May 13, 1980

TO: Community College Governing Board Members
   Via Community College District Superintendents/Chancellors

FROM: Ronald Myron, Executive Director

RE: PROCEDURE — 1980 NOMINATIONS TO
    CCCT BOARD OF DIRECTORS VACANCIES

In accordance with CCCT Bylaws, community college district board nominations for vacancies on the CCCT Board of Directors are to be received by the association during June 1 through July 15, 1980. Community college boards, which are members of CCCT, are eligible to nominate. (SEE APPENDIX A 4.03 (c))

CCCT asks that you place the nomination process on your next agenda. Important dates to remember:

July 15 — August 15: Ballot Distribution
August 15 — September 30: Voting Period for Vacancies on the CCCT Board of Directors
October 9: Deadline for Ballot Counting
October 15: Notification of Election Results

Elected Directors will assume their responsibilities at the November, 1980, meeting of the CCCT Board of Directors. (Date and location has not been set.)

RM/ls

ATTACHMENTS:

Appendix A: CCCT Bylaws — Nomination of Directors/Student Trustee Director
Appendix B: List of CCCT Directors Whose Terms Expire in 1980
Appendix C: Sample Form for Letter of Nomination
Appendix D: Biographical Sketch Form (This form must be completed and returned to the CCCT Office with the Nomination Form.)
Appendix E: Biographical Sketch Form (Student Trustee Directors)
Appendix F: Letter of Nomination (Student Trustee Director)
APPENDIX B
LIST OF CCCT DIRECTORS
WHOSE TERMS EXPIRE IN 1980

Robert Prescott
Mira Costa Community College District

Jim Ballard
San Bernardino Community College District

Basil Clark
Los Rios Community College District

Joe W. Dobbs (Dr.)
Santa Barbara Community College District

Lilyan Eldred
Monterey Peninsula Community College District

Margaret Randolph
Merced Community College District

Donald M. Ross
Antelope Valley Community College District

Sydney P. Wiener (Dr.)
Grossmont Community College District

Howard Worthington
Imperial Community College District

Henry Dawkins (Deceased)
Compton Community College District
APPENDIX A

NOMINATION OF DIRECTORS

4.02 — NUMBER OF DIRECTORS AND TERM OF OFFICE
(Amended 9-28-79)

(a) The Board of Directors shall consist of 20 members elected as Directors by the membership, herein referred to as “Elected Directors,” plus all elected officers, and the President and President-Elect of the California School Boards Association.

(b) Elected Directors shall be elected by the membership for alternate two-year terms.

(c) A person elected to fill a vacancy in the Board of Directors shall hold office for the unexpired term of his predecessor or until his or her death, resignation, or disability.

(d) The term of an officer serving on the Board of Directors shall be limited to that period of time for which they were elected as an officer.

(e) A person holding a seat as both an officer and an Elected Director shall continue to be a Director until their term as an Elected Director expires.

(f) An officer cannot resign their seat as an “Elected Director” to create a vacancy on the Board of Directors. An officer holding a seat as an “Elected Director” may resign their seat as an officer and serve their remaining time as an “Elected Director.”

(g) A non-voting student trustee shall serve on the Board of Directors as per Bylaw 4.19.

4.03 — NOMINATION AND ELECTION OF DIRECTORS

(a) Any member board may nominate one (1) trustee for each vacancy on the Board of Directors. (Amended 1-27-79)

(b) A nominee for CCCT Board of Directors must be a trustee other than a non-voting trustee of a community college governing board that is a member board.

(c) If a governing board is not a member board of the Association at the time of nominations, written notice that the board, by official action, has decided to join CCCT for that year will satisfy the membership requirement contained in this section. This notice must be received by the Association by the close of nominations (July 15).

(d) Nomination ballots shall be mailed to member districts prior to June 1, and nominations must be received by the CCCT office, or postmarked on or between June 1 and July 15. Each nomination shall be accompanied by a biographical sketch of the nominee. Each nominating board must certify in writing that the nominee has consented to be nominated at the time of nomination. The CCCT ballot shall provide for write-in candidates. (Amended 1-27-79)

(e) If, by the close of nominations, there are insufficient nominations to fill all vacancies, the Board of Directors shall nominate individuals to run for all remaining vacancies.
APPENDIX C
RECOMMENDATION FORM FOR LETTER OF NOMINATION

California Community College Trustees
1001 G Street, Suite 100
Sacramento, CA 95814

The governing board of the
Community College District nominates

to be a candidate for the CCCT Board of Directors.

Our nominee is a member of the
Community College District governing board which is a member in good standing of the
California Community College Trustees. He/She has been contacted and has given per-
mission for his/her name to be placed into nomination. Enclosed is a completed bio-
ographical sketch form for our nominee.

Sincerely,

____________________________________
Signature of Clerk or Secretary

Please use a separate form for each Community College Trustee you nominate.
APPENDIX D
BIOGRAPHICAL SKETCH FORM

Name: DR. JOE W. DOBBS

Address: 1805 State Street, Santa Barbara, Ca. Zip Code: 93101

Home Phone: (805) 966-1237 Office Phone (805) 963-1504 Area Code: 805

Number of Children:

Education:

Community College Board Activities:

CCCT Activities:

Civic Activities:

Other:

Date: ____________________ (Over)
APPENDIX F
RECOMMENDATION FORM FOR LETTER OF NOMINATION
STUDENT TRUSTEE DIRECTOR

California Community College Trustees Association
1001 G Street, Suite 100
Sacramento, Ca. 95814

The governing board of the ________________________________

Community College District nominates Student Trustee ________________________________
to be a candidate for election to the CCCT Board of Directors. (one nomination only)

Our nominee is a member of the ________________________________
Community College District governing board which is a member in good standing of the
California Community College Trustees Association. He/She has been contacted and has given
permission for his/her name to be placed into nomination. Enclosed is a completed biog-
graphical sketch form for our nominee.

Sincerely,

Signature of Clerk or Secretary
APPENDIX E
BIOGRAPHICAL SKETCH FORM
STUDENT TRUSTEE DIRECTOR

Name: ______________________________________________________

Address: __________________________________________________ Zip Code: ____________________

Home Phone: ______________________________________ Office Phone: ___________________

Education: _____________________________________________________________

Community College District Activities: _________________________________

Student Government Activities: ________________________________

Civic Activities: _______________________________________________________

Other: ____________________________________________________________

Date: ___________________ (over)
What do you see as the major issues and activities relating to community college students that should be considered by CCCT in the next two years? (50 words or less)

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

What do you feel you can contribute in these areas? (50 words or less)

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________