AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 13, 1980

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF FEBRUARY 21, 1980
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. LEGISLATIVE SUMMARY REPORT - DR. DAVID MERTES
      b. STATUS OF CONTINGENCY PLANNING
      c. REPORT ON COMING EVENTS - MR. JIM WILLIAMS
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, CHANGES/ADDITIONS FOR PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1980 TERM

Attachment 2.1-a(1)

(2) RECOMMENDED APPROVAL OF ADDITIONAL TEMPORARY HOURLY INSTRUCTOR, SPRING 1980 SEMESTER

Attachment 2.1-a(2)

(3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF RETIREMENT: ELEANOR V. SIMMONS, ASST. PROFESSOR, PHYSICAL EDUCATION, EFFECTIVE 5/31/80

Attachment 2.1-b(1)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE EMPLOYEES)

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL & TUTORIAL PROGRAMS

Attachment 2.2-a(3)


Attachment 2.2-a(4)

(5) RECOMMENDED ACCEPTANCE OF RESIGNATION: LINDA A. TAPPEINER, TYP.CLK., INT., INSTRUCTION OFFICE, EFFECTIVE 2/29/80

Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR JANUARY AND FEBRUARY, 1980

Attachment 2.2-a(6)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT: NAOMI C. BLASJO, TYP.CLK., INT., CONT. EDUCATION DIVISION (REPLACING G. SWANSON), EFFECTIVE 3/14/80

Attachment 2.2-b(1)
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

(1) RECOMMENDED APPROVAL OF PROFESSIONAL EXPERT (CONSULTANT) STATUS
Attachment 2.3-a(1)

(2) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS
Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED REVISION OF EARLY-START CALENDAR AND ADOPTION OF A NEW CALENDAR FOR 1980-81
Attachment 3.2

At the last meeting of the Board of Trustees, a calendar was adopted which provided for the beginning of the fall semester on August 18, 1980. Since that time, it has become more apparent that fiscal uncertainties at the state level are such that additional time for planning for the 1980-81 college year will be necessary. Therefore, the recently-approved calendar that starts Summer Session in mid-June and the fall semester in mid-August can be rescinded and in its place can be a calendar with later start dates. (Two proposed calendars are contained in the attachment: one starting September 8 and the other starting September 15.) The adoption of such a calendar will permit the college more time to respond in a responsible way when the state determines the level of income for 1980-81.

It is recommended that the previously-adopted calendar be rescinded and that a new calendar be adopted for the 1980-81 school year.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF NEW COURSES FOR 1980 SPRING TERM, CONTINUING EDUCATION DIVISION
Attachment 4.1

Attachment 4.1 contains the list of new courses to be offered by the Continuing Education Division.

Approval of the new courses for Spring Term 1980, Continuing Education Division is recommended.
5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P90-1273 THROUGH AND INCLUDING P90-1413 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b

c. RECOMMENDED ACCEPTANCE OF THE FOLLOWING GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

<table>
<thead>
<tr>
<th>Value:</th>
<th>Donor:</th>
<th>Purpose (if designated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 500</td>
<td>G. H. Nowlin</td>
<td>Cash for &quot;Is Peace Possible&quot; Series</td>
</tr>
<tr>
<td>500</td>
<td>Maryanne Mott</td>
<td>Cash for &quot;Is Peace Possible&quot; Series</td>
</tr>
<tr>
<td>1,000</td>
<td>Walter Relis</td>
<td>Cash for &quot;Is Peace Possible&quot; Series</td>
</tr>
<tr>
<td>2,000</td>
<td>Delco Electronics, General Motors Corp.</td>
<td>Cash for unrestricted use</td>
</tr>
<tr>
<td>500*</td>
<td>All Tops Formica</td>
<td>Formica sink cut-outs for Art Department</td>
</tr>
<tr>
<td>20</td>
<td>Steven F. Szeto</td>
<td>Cash for HRM new building equipment</td>
</tr>
<tr>
<td>10</td>
<td>Louis Zandalasini</td>
<td>&quot; &quot; &quot; &quot; &quot;</td>
</tr>
<tr>
<td>100</td>
<td>Coastal Tri-Counties, District Calif.Dietetic Assn.</td>
<td>&quot; &quot; &quot; &quot; &quot;</td>
</tr>
<tr>
<td>740*</td>
<td>Mr. John Tooke, Tooke Engineering, Wyoming</td>
<td>Equipment for well logging unit, Geology Dept.</td>
</tr>
<tr>
<td>49,030*</td>
<td>Oceanographic Services, Inc.</td>
<td>Equipment for Geology, Geo-Science Tech and Marine Tech Programs</td>
</tr>
</tbody>
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(*Value estimated by the donor)

The Superintendent recommends acceptance of the above gifts on behalf of THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, and that appropriate letters of appreciation be sent to the respective donors.
5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE

a. RECOMMENDED ACKNOWLEDGEMENT OF RECEIPT OF THE AUDIT REPORT FOR THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR THE 1978-79 FISCAL YEAR

Enclosure #1

Education Code Section 84040 et seq. requires the governing board of each district to have the district funds audited annually by a Certified Public Accountant (CPA). The 1978-79 audit has been completed by Mr. William D. Kendall, CPA, and is presented in Enclosure #1.

The Superintendent recommends acknowledgement of receipt of the Audit Report, as contained in Enclosure #1, and further recommends the payment of the previously-agreed fees.

b. RECOMMENDED APPROVAL OF LEASE AMENDMENT WITH TECHNIT CORP. (TECHNICAL WIRE PRODUCTS CORP., 312 N. NOPAL ST.) REDUCING DISTRICT'S AREA BY 1303 SQ.FT. AND $150/MONTH, RETROACTIVE TO DECEMBER 15, 1979

Attachment 5.2-b

The present lease for the Nopal Street facility (warehouse) with TECHNIT CORPORATION expires June 30, 1980. The lessor has indicated that they will not extend the lease beyond that date. Anticipating the change, the district agreed to reduce its areas of utilization to allow TECHNIT CORPORATION to occupy two upstairs rooms, effective as of December 15, 1979. Through negotiations, monthly rent has been reduced by $150 through the end of the lease (total savings approximately $1,000).

The Superintendent recommends approval of the lease amendment with TECHNIT CORPORATION, retroactive to December 15, 1979.
5. BUSINESS SERVICES - continued:

5.3 NON-ACTION

a. INSPECTOR'S REPORTS FOR PERIOD ENDING FEBRUARY 29, 1980

Attachment 5.3-a

The attachment contains the reports for current projects:

Admin.Bldg.Renovations 99.5% complete
Admin.Bldg.Elevator (Alt.#1) 70%
Campus Center (HRMO Addition) 99.5% "

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, March 27, 1980 at 4:00 p.m. in Room A-211, Administration Building, Santa Barbara City College.