MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 14, 1980

3:00 p.m. - EXECUTIVE SESSION
Room A-150
4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell on Thursday, August 14, 1980 at 4:50 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

The regular meeting was preceded with an executive session, as scheduled. See details under Item 1.4.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice-President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank (arrived at 3:08 pm)
Mr. Gary R. Ricks (arrived at 3:27 pm)
Mr. Benjamin P.J. Wells

Members absent:

Mrs. Kathryn O. Alexander
Mr. Bob Creenan, Student Member

Others present for all or a part of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst.Secretary/Clerk to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. Glenn Gaston, President, Academic Senate
Mr. M. L. Huglin, Administrative Dean, Instruction

Mr. David Vander Schuitt, Vice-President, Associated Students
Mr. Jim Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations  
Mr. Ray Canton, Asst. Professor, Journalism  
Ms. Shirley Conklin, Asst. Dean, Health Technologies  
Ms. Consuelo L. Devereaux, Int.Typ.Clerk appointee, Goleta Valley Adult Education Center  
Mrs. Lucille Dungan, CSEA Secretary  
Mr. Mel Elkins, Asst. Dean, Occupational & Career Education  
Mr. Dave Emerson, Asst. Dean, Instructional Operations  
Mr. Karl Halbach, Asst.Professor, Geology  
Mr. L. W. Hambly, DATA GENERAL Corp.  
Mr. William Harz, Lab.Tech.Supervisor, Geology  
Mr. David Hill, Director, Facilities & Operations  
Ms. Lorayne Huffman, Carpinteria Parent/Child Workshop  
Ms. Zoe Iverson, Director, Children's Center  
Mr. Cal Reynolds, Asst.Dean, Student Activities  
Mrs. Lynda Rodrigues, Asst.Dean, Admissions & Records  
Mr. Dennis Walters, THE CHANNELS

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial greeting to all in the audience.

1.4 EXECUTIVE SESSION - Personnel matters

Upon motion of Dr. Dobbs, seconded by Mr. Wells, at 3:07 pm Mrs. Powell declared the executive session begin. Present were Mrs. Powell, Mr. Luria, Dr. Dobbs and Mr. Wells, and Dr. Mertes and Mr. Hanson. Mr. Frank arrived at 3:08 pm; Mr. Tom Anderle arrived at 3:25 pm; and Mr. Ricks arrived at 3:27 pm.

At 4:35 pm, Mr. Anderle left the meeting. Upon motion of Mr. Wells, seconded by Dr. Dobbs, Mrs. Powell declared the executive session over at 4:48 pm. All parties then proceeded to Room A-211 for the regular board meeting. No statement was issued regarding the executive session.

1.5 MINUTES OF SPECIAL MEETING OF JULY 17, 1980

Upon motion of Dr. Dobbs, seconded by Mr. Ricks, the minutes of the special meeting of July 17, 1980 were approved by the Board of Trustees as delivered.

Mr. Frank desired to have a note made of the fact that in regard to the Superintendent's recommendation on Item 5.2-k, he had voiced "concurrency" with the recommendation as wording for a motion. That was followed by the actual motion ('I so move') by Dr. Dobbs, seconded by Mr. Ricks.
1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. LETTER FROM THE BOARD OF DIRECTORS OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 1.7-a

Dr. Mertes read the letter, contained in Attachment 1.7-a, informing the Board members of a $10,000 donation from Board member Eli Luria to THE FOUNDATION FOR SBCC. This donation is designated for use in developing a sculpture garden and landscaping around the Drama/Music building and site improvement of the entrance to the West Campus.

Dr. Mertes extended personal appreciation to Mr. Luria for his generous gift. He recommended that staff be directed to bring in plans and start to move this project.

Mrs. Powell expressed thanks to Mr. Luria on behalf of the Board of Trustees.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board that staff be directed to implement the intent of this contribution as stated in the letter.

b. LEGISLATIVE UPDATE - DR. DAVID MERTES

Dr. Mertes requested postponement of his report until the next meeting.

c. PRESENTATION BY CHANNELS STAFF - Ray Canton/Dennis Walters

Mr. Canton indicated that Dennis Walters, 79-80 Editor-in-Chief, wished to present each Board member with a bound copy of the CHANNELS for the school year 1979-80. Mr. Walters stated that the CHANNELS staff had great respect and a high opinion of the members of the Board and these volumes were given as a token of appreciation.

Mrs. Powell thanked him for all the Board members and wished him success in his future.

ADDED:

Dr. Mertes introduced Karl Halbach and Bill Harz of the Geology Department.

Mr. Halbach reported that the Geology Department had entered a float in the Fiesta parade and won the Mayor's Award. It was all done by staff members and with personal funds. The trophy and pictures of the float were passed among Board members.

Mrs. Powell thanked them for coming to the Board meeting and sharing their experience.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

d. REPORT ON COMING EVENTS

Mr. Jim Williams reported on items of interest which had been scheduled for the period August 15 to September 11, 1980, inclusive.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent (in the absence of the Personnel Director), it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF INSTRUCTORS -1980 SUMMER INTERSESSION, Attachment 2.1-a(1)

(2) APPROVAL OF TEMPORARY HOURLY INSTRUCTOR, FALL 1980 SEMESTER, Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY INSTRUCTORS, ADDITIONS/CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, 1980-81 YEAR, Attachment 2.1-a(3)

(4) APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: DR. TIMOTHY FETLIER, PROFESSOR, PHILOSOPHY, 1980 FALL SEMESTER, Attachment 2.1-a(4)

(5) APPROVAL OF HOURLY (NON-TEACHING) PERSONNEL: LUCY B. CONROY, ASST.LIBRARIAN, 9/15/80 - 6/25/81, Attachment 2.1-a(5)

(6) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.1-a(6)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: DAVID E. EMERSON, ASST.DEAN, INSTRUCTIONAL OPERATIONS, EFFECTIVE 9/17/80, Attachment 2.1-b(1)

Dr. Mertes indicated that Dave Emerson has resigned. He expressed appreciation of the work completed by Mr. Emerson during his two years here. He added that when the security program was cut back, Mr. Emerson established

continued on next page. . . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

student volunteers for the evening college hours and held
that system together by his personal relationship with
the students.

Mr. Emerson stated that during the uncertain period
of Prop. #9, he had serious thoughts of going back to being
a college professor. He is leaving SBCC with mixed emo-
tions but looking forward to his new association with a
small liberal arts college in Minnesota.

It was moved by Mr. Ricks, seconded by Dr. Dobbs,
and passed by the board to accept with deep regret the
resignation of David E. Emerson, Assistant Dean, Instruc-
tional Operations, effective 9/17/80.

(2) APPROVAL OF APPOINTMENT: SUNNY L. STRANG, TEACHER, CHILDREN'S
CENTER (TEMPORARY), EFFECTIVE 9/15/80 - 6/30/81, Attachment
2.1-b(2)

Upon recommendation of the Superintendent, it was moved
by Mr. Ricks, seconded by Dr. Dobbs, and passed by the board
to approve the appointment of Sunny L. Strang, Teacher,
Children's Center (temporary), effective 9/15/80-6/30/81.

(3) APPROVAL OF APPOINTMENT: NANCY SIXSMITH-PRESTON, ASST.
LIBRARIAN (TEMPORARY), EFFECTIVE 9/12/80 - 6/25/81,
Attachment 2.1-b(3)

Upon recommendation of the Superintendent, it was moved
by Mr. Wells, seconded by Mr. Ricks, and passed by the board
to approve of the appointment (temporary) of Nancy Sixsmith-
Preston, Asst. Librarian, effective 9/12/80 - 6/25/81.

(4) APPROVAL OF APPOINTMENTS: JANE CRAVEN AND JUDY SCHUCK
(TEMPORARY ONE-YEAR), HANDICAPPED STUDENT SERVICES, EFFEC-
TIVE 9/12/80 - 6/25/81, Attachment 2.1-b(4)

Upon recommendation of the Superintendent, it was moved
by Mr. Wells, seconded by Mr. Luria, and passed by the board
to approve of the appointment of Jane Craven and Judy Schuck
(temporary one-year), Handicapped Student Services, effec-
tive 9/12/80 - 6/25/81.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY):
    ELAINE C. HARKINS, ASSOC.PROFESSOR, ENGLISH DEPT., FALL
    1980 SEMESTER, Attachment 2.1-b(5)

    Upon recommendation of the Superintendent, it was
    moved by Mr. Frank, seconded by Mr. Luria, and passed by
    the board to approve of a personal leave of absence (with-
    out pay) for Elaine C. Harkins, Associate Professor,
    English Dept., effective Fall 1980 semester.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

    Upon recommendation of the Superintendent, it was moved by
    by Mr. Wells, seconded by Mr. Frank, and passed by the board to
    approve of the following routine Classified Personnel items, as
    described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE
    EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION,
    Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE
    EMPLOYEES), Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-
    AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attach-
    ment 2.2-a(3)

(4) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(4)

(5) APPROVAL OF LONGEVITY INCREMENTS: FRANCES AGUILAR, FOOD
    SERVICE-helper, HRM DEPT. (10 YRS.), AND MARJORIE KLEIN-
    SCHMIDT, SR.ACCT.CLK., CONT. EDUCATION DIVISION (15 YRS.),
    EFFECTIVE 9/1/80, Attachment 2.2-a(5)

(6) APPROVAL OF HEALTH LEAVE OF ABSENCE: PAUL VINCENT, DUP.
    MACH.OPER., DUPLICATING, 2-4 WEEKS, EFFECTIVE 8/4/80,
    Attachment 2.2-a(6)

(7) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY
    ILLNESS, JULY AND AUGUST, 1980, Attachment 2.2-a(7)
2. PERSONNEL – continued:

2.2 CLASSIFIED PERSONNEL – continued:

a. ROUTINE – continued:

(8) ACCEPTANCE OF RESIGNATIONS, Attachment 2.2-a(8)

(9) AUTHORIZATION OF TRAVEL AND CONFERENCE, Attachment 2.2-a(9)

(10) APPROVAL OF TRANSFER: GLORIA CATHCART, FINANCIAL AIDS CLERK (REPLACING C. SWEETMAN), FROM CAREER DEVELOPMENT, EFFECTIVE 9/11/80, Attachment 2.2-a(10)

(11) APPROVAL OF REINSTATEMENT OF FORMER EMPLOYEE: TERRI J. FAWCETT, TYP.CL.K., SR., PLACEMENT/FINANCIAL AIDS (REPLACING J. OMORI), EFFECTIVE 8/25/80, Attachment 2.2-a(11)

(12) APPROVAL OF INCREASE IN ASSIGNMENT: CHARLES DE FLANDERS, UTILITY WORKER, CONTINUING EDUCATION DIVISION, EFFECTIVE 9/2/80, Attachment 2.2-a(12)

(13) APPROVAL OF INCREASE IN ASSIGNMENT: MELVIN J. CURTIS, SR.LAB.TECH., PHYSICS DEPT., EFFECTIVE 9/3/80, Attachment 2.2-a(13)

Dr. Mertes extended congratulations to the two employees receiving longevity increments for 10 and 15 years of service to the district (Item 2.2-a(5)).

b. NON-ROUTINE

(1) APPROVAL OF PROMOTIONS: SHARON PIFER TO SR.TEACHER'S AIDE, INSTRUCTIONAL SUPPORT, EFFECTIVE 9/1/80, and SIMONE WOODCOCK TO PRINCIPAL CLERK, SECRETARIAL SERVICES, EFFECTIVE 8/28/80, Attachment 2.2-b(1)

Dr. Mertes stated that these two employees had applied and were appointed to the positions as in-house promotions. The positions they are leaving will be filled at a later date.

It was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the board to approve of the promotions of Sharon Pifer and Simone Woodcock as delineated in Attachment 2.2-b(1).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF APPOINTMENT: CONSUELO L. DEVEREAUX, TYP.CLK.INT. (NEW POSITION), GOLETA VALLEY ADULT EDUCATION CENTER, EFFECTIVE 8/15/80, Attachment 2.2-b(2)

Dr. Mertes recommended the appointment of Consuelo Devereaux to a new typist clerk position at the Goleta Valley Center. Ms. Devereaux was present and he introduced her to the board members.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the Board to approve of the appointment of Consuelo L. Devereaux, Typ.Clk.,Int. (new position), Goleta Valley Adult Education Center, effective 8/15/80.

Mrs. Powell welcomed her to the staff.

(3) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): MR. HAROLD HENNE, GROUNDSKEEPER, Attachment 2.2-b(3)

Dr. Mertes stated that Mr. Harold Henne had been an outstanding individual as well as an outstanding employee of the district. He was the groundskeeper responsible for the excellent appearance of the landscaping at the Goleta Valley Center.

Dr. Mertes recommended that, at adjournment of today's meeting, it be closed in memory of Mr. Henne.

It was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed with sadness by the board that official recognition be given of the death of Mr. Harold Henne on July 26, 1980 and, further, that in adjourning today's meeting, it be closed in the memory of Mr. Henne.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: JO ANNE MCDONALD, LAB.TCHG.ASST., 6/30/80 - 8/1/80, Attachment 2.3-a(1)
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL - continued:

(2) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS: HURSTON BUCK, FIRE SCIENCE, 1980 SUMMER INTERSESSION, Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mrs. Powell indicated that she had met with Bob Creenan, President of the Associated Students, before he left on vacation and had a productive meeting. He will presenting his proposed projects and reports when the fall semester begins.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to confer the Associate in Arts Degree on each of the 39 candidates listed on Attachment 3.2, subject to completion of the state and local requirements for the degree.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Ricks, and passed by the board to confer the Associate in Science Degree on each of the 15 candidates listed on Attachment 3.3, subject to completion of the state and local requirements for the degree.

3.4 SANTA BARBARA COMMUNITY COLLEGE DISTRICT'S INTERDISTRICT POLICIES AND AGREEMENTS, Enclosure #1

Dr. Mertes stated that in response to a question at the last board meeting, a report has been prepared by Mrs. Lynda Rodrigues as clarification of the district's interdistrict policies and agreements.

Mrs. Rodrigues stated that her report was contained in Enclosure #1. By California Code, each district is permitted to develop its own policies on the exchange of student with certain parameters. In March of 1979, the Board adopted a new policy and offered to all 64 colleges in the community college system a free exchange of students. Four districts declined and a Notice of Restriction was issued to them: Lake Tahoe, Lassen, Mt. San Jacinto, and Solano. This means that a tuition charge would be required of any SBCC student desiring to go to those colleges and vice versa. SBCC has a formal interdistrict agreement with the two contiguous districts: Allan Hancock and Ventura. With Allan Hancock, there is a free exchange of students. With Ventura, all students are required to have a permit. There is no cost to either district for the first 10 units of ada but after 10 units each district will

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3. STUDENT SERVICES - continued:

3.4 continued:

reimburse the other at full state apportionment rate for all exchange ada. Permits are given only for programs not offered at SBCC; permits are not issued for individual classes.

Dr. Mertes added that with the new policy, the cost to the SBCCD has been greatly reduced. Current figures indicate that at the rate of $894 per ada, this district will be billed by Ventura for about $10,000. As Ventura does not wish to go to free exchange, SBCC could make its policy more restrictive.

Board members raised questions on why the differential exists, and who/why is collecting for full ada.

Dr. Mertes stated that the report by Mrs. Rodrigues was well prepared. The fiscal portion which the board is interested in now is the responsibility of the Business Manager and a report will be prepared and presented in the future.

No action was required on this item.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON REGIONAL FIRE SCIENCE TRAINING PROGRAM, Attachment 4.1

Dr. Mertes stated that at the time of the 3-year reports, a new direction was mentioned. That direction will be an attempt to offer County services on a regional basis which will result in larger class sizes.

Mr. Mel Elkins then spoke to his report on the Fire Science Training Program which was a regional program between the Allan Hancock and the Santa Barbara districts. Significant results were income was greater than expense, a wide diversity of courses offered throughout the County, and class sizes averaged 24. Most classes were conducted in fire houses out in the field. A new poster method of announcing classes will be implemented to make it more convenient for individuals to mail in enrollment cards. At the next board meeting, a new contract will be presented for consideration to expand this program for another year.

Mrs. Powell thanked him for his report.

4.2 APPROVAL OF EXPANSION OF LANDSCAPE HORTICULTURE PROGRAM, Enclosure #2

Dr. Mertes stated that Enclosure #2 contained a full description of the proposed Landscape Horticulture Program for 1980-81. This was reviewed and endorsed by the Board Subcommittee on Educational Policies.

Mr. Elkins stated that this is a plan to expand a program in a general interest of gardening and landscaping for which there is a continued on next page...
4. CURRICULUM AND INSTRUCTION - continued:

4.2 continued:

continued opportunity for employment. The program would be minimal
lecture time and a wide variety of laboratory experience, including
perhaps working with Mr. David Hill on projects for the West Campus.
The program would also be a co-mingling of CETA and non-CETA persons.
A full-time coordinator/instructor would be needed to schedule and
supervise hourly faculty and students and coordinate activities with
campus staff. It was anticipated that the program would attract about
36 enrollees with at least 26 finishing the complete program.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by
the board to approve of the expansion of the Landscape Horticulture
Program as described in Enclosure #2.

Mrs. Powell thanked Mr. Elkins for his presentation.

4.3 APPROVAL OF REVISION OF NON-ADMINISTRATIVE CERTIFICATED PERSONNEL
POLICIES, APPENDIX D, Attachment 4.3

Dr. Mertes stated that the existing policies were reviewed by
several committees throughout the year and the attachment contained
the updated version of Appendix D.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by
the board to approve of the revised special TLU ratings, Non-Adminis-
trative Certificated Personnel Policies, Appendix D, as contained
in Attachment 4.3.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr.
Ricks, seconded by Dr. Dobbs, and passed by the board to approve of
the following routine Business Services items, as described in the
attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No.P90-2029,
P90-2032, P90-2033, and P90-2035 (PRIOR YEAR), AND P01-0053
THROUGH AND INCLUDING P01-0266 FOR SUPPLIES, EQUIPMENT AND
SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED
ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO
THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA
CITY COLLEGE, Attachment 5.1-c

Dr. Mertes stated that letters of appreciation will be sent
to all donors.
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

d. APPROVAL OF AMENDMENT TO ORIGINAL LIST OF TAX SHELTERED ANNUITY
   ACCREDITED PLANS: ADD GREAT WEST LIFE ASSURANCE COMPANY

e. APPROVAL OF MILEAGE ALLOWANCES FOR 1980-81, Attachment 5.1-e

f. APPROVAL OF EXTENSION OF VENDING MACHINE CONTRACT, RICHARDSON
   VENDING SERVICE, TO JUNE, 1981

g. APPROVAL OF INSTITUTIONAL MEMBERSHIP LIST FOR 1980-81, Attach-
   ment 5.1-g

h. NOTIFICATION OF VEA ALLOCATIONS, PART A, FOR 1980-81, Attach-
   ment 5.1-h

5.2 NON-ROUTINE

a. PUBLIC HEARING AND APPROVAL OF THE PROPOSED 1980-81 BUDGET,
   Enclosure #3

   Dr. Mertes stated that in essence the Board has moved through
   the budget process with the Tentative version and the refined Pub-
   lication version. Today the Final version is presented for con-
   sideration and contains some updating as concrete information has
   arrived from Sacramento. The procedure is to hold a public hear-
   ing and then consider the proposed Final budget.

   Upon motion of Dr. Dobbs, seconded by Mr. Ricks, Mrs. Powell
   declared the meeting open for public hearing at 5:48 pm. Since
   there was no one from the community in the audience and no other
   person indicated a desire to speak, Mrs. Powell closed the public
   hearing at 5:49 pm upon notion of Mr. Frank, seconded by Mr. Wells.

   Mr. Hanson briefly stated that this version of the budget con-
   tains the 9% inflation adjustment approved by the legislature.

   It was moved by Mr. Wells, seconded by Mr. Ricks, and passed
   by the board to adopt the 1980-81 Final Budget as contained in
   Enclosure #3.

b. APPROVAL OF INITIATION OF NEGOTIATIONS WITH THE STATE OF CALIFORNIA
   TO LEASE SURPLUS STATE PARKS LAND FOR THE CONTINUING EDUCATION
   PARENT/CHILD WORKSHOP, Enclosure #4

   Dr. Mertes stated that the enclosure described the program
   needs and resultant request from the Task Force for the Carpinteria
   Parent/Child Workshop. There will be no cost to the district as
   all fiscal matters will be the responsibility of the Board of
   Directors of the Workshop.

   continued on next page. . . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

Mr. Luria, subcommittee chairman, stated that the Facilities Subcommittee had reviewed and fully endorses this item. He extended congratulations to all those involved on their fine presentation and dedicated efforts.

Ms. Lorayne Huffman, Workshop representative, stated that they serve about 50 families. She claimed that the workshop has continued through the years under adverse conditions mostly through 'the love coming from the parents'.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to direct staff to proceed with leasing negotiations with the State of California on the surplus state park property in Carpinteria on behalf of the Carpinteria Parent/Child Workshop.

c. ACCEPTANCE OF NURSING STUDENT SCHOLARSHIP FUNDS IN THE AMOUNT OF $3,575, Attachment 5.2-c

Dr. Mertes recommended acceptance of this allocation for nursing scholarships. There are no matching funds required of the district.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to accept the award of $3,575 from the Department of Health and Human Services for the period July 1, 1980 through June 30, 1982.

d. ACCEPTANCE OF A $28,050 GRANT FOR THE BILINGUAL TEACHERS CORPS PROGRAM, Attachment 5.2-d

Dr. Mertes recommended acceptance of this grant to continue an existing program.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to accept the $28,050 grant from the State Department of Education for the Bilingual Teachers Corps Program.

e. REQUEST FOR SUNDAY USE OF FACILITIES, Attachment 5.2-e

Dr. Mertes stated that this is a request to use district facilities on Sunday, November 2nd. The event will be a volleyball game between the U.S. Olympic team and a team from Japan.

Mr. Cal Reynolds added that the college's women's program will be holding the Junior College Championships that weekend; all adding up to a very exciting time.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the use of the Sports Pavilion on Sunday, November, 2, 1980 by the American National Volleyball Association.

f. APPROVAL TO PURCHASE COMPUTER TERMINALS TO COMPLETE THE INSTRUCTIONAL COMPUTER SYSTEM, Attachment 5.2-f

Dr. Mertes indicated that the board had approved release of a Request For Proposal (RFP) to vendors for the terminals to complete the instructional computer system. Bids were received and were thoroughly reviewed by staff.

Mr. David Emerson stated that as a result of the review process of the 14 bids received, DATA GENERAL is the successful bidder for the cathode ray terminals and DAYTON-FORESTER was selected to provide the hardcopy terminals. This selection will mean there will be no third party involvement in the whole computer system. The college will have the backup of the local office of DATA GENERAL and the system will be under their control and warranty. In response to questions, Mr. Emerson stated that the new system can serve four times the number of students this Fall semester and more can be added to the program as time goes on.

Mr. Hambly, DATA GENERAL representative, was introduced to the board. He apologized for being out of town for the last board meeting, and expressed appreciation for the business and assured staff his office will do the very best to give service.

It was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the board to approve of the purchase of the computer terminals from DATA GENERAL CORPORATION and DAYTON-FORESTER, as described in Attachment 5.2-f.

g. APPROVAL OF 90-DAY EXTENSION OF AGREEMENT FOR OPTION ON PROPERTY AT CANON PERDIDO AND OLIVE STREETS, Attachment 5.2-g

Dr. Mertes stated that at a previous meeting, the board had declared the vacant lot surplus to the needs of the district. The Santa Barbara Housing Authority was interested and obtained a 90-day option. This option is now expiring and they are requesting a 90-day extension.

Dr. Mertes added that this was reviewed by the Board Subcommittee on Facilities and the request received their endorsement.

continued on next page.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

   It was moved by Mr. Wells, seconded by Dr. Dobbs, and
   passed by the board to approve of a 90-day extension of the
   agreement with the Santa Barbara Housing Authority for an
   option on the property at Canon Perdido and Olive Streets
   (to September 27, 1980).

h. APPROVAL OF PROPOSED CHANGES FOR THE MAIN CAMPUS ENTRANCE

   Dr. Mertes stated that there have been problems with
   the main entrance as several safety hazards have been iden-
   tified. A solution could be requested of a consulting engi-
   neer but at considerable cost to the district. Mr. David
   Hill worked on this problem and is ready to offer a plan to
   be implemented with college employees and at a minimal cost
   to the district.

   Mr. Luria added that the Subcommittee on Facilities had
   reviewed the detailed plan and all members fully endorsed it.

   Mr. Hill very briefly explained diagrams displayed for
   the benefit of board members not on the subcommittee and
   other staff members. The plan provided for a new traffic
   design, a turn-around area for cars, drop-off area for stu-
   dents, and additional sidewalks for pedestrians. The work
   can be started immediately and completion is anticipated
   prior to the opening of the fall semester. Mr. Hill esti-
   mated the cost to be around $3,500.

   Mr. Wells congratulated Mr. Hill on his proposed plan as
   it will greatly improve the area.

   It was moved by Mr. Wells, seconded by Dr. Dobbs, and
   passed by the board to approve of the changes to the main
   campus entrance as proposed by Mr. David Hill, Director of
   Facilities.

i. APPROVAL OF CAMPUS CENTER ADDITION LANDSCAPING PROJECT

   Dr. Mertes states that the landscaping around the HRM
   Addition was deleted from the original construction contract
   with the intent that the work could be done by district per-
   sonnel. A plan was developed by David Hill and Louis Torres,
   both with many years experience in landscape development.
   The plan had been presented and was endorsed by the Facili-
   ties Subcommittee.

   continued on next page. . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   i. continued:

   Mr. Hill stated that the modifications to the original plan were prepared with the assistance of the staff in the Facilities Department and the work can be done by district employees. Part of the plan includes transplanting existing trees on campus that have outgrown their locations. The new addition to the Campus Center is a focal point and the proposed plantings, trees, etc., will be blended into existing environment of the campus. He estimated that the work would cost around $700.

   Mr. Luria, chairman of the subcommittee, commended Mr. Hill and his staff for the amount of thought put into the plan.

   It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the board to approve of the landscaping plan for the Campus Center (HRM) Addition as presented by Mr. David Hill.

   Dr. Mertes commented that there has been a major change in appearance over the entire campus. Many activities have been going on with gardening, painting, new floors, etc., incorporating the help of student workers. A full report will be given by Mr. Hill after the start of the Fall semester. Dr. Mertes wished to state publicly that Mr. David Hill is doing an outstanding job.

j. APPROVAL OF REVISED COMMUNITY SERVICES FEE SCHEDULE FOR USE OF DISTRICT FACILITIES, Attachment 5.2-j

   Dr. Mertes stated that the revised fee schedule does not reflect changes in the dollar amount. After considerable review, staff decided to establish a flat fee for services, so the revised schedule is a different approach to billing.

   Mr. Cal Reynolds added that payments are received in advance for requests from the private sector.

   It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the board to approve of the revised Community Use Fee Schedule for Use of District Facilities, as described in Attachment 5.2-j.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTEINE - continued:

k. RATIFICATION OF CHANGE ORDER #6, CAMPUS CENTER ADDITION PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Enclosure #5

Dr. Mertes indicated that this change order had been reviewed and was endorsed by the Subcommittee on Facilities. A couple of items needed to be added back into the contract as they were inadvertently omitted in a previous change order. Even with the added cost of this change order, the total price is still under the original contract amount. The Notice of Completion has been filed on this project.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to ratify Change Order #6 to the contract with the J. W. Bailey Construction Company, contractor, for the Campus Center (HRM) Addition project, at an added cost of $1,331.86 with no change in completion date, as follows:

| Original contract price | $ 672,000.00 |
| Change Orders #1 thru #5 | (5,693.32) |
| $ 666,306.68 |
| Change Order #6 | + 1,331.86 |
| Revised Contract Price | $ 667,638.54 |

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mr. Ricks, the Board of Trustees adjourned in memory of Mr. Harold Henne, and ended their regular meeting at 6:30 p.m.

The next meeting is the regularly-scheduled meeting of September 11, 1980. (The scheduled meeting of August 28, 1980 was cancelled by Board action of June 26, 1980.)

ATTEST:

JOYCE H. RONELL
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees on Sept. 11, 1980.