SANTA BARBARA CITY COLLEGE
SANTA BARBARA, CALIFORNIA

AUDIT REPORT

BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM
For the Years Ended June 30, 1979
And June 30, 1980
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BACKGROUND:

The Basic Educational Opportunity Grant program was established in 1974 at Santa Barbara City College. My audit covered the years ended June 30, 1979 in which grants were awarded to seven hundred and thirty-seven students amounting to $411,515 and June 30, 1980 in which grants were awarded to seven hundred and seventy-six students amounting to $439,939.

SCOPE:

My examination of the Basic Educational Opportunity Grant program was performed in accordance with the financial and compliance elements of the Standards for Audit of Governmental Organizations, Programs, Activities & Functions issued by the U. S. Comptroller General in June 1972 (1974 reprint) and the HEW Guide for Audits of Basic Educational Opportunity Grant Program, dated June 1978. The audit covered the period July 1, 1978 through June 30, 1980 and field work was performed during August 1980 at the Institution's business and student financial aid office.

My examination included:


- ascertaining whether expenditures claimed for Federal funding under the BEOG authorization on the above financial statements are fairly presented in accordance with generally accepted accounting principles and requirements of the BEOG program as set forth in the Guide for Audits of Basic Educational Opportunity Grant Program.

- assessing the Institution's internal accounting and administrative controls based on the criteria set forth in Section 3.2 and 3.3 of the HEW audit guide; and

- determining if the BEOG program was administered in compliance with applicable laws, regulations, and Office of Education instructions as identified in Sections 3.2 and 3.3 of the HEW audit guide and the Terms of Agreement.

As a part of my review I requested confirmations from selected students who received BEOG awards during the period under audit.
HIGHLIGHTS OF AUDIT RESULTS

My audit disclosed that the Institution had generally administered its student EOG program in a satisfactory manner and in accordance with the DHEW Federal regulations and directives pertaining to that program. However, a minor error was discovered on the Progress Report for the year ended June 30, 1980. This matter is discussed more fully under the "Findings and Recommendations" section of this report, see page 9. As to my opinion on the financial statements, and schedules, see page 3.
October 26, 1980

Santa Barbara City College
Santa Barbara, California 93109

I have examined the Statement of Changes in Fund Balances of the Santa Barbara City College applicable to its Basic Educational Opportunity Grant (BEOG) program for the period July 1, 1978 to June 30, 1980 (See Exhibit A.) My examination was made in accordance with the financial and compliance elements of the Standards for Audits of Governmental Organizations, Programs, Activities & Functions, issued by the U.S. Comptroller General in 1972 (1974 reprint). Accordingly, I conducted such tests of the accounting records and such other auditing procedures as I considered necessary in the circumstances. The Guide for Audits of Basic Educational Opportunity Grant Program Department of Health, Education, and Welfare, dated June 1978 was used as a guide in the examination.

In my opinion, the Statement referred to above presents fairly the changes in fund balances of Santa Barbara College's BEOG program for the period July 1, 1978 to June 30, 1980 in accordance with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

My examination was made primarily for the purpose of formulating an opinion on the Statement of Changes in Fund Balances. Although not considered necessary for fair presentation of changes in fund balances, the annual Progress Reports (Exhibits A-1 & B-1) for the period July 1, 1978 to June 30, 1980 is presented for supplementary analysis purposes. The information contained in Section III, "Status of Authorization" -- Column A of Exhibits A-1 & B-1 was subjected to the same auditing procedures applied in my examination of the Statement of Changes in Fund Balances and is, in my opinion, fairly stated in all material respects in relation to Exhibits A and B taken as a whole. All other information set forth in Exhibits A-1 and B-1 were not audited by me and I express no opinion thereon.

ROBERT M. MOSS ACCOUNTANCY CORPORATION

[Signature]
SANTA BARBARA CITY COLLEGE  
BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM  
STATEMENT OF CHANGES IN FUND BALANCE  
For the Year Ended June 30, 1979

<table>
<thead>
<tr>
<th>ADDITIONS:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current OE Approved Authorization</td>
<td>$ 585,000</td>
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</table>

<table>
<thead>
<tr>
<th>DEDUCT:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Funds Not Requested from DFAFS or Placed in BEOG Cash Account</td>
<td>173,485</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL FUNDS PROVIDED</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>411,515</td>
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</table>

<table>
<thead>
<tr>
<th>DEDUCTION</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Gross Awards to Students</td>
<td>$ 411,515</td>
</tr>
<tr>
<td>Less: Recoveries</td>
<td>-</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL DEDUCTIONS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>411,515</td>
</tr>
</tbody>
</table>

Net Increase (Decrease) for the Period                                     -

Fund Balance, Beginning of Period                                           -

Fund Balance, End of Period                                                -

See Notes to Financial Statements.

-4-
1. **Institution NAME and ADDRESS**
   Santa Barbara City College
   721 Cliff Drive
   Santa Barbara, Ca. 93109

2. **Contact Information**
   - **Name:** William J. Cordero
   - **Title:** Coordinator, Student Services
   - **Phone:** (905) 965-0581 x 304

3. **Progress Report Details**
   - **Date of Submission:** 13/07/79
   - **Length of Academic Year:** 09 months

4. **Enrollment and Living Status**
   - **1978-79 Undergraduate Enrollment**
     - Full-time: 3154
     - Part-time: 4653
   - **Percent Living On-Campus**
     - Full-time: 0%
     - Part-time: 0%

5. **Funds and Expenses**
   - **Gross Expenditures:** $411,515
   - **Estimated Demand for Additional Funds:** $585,000

6. **Other Information**
   - **Number of Student Eligibility Reports Submitted:** 710
   - **Total Number of Student Eligibility Reports Submitted:** 737

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**Official responsible for this PROGRESS REPORT (Sign Item 10):**

**SIGNATURE:**

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**WARNING:** Any person who knowingly makes a false statement or misrepresentation on this form may be subject to a fine of up to $10,000 or imprisonment of up to 5 years or to both under provisions of the United States Criminal Code. Such provisions may include, among others 18 U.S.C. 1001.
SANTA BARBARA CITY COLLEGE  
BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM  
STATEMENT OF CHANGES IN FUND BALANCE  
For the Year Ended June 30, 1980

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>ADDITIONS:</td>
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</tr>
<tr>
<td>Current OE Approved Authorization</td>
<td>$495,030</td>
</tr>
<tr>
<td>DEDUCT:</td>
<td></td>
</tr>
<tr>
<td>Funds Not Requested from DFAFS or Placed in BEOG Cash Account</td>
<td>55,091</td>
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<tr>
<td>TOTAL FUNDS PROVIDED</td>
<td>439,939</td>
</tr>
<tr>
<td>DEDUCTION</td>
<td></td>
</tr>
<tr>
<td>Gross Awards to Students</td>
<td>$439,939</td>
</tr>
<tr>
<td>Less: Recoveries</td>
<td></td>
</tr>
<tr>
<td>TOTAL DEDUCTIONS</td>
<td>439,939</td>
</tr>
<tr>
<td>Net Increase (Decrease) for the Period</td>
<td></td>
</tr>
<tr>
<td>Fund Balance, Beginning of Period</td>
<td></td>
</tr>
<tr>
<td>Fund Balance, End of Period</td>
<td></td>
</tr>
</tbody>
</table>

See Notes to Financial Statements

-6-
**Institutional Business Report for**
**Basic Education and Opportunity Grants**

**Effect: 1979-80**

**SANTA BARBARA CITY COLLEGE**
**721 CLIFF Drive**
**SANTA BARBARA**
**CA 93108**

**Name:** William J. Comares
**Coordinator, Student Services**
**Phone:** (805) 965-0581, Ext. 304

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**2-3 Year**

| 1979-80 | Full-time: 3142 |
| 55-60 | 11, A. Part-time: 4972 |

**Percent Living On-Campus**

| 61-63 | B. Part-time: 4972 |
| 64-69 | 15, A. Part-time: 4972 |
| 70-72 | B. Part-time: 4972 |

**Accreditation Status:**

- [ ] Fully Accredited
- [ ] Candidate
- [ ] Correspondent
- [x] "3 Letters"

**Western Association**

**Specify Agency: Schools & Colleges**

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**Amount (A)**

| **No. of BEQG Recipients (B)** |
|-----------------|-----------------|
| **439,939** | 17-24 | 745 |
| **439,939** | 25-32 | 0 |
| **439,939** | 33-40 | 0 |
| **405,030** | 41-48 | 27 |

**Total Number of Undergraduate Students:** 19,930

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**AD HOC Request for Changes in Current OE Approved Authorization**

- [ ] Oct. 31
- [ ] Feb. 28
- [x] June 29

**June Revised**

**Date of Submission:** 8/15/80

**Amount for 1979-80 Part-time BEQG recipients:** $86,856

**No. of 1979-80 Part-time BEQG recipients:** 194

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**WARNING:** Any person who knowingly makes a false statement or misrepresentation on this form may be subject to a fine of up to $10,000 or 6 months imprisonment. The person may also be held in violation of both the civil law and the United States Criminal Code. Such provisions may include, among others, 18 U.S.C. 1001.

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**3162**

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**DEPARTMENT OF EDUCATION, ANH-DEAF SERVICES OFFICE OF EDUCATION, WASHINGTON, D.C. 20202**

**FORM SUBMITTED FOR USE ONLY IF SURED previously submitted**

**O.M. NO. 34-39493**

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**INSTITUTION COPY**

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**Previous edition is obsolete.**
(1) The sources of information on the Statements of Changes in Fund Balance are the books and records of the Institution. Any differences from that reported on in the yearly progress reports is explained in the Findings and Recommendations on Page 9.
FINDINGS AND RECOMMENDATIONS
FINANCIAL

(1) The Progress Report for the year ended June 30, 1980 (exhibit B-1) was in error. Column B, line 19, which records the number of recipients, does not agree with line 29. There is no number on line 24 which should be the same as line 19.
CONCLUSIONS ON INTERNAL ACCOUNTING
AND ADMINISTRATIVE CONTROLS AND COMPLIANCE INFORMATION

I have examined the financial statements of the BEOG Program of Santa Barbara City College for the years ended June 30, 1979 and June 30, 1980. My opinion on the above statements is contained on page 3 of this report. As a part of my examination, I reviewed and tested the college system of internal accounting control to the extent I considered necessary to evaluate the system as required by "Standards for Audits of Governmental Organizations, Programs, Activities and Functions" issued by the Comptroller General (GAO) in June 1972 (1974 reprint). Under these standards the purpose of such evaluation is to establish a basis for reliance thereon in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements.

I have also made a study of those internal accounting control and administrative control procedures of Santa Barbara City College that I considered relevant to the criteria established by the Department of Health, Education, and Welfare as set forth in Section 3.2 and 3.3 of its audit guide issued June 1978. My study included tests of compliance with such procedures during the period from July 1, 1978 through June 30, 1980.

I understand that procedures in conformity with the criteria referred to in the second paragraph of this report are considered by the Department of Health, Education and Welfare to be adequate for its purpose in accordance with the provisions of the Higher Education Act of 1965 and related regulations, and that procedures not in conformity therewith indicate some inadequacy for such purposes. Based on this understanding and on my study, I believe the Santa Barbara College procedures were adequate for the Department's purposes.

This report is intended for use in connection with the grant to which it refers and should not be used for any other purposes.
FINDINGS AND RECOMMENDATIONS
COMPLIANCE AND INTERNAL ACCOUNTING AND ADMINISTRATIVE CONTROLS

My examination discovered no instances of noncompliance or lack of internal control.

PRIOR AUDIT REPORTS

Prior audit report findings and recommendations were adequately corrected or noted.