MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 19, 1981
3:00 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by Vice-President Eli Luria,
in the absence of the president, at 4:10 p.m. on Thursday, February 19, 1981,
in Room A-211, Administration Building, Santa Barbara City College, Santa
Barbara, California.

A Closed Session preceded the meeting - see details under Item 1.4

1.2 ROLL CALL

Members Present:
   Mr. Eli Luria, Vice President
   Mrs. Kathryn O. Alexander
   Dr. Joe W. Dobbs
   Mr. Sidney R. Frank (left at 6:10 p.m.)
   Mr. Gary Ricks (arrived at 5:05 p.m.)
   Mr. Benjamin P. J. Wells
   Mr. Robert Creenan, Student Member

Members Absent:
   Mrs. Joyce H. Powell, President

Others present for all or a portion of the meeting:
   Dr. David Mertes, Superintendent/President and Secretary Clerk to
   the Board of Trustees
   Dr. Martin Bobgan, Administrative Dean, Continuing Education
   Mr. M. L. "Pat" Huglin, Administrative Dean, Instruction Office
   Dr. Alfred Silvera, Administrative Dean, Student Services
   Mr. Glenn Gaston, President, Academic Senate
   Miss Valerie Green, Reporter, THE CHANNELS
   Mr. Jim Williams, College Information Officer
   Dr. Abelino M. Bailon, Assistant Dean, Continuing Education
   Mrs. Betty Bartels, Principal Clerk, Facilities and Operations
   Mr. Joe Connell
   Mrs. Barbara Crawford, Associate Professor, Speech
   Mr. David Hill, Director, Facilities and Operations
   Mr. Burt Miller, Admin. Asst. to the Superintendent/President
MINUTES - Special Meeting
SBCCD Board of Trustees
February 19, 1981

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued

Others present for all or a portion of the meeting - continued:

Mrs. Lynda Rodrigues, Assistant Dean, Admission and Records
Ms. Dorothy K. Taylor
Mr. John Tobin, Personnel Specialist
Mrs. Elsie Brandt, Secretary to the Superintendent/Board of Trustees

1.3 WELCOME

Mr. Luria extended a cordial welcome to everyone present.

1.4 CLOSED SESSION - Personnel Matters

Upon motion of Mrs. Alexander, seconded by Mr. Wells, Mr. Luria, Vice- President, in the absence of President Joyce Powell, declared the start of the closed session at 3:15 p.m. Those present were Board Members Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank and Mr. Wells and staff members Dr. David Mertes and Mr. Pat Huglin.

The closed session ended at 4:00 p.m. on motion of Mr. Frank and seconded by Dr. Dobbs. All proceeded to Room A-211 for the regular portion of the meeting.

Mr. Luria stated that personnel matters had been discussed at the closed session.

1.5 MINUTES OF SPECIAL MEETING OF JANUARY 29, 1981 AND MINUTES OF SPECIAL MEETING OF FEBRUARY 3, 1981.

Upon motion of Mr. Frank, seconded by Mr. Wells, the minutes of the special meetings of January 29, 1981 and February 3, 1981, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

Dr. Mertes reported on:

... at the request of the Board a letter was sent on their behalf to Senator Roberti regarding recent appointments to PERB.

... Letter was sent to Chancellor Dumke regarding changes in the manner in which General Education requirements will be evaluated prior to transfer of a student to state colleges. A one-year delay has been requested to permit time to study the implications.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

... more letters have been received from local dentists regarding the Dental Assisting Program. That program is being reviewed due to declining enrollment but is not being closed out. Dr. Mertes and Mr. Huglin met with the Advisory Committee (one representative came) and explained the status of the program. It is getting costly and will need an increase in students if it is to be continued next year. Support was asked of the dentists in informing potential students of the job market.

Two problems seem apparent: 1) entry level of pay is low, and 2) there is no career ladder in that field. Staff feels the program should be dropped if there is not sufficient enrollment rather than "water down" the program to obtain some kind of a certificate. The Instruction Office is doing a good job monitoring the program to find a legitimate role for the program.

... Mrs. Lynda Rodrigues spoke briefly to an enrollment report (copies were distributed) showing figures for the past four years comparing each semester's enrollments and WSCH.

Largest figures were recorded in 1977; in 1978 came cutbacks with Proposition #13 and early calendar; and slowly growth has brought figures back to where the college was in 1977. The trend is toward more students but taking fewer units, consequently, total students number more than 1977 but the WSCH is lower. (Figures include the non-credit program.) The bottom line is there are many more students in numbers to deal with but the average load per student is declining and the ADA will be under 1977-78 figure.

... Mr. Ray Canton introduced CHANNELS Staff Members: Lisa Haney, Sharon Jones, Ron Minshull, Jennie Aho and Andrew Gordon who had attended the California Newspapers Publishers Association Convention. They told of their experiences at and benefits derived from the convention and displayed the plaque they received as the award for placing first in the state in their category.

Board members offered congratulations and commented on the value of the paper to them.

... Mr. Benjamin Wells reported on plans of the Public Relations Commission: May 6 -- A DAY IN SACRAMENTO, and May 10 - 16 an annual community college week.

... Mr. Luria, Dr. Dobbs and Mr. Wells reported on their attendance at the CCCT Legislative Workshop: growing interest in tuition; some form of fee, especially in non-credit; board members encouraged to go to legislators and be heard on issues.

Dr. Mertes, who also attended, stated the general direction is for new legislation to have full funding for non-credit with new categories set up for partial funding. Definitions are
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

vague and there is concern over which courses will not be funded. Legislators are becoming more informed on community colleges. Three things must be resolved: 1) Free flow; 2) Adult Education Programs; and 3) Equal budget increases for all segments.

a. APPROVAL OF AMENDMENT TO EXHIBIT "A", DESIGNATED POSITIONS, CONFLICT OF INTEREST CODE, Attachment 1.7-a

Dr. Mertes indicated a new list is proposed reflecting more appropriately those employees involved in financial-decision matters. Also, new disclosure forms have just been received from the County and will be distributed.

It was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the board to approve of amending Exhibit "A", Designated Positions, Conflict of Interest Code, as contained in Attachment 1.7-a. The new list will be forwarded to the County Board of Supervisors.

b. REPORT ON ACADEMIC SENATE - Mr. Glenn Gaston

Report deferred.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division, and community on-campus activities for the period February 20th through March 12, 1981.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(In the absence of Mr. Oroz, John Tobin presented the Personnel items.)

It was moved by Mr. Wells, seconded by Mr. Frank and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY INSTRUCTORS, SPRING 1981 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)
MINUTES - Special Meeting  
SBCCD Board of Trustees  
February 19, 1981

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF TEMPORARY APPOINTMENT - Assistant Director, A.D.N. PROGRAM: DIANA SLOANE, ASSOC. PROFESSOR, A.D.N. PROGRAM (REPLACING C. MITCHELL), SPRING 1981 SEMESTER, Attachment 2.1-a(3)

(4) APPROVAL OF TEMPORARY APPOINTMENT: KATHLEEN MCGUIRE, COUNSELOR (REPLACING J. FLOYD ON SABBATICAL), EFFECTIVE 2/9/81 - 6/25/81, Attachment 2.1-a(4)

(5) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(5)

b. NON-ROUTINE

(1) APPROVAL OF FIRST YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL IN SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1981-82, Attachment 2.1-b(1)

   It was moved by Dr. Dobbs, seconded by Mr. Wells and passed by the board to approve of the certificated personnel listed on Attachment 2.1-b(1) to be placed in second-year contract (probationary) status for 1981-82.

(2) APPROVAL OF SECOND YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL IN THIRD YEAR CONTRACT (REGULAR) STATUS FOR 1981-82, Attachment 2.1-b(2)

   It was moved by Mr. Wells, seconded by Dr. Dobbs and passed by the board to approve of the certificated personnel listed on attachment 2.1-b(2) to be placed in third-year contract (regular) status for 1981-82.

(3) APPROVAL OF FIRST YEAR CONTRACT (PROBATIONARY) ADMINISTRATIVE PERSONNEL IN SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1981-82, Attachment 2.1-b(3)

   It was moved by Dr. Dobbs, seconded by Mr. Wells and passed by the board to approve of the administrative personnel listed on attachment 2.1-b(3) to be placed in second-year contract (probationary) status for 1981-82.

(4) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL, EFFECTIVE AT THE END OF SPRING 1981 SEMESTER (CONTRACT & HOURLY OVER 60%), Attachment 2.1-b(4)

   At the request of the Personnel Office, two names were deleted from the list contained in the attachment: Joel Orr and Thomas Dorgan. Annually, termination notices are sent to temporary certificated personnel who work over 60 percent of a full assignment.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL, EFFECTIVE AT THE END OF SPRING 1981 SEMESTER (CONTRACT & HOURLY OVER 60%), Attachment 2.1-b(4) - continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs and passed by the board to authorize notices be sent to certificated personnel listed on attachment 2.1-b(4) deleting Joel Orr and Thomas Dorgan, that their temporary assignment will terminate at the end of Spring 1981 Semester.

(5) APPROVAL OF REVISION TO ADMINISTRATIVE SABBATICAL LEAVE POLICY, Attachment 2.1-b(5)

Mrs. Alexander stated that the changes in this policy had been reviewed and endorsed by the subcommittee. Final review of applications will be made by the President's Cabinet and recommendations given to the Superintendent.

It was moved by Mrs. Alexander, seconded by Mr. Wells and passed by the board to approve of the revised Administrative Sabbatical Leave Policy as contained in attachment 2.1-b(5).

(At this point, 5:05 p.m., Mr. Ricks arrived at the meeting).

(6) PRESENTATION OF 1981-82 SABBATICAL LEAVE APPLICATIONS, Enclosure #1

Enclosure #1 contained the full applications from 23 faculty members for sabbatical leaves during 1981-82. These were presented for a first reading with no action required.

Mr. Glenn Gaston distributed a summary of the applications. (Barbara Crawford, Chairperson of Sabbatical Leave Committee, had been present earlier in the meeting.)

Board members, again this year, expressed concern about the number of applicants, the large number of high-quality instructors on the list, and the effect on the instruction program.

Mr. Gaston indicated that the Sabbatical Leave Committee had submitted a list in rank order. Rep Council has discussed this and will submit a recommendation to the President's Cabinet.
2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) continued:

Dr. Mertes stated that these are presented as a first reading only and for the board to know the applications have been reviewed for meeting policy qualifications. Two additional steps to be taken are: 1) determine the dollars available according to policy and whether all can be funded, and 2) review in terms of impact on the district.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Dr. Dobbs, seconded by Mr. Wells and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments.

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENT (CLASSIFIED SERVICE EMPLOYEES) Attachment 2.2-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(3)

(4) ACCEPTANCE OF RESIGNATIONS: J. APPLEQUIST, CUSTODIAN, FACILITIES AND OPERATIONS (1/30/81); B. KINDRON, PABX OPERATOR, SWITCHBOARD, (2/27/81); D. HILL, DIRECTOR, FACILITIES AND OPERATIONS, (2/25/81); D. HOWELL, PROGRAMMER, DATA PROCESSING, (3/13/81), Attachment 2.2-a(4)

(5) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(5)

(6) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF- CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(6)

Dr. Mertes in noting the resignation of David Hill, commended him for all he had done for the college since his arrival on campus. He wished Mr. Hill well in his new position, and expressed personal appreciation of Mr. Hill's performance on campus.

Board members individually thanked Mr. Hill for his accomplishments on campus and expressed pleasure working with him on the Facilities Subcommittee. Bob Creenan also expressed appreciation of the many hours Mr. Hill devoted to helping the Student Senate with their special projects.

All agreed Mr. Hill will be greatly missed but wished him well,
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine

(1) APPROVAL OF LONGEVITY INCREMENT: SYLVIA M. AZDRIL, INT.
TYP. CLERK., CONT. EDUCATION DIVISION - 15 YEARS, EFF: 3/1/81,
Attachment 2.2-b(1)

It was moved by Mrs. Alexander, seconded by Mr. Frank
and passed by the board to approve of a longevity increment
(15 years) for Sylvia M. Azdriil, Continuing Education Division
effective 3/1/81.

(2) APPROVAL OF PROMOTION: DORIS B. SHEETS, PROGRAM PLANNING
ASST. (REPLACING E. STAFFORD), CONTINUING EDUCATION DIVISION,
EFFECTIVE 3/2/81, Attachment 2.2-b(2)

It was moved by Dr. Dobbs, seconded by Mrs. Alexander
and passed by the board to approve of the promotion of Doris
B. Sheets to Program Planning Asst. (replacing E. Stafford),
effective 3/1/81.

(3) APPROVAL OF APPOINTMENTS: CUSTODIANS, FACILITIES AND OPERATIONS
DEPARTMENT, Attachment 2.2-b(3)

It was moved by Mr. Ricks, seconded by Mr. Wells and
passed by the board to approve of the appointments of Florido
Antonio, Ramiro Cruz, Tom E. Charlton, and Norman E. Park as
custodians, effective 2/20/81. (None were present.)

(4) APPROVAL OF APPOINTMENT: MARLINKA LINTON, OFFSET DUP. MACH.
OPERATOR, Duplicating DEPT. (REPLACING P. VINCENT), EFFECTIVE
2/20/81, Attachment 2.2-b(4)

It was moved by Mrs. Alexander, seconded by Mr. Wells
and passed by the board to approve of the appointment of
Marlinka Linton as Offset/Duplicating Machine Operator,
effective 2/20/81. (She had been present earlier.)

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Ricks, seconded by Mrs. Alexander and
passed by the board to approve of the following routine General
Personnel item as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)
MINUTES - Special Meeting
SBCCD Board of Trustees
February 19, 1981

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Creenan reported briefly: Senate now consists of 9 members including the President and Treasurer. Vice-President, secretary and more senators are needed.

Changes are being proposed for the By-Laws of the Student Constitution. Another idea being explored is splitting the role of the ASB President/Student Trustee. They are being reviewed by appropriate committees on campus.

A student survey is being conducted to evaluate student services. Results may be available during the middle of March.

Clark Alexander has again offered free legal advice to students. He will be on campus every 1st and 3rd Tuesday.

Dr. Dobbs indicated he had heard fine comments of the Student Government Conference held recently on campus from students in Sacramento.

Mr. Creenan said he had another issue to address and would check with Dr. Mertes and Dr. Silvera after this meeting.

Mr. Luria thanked him for his report.

3.2 ADOPTION OF PROPOSED REVISION FOR DEAN'S LIST RECOGNITION, Attachment 3.2

Dr. Silvera stated that the attachment set forth the rationale for an increase in the minimum grade point average for the Dean's List.

This had been reviewed and endorsed by the Board Subcommittee on Educational Policies.

It was moved by Mr. Ricks, seconded by Mrs. Alexander and passed by the board to approve of the revision for Dean's List recognition as outlined in attachment 3.2.

3.3 DECLARATION OF A MORATORIUM FOR 1981-82 ON THE COLLEGE'S CURRENT GRADING POLICIES

Dr. Mertes stated that the following agenda item could be considered with this one.

Mrs. Lynda Rodrigues stated that the changes were mandated by law. Many of the changes are still being discussed and interpreted in Sacramento. Enclosure #2 contained those changes that were considered best for this college.

Mrs. Rodrigues explained the new grading system - W's no longer acceptable and Incompletes must be changed to a letter grade.

During a brief discussion by Board Members, Mrs. Rodrigues also responded to specific questions.
MINUTES - Special Meeting
SBCCD Board of Trustees
February 19, 1981

3. STUDENT SERVICES - continued:

3.3 DECLARATION OF A MORATORIUM FOR 1981-82 ON THE COLLEGE'S CURRENT GRADING POLICIES - continued:

Dr. Mertes stated that there is ambiguity in the Education Code as regards the reference to 13th and 14th grade levels. It also seems inappropriate for the State to tell districts how to grade students. There are people writing policies who do not deal with students. Those sentiments have been expressed at recent meetings in the Chancellor's Office.

Dr. Mertes proposed to declare a moratorium on current policies for 1981-82 to provide for time until definitive interpretations have been reached.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs and passed by the board to declare a moratorium on the college's current grading policies.

3.4 ADOPTION OF PROPOSED GRADING POLICIES FOR 1981-82 TO COMPLY WITH NEW TITLE V REQUIREMENTS, Enclosure #2

After discussion on the preceding item, the motion also applied to this item. Both items had been reviewed and endorsed by the Board Subcommittee on Educational Policies.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs and passed by the board to adopt the Grading Policies for 1981-82 as contained in Enclosure #2.

4. CURRICULUM AND INSTRUCTION

4.1 RATIFICATION OF ADULT EDUCATION CLASS: FOOD SERVICE ASSISTANT TRAINING

Dr. Abelino Bailon indicated that this class was scheduled to meet the needs of the cafeteria employees for City Schools. Whether this will satisfy the needs of the city employees who appeared at a previous board meeting remains to be seen. The class was started February 17th in cooperation with San Jose State University as a field test project for the State Department of Education.

It was moved by Mrs. Alexander, seconded by Mr. Wells and passed by the board to ratify the class, FOOD SERVICE ASSISTANT TRAINING, offered by the Continuing Education Division.

4.2 REPORT ON THE DETERMINATION OF CERTIFICATED PERSONNEL NEEDS FOR 1981-82
Enclosure #3

ITEM DEFERRED: Mr. Huglin requested this be deferred as it is a significant issue and should be given a proper amount of time.
4. CURRICULUM AND INSTRUCTION - continued:

4.3 RATIFICATION OF NEW T.V. COURSE: VOYAGE - CAREER/LIFE PLANNING, Attachment 4.3

Mr. Huglin stated that this was a personal development course. The required paperwork has been submitted to meet a deadline date.

It was moved by Mrs. Alexander, seconded by Mr. Ricks and passed by the board to ratify the TV Class: VOYAGE - CAREER/LIFE PLANNING.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Dr. Dobbs and passed by the board to approve of the following routine Business Services items, as described in the attachments:

(a) AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS PO1-1374 THROUGH AND INCLUDING PO1-1543 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

(b) AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

(c) ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

<table>
<thead>
<tr>
<th>Value</th>
<th>Donor</th>
<th>Description &amp; Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>$150.00</td>
<td>Donald F. Hallenbeck</td>
<td>Cash - CONCEPT 22 Magazine</td>
</tr>
<tr>
<td>985.00*</td>
<td>Steven M. Barsky</td>
<td>Diving Mask - Marine Technology</td>
</tr>
<tr>
<td>500.00*</td>
<td>G.W. Adkins Construction</td>
<td>Storage Shed - Art Department</td>
</tr>
<tr>
<td>100.00</td>
<td>Mr/Mrs Frank R. Miller Jr. Fund</td>
<td>Cash - unrestricted</td>
</tr>
</tbody>
</table>

*Value estimated by the donor

(d) APPROVAL OF APPROPRIATION, TRANSFERS #81-023, 81-029, 81-030, 81-031 AND 81-032 THROUGH #81-035, INTERNAL ACTIONS.

(e) APPROVAL OF ONE YEAR EXTENSION OF EXISTING AGREEMENT WITH SANTA BARBARA JUNIOR CHAMBER OF COMMERCE FOR CO-SPONSORSHIP OF THE SANTA BARBARA EASTER RELAYS

5.2 NON-Routine

(a) APPROVAL OF APPROPRIATION TRANSFERS #81-033-A, 034, 035, 036 AND 037 AND ADOPTION OF RESOLUTION No. 10 (1980-81), Attachment 5.2-a

Dr. Mertes stated that these transfers were adjustments to the budget for new monies accepted by previous board action.

continued on next page ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(a) APPROVAL OF APPROPRIATION TRANSFERS #81-033-A, 034, 035, 036 and 037 AND ADOPTION OF RESOLUTION No. 10 (1980-81), Attachment 5.2-a - continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs and passed by the board to adopt Resolution No. 10 (1980-81) authorizing budget adjustments to reflect additional federal fund allocations totaling $57,150.00. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks and Mr. Wells

Noes: None

Absent: Mrs. Powell

(b) APPROVAL OF APPROPRIATION TRANSFER #81-033-B AND ADOPTION OF RESOLUTION No. 11 (1980-81), Attachment 5.2-b

Dr. Mertes stated that this transfer makes budget adjustments for EOPS Grant Funds.

It was moved by Mr. Wells, seconded by Mr. Frank and passed by the board to adopt Resolution No. 11 (1980-81) reflecting adjustments to the Appropriation for Contingencies Account and the EOPS Cost Center in the amount of $59,834.00.

Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks and Mr. Wells

Noes: None

Absent: Mrs. Powell

(c) SUNDAY USE OF DISTRICT FACILITIES, Attachment 5.2-c

Dr. Mertes indicated that similar requests have been received by the same group.

It was moved by Mr. Frank, seconded by Mr. Wells and passed by the board to approve of use of district facilities on Sunday, March 8, 1981, by the Santa Barbara Sports Car Club.

(d) APPROVAL OF WORKING DRAWINGS AND SPECIFICATIONS FOR DEVELOPMENT OF GARFIELD SCHOOL PARKING AREAS AND AUTHORIZATION TO CALL FOR BIDS

Mr. Joe Connell indicated that he has worked closely with staff members for the past three months to develop plans for the parking areas.

The plan provides for 200 auto spaces, 90 bike spaces and lighting in the parking areas and the outside perimeter of the building.

continued on next page . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(d) APPROVAL OF WORKING DRAWINGS AND SPECIFICATIONS FOR DEVELOPMENT
OF GARFIELD SCHOOL PARKING AREAS AND AUTHORIZATION TO CALL FOR
BIDS - continued:

Bid opening is scheduled for March 17th followed by a 90-day
construction period. The facilities should be complete for use
by the first of September.

The plans were reviewed and endorsed by the Board Subcommittee
on Facilities. It will be requested that bidders submit three
alternates as follows:

1) the entire area to be done in asphalt;
2) leave existing as is and do recapping; and
3) do nothing but just seal-coating.

Dr. Bobgan added that all phases include the electrical
work of the interior and exterior areas and completion of the
fencing.

Bids will be presented to the board at their March 26th
meeting.

It was moved by Mr. Wells, seconded by Mrs. Alexander and
passed by the board to approve of the Working Drawings and
Specifications for the Garfield School Parking Areas, as prepared
by Joe Connell, and to authorize staff to call for bids.

(e) APPROVAL OF THE TRAFFIC ABATEMENT PLAN FOR AIR POLLUTION EMERGENCY
EPISODES, Enclosure #4

Mr. David Hill indicated that the district is required to
file this plan in case of smog alerts. The plan was prepared in
consultation with UCSB and local community persons. The plan was
submitted to meet a deadline date.

It was moved by Mr. Frank, seconded by Mrs. Alexander and
passed by the board to approve of the Emergency Episode Plan for
Traffic Abatement, as contained in Enclosure #4, and to ratify
submission of the plan to the Environmental Protection Agency.

(f) APPROVAL OF EXTENSION OF EXISTING CETA PROJECTS

Additional funding to continue existing CETA projects were
previously approved by the board. Recent adjustments resulted in
the following new allocation and time period for each project.

<table>
<thead>
<tr>
<th>Project</th>
<th>Start/End</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABE/GED</td>
<td>10/1/80 - 4/30/81</td>
<td>$39,793.00</td>
</tr>
<tr>
<td>WORKSITE PREP</td>
<td>10/1/80 - 4/30/81</td>
<td>32,536.00</td>
</tr>
<tr>
<td>ESL</td>
<td>10/1/80 - 5/15/81</td>
<td>35,821.00</td>
</tr>
</tbody>
</table>

TOTAL. $108,150.00

continued on next page ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(f) APPROVAL OF EXTENSION OF EXISTING CETA PROJECTS - continued:

It was moved by Dr. Dobbs, seconded by Mrs. Alexander and passed by the board to accept the adjustments and time extensions as set forth above.

(At this point, 6:10 p.m. Mr. Frank left the meeting.)

(g) RECEIPT OF SANTA BARBARA COUNTY SCHOOLS FINANCIAL DATA REPORT 1979-80/1980-81, Enclosure #5

Dr. Mertes stated that this is an information item. Enclosure #5 contained the annual report of financial information pertaining to all school districts in the county.

(h) ADOPTION OF RESOLUTION No. 12 (1980-81) AUTHORIZING THE COUNTY AUDITOR TO RE-ISSUE VOIRED WARRANTS, Attachment 5.2-h

Dr. Mertes indicated that a resolution is required to authorize the replacement of voided warrants. School warrants must be presented within six months; after that time period they become void.

It was moved by Mr. Wells, seconded by Mr. Ricks and passed by the board to adopt Resolution No. 12 (1980-81) authorizing the County Auditor to issue replacement warrants within the restrictions established by Education Code, Section 85270. Upon poll of the members, the vote was as follows:

Ayes: Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Ricks and Mr. Wells
Noes: None
Absent: Mr. Frank (left the meeting), Mrs. Powell

6. GENERAL INFORMATION

6.1 APPROVAL TO SUBMIT INSTITUTIONAL SELF-STUDY FOR RE-AFFIRMATION OF ACCREDITATION, Enclosure #6

Dr. Mertes requested that discussion on this item be deferred due to the late hour and the desire of staff to present an overview of the study. This was acceptable to board members.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs and passed by the board to approve of the submittal of the Institutional Self-Study as contained in Enclosure #6, to the Accrediting Commission.

6.2 REPORT ON THE CENTRAL COAST COMPUTING AUTHORITY

ITEM: Dr. Mertes also requested that this item be deferred due to the late hour.

DEFERRED:
7. ADJOURNMENT

It was suggested by the Superintendent that a special board meeting be scheduled relating to salary negotiations for next year.

It was moved by Mrs. Alexander, seconded by Mr. Ricks and passed by the board to schedule a CLOSED SESSION on Thursday, March 5, 1981, from 4:00 to 6:00 p.m.

Upon motion of Mrs. Alexander, seconded by Mr. Ricks the Board of Trustees adjourned their special meeting at 6:15 p.m.

Attest:

[Signature]
Eli Luria,
Acting President, Board of Trustees
Santa Barbara Community College District

[Signature]
David Mertes
Superintendent/President and Secretary
Clerk to the Board of Trustees

Approved by the Board of Trustees

on March 12, 1981