MINUTES
ANNUAL ORGANIZATIONAL MEETING
AND
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 10, 1981
3:30 p.m. - CLOSED SESSION
   Room A-151
4:00 p.m. - REGULAR MEETING
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The annual organizational and regular meeting of the Board of
Trustees of the Santa Barbara Community College District was called
to order by President Joyce Powell at 4:07 p.m. in Room A-211, Ad-
ministration Building, Santa Barbara City College, Santa Barbara,
California.

1.2 ROLL CALL:

Members present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice-President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 3:47 p.m.)
Mr. Gary R. Ricks (arrived at 3:38 p.m.)
Mr. Benjamin P.J. Wells
Mr. Guy Parvex, Student Member

Members absent:

None

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/
   Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Assistant Secretary/
   Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mrs. Lynda Rodrigues, Administrative Dean, Student Services
Ms. Betty Johnson, Associated Student Body Vice-President
Dr. Barbara Lindemann, President, Academic Senate
Mr. Jim Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Dr. Joseph A. Bagnall, Asst. Dean, Continuing Education
Dr. Abelino M. Bailon, Asst. Dean, Continuing Education
Dr. Charles R. Courtney, Professor, English
Dr. Peter O. Haslund, Assoc. Professor, Political Science
Ms. Elizabeth Hodes, Assoc. Professor, Mathematics
Mr. Dan Oroz, Director, Personnel/Affirmative Action Officer
Mr. John Romo, Asst. Dean, Instructional Operations
Ms. Dorothy Taylor, Community Garden
Ms. Margaret Taylor, Public

THE CHANNELS Staff:

Mr. Ray Canton, Adviser
Ms. Julie Rogers, Business Manager/Editor-in-Chief
Ms. April Karis, Managing Editor
Ms. Teresa "Little Flash" Willis, Chief Photographer
Mr. Kevin Plambeck, Sports Editor
Mr. Bill Carnell, Reporter
Mr. Lyle Hallblom, Reporter
Ms. Denise Morris, Associate Editor
Ms. Patricia Daigle, Associate Editor
Ms. Melissa Levine, Associate Editor and Reporter at Board Meetings
Mr. Tom Reese, Sportswriter
Mr. Jeff Hetrick, Photographer
Mrs. Elsie Brandt, Secretary to Superintendent/President

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience. She acknowledged the large attendance of staff members from THE CHANNELS.

(At this point, the agenda was moved up to Item 1.8-a to have a full complement of board members before any action items are considered.)

1.4 CLOSED SESSION

A scheduled CLOSED SESSION had been held in the President's office.

Upon motion of Mrs. Alexander, seconded by Mr. Luria, Mrs. Powell started the session at 3:36 p.m. Present were Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Wells, and Mr. Dan Oroz. Mr. Ricks arrived at 3:38 p.m. and Mr. Frank arrived at 3:47 p.m.
1. GENERAL FUNCTIONS - continued:

1.4 CLOSED SESSION - continued:

Mrs. Powell announced that a discussion was held on CSEA negotiations, and action would be taken under a later agenda item.

Upon motion of Dr. Dobbs, seconded by Mrs. Alexander, the CLOSED SESSION ended at 4:02 p.m. whereupon all proceeded to Room A-211 for the regular meeting.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 12, 1981

Upon motion of Mr. Frank, seconded by Mr. Ricks, the minutes of the regular meeting of November 12, 1981 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Barbara Lindemann

Dr. Lindemann reported briefly on the two conferences she had attended: California Community and Junior College Association and California Community College Academic Senate. Both had been very informative and both gave her a new appreciation for the collegial environment at Santa Barbara City College. It is evident a good spirit of communication has been maintained. She expressed thanks to the board for making a real effort to "keep the lines open."

Other items were:

1) Representative Council reviewed the proposed reorganization of Student Services and recommendations have been forwarded to the Superintendent.

2) Instructional reorganization plan available in mid-January.

3) Academic Freedom & Tenure Committee will present a new Evaluation Policy in February.

4) Planning is in process for the next In-Service Day on February 16, 1982; following same format with participation of faculty.

Mrs. Powell thanked her for the briefing. She agreed on the collegial remark - "there are different segments on the same campus, why not talk to each other."
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

ADDED: Mr. Wells indicated that he had distributed copies of his report on the California Community and Junior College Conference to other board members. He noted in particular, that Dr. David Mertes was now a Vice-President for CCJCA. Also, the conference contained more and varied workshops - produced more of a "hands-on" experience.

b. PROCLAMATION OF "THE CHANNELS RECOGNITION DAY" AND ADOPTION OF RESOLUTION No. 10 (1981-82), Attachment 1.7-b

Mrs. Powell commended Mr. Canton on this well-deserved honor.

Mr. Canton, in his usual enthusiastic manner introduced each of the staff members present with flowery descriptions of their talents and growth:

Ms. Julie Rogers, Business Manager/Editor-in-Chief
Ms. April Karys, Managing Editor
Ms. Teresa "Little Flash" Willis, Chief Photographer
Mr. Kevin Plambeck, Sports Editor
Mr. Bill Carnell, Reporter
Mr. Lyle Hallblom, Reporter
Ms. Denise Morris, Associate Editor
Ms. Patricia Daigle, Associate Editor
Ms. Melissa Levine, Associate Editor and Reporter at Board Meetings
Mr. Tom Reese, Sportswriter
Mr. Jeff Hetrick, Photographer

He complimented the Board members, the Superintendent/President, and the Dean of Instruction for creating a "fine place to work in, because when you have that, you can perform." In 16 years, THE CHANNELS has received 54 awards, but receiving the highest, the Pacemaker, has been gratifying.

Last year, a staff of sixteen were lead by Lisa Haney and Sharon Jones — two driving forces who wrote 61 stories in that year. Mr. Canton also expressed appreciation of the printing operations at the NEWS PRESS.

Ms. Teresa Willis passed the Pacemaker Award plaque around to all the board members.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. continued:

Dr. MacDougall read the resolution for all to hear and commented that it is obvious the excellence is the result of a dedicated faculty member. A printed, framed copy was then presented to Mr. Canton.

It was moved by Mr. Wells, seconded by Mrs. Alexander and passed by the board to adopt Resolution No. 10 (1981-82) proclaiming "THE CHANNELS Recognition Day." Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks, Mr. Wells

Noes: None

Absent: No one

Mr. Canton agreed that "it is moments like these that make it all worthwhile." He added a public 'thank you' to his wife, Betty, who knows all THE CHANNELS staff and is supportive of all the projects.

Mr. Luria offered congratulations and to his query of "What do you do to top this?" Mr. Canton simply responded "every Friday to get the paper out."

Mr. Guy Parvex indicated that he and many students all look forward to each issue, and for himself it is the only paper he reads.

ADDED: Dr. MacDougall reported briefly on attendance at the hearing on November 30 of the Sieroty Bill, SB 1018 which has to do with funding for Continuing Education programs. If passed, consequences would reduce funding of the districts' program and would increase the difficulties with the excellence of the program. After hearing was completed, it was felt that the bill would not be pursued too vigorously. Two members of the districts' program, Elinor Brelsford and Lou Grant, had also attended and testified at the hearing.

ADDED: Dr. MacDougall stated that discussion of tuition still continues around the state. It is a major issue with the Department of Finance who propose $50 for full time student and $30 for part-time student. It is unknown whether with mandatory fees, there would be less dollars from the state for the district.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

   ADDED:  
   Dr. MacDougall acknowledged assistance of faculty and staff in putting together some events relating to the bicentennial of the city. Three dinners have been arranged through the Continuing Education Division by Dr. Joseph Bagnall. Details are forthcoming soon.

   ADDED:  
   Dr. MacDougall commended faculty and staff at the college for exceeding the United Way goal by 5%.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

   Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period December 11, 1981 through January 14, 1982.

1.8 GOVERNING BOARD

TAKEN OUT OF ORDER

a. OATH OF OFFICE FOR RE-ELECTED MEMBERS OF THE GOVERNING BOARD, Attachment 1.8-a

   Dr. MacDougall administered the Oath of Office to: Mrs. Kathryn Alexander (Area #4), Dr. Joseph Dobbs (Area #3) and Mr. Gary Ricks (Area #3). They are the successful candidates of the recent November 3rd election and begin a new 4-year term as of November 27, 1981.

   Dr. MacDougall expressed appreciation in having all former members back on the board.

b. ELECTION OF PRESIDENT AND VICE-PRESIDENT

   Mrs. Powell opened for nomination on this item.

   Mr. Frank, with great pleasure, nominated Mr. Eli Luria who he was instrumental in bringing to the board when an appointive vacancy existed several years ago. Mr. Luria has accomplished much for the district to date and was chairperson for the last (and successful) bond drive.

   Dr. Dobbs seconded the nominations, whereupon nominations were closed.

   Then upon vote of the board, Mr. Luria was unanimously elected President of the Board of Trustees.
1. GENERAL FUNCTIONS - continued:

1.8 GOVERNING BOARD - continued:

b. continued:

Mr. Luria thanked Mr. Frank for his kind remarks. He felt gratified in having been a board member and looked forward to a great future.

Dr. Dobbs nominated Mr. Benjamin Wells for the office of Vice-President. This being seconded by Mr. Frank, nominations were closed.

Upon vote of the board, Mr. Wells was unanimously elected Vice-President of the Board of Trustees.

Mrs. Alexander expressed appreciation to Mrs. Powell for her two terms as President. She noted that Mrs. Powell had strived for communications among all segments and because of her the college community has it.

Mrs. Powell was accorded an enthusiastic round of applause from all present.

Dr. MacDougall extended personal thanks to Mrs. Powell for her assistance in his first board meetings.

Mrs. Powell commented that during her term of office she had not expected to hire a new Superintendent/President. She felt with her background of raising 5 children and two grandchildren she had good experience for this job. Her memories were of classified staff parading with signs - a low point, should be avoided - and the collegiality established - a high point. Handing the gavel to Mr. Luria, she said, "it is yours, with my blessing."

c. ELECTION OF SECRETARY/Clerk AND ASSISTANT SECRETARY/Clerk

Upon motion by Mrs. Alexander, seconded by Mr. Wells, it was passed by the board to elect Dr. Peter R. MacDougall as Secretary/Clerk and Mr. Charles L. Hanson as Assistant Secretary/Clerk, both for a 4-year period beginning November 27, 1981.

d. ELECTION OF REPRESENTATIVES TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Mrs. Alexander, having served for several years, moved that Mr. Ricks be appointed to this assignment. This was seconded by Mr. Wells, and passed by the board that Mr. Gary Ricks act as representative to the County Committee on School District Organization.
1. GENERAL FUNCTIONS - continued:
   1.8 GOVERNING BOARD - continued:

   e. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

      Upon motion by Mrs. Alexander, seconded by Mr. Ricks, it was passed by the board to establish the 2nd and 4th Thursdays of each month as meeting dates starting at 4:00 p.m. and held in Room A-211, Administration Building, Santa Barbara City College.

   f. LIAISON REPRESENTATIVE, COMMUNITY COLLEGE DIVISION OF THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA)

      It was moved by Mr. Wells, and seconded by Mrs. Powell to reappoint Mr. Sidney Frank to this assignment.

      Dr. Dobbs indicated that the CCCT is no longer a part of California School Boards Association. Mr. Wells commented that this represents the original Region 20.

      The Superintendent was directed to research the background and obtain the current status of this position.

      The motion was dropped for lack of a vote.

   g. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1981-82, Attachment 1.8-g

      Mr. Luria stated that the listing of membership for board subcommittees for 1981-82 was contained in Attachment 1.8-g.

      No action was required on this item.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      Upon motion by Mrs. Alexander, seconded by Mr. Ricks, it was passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

      (1) APPROVAL OF HOURLY INSTRUCTORS AND CONSULTANTS (LECTURERS), WINTER TERM 1982, CONTINUING EDUCATION DIVISION, Enclosure #1

      (2) APPROVAL OF TEMPORARY HOURLY CERTIFICATED PERSONNEL, Attachment 2.1-a(2)

      (3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:

   b. NON-Routine

      (1) PRESENTATION OF CERTIFICATE OF RECOGNITION TO DR. CHARLES R. COURTNEY

      Dr. Lindemann, noting that Dr. Courtney needs no introduction, stated that he has been an instructor for 24 years. He gave a most stimulating speech as the Faculty Lecturer this week. She read some of the laudatory comments of students at the time of Dr. Courtney's nomination as Faculty Lecturer this year. A round of applause greeted Dr. Courtney as he stood for recognition. He expressed feeling humbled by the kind remarks and greatly appreciated it. He thanked the board members for making it all a reality.

      Dr. MacDougall read the words on a framed Certificate of Recognition.

      It was moved by Mrs. Alexander, seconded by Dr. Dobbs and unanimously passed by the board to award a special Certificate of Recognition and to authorize a special honorarium of $250 to Dr. Charles R. Courtney, Faculty Lecturer for 1981-82.

      Dr. MacDougall presented the framed certificate and honorarium to Dr. Courtney.

      Mr. Luria read a letter of appreciation sent by Professor Robert Noreen of California State University, Northridge, (copy attached) who complimented the board and college staff for presenting such an effective event for the community.

      (2) PRESENTATION OF 1982-83 SABBATICAL LEAVE APPLICATIONS,
          Enclosure #2

      Dr. Lindemann introduced Dr. Peter Haslund who took over the chairmanship of the committee for Barbara Crawford. She felt the committee did an exceptional job under the new policy and were very much aware of "pioneering."

      Dr. Haslund stated that first the new policy needed to be understood and that understanding shared with colleagues. A workshop was conducted for all applicants, and applications were reviewed in several ways and then ranked.
2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
       b. NON-ROUTINE - continued:

(2) continued:

   Mrs. Alexander expressed great pleasure in the procedures
   used, as the subcommittee was never quite clear as to what was
   to be achieved. She had read Representative Council minutes
   on this subject and felt the faculty has come together on this.
   She commended the Sabbatical Leave Committee for the quality
   brought out in these applications.

   Dr. Haslund stated that following the criteria in the new
   policy was like "pioneering." Much was learned from that pro-
   cess and the committee desired to fine tune the policy for the
   future.

   Dr. MacDougall was pleased with the applications that were
   approved not only for the enrichment for the faculty member
   but for the distinct products that will be concrete results
   that will transfer into the curriculum of the college and
   students will benefit.

   To questions of filling the one vacancy or Representative
   Council acting as an Appeals Board, Mrs. Alexander emphasized
   that the subcommittee had only given direction to faculty and
   they went further and their results produced these approved
   applications. She felt the results were extremely positive.

   Dr. Haslund added that the committee has been a hard-
   working one, meeting every week, and no intention of stopping.
   There is now a backlog of information that is valuable and can
   be used for the "fine tuning."

   Mr. Luria commended the board subcommittee for all their
   efforts. He felt everyone will benefit from this new process.

   No action was required as this was presented for a first
   reading only.

(3) RATIFICATION OF HEALTH LEAVE OF ABSENCE, AND APPROVAL OF RE-
    DUCTION IN CONTRACT, BARBARA T. CRAWFORD, ASSOC. PROFESSOR,
    SPEECH DEPT., Attachment 2.1-b(3)

   Upon motion by Dr. Dobbs, seconded by Mr. Frank, it was
   passed by the board to ratify a health Leave of Absence for
   the period October 7 to November 27, 1981, and approve a re-
   duction in contract from full time to four-fifths time for the
   period November 30, 1981 to January 26, 1982 for Barbara
   Crawford, Associate Professor, Speech Department.
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2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF REDUCTION IN CONTRACT: SUZANNE MEDINA-NGUYEN, ASST. PROFESSOR, ENGLISH, Attachment 2.1-b(4)

Upon motion by Mr. Frank, seconded by Mrs. Powell, it was passed by the board to approve a reduction in contract from full-time to half-time for Suzanne Medina-Nguyen, Assistant Professor, English Department, effective Spring 1982 semester.

(5) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): W. ROYCE ADAMS, PROFESSOR, ENGLISH, Attachment 2.1-b(5)

Upon motion by Mr. Wells, seconded by Mrs. Alexander, it was passed by the board to approve of a personal leave of absence (without pay) for W. Royce Adams, Professor, English Department, Spring, 1982 semester.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED AND CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATIONS: EARLINE McMILLON, CUSTODIAN (11/12/81), AND DIANA SMITH, INT.TYP.CLK., CONTINUING EDUCATION (12/7/81), Attachment 2.2-(3)

(4) APPROVAL OF REINSTATEMENT OF FORMER EMPLOYEE: BARBARA KINDRON, PABX OPERATOR, EFFECTIVE 12/11/81, Attachment 2.2-a(4)

(5) APPROVAL OF ANNUAL SALARY INCREASES, Attachment 2.2-a(5)

b. NON-ROUTINE

It was moved by Dr. Dobbs, seconded by Mrs. Powell, and passed by the board to approve of the following non-routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF PROMOTION: ELOISE HOLZGRAFE, FROM INT.ACCT.CLK. (ACCOUNTING) TO SR.ACCT.CLK. (PAYROLL) (REPLACING K. KINDRON), EFFECTIVE 12/14/81, Attachment 2.2-b(1)
2. PERSONNEL - continued;

2.2 CLASSIFIED PERSONNEL - continued;

b. NON-Routine - continued:

(2) APPROVAL OF PROMOTION: GLADYS ZIETZ, FROM INT.TYP.CLK. (SECURITY)/TEACHER AIDE (INSTRUCTION) TO SR.TYP.CLK., PURCHASING (REPLACING L. BUWALDA), EFFECTIVE 12/7/81, Attachment 2.2-b(2)

(3) APPROVAL OF APPOINTMENT: SYDNEY W. BUSH,LAB.TCHG.ASST. (REPLACING C. STEVENS), HEALTH TECHNOLOGIES, EFFECTIVE 1/12/82, Attachment 2.2-b(3)

(4) APPROVAL OF APPOINTMENT: SYLVIA SCHMIDT, COMMUNITY & ADMIN. SERVICES SUPERVISOR, BUSINESS SERVICES (NEW POSITION), EFFECTIVE 1/1/82, Attachment 2.2-b(4)

(5) APPROVAL OF RECLASSIFICATION: RACHEL McKEONE, INT.TYP.CLK. TO SR.TYP.CLK., EFFECTIVE 12/11/81, Attachment 2.2-b(5)

None of the above employees were present at the meeting.

(6) APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JULY 1, 1981, Enclosure #3

Mr. Oroz stated that CSEA, Chapter 289, and the district have reached an agreement on salary and benefit adjustments. This had been discussed during the earlier scheduled CLOSED SESSION. The agreement, as described in Enclosure #3, basically provides for a 3.8% across-the-board salary increase, effective July 1, 1981, a $305 increase in benefits from $1,795 to $2,100 and an automatic mid-year salary adjustment based on recalculation of district revenue (not open to re-negotiation).

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the agreement between CSEA, Chapter 289, and the district, effective July 1, 1981 and as described in Enclosure No. 3, and directed staff to file a copy of the written agreement with the Public Employment Relations Board, as required by Rule 32120.

Dr. MacDougall expressed thanks to the CSEA and district negotiating teams in doing an excellent job in reaching agreement. He also expressed thanks to the board members for providing flexibility in the fulfillment of this agreement.

Mr. Luria expressed appreciation for the fine efforts and cooperation on everyone's part.
2. PERSONNEL - continued:
   2.3 GENERAL PERSONNEL
      
a. ROUTINE

      It was moved by Mr. Ricks, seconded by Mr. Frank, and passed
      by the board to approve of the following routine General Personnel
      item, as described in the attachment:

      (1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Ms. Betty Johnson reported on activities:

   -- Senate supports action of Moorpark College who took
      action to permit advisory vote to Student Trustee which
      is recorded in minutes to reflect student trustee's
      opinion, and gave ability to make motions and seconds.

   -- Survey submitted to Academic Senate received no action;
      survey will be reworked for acceptability by both parties.

   -- Working with Facilities Committee on location of new
      bike racks.

   -- A gain of $850 was made on the Arts & Crafts Day.

   -- On December 16, the Senate will hold a "Christmas for
      Charity" by the Campus Center; funds will be given to
      the NEWS PRESS Christmas Fund.

   Mr. Ricks inquired about status of AB 1369 and Mr. Frank reported
   that one meeting had been held for general discussion and more dis-
   cussion will continue.

   Mr. Luria commented that further discussion at this meeting was
   not appropriate at this time. He thanked Ms. Johnson for her report.

3.2 ADOPTION OF COLLEGE CALENDAR FOR 1982-83, Attachment 3.2

   Dr. MacDougall indicated that the proposed calendar had been devel-
   oped by the Calendar Committee and endorsed by the cabinet and reviewed
   by Representative Council.

   In response to questions on an early calendar, Dr. MacDougall
   stated that Representative Council is considering options in a recent
   bill but for this coming year it is too late to make any changes.

   Mrs. Rodrigues added that the committee had reviewed calendar
   changes relating to enrollment figures. A possible calendar of 160
   days plus 15 flexible days must be approved by the Chancellor's office.
   Committee felt it was important to start the school year after Labor
   Day. There is a problem otherwise for the many single-parent families.
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3. STUDENT SERVICES - continued:

3.2 ADOPTION OF COLLEGE CALENDAR FOR 1982-83, Attachment 3.2 - continued:

Dr. Lindemann indicated that another idea being encouraged is for departments to have classes that meet for a longer period and end the semester before Christmas.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to adopt the 1982-83 college calendar as contained in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW CLASSES, WINTER 1982 TERM, CONTINUING EDUCATION DIVISION, Enclosure #4

Dr. Bobgan reported that the Fall Term had the largest number of classes yet - 541. There were 411 instructors and 86 locations used in the community. Of these, 139 classes were offered for credit. Originally 71 classes involved fees but the final count was only 13 classes had fees. This showed that charging fees does have an effect on enrollment.

Dr. Bobgan then noted certain short courses and popular series in the list of new classes contained in Enclosure No. 4. He added one class to the list: The Trap - Who Sets It and Who Survives by Woodrow Ohlsen.

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed by the board to approve of the new classes, including The Trap - Who Sets It and Who Survives by Woodward Ohlsen, as contained in Enclosure No. 4 for the Winter 1982 Term, Continuing Education Division.

5. BUSINESS SERVICES

5.1 ROUTINE

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P12-0927 THROUGH AND INCLUDING P12-1176 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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<td>Cash - CONCEPT 22 Magazine</td>
</tr>
<tr>
<td>34,224.00*</td>
<td>Via Nellis, Ltd.</td>
<td>3% Limited Partnership in Via Nellis, Ltd. - Unrestricted</td>
</tr>
</tbody>
</table>

* Value estimated by the donor

d. APPROVAL OF ADDITIONAL AUTHORIZED PERSONNEL FOR ISSUING PARKING CITATIONS, Attachment 5.1-d

e. APPROVAL OF AMENDMENT TO THE 1981-82 INSTITUTIONAL MEMBERSHIP LIST, Attachment 5.1-e (ADD: SANTA BARBARA INDUSTRY EDUCATION COUNCIL)

f. APPROVAL OF APPROPRIATION TRANSFER #82-019 FOR INTERNAL ACTION

g. APPROVAL OF PAYMENT FOR CONSULTANT: PATRICIA MORAN DUNSELMAN, TITLE VII BILINGUAL PROGRAM OCTOBER 1 TO DECEMBER 1, 1981, Attachment 5.1-g
5. BUSINESS SERVICES - continued:

5.2 NON-Routine

a. APPROVAL OF THE 1982-83 BUDGET CALENDAR, Attachment 5.2-a

Mr. Hanson indicated that proposed calendar establishes the process for the budget. The attachment also includes a flow chart.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the board to approve of the 1982-83 Budget Calendar as contained in Attachment 5.2-a.

b. APPROVAL OF THE REVISED 1981-82 CHILDREN'S CENTER BUDGET AND ADOPTION OF RESOLUTION NO. 11 (1981-82) APPROVING THE AMENDED AGREEMENT, Attachment 5.2-b

Mr. Hanson indicated that a resolution is required by the State to amend the current agreement. The amendment covers a 6% adjustment for inflation.

It was moved by Mr. Frank, seconded by Mrs. Alexander and passed by the board to adopt Resolution No. 11 (1981-82) approving of the revised budget and certifying approval of the amended child care contract for 1981-82. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Ricks, Mr. Wells

Noes: None

Absent: No one

c. ACKNOWLEDGEMENT OF RECEIPT OF THE AUDIT REPORT FOR THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR THE 1980-81 FISCAL YEAR, Enclosure #5

Mr. Hanson stated that Enclosure #5 contained the audit report for the 1980-81 fiscal year. There are three recommendations that are in process of being solved.

Mr. Hanson introduced Mr. Kendall and Mr. Crow, a local firm who audited the district's records. The report prepared and presented resulted in a very professional job.

Dr. MacDougall added that there will be a management letter which will be presented to the board at a future meeting.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to acknowledge receipt of the Audit Report for 1980-81, as contained in Enclosure #5, and to authorize payment to the auditor of the previously agreed-to fee.
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

d. APPROVAL OF ARENDT/MOSHER/GRANT/PEDersen/PHILLIPS, ARCHITECTS,
   TO PREPARE PRELIMINARY PLAN PACKAGE FOR THE EROSION AND FLOOD
   CONTROL PROJECT, Attachment 5.2-d

   Mr. Hanson indicated that the work proposed by the architect
   essentially puts together the Preliminary Plan Package (PPP) for
   the Erosion Control Project. This PPP must be submitted to the
   Chancellor's office by February.

   Mr. Hanson added that funds have been approved for this pro-
   ject but will not be allocated until the 82-83 year. The Lighting
   Project has not received approval yet. It is anticipated that the
   Penfield & Smith Study, completed in prior years and on file in
   the Business Office, will be of assistance in looking at the whole
   picture for more pressing needs.

   Dr. MacDougall indicated that this had been reviewed by the
   Facilities Subcommittee and the plan will be presented in January.

   It was moved by Mr. Ricks, seconded by Mrs. Alexander and
   passed by the board to approve of the appointment of Arendt/Mosher/
   Grant/Pedersen/Phillips, Architects, to prepare the Preliminary
   Plan Package for the Erosion and Flood Control Project for a fee
   of $1,700, as stipulated in Attachment 5.2-d.

6. GENERAL INFORMATION

   No items.

7. ADJOURNMENT

   As the next regularly-scheduled meeting falls on a holiday, it was moved
   moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to
   cancel the meeting of December 24, 1981. The next meeting is scheduled for
   January 14, 1982.

   Upon motion by Mrs. Powell, seconded by Mr. Wells, the Board of Trustees
   adjourned their annual organizational and regular meeting at 6:22 p.m.

ATTEST:

Mr. Eli Luria
President, Board of Trustees
Santa Barbara Community College District

Dr. Peter R. MacDougall
Superintendent/President and Secretary/
   Clerk to the Board of Trustees

Approved by the Board of Trustees

on January 14, 1982
Peter MacDougall, President  
Santa Barbara City College  
Santa Barbara, CA

Dear President MacDougall:

I want to thank you for being invited to attend the Annual Faculty Lecture presented by Dr. Charles R. Courtney on December 2.

The lecture was an excellent one, appropriately directed toward the general college and community audience. Dr. Courtney's selected quotations were judiciously chosen to remind us of the moral and spiritual values that are so significant a part of our literary heritage. You are fortunate to have such an articulate spokesman for these values on your faculty.

I was also impressed by the enthusiastic response to the lecture by your college community. It was gratifying to see such a large audience at a lecture, and, also, to become engaged in several animated discussions at the excellent reception which followed. Clearly, this is the kind of activity that belongs at the heart of an intellectual community; and the excellence of Dr. Courtney's lecture on December 2 certainly fosters that community and brings distinction to your school.

If the lecture is printed, may I receive a copy?

Sincerely yours,

Robert G. Noreen, Professor of English  
Chairman, Liberal Studies Department

Dr. Courtney