MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 8, 1980

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by President
Joyce Powell on Thursday, May 8, 1980 at 4:06 p.m. in Room A-211,
Administration Building, Santa Barbara City College, Santa Barbara,
California.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias, Student Member

Members absent:

Mr. Eli Luria, Vice-President
Mrs. Kathryn O. Alexander
Mr. Gary R. Ricks

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk
to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk
to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Glenn Gaston, President, Academic Senate
Mr. David J. Moret, Student Senator
Ms. June Scott, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer
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1. GENERAL INFORMATION - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Ms. Dawn Anderson, Student
Mr. L. D. Anderson, Associate Professor, Counselor
Mrs. Betty Bartels, Principal Clerk, Fac. & Operations
Mrs. Fran Berlove, Secretary, Student Activities
Mr. Larry Brown, Lab. Teaching Asst., HRM
Mrs. Helen Campbell, Senior Secretary, Athletics
Mr. Agustino Castellanos, Custodian, Fac. & Operations
Mr. Bill Cordero, Coordinator, Placement/Financial Aids
Ms. Lucille Dungan, CSEA Secretary
Mrs. Trish Dupart, CSEA, Vice-President
Mr. David Emerson, Asst. Dean, Instruction Office
Mrs. Lynn Faletti, Senior Acct. Clk., Accounting
Mr. Jaime Gonzales, Custodian, Fac. & Opers.
Mr. Ves Hall, Custodian, Fac. & Opers.
Mrs. Rita Harrington, Int. Acct. Clk., Bookstore
Ms. Renee Heim, Acct. Clk., Accounting
Mrs. Eloise Holzgrafe, Acct. Clk., Int., Accounting
Ms. Terry Jones, Audio-Visual Materials Asst.
Ms. Kathy Kindron, Acct. Clk., Sr., Payroll
Mrs. Charlotte M. Ley, Bookstore Manager
Mr. Ed Leska, Programer-Analyst, Data Processing
Mr. James F. Lynn, Custodian, Fac. & Opers.
Ms. Jane Marsh, CSEA, Treasurer
Mr. Ross McCoy, Maintenance Worker, Senior
Mrs. Rachel McKeone, Typist Clk., Int., Community Services
Mr. Michael McLenlen, A.V. Repair Technician
Ms. Elsie Meadows, Custodian, Fac. & Opers.
Mr. B. P. Miller, Admin. Asst. to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel Services
Ms. Harriet Pratini, Typist Clk., Int., Library
Mr. Robert Phillips, Custodian, Fac. & Opers.
Mr. David Pickering, Controller, Business & Accounting
Mr. Bill Regis, CSEA, President
Mr. Rob Reilly, Coordinator, Publications
Mr. Jack Shandroff, A.V. Production Coordinator
Mr. James Tarantino, Custodian, Fac. & Opers.
Ms. Dorothy Taylor, Neighbor
Ms. Margaret Taylor, Public Citizen
Mr. John Tobin, Business Services Supervisor
Mr. D. W. Vander Schuit, Student Senator
Mrs. Simone Woodcock, Typist Clk., Sr., Secretarial Support
Ms. Gladys Zietz, Typist Clk., Int., Security/EOPS

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
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1. GENERAL INFORMATION – continued:

1.3 WELCOME

Mrs. Powell extended a cordial welcome to guests, staff members, and students in the audience.

1.4 EXECUTIVE SESSION

Mrs. Powell stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF APRIL 24, 1980

Upon motion of Mr. Frank, seconded by Dr. Dobbs, the minutes of the regular meeting of April 24, 1980 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED: Dr. Mertes stated that the school flag is at half-mast by Presidential directive as the bodies of the fallen servicemen have arrived in the United States.

ADDED: Dr. Mertes indicated that there is no new news on the legislative scene. The Campbell bill which would have lessened the impact of Prop. #9 was defeated in the Senate.

ADDED: Dr. Mertes introduced Miss Dorothy Taylor, a neighbor, who has been very active in promoting the garden on campus.

Miss Taylor stated that she has cared for the garden for the last six years and this year the garden is at its best. There are twelve active helpers this year. Miss Taylor extended an invitation to the Board members to visit the garden site.

Mrs. Powell thanked her for her invitation and for attending today's meeting.

ADDED: Dr. Mertes announced that Rob Reilly, Publications Coordinator, and Frank Becker, former student, have received the annual PRO award from the CCJCA's Commission on Public Relations. The award was given for a high level of excellence and professionalism in the category of posters.

Mrs. Powell presented the plaque sent by the CCJCA office to Rob Reilly.
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1. GENERAL INFORMATION - continued:

1.7 COMMUNICATIONS - continued:

Mr. Reilly commented that Frank Becker was a former college Work Study student now gainfully employed in the community. The winning poster contained a promotional theme for the Geology Dept.

a. REPORT ON COMING EVENTS

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period May 9 through May 22, 1980.

In addition, he reported that KEYT had filmed a luncheon meeting of the SOJOURNERS at which Dr. Mertes was the guest speaker. It will be shown tonight at 6:30 p.m.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUTINE

(1) APPROVAL OF WORKING DAY SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1980-81 COLLEGE YEAR, Enclosure #1

Mr. Oroz stated that each year the board establishes the number of working days for each category of certificated personnel. Enclosure #1 contained working schedules for: 10-month certificated, 12-month administrative, and Children's Center personnel.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the 1980-81 Working Day Schedules for Certificated Personnel as contained in Enclosure #1.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF RECRUITMENT AND SELECTION PROCEDURES FOR CERTIFICATED ADMINISTRATIVE PERSONNEL, Attachment 2.1-b(2)

Mr. Oroz stated that current policy calls for procedures for recruitment to be established by the Superintendent/President. Two changes were recommended: combine two committees into one, reducing the number of participants from sixteen to eight which should improve confidentiality and continuity of the selection process; and the number of recommended candidates shall be three instead of two.

Dr. Dobbs commented that the Educational Policies Subcommittee had reviewed and endorsed these changes.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the Administrative Personnel Recruitment and Selection Procedures, as contained in Attachment 2.1-b(2)

(3) APPROVAL OF CHANGE IN CERTIFICATED EVALUATION POLICY, APPENDIX "E", DISTRICT POLICY MANUAL, Attachment 2.1-b(3)

Mr. Oroz stated that an extensive review of the current Certificated Evaluation policy has been made. The changes agreed upon by the Academic Freedom & Tenure Committee and Rep Council will increase the role of the department faculty head and the Dean of Instruction as it applies to probationary employees.

This had been reviewed by the subcommittee and the changes were endorsed.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the changes in Certificated Evaluation Policy as delineated in Attachment 2.1-b(3)

(4) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): PAUL F. McCLUNG, ASSOC. PROFESSOR, HISTORY, EFFECTIVE 1980 FALL SEMESTER, Attachment 2.1-b(4)

Mr. Paul McClung has been awarded a National Endowment for the Humanities Fellowship. He requested a leave of absence for the Fall semester in order to take up the year-long fellowship depending on whether his sabbatical leave request is approved for the Spring 1981 semester.
2. PERSONNEL - continued

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of a personal leave of absence for Paul McClung, Associate Professor, History, for the 1980 Fall semester, subject to funding of sabbatical leaves for 1980-81.

(5) PRESENTATION OF 1980-81 SABBATICAL LEAVE APPLICATIONS, Attachment 2.1-b(5) & Enclosure #2

Dr. Mertes stated that of the original 16 requests for sabbatical leave, currently there are 14 faculty members whose application papers are contained in Enclosure #2. All applications have been thoroughly reviewed by the Sabbatical Leave Committee and Rep Council. This is presented for a first reading with no action required at this time.

Dr. Dobbs stated that in the past Board members were more concerned with costs of leaves. He felt from seeing the names of those on the list that some of the best teachers would be gone and it would deprive students of some excellent teaching.

Mr. Dwight Anderson, Co-chairman of the Sabbatical Leave Committee, stated that he has been very impressed with reports submitted by faculty members who had been on leaves. He felt the experiences put the teachers in a better position in their classrooms.

A visitor, Miss Margaret Taylor, questioned the feasibility of so many good teachers gone at the same time.

Dr. Mertes stated that the point Dr. Dobbs raised was very significant. In any given year, there would be good teachers away thereby depriving students of good teaching. If one looks at the instruction over a long period of time, during an era when very few people have been replaced, the instructional staff has been very stable. "What becomes most important is not to stagnate." From instructional view, one major activity is how to continue to bring in new ideas. One way is to take some of the best teachers and put them out for a year. In addition, when they leave, they are replaced with part-time people who are often young people anxious to get into teaching and can offer new ideas. In Dr. Mertes' view, sabbatical leaves become more important as fiscal restraints grow.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) Continued:

Mr. Huglin concurred with the renewal aspect of a leave. The college is fortunate in being in a very fine community where good substitutes are available. Also, many who go on leave, go for retraining purposes.

Mrs. Powell commented that she was impressed with many of the applications. To date, full value has been obtained from such leaves.

Dr. Mertes added that these faculty members applied under the existing policy; and the review process was more demanding. A revised version of the policy has been forwarded by Rep Council containing new areas of criteria and will receive careful review.

No action was required on this item.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENT: GENERAL PROGRAM, Attachment 2.2-a(2)

(3) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): NANCY VOSS, FIN. AIDS CLK., PLACEMENT & FINANCIAL AIDS, EFFECTIVE 5/12/80 THROUGH 7/3/80, Attachment 2.2-a(3)

(4) APPROVAL OF ILLNESS LEAVE (PREGNANCY): SHEILA HENDERSON, STUDENT PLACE. CLK., PLACEMENT & FINANCIAL AIDS, EFFECTIVE 6/9/80 FOR APPROXIMATELY 6-8 WEEKS, Attachment 2.2-a(4)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) PUBLIC HEARING ON DISTRICT'S INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL FOR 1980-81

Mr. Oroz stated that on April 24, 1980, the board adopted the district's counter proposal and gave notice that a public hearing would be held.

Dr. Mertes added that staff is following conditions of existing law. CSEA presented their initial proposal (March 27, 1980) and that presentation was followed by a public hearing (April 10, 1980).

Upon motion of Mr. Wells, seconded by Mr. Frank, Mrs. Powell declared the public meeting open at 4:35 p.m. She inquired of the audience if anyone from the public was present to speak. At this point, Bill Regis, CSEA President, approached the podium, and Dr. Mertes spoke up and stated that intent of public hearing is for public responses to the district's proposal, and then both parties meet at the table. Law permits people from the public to speak at the public hearing—not CSEA representatives.

Mr. Regis stated that he wished to make comments against the counter proposal to avoid "getting things second-hand."

Mrs. Powell concurred with Dr. Mertes that hearing from the public seemed more like the intent; in effect, anything Mr. Regis would say would be part of the negotiating process. She further stated that there seems to be a difference in interpretation, but to be consistent any member of CSEA is not a member of the public today. Public hearing is set up so the public can speak, otherwise negotiations would be opened up. She expressed the hope that there was no misunderstanding.

Then upon motion of Dr. Dobbs, seconded by Mr. Frank, at 4:40 p.m. Mrs. Powell declared the public meeting closed. (At this point, all CSEA members left the meeting. Mr. Regis stayed on.)

Mr. Regis announced that his team would like to start negotiations, and gave several dates for consideration.

Dr. Mertes responded that the district, as well as CSEA, would like to begin negotiations as soon as possible. Staff will do everything possible to have their team ready. Staff has, as CSEA has, an outside person on the team, and all wish to enter into good faith in the negotiations.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Dr. Mertes further added that he wished to "re-state the position of the district relative to the public hearing. The public hearing is defined under law to be an opportunity for the general public to comment on the CSEA proposal and on the counter proposal. It is not a place to start evaluating or talk about the quality of the counter proposal. That is how it was for the CSEA public hearing. It is my hope that the people did not come to this meeting to use this as a platform to set views about either proposal whether members of the group or CSEA. Hope that does not become an issue that someone has been denied now."

Mrs. Powell moved on to the next agenda item.

(2) APPROVAL OF RETIREMENT: DORIS A. SOFAS, SR. TEACHER AIDE, INSTRUCTION OFFICE, EFFECTIVE 6/11/80, Attachment 2.2-b(2)

Mr. Oroz stated Doris Sofas is one of the early employees having started in 1958. She plans to retire in June and will be greatly missed by faculty members and the Instruction Office.

It was moved by Dr. Dobbs, seconded by Mr. Wells and passed by the board to approve of the retirement of Doris A. Sofas, Sr. Teachers' Aide, Instruction Office, effective June 11, 1980.

Board members asked that "best wishes and good health" be extended to Mrs. Sofas on her retirement.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the following routine General Personnel items, as described in the attachments:

(1) RATIFICATION OF PROFESSIONAL CONSULTANT (EXPERT) STATUS: DR. JOHN EULENBERG, HANDICAPPED STUDENTS PROGRAM, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT): LYNN KERN, E.S.L., TITLE II, VEA GRANT, Attachment 2.3-a(2)
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Steve Zaharias introduced David Moret, Senator, who reported on activities: gave election results of student officers for next year; on May 9 another Arts & Crafts Day; and experiences of attending recent Student Government State Conference in Oakland.

The Bike Committee is working with Mr. David Hill on the first phase of painting, and the bridge problem (speed bumps) will be resolved in Phase II next fall.

Mr. Zaharias added that it has been suggested that the bus fee project be postponed until the bike project has been tried for one semester. At the next board meeting, Mr. Zaharias will give his farewell remarks.

3.2 REVIEW OF SANTA BARBARA CITY COLLEGE'S RESPONSE TO THE SANTA BARBARA POLICE REPORT ON SECURITY, Enclosure #3

Dr. Silvera stated that during this year efforts were made to provide an improved campus security program. This was due to the endeavors of Dr. Mertes and Mr. Don Seaver, who was granted release time from teaching to coordinate the program.

The S. B. Police Department accompanied Mr. Seaver on a thorough tour of the entire campus. As a result, they presented a written report with recommendations to Dr. Mertes.

Mr. Seaver indicated that the enclosure contained staff responses to these recommendations. There are currently 20 part-time safety officers in addition to the two full-time security officers. Emphasis is now being placed on making all employees aware of turning off lights, and locking doors in an effort to lessen theft on campus. To date, no records were kept on crime on campus, but such records will now be kept and statistics compiled and analyzed.

Mr. Wells stated that this had been reviewed at length at the Facilities Subcommittee meeting, and staff was to be commended for its fine efforts in a vital program.

4. CURRICULUM AND INSTRUCTION

4.1 RATIFICATION OF JOINT POWERS AGREEMENT AND ADOPTION OF RESOLUTION No. 22 (1979-80) FOR SOUTHERN CALIFORNIA CONSORTIUM FOR COMMUNITY COLLEGE TELEVISION, Enclosure #4

Mr. David Emerson stated that the major changes in this proposal are: costs, method of dispersing of assets on dissolution, and the separation from the L.A. County Schools. There are about 25 community colleges in this consortium and last year three state colleges joined to benefit from ADA. The proposed agreement had been carefully reviewed by staff and then mailed to meet a deadline date.
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to ratify the Joint Powers Agreement and adopt Resolution No. 22 (1979-80) dissolving the former agreement. Upon poll of the members, the vote was as follows:

Ayes:         Mrs. Powell, Dr. Dobbs, Mr. Frank, Mr. Wells
Noes:         None
Absent:       Mr. Luria, Mrs. Alexander, Mr. Ricks

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P90-1652 THROUGH AND INCLUDING P90-1717 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. APPROVAL OF AMENDMENT TO ORIGINAL LIST OF TAX SHELTERED ANNUITY ACCREDITED PLANS: BANKERS LIFE AND CASUALTY CO., Attachment 5.1-c

d. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-d

Dr. Mertes stated that the gift list is long this time as donations are now coming in for the HRM project. Included in the list are large donations of equipment for the Geoscience and Marine Diving Programs. Appropriate letters of appreciation will be sent to all donors.

5.2 NON-ROUTINE

a. PRESENTATION OF DISTRICT FINANCIAL REPORTS, Enclosure #5

Mr. Hanson stated that Enclosure #5 contained the third quarter report of all college funds including the General Funds. He commented briefly that funds are not being spent at the same rate as last year. To date only 64.5% of the total adjusted budget has been expended. The report reflects the changes approved by the board in March.

This was presented for information only.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. PRESENTATION OF REPORT OF CAMPUS BOOKSTORE

Mr. Hanson indicated that he had reviewed this report with Charlotte Ley, Bookstore Manager.

Mrs. Ley stated that the new facility is working well; by the end of June all new fixtures should be complete and balance of furniture will be delivered.

c. APPROVAL OF APPROPRIATION TRANSFER No. 80-N008 AND ADOPTION OF RESOLUTION No. 21 (1979-80) TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-c

Mr. Hanson stated that this item covers new funds which should be allocated to their proper cost centers. Certain expenditures had already been made with the knowledge that these funds were available.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to approve of Appropriation Transfer #80-N008 and adopt Resolution No. 21 (1979-80) in the amount of $197,671. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Dr. Dobbs, Mr. Frank, Mr. Wells
Noes: None
Absent: Mr. Luria, Mrs. Alexander, Mr. Ricks

d. APPROVAL OF SUBMISSION OF NURSING STUDENT LOAN AND SCHOLARSHIP PROGRAM APPLICATION FOR 1980-81, Attachment 5.2-d

Mr. William Cordero indicated that the same amounts for loans and scholarships are applied for each year. A lesser amount is received with $7,100 for loans and $3,600 for scholarships received this past year.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the submission of the 1980-81 Nursing Student Loan and Scholarship Program application, as contained in Attachment 5.2-d, to the Dept. of Health, Education and Welfare.

e. RECOMMENDED APPROVAL OF RENEWAL OF AGREEMENTS FOR USE OF CLINICAL FACILITIES, Attachment 5.2-e

Upon request of Mr. Hanson, this item was deferred until another meeting.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. APPROVAL OF FILM CONTRACT WITH LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS, Attachment 5.2-f

Mr. Hanson indicated that the agreement in the attachment is a standard one. It has been reviewed by staff of Media Services who recommend entering the agreement for Schedule #1, Limited Contract.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of entering an agreement for film service for the 1980-81 college year with the L.A. County Superintendent of Schools office, as described in Attachment 5.2-f.

g. RATIFICATION OF SUBMISSION OF THE CHILD CARE FOOD PROGRAM 1979-80 ANNUAL RENEWAL, Attachment 5.2-g

Mr. Hanson stated that an agreement addendum for the current Child Care Program was mailed to meet a deadline date. Changes establish a new reporting period and modify the reimbursement rate to allow additional funding. Included, also, was a renewal form to continue the program for the 1980-81 year.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to ratify the submission of the addendum and renewal application for 1980-81 for the Child Care Food Program.

h. RATIFICATION OF CONTRACT WITH PROFESSIONAL PERSONNEL LEASING, INC., FOR SERVICES OF MR. GIL BISHOP, Attachment 5.2-h

Mr. Hanson stated that Mr. Gil Bishop met with the Ad Hoc Committee on Contingency Planning, at their request, to review early retirement incentives. Mr. Bishop has always been an excellent source and was extremely helpful to the committee. A plan will be prepared and presented to the board at a future date.

It was moved by Mr. Wells, seconded by Mr. Frank and passed by the board to ratify the contract with Professional Personnel Leasing, Inc., for the services of Mr. Gil Bishop at a fee of $300.00.

i. APPROVAL OF DISPOSAL OF SURPLUS PROPERTY AT THE COUNTY OF SANTA BARBARA AUCTION, MAY 17, 1980, Attachment 5.2-i

Mr. Hanson stated that, each year at the County’s auction in spring, the college offers items which are of no further use. Copies of the list are being circulated among staff to ensure all items are surplus.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

   It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed
   by the board to approve of the disposal of surplus property,
   as contained in Attachment 5.2-i, at the Santa Barbara County
   Auction.

j. ACCEPTANCE OF THE CAMPUS CENTER ADDITION PROJECT AND AUTHORIZ-
   ATION TO FILE THE NOTICE OF COMPLETION, J. W. BAILEY CONSTRUCTION
   COMPANY, CONTRACTOR

   Mr. Hanson stated that this had been reviewed by the Fac-
   ilities Subcommittee in March. The item was deferred from the
   April 24 board meeting due to non-performance on the job. All
   items of consequence have now been completed and the building
   is ready for acceptance.

   It was moved by Mr. Wells, seconded by Dr. Dobbs, and
   passed by the board to approve of the acceptance of the Campus
   Center (HRM) Addition Project as complete, and to authorize
   staff to file a Notice of Completion.

k. APPROVAL OF THE "$40,000 PLAN" FOR REMOVAL OF ARCHITECTURAL
   BARRIERS

   Mr. Hanson stated that this had been reviewed by the Fac-
   ilities Subcommittee. This plan is a trimmed-down version that
   requires a level of cooperative funding. It will begin some
   projects with others held in abeyance until state or federal
   funding becomes available. Going ahead on some phases indicates
   to the Chancellor's Office that the district is proceeding to
   the best of its ability.

   It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed
   by the board to approve of the submission of the $40,000 Plan
   for architectural barrier removal to the Chancellor's Office.

l. APPROVAL OF CHANGE ORDER #18, ADMINISTRATION BUILDING RENOVATIONS
   PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, AND AD-
   DITIONAL ENGINEERING COSTS, Enclosure #6

   Mr. Hanson stated that this change order had been carefully
   reviewed for the Facilities Subcommittee. The architect had
   also been present to give details of the electrical problems
   involved in the elevator construction work. As-built drawings
   will be corrected to reflect true conditions in that area.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

1. continued:

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of Change Order No. 18 to the contract with J. W. Bailey Construction Company, Contractor, for the Administration Building Renovations Project with a resultant deduct of $2,871.87 from the contract price, as follows:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<tr>
<td>Original Contract Price</td>
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<tr>
<td>Change Orders #1 - 17</td>
<td>+ $20,699.64</td>
</tr>
<tr>
<td></td>
<td>$874,299.64</td>
</tr>
<tr>
<td>Change Order #18</td>
<td>- $2,871.87</td>
</tr>
<tr>
<td>Revised Contract Price</td>
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</tbody>
</table>

Since the engineering costs are deducted from the contract, the motion above also includes direct payment by the district of $4,025.87 to the engineering firms; and a new completion date of May 6, 1980 is established.

m. DENIAL OF CLAIM, MARY ANNE HERSCHEDE, Attachment 5.2-m

Mr. Hanson stated that the board is required to take action regarding any claims filed against the district.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to deny the claim of Mary Ann Herschede in full; that she be so notified; and that the claim be forwarded to the district's insurance carrier.

n. SUPPORT OF THE STATEWIDE EFFORT TO REDUCE ELECTRICAL RATES FOR COMMUNITY COLLEGES

Mr. Hanson stated that electric rates have increased; particularly for community colleges the evening rates are 5 - 7 times greater. There is a statewide effort being made to hire a utility rate expert to present the case before the Public Utilities Commission. To coordinate this effort, this district has been requested to contribute $809.

Mr. Wells stated that this was reviewed by the Facilities Subcommittee who favored giving support.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to authorize staff to send a contribution of $809 to California Community and Junior Colleges for this statewide effort to reduce electrical rates.
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May 8, 1980

5. BUSINESS SERVICES - continued:

5.3 NON-ACTION ITEMS

a. INSPECTOR'S REPORTS FOR PERIOD ENDING APRIL 30, 1980,
Attachment 5.3-a

This was presented for information. Mr. Hanson indicated that all projects are nearing completion.

6. GENERAL INFORMATION

6.1 ANNUAL INFORMATION REPORT TO ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES, Enclosure #7

Dr. Mertes stated that Enclosure #7 contained a summary report of programs. Each spring this is required to be submitted to the Accrediting Commission for Community and Junior Colleges.

This is an information item only. The summary report has been mailed.

6.2 REPORT ON TRENDS AFFECTING HIGHER EDUCATION IN CALIFORNIA IN THE 1980's, Attachment 6.2

Dr. Mertes indicated that this item is very important and he would prefer to present it when there is more time. At his request, it was deferred until the next meeting.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees adjourned their regular meeting at 5:55 p.m.

ATTEST:

Joyce H. Powell
President, Board of Trustees
Santa Barbara Community College District

David Mertes
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees
on June 12, 1980.