AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 22, 1980

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF MAY 8, 1980
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT ON COMING EVENTS

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, ADDITIONS
             FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION

             Attachment 2.1-a(1)

         (2) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

             Attachment 2.1-a(2)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine

(1) RECOMMENDED APPROVAL OF REDUCTION IN CONTRACT: ISIDOR ELIAS, PROFESSOR, PHYSICS, 1980-81 COLLEGE YEAR

Attachment 2.1-b(1)

A request has been received from Isidor Elias for a reduction in his contract from full-time to half-time for the coming 1980-81 college year.

It is recommended that this request be approved.

(2) RECOMMENDED APPROVAL OF ILLNESS LEAVE OF ABSENCE: LENI GILLIS, ASSOC.PROFESSOR, BUSINESS EDUCATION, 4/7/80 - 5/30/80

Attachment 2.1-b(2)

Due to a recent accident, a request for an illness leave of absence has been received from Leni Gillis. The period covered will be from April 7, 1980 through May 30, 1980 (end of the Spring semester).

It is recommended that this leave be approved.

(3) RECOMMENDED ACCEPTANCE OF RESIGNATION: EDWIN R. BOWMAN, ASSOC.PROFESSOR, MUSIC, EFFECTIVE MAY 30, 1980, AND APPROVAL OF CANCELLATION OF SABBATICAL LEAVE FOR 1980-81

Attachment 2.1-b(3)

Mr. Edwin Bowman in the Music Department has submitted his resignation effective at the end of the Spring semester. As a consequence, his application for a year-long sabbatical leave should be deleted from the list of sabbatical leave applicants for 80-81.

It is recommended that his resignation be accepted and the leave application cancelled.
AGENDA - Regular Meeting
SBCCD Board of Trustees
May 22, 1980

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) RECOMMENDED APPROVAL OF SABBATICAL LEAVES FOR 1980-81

Attachment 2.1-b(4)

At the May 8, 1980 Board meeting, the proposed sabbatical leaves for 1980-81 were presented for information and a first reading.

At this time, it is recommended that the proposed sabbatical leaves for 1980-81 be approved, provided that the sabbaticals be funded at no additional cost to the district.

It is, also, recommended that all 1980-81 sabbatical leave recipients be funded in accordance with the Representative Council recommended- and Board approved-funding formula used for 1979-80 sabbatical leave recipients.

(5) RECOMMENDED APPROVAL OF CONTINUATION OF 1979-80 CERTIFICATED AND ADMINISTRATIVE SALARY SCHEDULES FOR 1980-81

Due to the fiscal uncertainty facing the district, it has been agreed by all negotiating groups that it is not appropriate, at this time, to enter into negotiations with faculty and administrators regarding salary and benefit improvements for 1980-81.

Therefore, it is recommended that salary and benefit discussions for 1980-81 be deferred until the Fall semester and that the 1979-80 Certificated and Administrative Salary and Personnel Benefits Schedules be extended into the 1980-81 fiscal year.

(6) ANNOUNCEMENT OF SELECTION OF ANNUAL FACULTY LECTURER

The Selection Committee for the Annual Faculty Lecture has completed its deliberations. Mr. Glenn Gaston, Academic Senate President, is pleased to announce that Dr. Henry Bagish has been chosen.

Specific plans for his presentation will be forthcoming at a later date.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAM

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR MAY, 1980

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): THELMA DAWALLO, SR. TYP. CLK., TUTORIAL CENTER, 5/12/80 THROUGH 8/29/80

Attachment 2.2-a(4)

(5) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.2-a(5)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF CONTINUATION OF 1979-80 CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL SALARY AND BENEFIT SALARY SCHEDULES FOR 1980-81

Due to the fiscal uncertainty facing the district, it has been agreed by the Management/Supervisory/Confidential negotiating group that it is not appropriate to enter into negotiations regarding salaries and benefit improvements for 1980-81 at this time.

It is recommended, therefore, that such salary and benefit discussions for 1980-81 be deferred until the Fall semester and that the 1979-80 Classified Management/Supervisory/Confidential Salary and Benefit Salary Schedules be extended into the 1980-81 fiscal year.
AGENDA – Regular Meeting
SBCCD Board of Trustees
May 22, 1980

2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL CONSULTANT (EXPERT) STATUS
Attachment 2.3-a(1)

(2) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS
Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Steve Zaharias, Associated Student President, will give his end-of-the-year address.

3.2 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE

Enclosure #1

The Superintendent recommends that the Board of Trustees confer upon each of the 254 candidates listed in Enclosure #1 the Associate in Arts Degree, subject to completion of the state and local requirements for the degree.

3.3 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE

Enclosure #1

The Superintendent recommends that the Board of Trustees confer upon each of the 138 candidates listed in Enclosure #1 the Associate in Science Degree, subject to completion of the state and local requirements for the degree.

3.4 REPORT ON HEALTH FEES AND BUDGET FOR HEALTH SERVICES DEPARTMENT

Enclosure #2

Enclosure #2 is a report on the health fees and budget for the Health Services Department. Included in the report are a four-year recap of income and expenditures, the current budget for the department, and a report on the services provided by the college nurse.

Mrs. Donna Davis and Dr. Al Silvera will be present to be responsive to questions or issues related to the report.
AGENDA - Regular Meeting  
SBCCD Board of Trustees  
May 22, 1980

3. STUDENT SERVICES - continued:

3.5 RECOMMENDED APPROVAL OF CONTINUATION OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH & ACCIDENT INSURANCE POLICIES

For many years, the Student Insurance Company of Los Angeles has offered the most effective plans for student accident and illness insurance. Policies and premiums for 1980-81 will remain the same or will be reduced from what they have been for the last two years.

It is recommended, therefore, that approval be given to the Student Insurance Company of Los Angeles to serve as the carrier of the mandatory Student Accident Insurance policy, and, also, of the voluntary 24-hour Accident and Sickness Insurance Plan for the period August 25, 1980 through August 24, 1981.

4. CURRICULUM AND INSTRUCTION

4.1 REPORT ON TRENDS AFFECTING HIGHER EDUCATION IN CALIFORNIA IN THE 1980's

Enclosure #3

The University of California has been conducting a study of undergraduate enrollments. Geral Kissler of the UCLA Planning Office and Chairperson of the Retention and Transfer Task Force of this study recently presented some of the findings at a meeting of community college presidents of Northern California. These findings are of interest to this college community.

Mr. Burt Miller will be present to speak to his summary of these findings.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P90-1718 THROUGH AND INCLUDING P90-1830 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b
AGENDA - Regular Meeting  
SBCCD Board of Trustees  
May 22, 1980

5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

c. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS No. 80-010 THROUGH No. 80-024 FOR INTERNAL ACCOUNTING ACTIONS

Attachment 5.1-c

d. RECOMMENDED ACCEPTANCE OF THE FOLLOWING GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

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<td>1,400</td>
<td>Ticket sale donations</td>
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The Superintendent recommends acceptance of the above gifts and requests authorization to send letters of appreciation to the respective donors.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. RECOMMENDED APPROVAL OF SUBMITAL OF APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROGRAM (VCIP) FUNDS

Attachment 5.2-a

Santa Barbara City College is eligible to apply for funds for the Veterans' Cost-of-Instruction Program. This funding will serve to augment district income to provide services currently being offered by the college to student veterans. No district funds are required.

The Superintendent recommends approval of this application for Veterans' Cost-of-Instruction Program funds.

b. REQUEST FOR USE OF DISTRICT FACILITIES

Attachment 5.2-b

A request has been received from the Santa Barbara Sports Car Club to use district facilities on Sunday, June 29, 1980. A similar request has been honored for the last five years.

Mr. Michael A. Pariseau will be present to speak to this request.

c. RECOMMENDED ACCEPTANCE OF THE FOLLOWING DONATION FROM SUB SEA, INTERNATIONAL, NEW ORLEANS, LOUISIANA, VALUED BY THE OWNER AT $5,500

One (1) two-man cylindrical, flange mating, single interior hatch D-wing bell (Serial #SOC 109 - Perry Oceanographic No. 013 - July 1977)

The Marine Technology Department will survey the diving bell before accepting and transporting it to the West Coast. The intended use is for the diving tanks at Marine Technology, not in ocean waters. The bell will be fully safety-certified before any usage.

The Superintendent recommends acceptance of the Perry diving bell.
AGENDA - Regular Meeting  
SBCCD Board of Trustees  
May 22, 1980

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RECOMMENDATION TO ADOPT INTERIM PLAN FOR MERGER OF DATA PROCESSING OPERATION WITH SANTA BARBARA SCHOOL DISTRICT

Enclosure #4

Staff from the college and school districts have analyzed the proposed merger of Data Processing operations and recommend that it be implemented in two stages. The first stage, recommended for implementation in July, involves moving the computer and staff to the school district offices under supervision of Mr. Bill Whitmore. During this stage, staff would continue on the payroll of their present districts.

The Superintendent recommends approval for Stage I, as described above.

e. RECOMMENDATION TO ADVERTISE FOR BIDS FOR AN INSTRUCTIONAL DATA PROCESSING SYSTEM

Enclosure #5

On March 27, 1980 the Board approved, in concept, a plan for merging administrative data processing with Santa Barbara City Schools and acquiring a separate computing system for instruction. Details of this plan were reviewed by the Educational Policies Subcommittee on May 1. A specification and Request for Proposal (RFP) for an instructional data processing system has been prepared by staff and will be reviewed by County Counsel. These documents are contained in Enclosure #5.

It is recommended that approval be given to release this RFP (Request for Proposal) to vendors.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, June 12, 1980 at 4:00 p.m. in Room A-211, Administration Building, Santa Barbara City College.