MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 22, 1980
4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell on Thursday, May 22, 1980, at 4:09 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Steve Zaharias, Student Member

Members absent:

Mr. Eli Luria, Vice-President
Mr. Gary Ricks
Mr. Benjamin P. J. Wells

Others present for all or a part of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Bob Creenan, ASB President-elect
Mr. Glenn Gaston, President, Academic Senate
Mr. David Silber, ASB Senator-elect
Mr. David Vander Schuit, ASB Vice-President-elect
Mr. Jim Williams, College Information Officer
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1. GENERAL INFORMATION - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Selwyn Brent, Honeywell Information Systems
Mr. Bob Christensen, Associate Professor, Marine Technology
Ms. Donnalee Davis, College Nurse
Mr. James Edmondson, Associate Professor, Mathematics
Mr. David Emerson, Assistant Dean, Instruction
Mr. Daniel Eshoo, Data General Corp.
Ms. Judy Meyer, Assistant Professor, Medical Biology
Mr. Burt Miller, Administrative Asst. to the President
Mr. John O'Dea, Professor, Business Administration
Mr. Daniel Oroz, Director, Personnel Services
Mr. Michael A. Pariseau, S. B. Sports Car Club Inc.
Ms. Lynn Penney, S. B. Sports Car Club Inc.
Ms. Sandra Potter, Concept Magazine
Mr. Cal Reynolds, Asst. Dean, Student Activities
Mr. M. D. Rice, Professor, Marketing/Management/Supervision
Mr. Ralph Schiferl, Associate Professor, Computer Science
Ms. Hazel Stewart, Concept Advisor
Ms. Nancy Tackabery, Concept Magazine
Miss Dorothy Taylor, Neighbor
Mr. Ron Troupe, Honeywell Information System
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial greeting to all in the audience.

1.4 EXECUTIVE SESSION

Mrs. Powell stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF MAY 8, 1980

Upon motion of Mr. Frank, seconded by Dr. Dobbs, the minutes of the regular meeting of May 8, 1980, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

ADDED: Dr. Mertes noted that next Thursday (May 29) commencement exercises would be held at 5:00 p.m. Assemblyman Gary Hart will give the commencement address.

ADDED: Dr. Mertes announced that the HRM fund-raising event to be held tomorrow night (May 23) at the Coral Casino has "caught fire" -- latest report is that over 1,000 tickets have been sold.

Mrs. Alexander expressed appreciation for all the effort put into this affair, in particular to Mrs. Joan Williams, FOUNDATION secretary, and to Jim Williams for the broad coverage in last Sunday's NEW-PRESS.

Dr. Mertes added that specific plans are in progress to show appreciation of the college for this event sponsored by THE FOUNDATION.

ADDED: Dr. Mertes reminded all of the election on Tuesday, June 3, in which Prop. #9 is a vital issue for the college.

ADDED: Dr. Mertes introduced Mrs. Hazel Stewart, advisor to CONCEPT Magazine. (Copies had been sent to all board members in their last packet delivery.)

Mrs. Stewart introduced two students who had worked on this issue: Sandra Potter and Nancy Tackabery. Several fundraising events had been held to help defray printing costs. Over 600 copies were printed and sales have been good to date.

Board members complimented the students on the fine product. Mrs. Powell thanked them and Mrs. Stewart for coming to share with the board members today.

Dr. Mertes added that board member, Eli Luria, had called in to say it was an outstanding piece of work and he was very proud of it.

ADDED: Dr. Mertes stated that Mrs. Powell, Dr. Dobbs, Mrs. Alexander, and Mr. Frank had attended the recent annual conference of the California Community College Trustees in Monterey.

Mrs. Powell announced that Dr. Dobbs had been honored by being elected 2nd Vice President.

All four members then gave highlights of the conference and the workshops they had attended individually.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. REPORT ON COMING EVENTS

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period May 23 through June 12, 1980.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, ADDITIONS FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(2)

b. NON-ROUTINE

(1) APPROVAL OF REDUCTION IN CONTRACT: ISIDOR ELIAS, PROFESSOR, PHYSICS, 1980-81 COLLEGE YEAR, Attachment 2.1-b(1)

Mr. Oroz stated that a request for a reduction in contract had been received from Mr. Elias in the Physics Department.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of a reduction in contract from full-time to half-time for Isidor Elias, Professor, Physics, for the 1980-81 college year.

(2) APPROVAL OF ILLNESS LEAVE OF ABSENCE: LENI GILLIS, ASSOC. PROFESSOR, BUSINESS EDUCATION, 4/7/80 - 5/30/80, Attachment 2.1-b(2)

Mr. Oroz stated that Leni Gillis, faculty member in Business Education, had recently suffered a serious injury and would not be able to return until the fall semester.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of an illness leave of absence for Leni Gillis, Assoc. Professor, Business Education, for the period April 7, 1980 through May 30, 1980.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) ACCEPTANCE OF RESIGNATION: EDWIN R. BOWMAN, ASSOC. PROFESSOR, MUSIC, EFFECTIVE MAY 30, 1980, AND APPROVAL OF CANCELLATION OF SABBATICAL LEAVE FOR 1980-81, Attachment 2.1-b(3)

Mr. Oroz stated that a resignation had been submitted by Mr. Ed Bowman of the Music Department. He had been one of the applicants for a sabbatical leave for the 1980-81 year.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to accept with regret the resignation of Edwin R. Bowman, Assoc. Professor, Music, effective May 30, 1980, and to cancel his sabbatical leave application.

(4) APPROVAL OF SABBATICAL LEAVES FOR 1980-81, Attachment 2.1-b(4)

Mr. Oroz indicated that at the last board meeting the sabbatical leave requests had been submitted for a first reading.

Dr. Mertes stated that it is now recommended that the leave requests be approved on the basis of no additional cost to the district. All 1980 recipients will be paid by the same funding mechanism that was used last year. Many of the faculty members are long overdue in making arrangements and commitments. Even if Prop. #9 passes in June, these leaves will not become any additional cost to the district.

Dr. Mertes added that at the last subcommittee meeting, it was agreed to approve of these leaves subject to funding. That applies when the district is picking up the costs. The funding mechanism used last year is different and was an emergency measure established as a result of the passage of Prop. #13. Last year's recipients received approximately 73% of their salary and that formula proved to be a more equitable one for all involved. In the prior year only about 60% was allocated to each faculty member on leave.

Hourly replacements are now being submitted to department chairpersons and the Dean of Instruction for review to ensure continuity of instruction in all areas.
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to approve of the 1980-81 sabbatical leave applicants, as listed in Attachment 2.1-b(4), and that all recipients be funded in accordance with the funding formula used for 1979-80 sabbatical leave recipients.

(5) APPROVAL OF CONTINUATION OF 1979-80 CERTIFICATED AND ADMINISTRATIVE SALARY SCHEDULES FOR 1980-81

Mr. Oroz stated that due to fiscal uncertainties facing the district, it has been agreed by all groups that it is not the proper time for salary and benefit negotiations for the coming year.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the deferment of salary and benefit discussions for 1980-81 until the Fall semester and to extend the 1979-80 Certificated and Administrative Salary and Personnel Benefits schedules into the 1980-81 fiscal year.

(6) ANNOUNCEMENT OF SELECTION OF ANNUAL FACULTY LECTURER

Mr. Glenn Gaston stated that a policy had been adopted early in the spring to have a faculty lecturer elected by his peers on an annual basis. Last spring, Dr. Robert Casier was so honored. Results of this year's election gives the honor to Mr. Henry Bagish who has served the district in many capacities since 1951. Plans for the lecture to be given in Spring of 1981 will be announced later.

Mrs. Powell, on behalf of the board, asked that congratulations be extended to Mr. Bagish. All look forward to his presentation next spring.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:
2. PERSONNEL – continued:

2.2 CLASSIFIED PERSONNEL – continued:

a. ROUTINE – continued:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAM, Attachment 2.2-a(2)

(3) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR MAY, 1980, Attachment 2.2-a(3)

(4) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): THELMA DAWALLO, SR.TYP.CLK., TUTORIAL CENTER, 5/12/80 THROUGH 8/29/80, Attachment 2.2-a(4)

(5) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF CONTINUATION OF 1979-80 CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL SALARY AND BENEFIT SALARY SCHEDULES FOR 1980-81

Mr. Oroz stated that the Classified Management group also felt it was not appropriate to enter into salary and benefit negotiations at this uncertain time.

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed by the board to approve of deferment of salary and benefit discussions for 1980-81 until the Fall semester, and to extend the 1979-80 Classified Management/Supervisory/Confidential Salary and Benefit Salary Schedules into the 1980-81 fiscal year.

Mrs. Alexander expressed appreciation of the board for this kind of approach from all these groups mentioned today—"It is a tough time for all."
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Steve Zaharias, out-going Associated Student President, gave an end-of-the-year report. (A copy is attached as part of these minutes.)

Mrs. Powell thanked him for his thorough report which brings to light all the activity going on in the students' area.

Other board members also complimented Steve for a job well done.

Some of the recently-elected student officers for the coming year were then introduced: Bob Creenan, President; Dave Vander Schuit, Vice-President; and Dave Silber, Senator. Mr. Creenan expressed appreciation to Steve for his encouragement and assistance in promoting ideas of the environmental group.

Mrs. Powell stated that the board looks forward to working with the new officers next year.

Dr. Mertes also expressed appreciation of the working relationship he had had with Steve this year, and noted that Steve may well be remembered for "speed bumps" as it is rumored that if installed on the bridge, they may be named after him.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to confer the Associate of Arts degree on each of the 254 candidates listed in Enclosure #1, subject to completion of the state and local requirements for the degree.
3. STUDENT SERVICES - continued:

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Dr. Dobbs, and passed by the board to confer the Associate in Science degree on each of the 138 candidates listed in Enclosure #1, subject to completion of the state and local requirements for the degree.

3.4 REPORT ON HEALTH FEES AND BUDGET FOR HEALTH SERVICES DEPARTMENT, Enclosure #2

Dr. Silvera stated that the report contained in Enclosure #2 is presented in response to questions at a previous board meeting. Included in the report were a four-year recap of income and expenditures, current budget for the Health Services Department, and a summary of the services provided by the college nurse.

An increase from $2 to $3 per semester and per summer session for part-time students was approved by the board earlier in the year. This increase was necessitated by rising costs of salaries and materials, declining enrollments, and a definite trend from full-time student status to part-time student status.

After a lengthy discussion period, Dr. Dobbs requested that no further time be spent and he would meet personally with Dr. Silvera to resolve questions he still had in mind.

Dr. Mertes agreed that the particular question raised regarding use of student-funded services being used by faculty members needed to be made more clear. Arrangements would be made to review this area in depth with Dr. Dobbs, Dr. Silvera, and the current college nurse.

This item was presented for information only.

3.5 APPROVAL OF CONTINUATION OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH & ACCIDENT INSURANCE POLICIES

Dr. Silvera stated that the current student insurance company has offered the most effective plans for accident and illness insurance. The premiums may be the same for the coming year.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to approve of the Student Insurance Company of Los Angeles as the carrier of the mandatory student accident insurance policy, and, also, of the voluntary 24-hour Accident and Sickness Insurance Plan, for the period August 25, 1980 through August 24, 1981.
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4. CURRICULUM AND INSTRUCTION  

4.1 REPORT ON TRENDS AFFECTING HIGHER EDUCATION IN CALIFORNIA IN THE 1980's, Enclosure #3  

Dr. Mertes indicated that a report on "Trends Affecting Higher Education in California in the 1980's" is being widely discussed throughout the state. A summary of the report had been prepared by Burt Miller (Enclosure #3) and had been distributed to all staff on campus.  

Mr. Miller stated his summary was based on a speech given by Gerald Kessler at a meeting of Northern California Community College Superintendents/Presidents in April. Mr. Kessler serves as chairman of the UC Systemwide Task Force on Retention and Transfer.  

Mr. Miller spoke in detail on his summary and responded to questions and comments from board members.  

Dr. Mertes commented that the trend lines in the 80's show declining numbers particularly in transfer programs, to such an extent that UC's and State colleges are very concerned. This trend will be closely watched by those institutions. Further reports, if any, will be made available to keep abreast of this trend.  

5. BUSINESS SERVICES  

5.1 ROUTINE  

Upon recommendation of the Superintendent, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Business Services items, as described in the attachments:  

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P90-1718 THROUGH AND INCLUDING P90-1830 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a  

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b  

c. APPROVAL OF APPROPRIATION TRANSFERS No. 80-010 THROUGH No. 80-024 FOR INTERNAL ACCOUNTING ACTIONS, Attachment 5.1-c
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

d. ACCEPTANCE OF THE FOLLOWING GIFTS ON BEHALF OF THE FOUNDATION
   FOR SANTA BARBARA CITY COLLEGE

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Dr. Mertes noted that all the gifts are donations to the
H.R.M. Program except for one designated for CONCEPT Magazine.
Letters of appreciation will be sent to all donors.

5.2 NON-ROUTINE

a. APPROVAL OF SUBMITTAL OF APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROGRAM (VCIP) FUNDS, Attachment 5.2-a

Dr. Mertes stated that the district may be eligible for
a portion of funds which would help to augment provisions of
services to student veterans.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

a. continued:

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the submittal of the application, as contained in Attachment 5.2-a, for Veterans' Cost-of-Instruction Program funds for 1980-81 fiscal year.

b. REQUEST FOR USE OF DISTRICT FACILITIES, Attachment 5.2-b

Dr. Mertes introduced Mr. Michael Pariseau who was present to speak to this request.

Mr. Pariseau stated that the request asks for use of parking lots 2B and 2C to hold a non-speed automotive event connected with SEMANA NAUTICA, Santa Barbara's Summer Sports Festival. The event is scheduled for Sunday, June 29 and the same event has been held since 1975. All proceeds this year will be given to the blind athletes' group to help ensure that Kathy Schmitt of Santa Barbara may attend the Olympiad for the Disabled in Holland this year.

Mr. Hanson stated that all proper insurance coverage has been prepared and a final copy of same is expected soon.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the request for use of district facilities on Sunday, June 29, 1980, by the Santa Barbara Sports Car Club, Inc.

c. ACCEPTANCE OF THE FOLLOWING DONATION FROM SUB SEA, INTERNATIONAL, NEW ORLEANS, LOUISIANA, VALUED BY THE OWNER AT $5,500

Dr. Mertes stated that consideration of accepting this piece of equipment should be on a "conditional" basis. Mr. Christensen, chairman of the Marine Tech Department, agreed that because of the cost of transporting the diving bell and the unknown status of its condition, a faculty member will inspect the diving bell while in that area this summer. It is no longer useable by Sub Sea, International, but would be a good training aid for the diving tanks in the Marine Tech program.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to conditionally accept a diving bell from Sub Sea, International, of New Orleans after on-site examination by a faculty member of the Marine Tech Program.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. TO ADOPT INTERIM PLAN FOR MERGER OF DATA PROCESSING OPERATION WITH SANTA BARBARA SCHOOL DISTRICT, Enclosure #4

Dr. Mertes stated that the concept of this merger had been presented to the board in its first stage at an earlier board meeting.

Mr. Burt Miller stated that because of anticipated complexities of working out a joint powers agreement, staff proposes a two-step approach. Phase I, presented for consideration at this time, will consist of moving staff and equipment from the college site to the downtown location of City Schools (720 Santa Barbara Street). This move could take place during July 10-14, when both districts have low demands for services. Staff would remain under the employment of their respective districts during this stage and be under the supervision of Bill Whitmore of City Schools. Mr. Miller noted that part of the enclosure contained a proposed agreement covering the manner in which the operation would function in the interim period. The agreement has been cleared with County Counsel and was included in the enclosure for a first reading.

The second phase will involve the creation of a Joint Powers agency independent of either district. Further work is involved in this phase due to its legal complexities and the need to negotiate the effects of that step on the affected employees of both districts.

In response to questions, Dr. Mertes stated that all staff members have been thoroughly apprised of each stage and the move. Although staff would prefer to stay on campus, the move to combine staff of the two districts would provide better administrative computer services. The instructional computer program and computer-assisted program stays on campus and will expand in scope.

Mr. Miller added that discussion has begun with CSEA representatives and members of both Data Processing staffs regarding the impact of the move upon the employees.

Questions were then directed to Ralph Schiferl regarding the instructional computer program. He stated that 400-500 students are enrolled every semester with a 30% increase of WSCH this Spring over last Spring. In referring to the next agenda item, he stated that a new computer for a separate computing system for instruction will result in a 50% improvement and give access to equipment by trained personnel. Students are now being turned away even though 40-42 are admitted to a class where 30 should be the maximum. Plans call for a
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

current D/P employee to be assigned to this program to give
computer assistance; no new staff will be added.

Dr. Mertes indicated that the net result would be a
reduction in expenditures for personnel in the administrative
program. One current employee transfers over to the computer-
assisted program on campus. The budget figures in the enclo-
sure were based on the fact that all employees will be retained.
Included in the administrative program is a future possibility
of selling time to other districts--then that program can
expand.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and
passed by the board to approve of Phase I of the interim plan
for merger of Data Processing operation with the Santa Barbara
School District.

e. TO ADVERTISE FOR BIDS FOR AN INSTRUCTIONAL DATA PROCESSING
SYSTEM, Enclosure #5

Dr. Mertes stated that he was convinced that the district
will have a better administrative product and asked Mr. Schiferl
to comment on the instructional part.

Mr. Schiferl stated that there is a good track record
for job openings. The real problem has been access to equipment,
but with added terminals (CRT's) in Computer Science, the Learning Center, and selected instructional departments this sit-
uation can be greatly improved. With the new system, labs
can be open from 8:00 a.m. until 10:00 p.m.

Dr. David Emerson added that it will increase the student/
teacher ratio while maintaining the quality of instruction.

Mr. Jim Edmondson stated that classes are getting too large
for the existing equipment. The new proposed equipment would
provide improved interactive instruction in COBOL, FORTRAN,
and ASSEMBLER languages.

Dr. Mertes commented that another valuable part is that
this would permit staff to keep up with the state of the art
in this field as all signs show that this is the way of the
future in education.

Mr. Schiferl stated that a vendor has not been selected
as many good items are being looked at. The enclosure contained
a tentative specification and Request for Proposal (RFP) prepared
by staff and will be reviewed by County Counsel.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the release to vendors of the Request for Proposal (RFP) for an instructional Data Processing System.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Mrs. Alexander, the Board of Trustees adjourned their regular meeting at 6:26 p.m.

ATTEST:

Joyce H. Nowell        David Mertes
President, Board of Trustees        Superintendent/President and Secretary/
Santa Barbara Community College District        Clerk to the Board of Trustees

Approved by the Board of Trustees

on June 12, 1980