions that could be filled on a temporary contract replacement basis. All this is buying time until the funding bill is received.

The CLC recommendations were reviewed in a lively manner by the President's Cabinet followed by the Superintendent's responsibility to make the final determination.

Mr. Huglin stated that the work by the CLC members was professional. It is very difficult for faculty to deal with faculty requests on a broad perspective.

In 1970, there were 28 hires including a superintendent. With fiscal uncertainty, staff must scrutinize more closely. Some problems are: difficulty to get qualified staff on hourly basis; administrator difficulty to be chairman for a large department (one department has only one regular person); legal restrictions on temporary contract - have to closely monitor those over 60%; problem of morale as long time part-time employees have developed a resentment syndrome.

(continued on next page)
4. CURRICULUM AND INSTRUCTION - continued:

4.1 REPORT ON DETERMINATION OF CERTIFICATED PERSONNEL NEEDS FOR 1981-82, ENCLOSURE #2, continued:

Mr. Huglin added that the college has evolved under a very selective procedure. The CLC has now been augmented by administrative and classified staff to form a College Planning Committee (CPC). This CLC/CPC replaces RARB and takes on planning as its main objective. Two goals were funding and fall planning. He commended his deans; John Romo, Mel Elkins and Richard Sanchez for their assistance on the CPC - it all augers towards a planning committee that will serve the district well.

In conclusion, Mr. Huglin stated that the Superintendent responded to the recommendations by approving five of the seven positions for recruitment. 1) Computer Science/1st Position (New), 2) Director, Reading & Study Skills (Replacement), 3) ADN/Psychiatric Nursing (Replacement), 4) Drafting (New), and 5) Landscape Horticulture (New). Three other positions were approved as temporary contract positions: 1) Library (Replacement), 2) Music (Replacement) and 3) Chemistry (Replacement).

All requests had merit but the conservative response was due to fiscal and enrollment uncertainties.

Dr. Mertes stated that the key point is that this procedure is more appropriate than trying to make these decisions in the budget process. Here is a way administration would like to staff the college for the coming year -- in the budget process that can easily get lost. The budget will follow this kind of decision. Another key element is decisions are made in areas of demand. The same kind of procedure and recommendations will be forth coming in the student support area.

Dr. Mertes commended Mr. Huglin, his staff and the CLC/CPC members for an exceptionally fine job in a difficult area.

Mr. Frank agreed that it has all been done in interest of students and the whole report projects that.

Mr. Ricks felt comforted as a board member as staff has worked with needs of students first in mind.

Mrs. Powell also complimented Mr. Huglin for a fine presentation and staff for a well-written document.

No action was required.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank seconded by Mr. Ricks and passed by the board to approve of the following routine Business Service items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS PO1-1544 THROUGH AND INCLUDING PO1-1672 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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*Value Estimated by the Donor

d. APPROVAL OF ADDITIONAL AUTHORIZED PERSONNEL FOR ISSUING PARKING CITATIONS, Attachment 5.1-d

e. RATIFICATION OF THE SUBMISSION OF PROPOSAL FOR IMPROVEMENT OF INSTRUCTION GRANT TO CHANCELLOR'S OFFICE, Enclosure #3

f. RATIFICATION OF THE SUBMISSION OF PROJECT PLANNING GUIDES FOR EROSION CONTROL AND CAMPUS LIGHTING PROJECTS, Enclosure #4

(At this point, Item 6.1 was taken out of order.)

5.2 NON-ROUTINE

a. ACCEPTANCE OF PRIVATE INDUSTRY COUNCIL (PIC) FUNDS IN THE AMOUNT OF $4,500

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs and passed by the board to accept Private Industry Council (PIC) funds in the amount of $4,500 for the expansion of the Landscape Horticulture Program.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

b. APPROVAL OF THE SUBMISSION OF AN APPLICATION FOR COLLEGE LIBRARY RESOURCES GRANT, Attachment 5.2-b

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the board to approve of the submission of the College Library Resources Grant application, as described in Attachment 5.2-b.

c. APPROVAL TO SUBMIT APPLICATION FOR CONTINUATION OF GRANT TO INTEGRATE GERIATRICS INTO THE ADN PROGRAM, Attachment 5.2-c

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the board to approve of the submittal of a Continuation Grant application for funds for the final (third) year of the project to integrate Geriatrics into the ADN Program.

d. ADOPTION OF RESOLUTION No. 13 (1980-81) AMENDING THE 1980-81 CHILD DEVELOPMENT PROGRAM CONTRACT, Attachment 5.2-d

Dr. Mertes indicated that this amendment corrects the days of operation and increases the average daily enrollment. There is no change in costs or payments.

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed by the board to adopt Resolution No. 13 (1980-81) approving of Amendment No. 2 to the Child Development Program Contract.

Upon poll of the members, the vote was as follows:

AYES: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks

NOES: None

ABSENT: Mr. Wells

e. DISTRICT FINANCIAL REPORTS, Enclosure #5

Dr. Mertes indicated that the financial reports, contained in Enclosure #5, had been reviewed by Mr. Hanson. It is a quarterly report and there is nothing out of the ordinary.

This was an information item only.

f. REPORT ON CAMPUS BOOKSTORE, Attachment 5.2-f

This report was also presented for information only. It is a routine quarterly report.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

**g. ACKNOWLEDGEMENT OF RECEIPT OF AUDITOR'S MANAGEMENT LETTER,**
Enclosure #7

Due to the late hour and the need to spend appropriate time on this report, Dr. Mertes requested that this item be deferred until the next meeting.

**h. APPROVAL OF EXTENSION OF UNITED AIRLINES CONTRACT RETROACTIVE TO OCTOBER 28, 1980 THROUGH OCTOBER 27, 1983,** Enclosure #6

Dr. Mertes stated that a couple items in the contract were reviewed with the commercial entity. Mainly a matter of internal trail of accounting. The contract is retroactive to October 28, 1980.

It was moved by Mr. Ricks, seconded by Dr. Dobbs and passed by the board to approve of the extension of the United Airlines contract through October 27, 1983, as described in Enclosure #6.

6. GENERAL INFORMATION

6.1 REVIEW OF ACCREDITATION SELF-STUDY (Enclosure #6 from last meeting)

Mr. Burt Miller spoke to the Accreditation Self-Study which had been approved for submittal at the last board meeting.

He reviewed the procedure by which the self-study had been compiled. Excerpts are being printed in the weekly COLLEGE MEMO for wide distribution to all campus personnel on the coming visit.

The accreditation team, headed by Dr. William Niland of Diablo College, will be on campus April 6-9. There will be one meeting arranged for team members to meet with board members. An exit interview will be conducted publicly on the last day, probably about 1:00 - 2:00 p.m. As soon as a set schedule of events is established by the team, that information will be distributed to all.

6.2 REPORT OF DONATIONS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Enclosure #8

This report will be brought back at a future board meeting. The enclosure shows an impressive list of donations which deserve proper public recognition.
7. ADJOURNMENT

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander and passed by the board to schedule a Closed Session on March 26, 1981 beginning at 3:00 p.m. to discuss salary negotiations.

Also after a brief discussion, the Facilities Subcommittee agreed to meet on Tuesday, March 24th, at 4:00 p.m. This will include board members Mrs. Alexander and Mr. Wells, and Mr. Frank substituting for Mr. Luria.

Upon motion of Mr. Luria, seconded by Mr. Frank, the Board of Trustees adjourned their regular meeting at 6:08 p.m.

Attest:

Joyce H. Powell
President, Board of Trustees
Santa Barbara Community College District

David Mertes
Superintendent/President and Secretary
Clerk to the Board of Trustees

Approved by the Board of Trustees

on March 26, 1981