MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 27, 1980

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell on Thursday, March 27, 1980, at 4:00 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mrs. Kathryn O. Alexander
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias, Student Member

Members absent:

Mr. Eli Luria, Vice-President
Mr. Gary R. Ricks

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Glenn Gaston, President Academic Senate
Ms. June Scott, Reporter, THE CHANNELS
Mr. David Vander Schuit, Student Senator
Mr. Jim Williams, College Information Officer
1. GENERAL INFORMATION - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Leonard Bonilla, CSEA Field Representative
Dr. Robert Casier, Professor, Political Science
Mrs. Shirle Casier, Guest
Ms. Arlene Douglas, Senior Secretary, Facilities Development
Mrs. Lucille Dungan, CSEA Secretary
Mrs. Trish Dupart, CSEA Vice-President
Mrs. Ann Hanson, Guest
Mr. Kirk Hanson, Guest
Mrs. Rita Harrington, Int. Acct. Clk., Bookstore
Mr. Satwant Johal, Student
Mr. Ed Leska, Programmer-Analyst, Data Processing
Mr. Beau McCoy, Computer Operator, Data Processing
Mrs. Elsie Meadows, Custodian, Facilities & Operations
Mr. Burt Miller, Adm. Asst. to the Superintendent-President
Ms. Anne Munoz, Principal Clerk, Secretarial Support
Mr. Daniel Oroz, Director, Personnel Services
Mr. Leonard M. Ramirez, Control Clerk, Data Processing
Mr. Bill Regis, CSEA President
Miss Virginia Rowley, Librarian
Mr. Richard L. Sanchez, Employee Management Services
Dr. Richard Sanchez, Asst. Dean, Educ. Planning & Development
Ms. Julie Sangster, Teacher's Aide, Life Science
Mr. Ralph Schiferl, Associate Professor, Computer Science
Mr. Guy Smith, Asst. Professor, English
Miss Dorothy Taylor, Neighbor
Mr. John Tobin, Business Services Supervisor
Ms. Jinny Webber, Associate Professor, English
Mr. Bill Whitmore, Santa Barbara City Schools
Mrs. Simone Woodcock, Typist Clk. Sr., Secretarial Support

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience--faculty, staff and community guests.

1.4 EXECUTIVE SESSION

Mrs. Powell stated that an executive session would not be held.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

1. GENERAL FUNCTIONS - continued:

1.5 MINUTES OF SPECIAL MEETING OF MARCH 11, 1980
MINUTES OF REGULAR MEETING OF MARCH 13, 1980

Upon motion of Dr. Dobbs, seconded by Mr. Frank, the minutes of the special meeting of March 11, 1980, and the minutes of the regular meeting of March 13, 1980 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED: Dr. Mertes distributed brochures on the special H.R.M. event, "International Tour de Cuisine", which will be held May 23 at the Coral Casino. Proceeds of this benefit will go towards purchasing kitchen equipment for the new addition to the Campus Center.

a. UPDATED REPORT ON LEGISLATION - DR. DAVID MERTES

Dr. Mertes stated that there has been little change in legislative news since the last board meeting. The only written communication ever received was the January memo from the Chancellor's Office giving the three possible cutback ranges of 17, 22 and 27%. The Greene bill has not been rescheduled for hearing, in fact, latest word is that it will be dropped.

ADDED: Dr. Mertes stated that today Assemblyman John Vasconcellos was named chairman of the Assembly Ways & Means Committee. This is a very important appointment and gives a key position to a person who has been a staunch supporter for non-credit.

Dr. Mertes added that tomorrow (March 29) the final meeting of the Statewide Study Committee on non-credit funding would be held in Sacramento. This committee, chaired by Dr. Glenn Gooder, will prepare its final recommendations for the California Postsecondary Education Commission (CPEC) for evaluation, after which the report will go to the legislature as mandated under AB8.

b. REPORT ON COMING EVENTS - MR. JIM WILLIAMS

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period March 28 to April 10, 1980, inclusive.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. REPORT ON COMING EVENTS - continued:

In addition, Mr. Williams reported that Mrs. Barbara Harlow had achieved her goal of $8,000 through several activities in order to send the choral group to a competition in Mexico City.

Mrs. Alexander expressed appreciation of the fine dinner/music show presented by Mrs. Harlow this last weekend in the Campus Center.

ADDED:

Mr. Sidney Frank commented on his enjoyment of the basketball games this year. He commended Mr. Carbajal for his fine coaching of the team and the excellent spirit that pervaded throughout the season.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY (NON-TEACHING) CERTIFICATED PERSONNEL, SPRING 1980 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES/ADDITIONS OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTE, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) ADOPTION OF RESOLUTION No. 17 (1979-80) AS CERTIFICATION OF RECOGNITION FOR DR. ROBERT CASIER, Attachment 2.1-b(1)

Dr. Mertes indicated that, by a previous board action, a policy had been established for an annual Faculty Lecture Series. The intent was to have one faculty member elected by his/her peers each year to give a public address. This was one way in which to give honor to members of the faculty at SBCC, a facility where the entire membership is considered outstanding.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Dr. Robert Casier was elected by his peers as the first Faculty Lecturer. He gave his public address on October 24, 1979 which was attended by almost all the board members and a standing-room only audience.

Dr. Mertes recommended that a resolution be adopted in commemoration of this event and a special Certificate of Recognition be awarded to Dr. Casier. Dr. Mertes read the resolution for benefit of the audience.

A motion was made by Mr. Wells, seconded by Dr. Dobbs and enthusiastically passed by the board to adopt Resolution No. 17 (1979-80) in recognition of Santa Barbara City College's First Annual Faculty Lecturer. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Wells
Noes: None
Absent: Mr. Luria, Mr. Ricks

Mrs. Powell presented a framed Certificate of Recognition to Dr. Casier. She commented on the pleasure she had derived from seeing the large audience drawn to the public address.

Dr. Casier thanked the board members for the award. He commented that during his reign as Dean of Instruction there had been three presidents for this college; one of which had been Douglas White. Mr. White who had been Dr. Casier's 5th grade teacher in the past, had attended the lecture. In response to Dr. Mertes' comment that SBCC is a teaching institution, Dr. Casier stated "he regarded himself as a teacher. I accept this honor only in the sense that I am a symbol of the outstanding work done at this school."

After resounding applause from all, other board members also commented on the success of the lecture last October. Appreciation of the large attendance of faculty and students was mentioned, as also pride in the caliber of the institution.

Upon request by Dr. Mertes, Dr. Casier introduced his wife, Shirle, who was with him in the audience.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Mrs. Powell thanked them both for attending today's meeting.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION, Attachment 2.1-a(1)

(2) APPROVAL OF HOURLY APPOINTMENT (CLASSIFIED SERVICE EMPLOYEE), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS) AND TUTORIAL PROGRAMS, Attachment 2.2-a(3)

(4) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR FEBRUARY AND MARCH, 1980, Attachment 2.2-a(4)

(5) APPROVAL OF ILLNESS LEAVE (PREGNANCY): NANCY VOSS, FIN. AIDS CLK., PLACEMENT & FIN. AIDS, EFFECTIVE 3/21/80, FOR APPROXIMATELY 6-8 WEEKS, Attachment 2.2-a(5)

(6) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(6)

(7) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(7)

b. NON-ROUTINE

(1) APPROVAL OF PROMOTION: BARBARA S. JONES, ACCT. CLK., SR., STUDENT FINANCE (REPLACING T. FAWCETT), EFFECTIVE 3/28/80, Attachment 2.2-b(1)

Mr. Oroz recommended the promotion of Barbara Jones to the Senior Account Clerk position in Student Finance.
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
March 27, 1980

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

It was moved by Mr. Wells, seconded by Dr. Dobbins, and passed by the board to approve of the promotion of Barbara S. Jones as Sr. Account Clerk (replacing T. Fawcett), Student Finance (Business Services) effective 3/28/80.

(2) PRESENTATION OF INITIAL C.S.E.A. COLLECTIVE BARGAINING CONTRACT PROPOSAL FOR 1980-81 SCHOOL YEAR

Mr. Oroz stated that the 3-year contract with CSEA is expiring this June. He expressed surprise that three years had already passed since this new form of meeting and negotiating was experienced by all for the first time. According to code, the proposal will be presented to the board at this meeting.

Mr. Bill Regis, CSEA President, Chapter 289, made available 12 copies of the proposal. (These were distributed to board members; Dr. Mertes; official board file; Jim Williams, College Information Officer; and one copy to be sent to the News-Press.) Mr. Regis read the titles on the Index page only and made no comment on the proposal.

It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board that, in accordance with Rodda Act, Section 3547, the board:

1) officially receive the C.S.E.A. initial proposal,

2) make the C.S.E.A. proposal a matter for public record for public pickup in the President's Office and the Personnel Department, and

3) give notice by district news release to the public that at its next board meeting on April 10, 1980 a hearing will be held to provide the public with an opportunity to express itself regarding the C.S.E.A. proposal.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) PRESENTATION OF FINAL REPORT BY EMPLOYEE MANAGEMENT SERVICES
OF THE CLASSIFICATION STUDY, Enclosure #1

Mr. Oroz stated that Enclosure #1 contained the final
report of the Classification Study as completed by the
Employee Management Services (EMS) according to the contract.

Mr. Dick Sanchez, representing EMS, spoke to the
scope and methodology procedure followed to complete the
job. Interviews and audits concentrated on duties and
responsibilities of the position. Audits of positions
were done for 65% of total positions. About 30% of those
were appealed by the employees. Only one position is
recommended for "Y" rating with a considerable number
recommended for upgrading. Existing board policy disallowed
reclassifications for four years except for specific depart-
ment reorganizations. It was felt this had worked well,
except anxiety had built up waiting for the next full study.
He stated that certain areas were in a process of reor-
ganization and the final report reflected only their
current duties and responsibilities.

Mr. Sanchez then noted the different sections of the
report. He repeated that only job duties and responsibilities
are reviewed and not the person in the position--this helps
to lessen anxiety.

In response to questions, it was indicated that of
185 positions reviewed, 44 were upgraded (23.8%) as com-
pared to 165 positions of 4 years ago which resulted in
100 upgrades (62%) and 10 positions downgraded (6%).

It was moved by Mr. Frank, seconded by Mrs. Alexander,
and passed by the board to accept the report, as contained
in Enclosure #1, and refer it for review and evaluation
to the appropriate Board Subcommittee.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved
by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to
approve of the following routine General Personnel item, as described
in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: DAVID BAKER, P.E.-
GYMNASTICS, Attachment 2.3-a(1)
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
March 27, 1980  

3. STUDENT SERVICES  

3.1 REPORT BY ASSOCIATED STUDENTS  

Mr. Steve Zaharias stated that his promised presentation of the Bike Proposal would not be made at today's meeting. He had reviewed it with members of College Council and would present it to the board soon.  

Mr. David Vander Schuit, Senator, reported on Senate activities: Talent Show ran six consecutive weeks and was enthusiastically received; on April 5, an Easter Egg hunt will be held for children of students, faculty and staff on campus; another Arts & Crafts Show is planned for May 9; adopted a condolence policy whereby a $50 memorial would be set up for district employees; and voter registration is available in Campus Center manned by student help.  

Mrs. Powell thanked him for his report and added that she looked forward to the presentation of the Bike Proposal.  

3.2 AUTHORIZATION FOR CAMPUS SAFETY OFFICERS TO USE TEAR GAS IN ACCORDANCE WITH SECTION 12403.7, CALIFORNIA PENAL CODE (FOR DEFENSE PURPOSES ONLY), Attachment 3.2  

Dr. Mertes stated that one of the recommendations in the S.B. Police Study on security provided for Mace (tear gas) to be carried by safety officers as a defense measure. Campus Safety Officers have received training and obtained permits to carry Mace.  

Dr. Silvera stated that it would add significantly to their protection. He reported that Don Seaver is meeting individually with many departments and initiating a program of having SBCC equipment of some value marked for identification. A full response to the S.B. Police Study would be presented to the board at an early date.  

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of properly-trained Campus Safety Officers who have obtained the appropriate permit to carry and use tear gas in accordance with Section 12403.7 of the California Penal Code (for defense purposes only) while performing their official duties as Campus Safety Officers.  

4. CURRICULUM AND INSTRUCTION  

4.1 APPROVAL OF ENGLISH 100 SCREENING PROPOSAL, Attachment 4.1  

Dr. Mertes stated that the English Department spent a great amount of time originating a new two-year pilot program to provide accurate assessment and placement of students enrolling in beginning composition courses. He personally felt this was a very desirable direction for the college. With pleasure he introduced Ginny Webster and Guy Smith of the English Department.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

4. CURRICULUM AND INSTRUCTION - continued:

4.1 APPROVAL OF ENGLISH 100 SCREENING PROPOSAL - continued:

Ms. Webber spoke briefly to the screening proposal which would test all students in a 5-hour holding course for placement to better serve their interests and help with attrition.

This had been reviewed by the Board Subcommittee on Educational Policies and met with their unanimous approval. The project would be evaluated at the end of the two-year period for continuance or changes.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of a two-year pilot project by the English Department to be implemented with the Fall 1980 semester.

Mrs. Powell thanked Ginny Webber and Guy Smith for the proposal and their interest in college matters.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P90-1414 THROUGH AND INCLUDING P90-1489 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. APPROVAL OF ADDITIONAL PERSONNEL (CAMPUS SAFETY OFFICERS) AUTHORIZED TO ISSUE PARKING CITATIONS, Attachment 5.1-c

d. APPROVAL OF AMENDMENT TO 1979-80 MONTHLY MILEAGE LIST, WORK EXPERIENCE ACTIVITIES FOR SPRING 1980 SEMESTER, Attachment 5.1-d

e. ACCEPTANCE OF GIFT ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

<table>
<thead>
<tr>
<th>Value</th>
<th>Donor</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25</td>
<td>Mary D. Rystrom</td>
<td>no specific designation</td>
</tr>
</tbody>
</table>

Dr. Mertes stated that a letter of appreciation would be sent to the donor.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

Mrs. Powell commented that the donor, Mary Rystrom, had been her 6th and 8th grade teacher in Carpinteria and later became principal of the school.

5.2 NON-ROUTINE

a. AMENDMENT OF THE CONTRACT WITH MR. WILLIAM D. KENDALL, C.P.A., FOR AUDIT SERVICES FOR 1979-80 FISCAL YEAR, Attachment 5.2-a

Mr. Charles Hanson stated that the board is required to provide for a fiscal audit by April 1 of each year. Currently, Mr. William Kendall is in the last year of his 3-year contract with the district. He has asked to be relieved of auditing the federal aids programs.

This was reviewed by the Board Subcommittee on Legislation and Finance who agreed that another auditor should be found who was experienced with federal financial aid program auditing.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to approve of amending the contract with William D. Kendall, CPA, to include only the 1979-80 district funds audit.

Mr. Hanson will come back to the board for consideration of another auditor at an early date.

b. RATIFICATION OF THE SUBMISSION OF FOUR (4) PROPOSALS TO CHANCELLOR'S FUND FOR INSTRUCTIONAL IMPROVEMENT, Enclosure #2

Mr. Burt Miller stated that the Fund for Instructional Improvement has become a very popular program. Enclosure #2 contained four proposals submitted to meet a deadline date.

Mr. Miller added that of six proposals submitted last year, two were funded. All are small projects and matching funds are in kind.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to ratify the submission of four proposals to the Chancellor's Fund for Instructional Improvement, as described in Enclosure #2.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. RATIFICATION OF SUBMISSION OF APPLICATION FOR TRAINING PROJECT UNDER CALIFORNIA WORKSITE EDUCATION AND TRAINING ACT,
Attachment 5.2-c

Dr. Abelino Bailon stated that there are a few changes that were made before submission of this application. Funding requested was $16,011, not $15,061; 3-4 weeks of training will be given, not 16 weeks; and start of the project is April 14, not April 7. This will provide classroom training for 40 or more persons to become electronic assemblers.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to ratify the submission of this application in the amount of $16,011 and the project beginning April 14, 1980.

d. APPROVAL TO HOLD THE REAL PROPERTY AT THE CORNER AT CANON PERDIDO AND OLIVE STREETS FOR THE SANTA BARBARA HOUSING AUTHORITY,
Enclosure #3

Mr. Hanson stated that Enclosure #3 contained a request for a 90-day hold on available district-owned property from the Santa Barbara Housing Authority. This would provide time for Dept. of Housing and Urban Development (HUD) to appraise the property. An offer is possible if the HUD appraisal is acceptable to the Santa Barbara Housing Authority.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to grant a 90-day option to the Santa Barbara Housing Authority on the real property at Canon Perdido and Olive Streets (Assessor's Parcel #29-024-07).

e. RECEIPT OF SANTA BARBARA COUNTY SCHOOLS OFFICE FINANCIAL DATA REPORT, Enclosure #4

Mr. Hanson stated that Enclosure #4 contained the Santa Barbara County Schools Financial Data Report. This is presented as an information item.

Mrs. Powell expressed appreciation for the helpful suggestions of certain tables as noted by Mr. Hanson in the agenda item.

f. APPROVAL OF THE REVISED GENERAL FUND BUDGET FOR 1979-80,
Enclosure #5

Mr. Hanson stated that Enclosure #5 contained an updated report of the 1979-80 General Fund Budget.

This was reviewed by the Board Subcommittee on Legislation and Finance. The enclosure reflects the latest revenue and expenditure estimates and adjustments.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

Mr. Hanson spoke briefly to the different columns and how various events created adjustments to the adopted budget. It is anticipated that at the end of the fiscal year there will be a 5% contingency as carry-over funds.

Mrs. Powell commented that the data was presented in a most understandable form.

Dr. Mertes added that Mr. Hanson is doing an excellent monitoring job since it is all figured on an ADA-driven basis. The results presented give a balanced budget.

It was moved by Dr. Dobbs, seconded by Mr. Frank and passed by the board to approve of the revised General Fund Budget for 1979-80, as contained in Enclosure #5.

8. ADOPTION OF RESOLUTION No. 18 (1979-80) AND APPROVAL OF APPROPRIATION TRANSFER No. 80-N04 FOR ADJUSTMENTS TO THE 1979-80 FISCAL YEAR BUDGET TO REFLECT UNBUDGETED INCOME, Attachment 5.2-g

Dr. Mertes stated that this item provides for adjustments to the 1979-80 budget to reflect unbudgeted income. These adjustments are a result of the revised budget in the preceding agenda item.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to adopt Resolution No. 18(1979-80) approving of Appropriation Transfer No. 80-N04 in the amount of $166,144. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mrs. Alexander, Dr. Dobbs, Mr. Frank

Noes: None

Absent: Mr. Luria, Mr. Ricko

h. ADOPTION OF RESOLUTION No. 19 (1979-80) AUTHORIZING APPROPRIATION TRANSFER No. 80-005, Attachment 5.2-h

Dr. Mertes stated that this item also provides for several transfers between expense accounts and the contingencies fund as a result of the revised budget in the previous agenda item.
MINUTES - Regular Meeting
SBCCD Board of Trustees
March 27, 1980

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to adopt Resolution No. 19(1979-80) authorizing Appropriation Transfer No. 80-005 in the amount of $743,142. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mrs. Alexander, Dr. Dobbs, Mr. Frank, Mr. Wells

Noes: None

Absent: Mr. Luria, Mr. Wells

6. GENERAL INFORMATION

6.1 PROPOSED PLAN FOR CONSOLIDATION OF DATA PROCESSING OPERATIONS WITH SANTA BARBARA SCHOOL DISTRICTS, Enclosure #6

Dr. Mertes stated that over the last year and a half a study has been made of the Data Processing Department. There are three parts: administrative (student and personnel recordkeeping), instructional program, and computer-assisted program.

Dr. Mertes recounted the history of a joint-use program with city schools. This past year, SBCC on an interim basis has used its own unit housed on campus. It is now recommended that the district and city schools jointly lease/purchase a new unit to be located at city schools and that staffs from both districts be put into a single staff also located at city schools. Both districts would become a user of the computer and there would be a joint board of both districts. It is intended to separate the instructional portion to remain on campus. Also, the computer-assisted instruction which is growing would be under the jurisdiction of SBCCD. This approach will give a better quality of administrative services and will benefit the instructional program and the computer-assisted program at the same cost now being expended.

Mrs. Powell stated that this proposal had been discussed by the subcommittee and they are in favor of exploring the concept.

Dr. Mertes added that a letter had been received from Mr. Leonard Bonilla, CSEA District Representative, requesting to speak to this item.

Mrs. Powell acknowledged Mr. Bonilla in the audience and gave him time to speak.
6. GENERAL INFORMATION - continued:

   6.1 continued:

   Mr. Bonilla voiced strong opposition to the proposal for many reasons: CSEA had not been included in preliminary discussions; since SB 160, boards do not have the right to act on matters of employees; necessity to iron out legal questions before a joint board is formed; problem of employees from two districts both represented by the same agent; strong possibility for filing unfair labor practice charges; and the time-line included in the proposal.

   Mrs. Powell stated that Mr. Bonilla had raised some legitimate questions. Up to this time, there have only been discussions and the board is only being asked to approve a concept for direction. There is no intent to exclude questions that are legitimate.

   Dr. Mertes stated that there are some technical problems that need to be solved. However, staff have the responsibility of ongoing evaluation of everything occurring on campus. This is one area that has received considerable review. As such a review is made, outside agencies are not included, as it is a staff responsibility. This review has been conducted by staffs of both districts; Burt Miller, Bill Whitmore, two superintendents and two business managers. What is proposed is a concept for direction to develop a detailed plan. After exploring many options, it was felt this was the direction to go and consequently brought to the Board of Trustees for consideration. (The same proposal will be made to the board at city schools next week.)

   Mrs. Powell concluded that it was an appropriate avenue to explore as it has been a recognized problem and the proposal of a concept is the point at which it now stands.

   It was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the concept for consolidation of Data Processing operations with Santa Barbara school districts so that a detailed plan can be worked out for later review and approval by the Board of Trustees.

7. ADJOURNMENT

   Upon motion of Mrs. Alexander, seconded by Mr. Wells, the Board of Trustees adjourned their regular meeting at 6:01 p.m.

   ATTEST:

   Joyce H. Powell                David Mertes
   President, Board of Trustees   Superintendent/President and Secretary/
   Santa Barbara Community College Clerk to the Board of Trustees

   Approved by the Board of Trustees
   on April 10, 1980