MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 15, 1981

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell at 4:10 p.m. on Thursday, January 15, 1981 in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Joyce Powell, President
Mr. Eli Luria, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Robert Creenan, Student Member

Members absent:

Mrs. Kathryn O. Alexander
Mr. Gary R. Ricks
Mr. Benjamin P.J. Wells

Others present for all or a part of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/
  Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/
  Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Glenn Gaston, President, Academic Senate
Miss Valerie Green, THE CHANNELS, Reporter
Mr. Jim Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a part of the meeting - continued:

Mrs. Betty Bartels, Principal Clerk, Fac. & Oper.
Mr. Robert E. Bennett, Senior Custodian, Fac. & Oper.
Mr. Kenneth Berry, Coordinator, Media Services
Mr. Leonard C. Bonilla, Field Representative, CSEA
Mr. Agustine Castellanos, Custodian, Fac. & Oper.
Mr. Bill Cordero, Coordinator, Placement/Fin. Aids
Mrs. Trish Dupart, President, CSEA
Ms. Lou Grant, Director, P/C Workshop, Cont. Educ.
Mrs. Rita Harrington, Reporter, CSEA
Mrs. Roberta Jackson, Instr./College Spec., Hand.Prog.
Mr. James Lynn, Storekeeper (appointee), Purchasing
Ms. Elsie Meadows, Custodian, Fac. & Oper.
Mr. Burton P. Miller, Admin.Asst. to the Superintendent/President
Mr. Dan Oroz, Director, Personnel Department
Ms. Terri Plake, Lab.Tchg.Asst. (appointee), Earth Science
Mr. Chris Plante, Student, SBCC
Mr. Bill Regis, Technician, Library
Mr. John Romo, Asst.Dean, Instructional Operations
Mrs. Betty Rowley, Secretary, CSEA
Ms. Virginia Rowley, Head Librarian, Library
Mr. James Tarantino, Custodian, Fac. & Oper.
Mr. John Tobin, Personnel Specialist, Personnel Dept.
Mr. Ben Turpo, Student, SBCC
Mrs. Mary (Tina) Villegas, Stud.Place.Clk.(appointee),Placement
Mrs. Simone Woodcock, Principal Clerk, Sec. Support
Mrs. E. Brandt, Secretary to the Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience.

1.4 EXECUTIVE SESSION

Mrs. Powell stated that there would not be an executive session today.

1.5 MINUTES OF ANNUAL ORGANIZATIONAL & REGULAR MEETING OF DECEMBER 11, 1980

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the Annual Organizational and Regular meeting of December 11, 1980 were approved by the Board of Trustees as delivered.
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1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1980-81,
   Attachment 1.7-a

   Dr. Mertes indicated that the membership of the Board
   subcommittees for 1981 will remain the same as the previous
   year. The list was contained in the attachment.

b. ANNOUNCEMENT OF NEWLY-ELECTED C.S.E.A. OFFICERS FOR 1981

   Dr. Mertes introduced the new CSEA President, Trish
   Dupart of the Learning Resources Center.

   Mrs. Dupart introduced Betty Rowley (Admissions),
   secretary, and Rita Harrington (Bookstore), continuing as
   reporter.

   Lucille Dungan (Research & Grants) and Jane Marsh
   (Payroll) are the new vice-president and treasurer,
   respectively. Mrs. Dupart stated that they were not
   present, as they went to emergency to have an injury
   taken care of.

   Dr. Mertes congratulated those present and stated
   he looked forward to working with the group.

ADDED:

   Dr. Mertes stated that the college has been informed
   of an on-site audit visit by the Office of Civil Rights.
   It refers to safety and accessibility in regard to the
   Handicapped Program. Dr. Silvera will coordinate the
   visit with the assistance of Robbie Jackson.

ADDED:

   Dr. Mertes announced that Ray Rosales, Head Counselor,
   has completed the requirements of a doctorate. This was
   obtained through U.S.C.

ADDED:

   A letter was received by former student trustee, Tim
   Clarke. This was passed along to the trustees present.

ADDED:

   Dr. Mertes stated that the Governor's budget, parts of
   which are being released, has a key element that funding
   level for community college for 1981-82 be the same as 1980-81.
   It is being suggested that additional dollars could be
   obtained by competing with cities and counties for local tax
   dollars. The budget is still in some form of development but
   is considered politically oriented.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

ADDED:

Dr. Mertes indicated that the Accreditation visiting team will be on campus during the second week of April. Committees and coordinator Burt Miller have prepared a first draft of the self-study report. Copies are being circulated for input and a meeting is scheduled for the end of January for final input. The final document will be presented to the board for review.

ADDED:

In March, there will be an In-Service Day at which time the process of accreditation will be fully reviewed. Dr. Robert Swenson, Executive Director, Accrediting Commission for Community and Junior Colleges, will be a guest speaker for that occasion.

ADDED:

Dr. Mertes stated that there will be a "pinning" ceremony on Sunday, January 25, at 10:00 a.m. in PS101. Normally, the nursing students participate in regular commencement exercises in June, and by policy the campus has not held pinning ceremonies. A large number of students are graduating out of the modular program this month, and they requested a separate pinning ceremony. All arrangements are being made by the students themselves with guidance by staff. The students extended an invitation to all board members to attend the informal ceremony.

ADDED:

The Geology Department has a slide show of a recent field trip. It will be shown prior to the next board meeting for all those wishing to arrive about 3:15 p.m.

Also, staff in the Geology Department made additional copies of a picture presented to Dr. Mertes in honor of St. Barbara's Day. These colored, mounted pictures were distributed to board members who expressed appreciation.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 16 through January 29, 1981.
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2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY INSTRUCTORS, 1980-81 COLLEGE YEAR, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY INSTRUCTORS, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(3)


b. NON-ROUTINE

(1) APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: DR. FRANK COX, PROFESSOR, PSYCHOLOGY, EFFECTIVE SPRING 1981 SEMESTER, Attachment 2.1-b(1)

Mr. Oroz stated that Dr. Frank Cox has requested an extension of his reduced contract.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the board to approve of a four-fifths contract for Dr. Frank Cox for the Spring 1981 semester.

(2) APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: DR. TIMOTHY FETLER, PROFESSOR, PHILOSOPHY, EFFECTIVE SPRING 1981 SEMESTER, Attachment 2.1-b(2)

Mr. Oroz stated that Dr. Timothy Fetler has requested an extension of his reduced contract.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of a four-fifths contract for Dr. Timothy Fetler, Professor, Philosophy, for the Spring 1981 semester.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF RETIREMENT: ROBERT L. TRAUGHBER, ASSOCIATE PROFESSOR, MATHEMATICS, EFFECTIVE END OF FALL 1981 SEMESTER, Attachment 2.1-b(3)

Mr. Oroz stated that Robert Traughber wishes to retire as of the end of the 1981, Fall semester. The attachment contained a very complimentary summary of Mr. Traughber's service to the district submitted by his colleagues.

It was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to approve of the retirement of Robert L. Traughber, Associate Professor, Mathematics, effective at the end of the 1981 Fall semester.

Mrs. Powell indicated that the summary had been very "touching" and that Mr. Traughber should feel very good about it. (He was not present.)

In response to Dr. Dobbs, Dr. Mertes stated that any full-time position that becomes vacant will be carefully reviewed for actual need in the same area or transferred to another part of the college.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENT: TUTORIAL PROGRAM, Attachment 2.2-a(2)

(3) APPROVAL OF PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR DECEMBER, 1980, Attachment 2.2-a(3)

(4) APPROVAL OF CHANGE OF SALARY RATE OF PREVIOUSLY-APPROVED HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(4)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(5) ACCEPTANCE OF RESIGNATIONS:

Edward Leska  Programmer/Analyst  Feb. 10, 1981
Computer Science

Nina Wade  Fin.Aids Advisor  Dec. 23, 1980
Financial Aids

John Bates  Custodian  Nov. 30, 1980
Facil. & Operations

Attachment 2.2-a(5)

(6) APPROVAL OF CHANGE OF EFFECTIVE DATE OF PREVIOUSLY-
APPROVED RESIGNATION: V. ROBLES, FROM 1/2/81 TO
1/21/81, Attachment 2.2-a(6)

b. NON-ROUTINE

(1) APPROVAL OF PROMOTION: JAIME R. GONZALES TO GROUNDS-
KEEPER (REPLACING P. MORENO), FACIL. & OPERATIONS
DEPT., EFFECTIVE JANUARY 19, 1981, Attachment 2.2-b(1)

Upon recommendation of the Personnel Director,
it was moved by Mr. Frank, seconded by Dr. Dobbs, and
passed by the board to approve of the promotion of
Jaime R. Gonzales to Groundskeeper (replacing P.
Moreno), effective January 19, 1981.

Mr. Gonzales was not able to be present.

(2) APPROVAL OF PROMOTION: JAMES F. LYNN TO STOREKEEPER
(REPLACING M. RAMIREZ), PURCHASING DEPT., EFFECTIVE
JANUARY 19, 1981, Attachment 2.2-b(2)

Upon recommendation of the Personnel Director,
it was moved by Mr. Frank, seconded by Dr. Dobbs, and
passed by the board to approve of the promotion of
James F. Lynn to Storekeeper (replacing M. Ramirez),
effective January 19, 1981.

Mr. Oroz introduced Mr. Lynn to the board members.
Mrs. Powell extended congratulations on his promotion.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) APPROVAL OF APPOINTMENT: TERRI D. PLAKE, LAB.TCHG.ASST., EARTH SCIENCE (REPLACING J. DEPENDAHL), EFFECTIVE JANUARY 5, 1981, Attachment 2.2-b(3)

Mr. Oroz recommended Terri Plake for the lab teaching assistant position in the Earth Science Department.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the appointment of Terri Plake as Lab Teaching Assistant (replacing J. Dependafl), effective January 5, 1981.

Mr. Oroz introduced Ms. Plake to the board. Mrs. Powell welcomed her to the staff.

(4) APPROVAL OF APPOINTMENT: MARY C. VILLEGAS, STUDENT PLACEMENT CLK., PLACEMENT OFFICE (REPLACING V. ROBLES), EFFECTIVE JANUARY 16, 1981, Attachment 2.2-b(4)

Mr. Oroz recommended Mary Villegas to a Placement Clerk vacancy.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the appointment of Mary C. Villegas as Student Placement Clerk (replacing V. Robles), effective January 16, 1981.

Mr. Oroz introduced Ms. Villegas to the board. Mrs. Powell welcomed her to the staff.

(5) APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JULY 1, 1980, Enclosure #1

Mr. Oroz stated that after 15 negotiating sessions, the district's and CSEA's teams have reached an agreement. Enclosure #1 contained a copy of the 3-year agreement which is retroactive to July 1, 1980.

The agreement covers a 9% salary increase, $600 increase in personnel benefits, and has re-openers for salaries and benefits.

Dr. Mertes added that the agreement reflects conditions and positions previously adopted by the board. He recommended approval of the agreement as contained in the enclosure.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

Dr. Mertes stated that CSEA requested to address the board at this meeting.

Mrs. Powell acknowledged Mr. Leonard Bonilla and gave him the floor.

Mr. Bonilla stated he did not wish to talk about provisions in the contract but about the process experienced to get to this point. The contract, going through 1983, was ratified by the membership by a slim margin. There is a large group that are dissatisfied for various reasons. Several areas were not negotiated: safety, voluntary and involuntary transfers, and organizational security.

Mr. Bonilla stated that at the end of the negotiating sessions, the district's representative indicated "they had given as much as they could, was all they had, and could go no more." When collective bargaining came into existence, safety was a clear item to be negotiated. It was not possible to convince the district's team on this. The membership turned down a proposal without a safety clause and an emotional phase developed.

He commented that "when faculty groups addressed the board, remarks were made by both sides. CSEA was cautioned by the district's team that it would be unwise to make the same kind of approach. He considered that a threat and had hoped that both sides would be able to express opinions without reservations. The unfortunate part was the morale had been severely damaged. It will be more difficult as the board will have less money in the future. Employees felt the board took advantage of the organization as it was not as strong as it could have been. It is now 23% stronger and we will make it stronger each year."

He hoped the board would look ahead at funding and be more willing to do more in contract language. He had hoped for one more monetary step as it would make a difference for those who earn less than $15,000 a year. He continued he "would like to say we are happy, but we are not. Issues held out by the board were more important to us than to the board - negotiator tried to take the heat off the board - from you to him to us - assume he was trying to protect the board." Mr. Bonilla said "I think there were some errors - remark was made there are some winners, some losers - in

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

collective bargaining there should only be winners - between CSEA and the board, there were no winners - the board lost - consider they lost a great deal of respect because Board was not responsive to needs." "All things said in sessions were not important, but some were. One thing said was you don't need to get everything at once - there are problems of safety, transfers, and language for two more years - don't want to rely on agencies - want to do it ourselves - ability to introduce new articles each year - even though it does not include openers but if both parties agree to re-open, they could - would like you to think about safety and inflation projected at 11% - maybe my words don't have much meaning now but I want to impart some urgency - you have to deal with a group of employees that are unhappy - hope you will take my remarks serious - it is not time to pull apart - we depend on each other - I feel the faculty will try to organize - CSEA puts the board on notice - we mean to get these problems resolved - board should think seriously about issues."

Mrs. Powell responded that she may "have to live with my remark forever" but it was not made in relation to CSEA. Board is concerned that employees are not happy and something will be done about safety and transfers.

Dr. Dobbs indicated that in regard to Mr. Bonilla's comment about the faculty going to collective bargaining, the board has a salary committee and is prepared to deal with that. There are advantages, though, in the meet-and-confer process. He noted that Mr. Bonilla was not at the faculty meeting and was taking Mrs. Powell's comment "out of context".

Dr. Mertes stated that for the past 2½ years he has worked with this board in his role as Superintendent/President. He felt there were things needing to be restated at this time. He stated that "this is the second meeting in which employees have appeared to speak of dissatisfaction. This board has stated publicly that there is an inflation factor in our society that has outstripped many colleges to maintain the cost-of-living - for three years higher than boards are able to respond to. That will continue next year and the year after - consider it one of the most serious problems existing. Each year (for the last 3 years) the formula for receiving funds has changed, on each occasion the board has taken that part of the money that represented salaries and put it into salary accounts recognizing it

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

was not keeping up with the inflation rate. Nevertheless, the district, and this board by policy, has taken that portion of money and put it into salary accounts. There had been a number of requests (from all groups) to the board in the process that the board in the best interests of the students attending here they were not prepared to respond to. There was no group that had everything granted that they wanted.

Dr. Mertes assured all that this board had spent countless hours of discussion in terms of what was in the best interest of the students. There was a difference of opinion on the part of individuals. The board attempted to arrive at a consideration and their #1 priority, as official representatives, was a consideration in the best interest of the students who attend this college. It so happens that the judgment was more than sound - it was inspired. The district at this point after three years of inflation, Prop. #9, Prop. #13 and the Green Bill, is a district that has undergone a self-evaluation, and has a major contingency plan; knows where it is going and is in a position of flexibility and able to respond to any contingency that may come up.

Dr. Mertes had indicated to all the groups that there will be a number of issues discussed this year where we are not coming out in agreement. Board has a responsibility, after all the dialogue, of making a final decision. He stated that "without any qualification that process by which the board arrived at that decision was in the best interest of the students who come here."

Dr. Mertes concluded with he personally believed "we have the finest board in the state. I have worked with boards on statewide basis and can only tell you how pleased I am with this board who makes decisions on behalf of students. I regret very much that groups are not totally satisfied. It is my hope that at future meetings this issue will be discussed but I am not so naive that we will come out with resolutions that everybody will be in agreement with. The important thing is when we finish the process, we are able to say we have not agreed on a final decision but we have respect for the integrity of each other and each approaching in the best interest of the district."
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) continued:

From my view, some things might have been said by the board members but they have refrained from doing so. I want to say 'thank you' to the board for the approach you took."

Mr. Luria thanked Dr. Mertes for his kind words. He admitted to strong feelings that he did not wish to express and hoped for better relations in the future. He believed the judgment made by the board would prove to be right in the final analysis.

Mr. Frank also thanked Dr. Mertes for his kind words in expressing the board's feelings in the process. The end product was arrived at by all in the best interest of the school. He regretted that the essential center of argument made on monetary basis spilled over to words on guessing certain attitudes. He hoped in the future all will revert to the former way of discussion on a non-personal basis and mutual respect.

Dr. Dobbs expressed appreciation to members of the district's negotiating team. He stated they did a good job and followed board's instructions.

Mrs. Powell thanked Dr. Dobbs, Mr. Frank and Mr. Luria for serving on the Salary Subcommittee. She added that the board plans on a self-evaluation. It is an unhappy situation for board members to come and be graded in an unfair way but it will not make them inoperable.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the agreement between California School Employees Association, Chapter 289, and the Santa Barbara Community College District, as contained in Enclosure #1, effective July 1, 1980, and to direct staff to file a copy of the written agreement with the Public Employment Relations Board.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL CONSULTANT STATUS - P.E./ATHLETIC COACHING: DON BECK, MEN'S BASKETBALL, 1980-81 SEASON, Attachment 2.3-a(1)
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Creenan reported on current activities: Energy Committee working on possible Bike Technology services on campus; Nutrition Committee still interested in new location for nurse's office; and this campus will host Area #9 meeting on January 24.

Mr. Frank raised a question regarding bike traffic coming from the West Campus toward the pedestrian bridge.

Mr. Hanson indicated that the Safety Committee has met and made recommendations to the Student Senate. New signs are a possibility with follow-up enforcement.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON PROFESSIONAL DEVELOPMENT PLAN, Enclosure #2

Dr. Richard Sanchez spoke to the report contained in Enclosure #2 which was developed by a blue-ribbon committee as a comprehensive approach to professional development for faculty members.

The membership of the Professional Growth Committee and its functions and duties are detailed in the enclosure. The committee would review individual plans submitted by faculty to determine how their proposed plan will address the individual's needs, the value to the college and the direct benefit to the instruction program. The plan also provides for limited funding for individual faculty improvement and professional growth projects. It is intended that proposed projects would tie into program improvement and development.

Mrs. Powell thanked Dr. Sanchez for his report.

4.2 APPROVAL OF PROCEDURE TO DISPOSE OF DISCARDED LIBRARY MATERIALS, Attachment 4.2

Dr. Mertes stated that at the last board meeting, approval was given to dispose of certain surplus library materials. This item today is to establish an on-going procedure to weed out materials.

Mrs. Virginia Rowley, Librarian, added that space is becoming a major problem as the Library is "bursting at the seams." Approval of this request would allow for future discarding of excess materials as determined most appropriate by the Head Librarian in consultation with the Library Committee.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the board to approve of the procedure outlined in Attachment 4.2 for the Disposal of Discarded Library Materials.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS PO1-0861, AND PO1-1073 THROUGH AND INCLUDING PO1-1262 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND OTHER SUCH CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

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*Value estimated by the donor.

A letter of appreciation will be sent to all donors listed above.

d. RATIFICATION OF THE RENEWAL OF A-V AGREEMENT WITH UCSB, Attachment 5.1-d

e. APPROVAL OF UPDATED CIVIL DEFENSE, DISASTER AND DISTURBANCE PLAN, Enclosure #3
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5. BUSINESS SERVICES - continued:  

5.2 NON-ROUTINE  

a. ADOPTION OF RESOLUTION No. 7 (1980-81) ESTABLISHING A NON-RESIDENT TUITION FEE FOR 1981-82, Attachment 5.2-a  

Mr. Charles Hanson stated that the governing board must establish a non-resident tuition fee each year. The required time-line is now prior to February 1. The per unit fee is determined on a computational basis and, this year, results as $73 per unit for each unit for which a student is enrolled. 

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to adopt Resolution No. 7 (1980-81) establishing a non-resident tuition fee for 1981-82. Upon poll of the members, the vote was as follows:  

Ayes: Mrs. Powell, Mr. Luria, Dr. Dobbs, Mr. Frank  

Noes: None  

Absent: Mrs. Alexander, Mr. Ricks, Mr. Wells  

b. ACCEPTANCE OF NURSING STUDENT LOAN FUNDS IN THE AMOUNT OF $7,498, Attachment 5.2-b  

The district has been awarded a $7,498 allocation for nursing student loans.  

Mr. Hanson stated that the required one-ninth matching amount of $834 is not in the expenditure budget. Since the required number of board members were not present to authorize an expenditure from the Appropriation for Contingencies Account, the $834 will be temporarily charged to the Executive Cost Center to facilitate accepting the funds.  

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the board to accept the 1980-81 fiscal year allocation of $7,498 for Nursing Student Loans.  

c. ACCEPTANCE OF CWETA FUNDS TO CONDUCT BI-LINGUAL CLASSES IN QUALITY CONTROL AND ASSEMBLY TECHNIQUES, Attachment 5.2-c  

Dr. Mertes stated that this is similar to programs offered in the past. No district funds are involved.  

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to accept CWETA funds in the amount of $6,033 to conduct bi-lingual classes.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RATIFICATION OF THE SUBMISSION OF PROPOSAL TO CETA FOR AN ESL
PROGRAM, AND ACCEPTANCE OF GRANT IN THE AMOUNT OF $22,401,
Attachment 5.2-d

This was an on-going program and also requires no district
funds. A proposal was submitted at the request of the Santa
Barbara County CETA office and word has been received by tele-
phone that the program will be approved. Official written word
has not yet been received on the amount of funds to be granted.

It was moved by Mr. Frank, seconded by Mr. Luria, and
passed by the board to ratify the submission of the proposal to
CETA for an ESL Program.

Dr. Bobgan added that in regard to the two preceding items,
the contact with the government agency is done very informally
by telephone. Dr. Bailon, a victim of the flu, will present
information as a response to questions from board members upon
his return.

e. ACKNOWLEDGEMENT OF RECEIPT OF FINANCIAL AIDS PROGRAM AUDITS FOR
THE PERIOD JULY 1, 1978 THROUGH JUNE 30, 1980, Enclosure #4

Mr. Hanson indicated that Enclosure #4 contained the
auditor's report for the Financial Aids Programs. The reports
were in two parts and covered the period July 1, 1978 to June
30, 1980. This now brings the district up to date. Efforts
will be made to get the records in that office into fire-proof
files or put on microfilm.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed
by the board to officially acknowledge the receipt of audit
reports for the Basic Educational Opportunity Grant, National
Direct Student Loan, College Work - Study, and Supplemental Edu-
cational Opportunity Grants Programs for the period of July 1,
1978 to June 30, 1980, as contained in Enclosures 4a and 4b.

f. APPROVAL OF THE 1981-82 BUDGET CALENDAR, Attachment 5.2-f

Mr. Hanson stated that by law a budget process sequence is
established which results in the adoption of the budget. The
attachment contains a tentative Budget Calendar and consists of
a process previously used by this district.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed
by the board to approve of the 1981-82 Budget Calendar as con-
tained in Attachment 5.2-f.
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

8. AUTHORIZATION FOR THE BUSINESS MANAGER TO INVEST DISTRICT FUNDS
   AND ADOPTION OF RESOLUTION No. 8 (1980-81), Attachment 5.2-g

   Mr. Hanson stated that the Education Code authorizes the
   investment of surplus monies not required for immediate neces-
   sities of the district. It would be advantageous for the
   district to make short-term investments.

   It was moved by Mr. Luria, seconded by Mr. Frank, and
   passed by the board to adopt Resolution No. 8 (1980-81) author-
   izing short-term investments of district funds pursuant to
   Education Code Section 84035. Upon poll of the members, the
   vote was as follows:

   Ayes: Mrs. Powell, Mr. Luria, Dr. Dobbs, Mr. Frank

   Noes: None

   Absent: Mrs. Alexander, Mr. Ricks, Mr. Wells

6. GENERAL INFORMATION

6.1 STATUS REPORT ON SALE OF 914 SANTA BARBARA STREET AND LEASE/PURCHASE
   OF GARFIELD SCHOOL

   Mr. Hanson reported that the lease/purchase agreement for Garfield
   School has been signed, down payment has been made, and possession was
   taken the first of the year.

   On the parking situation at Garfield School, plans are being
   finalized for bidding. Core samples have been taken showing possibility
   of retaining the existing black top and only adding a 'cap' over it.
   This would amount to a savings of $30,000 - $50,000.

   On the 914 Santa Barbara Street property, papers were signed, escrow
   has closed, and down payment was received. It is now in the possession
   of the Santa Barbara Historic Trust.

6.2 STATUS REPORT ON CARPINTERIA PARENT-CHILD WORKSHOP

   Mr. Hanson indicated that after meeting with State personnel and
   reaching agreement on the lease of property, a problem has arisen in
   that the Coastal Commission is requiring the State to be a co-applicant.
   This was not acceptable to the State.

   Mrs. Lou Grant added that the original no-cost lease will now
   require a monthly payment of $117. The lease item will be on the
   Coastal Commission agenda January 23. After that, much physical work
   is still needed but parents and community members of Carpinteria are
   still willing to participate to complete the project. She was confi-
   dent the whole project would reach a successful end.

   continued on next page ...
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6. GENERAL INFORMATION - continued:

6.2 continued:

Mr. Luria commended her on her patience with agencies and congratulated her for doing a good job.

Mrs. Powell thanked her for coming to today's meeting.

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Dr. Dobbs, the Board of Trustees adjourned their special meeting at 6:32 p.m.

Attest:

JOYCE H. PONEL
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on January 29, 1981