MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 21, 1980
4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa
Barbara Community College District was called to order by President
Joyce Powell on Thursday, February 21, 1980 at 4:00 p.m. in Room A-211,
Administration Building, Santa Barbara City College, Santa Barbara,
California.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Dr. Joe W. Dobbs
Mr. Sidney R. Frank
Mr. Gary R. Ricks
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias

Members absent:

Mr. Eli Luria, Vice-President
Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk
to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk
to the Board of Trustees

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services

Mr. Glenn Gaston, President, Academic Senate
Ms. June Scott, Reporter, THE CHANNELS
Ms. Terry Stodden, Student Senator
Mr. Jim Williams, College Information Officer
MINUTES - Regular Meeting
SBCCD Board of Trustees
February 21, 1980

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Robert Christensen, Department Chairman, Marine Technology
Mrs. Kathleen Gebhardt, Senior Secretary, Marine Technology
Ms. Zoe Iverson, Director, Children's Center
Mrs. Charlotte M. Ley, Bookstore Manager
Mr. Burton P. Miller, Adm. Asst. to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel Services
Mr. Bill Regis, CSEA President
Mrs. Lynda Rodrigues, Asst. Dean, Admissions
Dr. Richard Sanchez, Asst. Dean, Educational Planning & Development
Mr. Douglas Smith, Instructor, Marine Technology
Miss Dorothy Taylor, Neighbor

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all in the audience.

1.4 EXECUTIVE SESSION

Mrs. Powell stated that an executive session would be held at the end of the meeting.

Upon motion of Mr. Frank, seconded by Dr. Dobbs, Mrs. Powell declared the meeting adjourned for an executive session. At 5:40 p.m., the five board members accompanied Dr. Mertes to the President's office.

At 6:35 p.m., the executive session ended upon motion of Mr. Wells, seconded by Dr. Dobbs. No statement was issued.

1.5 MINUTES OF SPECIAL MEETING OF FEBRUARY 7, 1980

Upon motion of Mr. Wells, seconded by Mr. Ricks, the minutes of the special meeting of February 7, 1980 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT ON 3rd ANNUAL LOS RIOS/CCCT STATE CAPITAL WORKSHOP

Dr. Mertes indicated that in attendance at this workshop were trustees Wells, Dobbs and Luria, and himself.
MINUTES - Regular Meeting
SBCCD Board of Trustees
February 21, 1980

1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Mr. Wells reported briefly that at the first session the speaker, Leroy Greene espoused he was for community colleges, but constantly 'threw out bottlenecks.' Too many issues were 'skirted.' A fine talk on "The Road to Sacramento" was given by former Acting Chancellor, Glenn Gooder. Dr. Gooder referred to individual talks he had had with all members but one of the Board of Governors, and felt they were all very interested in the community colleges. Another speaker was Art Campos, a former SBCC student and CHANNELS reporter, now associated with the SACRAMENTO BEE, gave an excellent presentation of an overview of the current status of CC's with an admonition to look to the 80's.

Dr. Dobbs reported on his experiences in a workshop on the rights of student trustee members. He felt that most students do not have a feeling of belonging and it appeared they have a 'chip on their shoulders.' Dr. Dobbs stated that there were 137 trustees in attendance and this third annual event was by far the best.

ADDED:

Dr. Mertes stated that his office just received the first official correspondence relative to anticipating income for next year regarding passage of Prop. §9. It contains three simulations of decreases ranging from 17% to 27%. Districts are advised to go ahead with contingency planning based on this range. Staff is working on a 20% plan and will continue to do so.

ADDED:

Dr. Mertes indicated that Leroy Greene commented that he introduced legislation that would go back to SB 154 non-funding for non-credit program. This would mean an approximate decrease of 50% for this district. It is presented as cleanup to AB 8 and would take effect July 1, 1980. This would intensify the situation of contingency planning. It was not too unexpected but it becomes a major component in the district's planning.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period February 22 through March 13, 1980.
MINUTES - Regular Meeting
SBCCD Board of Trustees
February 21, 1980

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL TEMPORARY HOURLY INSTRUCTOR, SPRING 1980 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): LORRAINE HATCH, PROFESSOR, ENGLISH, 1980-81 COLLEGE YEAR, Attachment 2.1-a(3)

(4) ACCEPTANCE OF RESIGNATION: PATRICIA A. HEAPHY, DIRECTOR, WOMEN'S CENTER/COUNSELOR, EFFECTIVE 2/22/80, Attachment 2.1-a(4)

(5) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(5)

b. NON-ROUTINE

(1) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): H. RAMSEY PARKS, ASST. PROFESSOR, MARINE TECHNOLOGY PROGRAM, JANUARY 29, 1980, Attachment 2.1-b(1)

Dr. Mertes indicated that this is a necessary legal action required of the board. He noted that the new department chairman, Mr. Robert Christensen was in attendance accompanied by faculty member Douglas Smith and department secretary, Kathleen Gebhardt.

On behalf of the board, Mrs. Powell presented to Bob Christensen an engraved plaque in memory of the late Ramsey Parks. At a convenient time, it is to be placed in the Marine Technology Building. It seemed appropriate that any plans for a ceremony would be at the discretion of the members of the department.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to give official recognition of death for H. Ramsey Parks, Asst. Professor, Marine Technology Program, January 29, 1980.

Dr. Mertes added that Mel Elkins was present to give a brief report on the program.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

Mr. Elkins stated that he and Bob Christensen had met with a member of the Advisory Committee due to the high degree of safety precautions required in this program. Mr. Christensen assumed the duty of diving officer working with the students. All faculty members agreed to take on overload assignments, as it would be difficult to break in a new person for the balance of the Spring semester. Mr. Elkins commended the entire Marine Tech staff for their immediate reaction of 'business as usual' for the continuity of the program.

Mr. Christensen thanked the members of the board for the plaque. He stated that all in the department felt the only practical way to go was to carry on the program.

Dr. Mertes wished to publicly commend all the staff and students as the orderly transition and concern for students' safety was immediately apparent. The department is operating now with just one full-time person and an outstanding job is being done.

(2) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED PERSONNEL, EFFECTIVE AT THE END OF SPRING 1980 SEMESTER (CONTRACT & HOURLY OVER 60%), Attachment 2.1-b(2)

Mr. Oroz indicated that this was routinely presented each year.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of the notification to certificated personnel listed on attachment 2.1-b(2) that their temporary assignment will terminate at the end of the Spring 1980 semester.

(3) APPROVAL OF FIRST-YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL IN SECOND-YEAR CONTRACT (PROBATIONARY) STATUS FOR 1980-81, Attachment 2.1-b(3)

Upon recommendation of the Personnel Director, it was moved by Mr. Ricks, seconded by Dr. Dobbs, and passed by the board to approve of first-year contract (probationary) certificated personnel in second-year contract (probationary) status for 1980-81 for those listed on Attachment 2.1-b(3).
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF SECOND-YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL IN THIRD-YEAR CONTRACT (REGULAR/TENURE) STATUS FOR 1980-81, Attachment 2.1-b(4)

Upon recommendation of the Personnel Director, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of second-year contract (probationary) certificated personnel in third-year contract (regular/tenure) status for 1980-81 for those listed on Attachment 2.1-b(4).

(5) APPROVAL OF RETIREMENT: SARA F. CARPENTER, PROFESSOR, ADN PROGRAM, EFFECTIVE MAY 31, 1980, Attachment 2.1-b(5)

Mr. Oroz indicated that a summary of Mrs. Carpenter's contributions to the college and the community was contained in the attachment. In all, she has given 28 years to teaching nursing students.

Mrs. Powell commented on the very interesting background and expressed appreciation for Mrs. Carpenter's years of service to the district.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to approve of the retirement of Sara F. Carpenter, Professor, ADN Program, effective May 31, 1980.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL & TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR JANUARY, 1980, Attachment 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) ACCEPTANCE OF RESIGNATION: GAIL M. SWANSON, INT. TYP. CLK., CONT. EDUCATION DIVISION, EFFECTIVE 2/29/80, Attachment 2.2-a(4)

(5) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(5)

b. NON-ROUTINE

No items

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mr. Frank, seconded by Mr. Ricks, and passed by the board to approve of the following General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Steve Zaharias introduced Terry Stodden, Student Senator, who reported on student activities: election of six senators; talent show success; plans to attend CCC Student Association Conference; and the continued progress of a bus plan for students with the MTD.

3.2 APPROVAL OF CHANGE IN MANDATORY HEALTH FEE FOR PART-TIME STUDENTS

Dr. Alfred Silvera stated that an increase in health fees is necessary to maintain the health services office. Full-time students currently pay the maximum allowed by law—$5 per semester. An increase for part-time students is necessary to meet rising costs.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of an increase in health fees for part-time students from $2 to $3 per semester and per summer session, effective June 11, 1980.
3. STUDENT SERVICES - continued:

3.3 APPROVAL OF 1980-81 COLLEGE CALENDAR, Attachment 3.3

Dr. Mertes was pleased to present a calendar for the 1980-81 year after the item had been deferred on two previous occasions.

Dr. Silvera stated that the proposed calendar provides for 175 teaching days, including six days each semester for final examination periods. Three days are identified as in-service days with the first one on Friday, August 15 subject to being rescheduled. In total, the calendar makes a working schedule of 178 days for faculty.

It was moved by Dr. Dobbs, seconded by Mr. Ricks, and passed by the board to approve of the 1980-81 College Calendar as contained in Attachment 3.3.

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Dr. Mertes noted that Item 5.1-c lists generous gifts from donors to the college. In particular Assemblyman Gary Hart appeared in Santa Barbara for the Faculty Association of CC's and endorsed his honorarium over to an appropriate scholarship fund.

Upon recommendation of the Superintendent, it was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the board to approve of the following routine Business Services items, as described in the attachments and as follows:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER Nos. P90-1159, and P90-1230 THROUGH AND INCLUDING P90-1272 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

c. ACCEPTANCE OF THE FOLLOWING GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

<table>
<thead>
<tr>
<th>Estimated Value</th>
<th>Donor</th>
<th>Purpose (if designated)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 100</td>
<td>Gary Hart</td>
<td>Cash for any appropriate scholarship fund</td>
</tr>
<tr>
<td>$ 100</td>
<td>Bill Hull</td>
<td>14 volumes of Sweets Catalog files for use in drafting classes</td>
</tr>
<tr>
<td>$ 837.43</td>
<td>J.W. Adkins, General Contractor</td>
<td>Materials and labor for construction of steeple chase pit</td>
</tr>
<tr>
<td>$ 25</td>
<td>Guy D. Smith</td>
<td>Cash for unrestricted use</td>
</tr>
<tr>
<td>$ 25</td>
<td>Kay C. Bendickson</td>
<td>Cash for H.R.M. Program</td>
</tr>
<tr>
<td>$ 500</td>
<td>Mr. Per Voss</td>
<td>6' gas griddle for H.R.M. Dept.</td>
</tr>
<tr>
<td>$ 595</td>
<td>Royce Adams</td>
<td>A-V Program on study skills for use in Learning Resource Ctr.</td>
</tr>
</tbody>
</table>

Note: in subsequent reports, an asterisk will identify those items that are estimated in value by the donors.

5.2 NON-ROUTINE

a. RATIFICATION OF FIVE-YEAR CAPITAL CONSTRUCTION PLAN FOR 1981-82, Enclosure #1

Dr. Mertes stated that the District is required to submit a 5-year plan. Enclosure #1 contained an updated version which is essentially as last year's plan with minor modifications.

Mr. Burt Miller added that the plan reflects those projects that are completed with other projects moved on one more year. The plan had been submitted to the Chancellor's Office to meet a February 1 deadline date.

It was moved by Dr. Dobbs, seconded by Mr. Frank, and passed by the board to ratify the submission of the Five-Year Capital Construction Plan for 1981-82, as contained in Enclosure #1, to the Chancellor's Office.

b. ADOPTION OF RESOLUTION No. 16 (1979-80) APPROVING OF 1979-80 CHILDREN'S CENTER CONTRACT AND BUDGET, Enclosure #2

Miss Zoe Iverson, Director of the Children's Center, stated that the budget in Enclosure #2 reflects how the dollars were spent. Actually, less was spent in salaries due to hourly help. New forms from the state require the board to adopt a resolution.
MINUTES - Regular Meeting
SBCCD Board of Trustees
February 21, 1980

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

It was moved by Mr. Frank, seconded by Mr. Ricks, and passed by the board to adopt Resolution No. 16(1979-80) approving of the contract and budget of the 1979-80 Children's Center Program, as contained in Enclosure #2, and forwarding of same to the California State Dept. of Education. Upon poll of the members, the vote was as follows:

Ayes: Powell, Dobbs, Frank, Ricks, Wells
Noes: None
Absent: Luria, Alexander

c. PRESENTATION OF DISTRICT FINANCIAL REPORTS, Enclosure #3

Mr. Charles Hanson indicated that Enclosure #3 contained the quarterly financial reports of the district. These indicate where various funds stand and have been reviewed very carefully.

This was presented as an information item only.

d. PRESENTATION OF REPORT OF CAMPUS BOOKSTORE, Attachment 5.2-d

Mr. Hanson stated that a summary of the operations of the Campus Bookstore through December 31, 1979 was contained in the attachment.

Mrs. Charlotte Ley, Bookstore Manager, responded to questions. This was an information item only.

e. DECLARATION OF SURPLUS REAL PROPERTY, 914 SANTA BARBARA STREET, CITY OF SANTA BARBARA, CONTINGENT UPON THE AVAILABILITY AND SATISFACTORY ACQUISITION OF MORE SUITABLE FACILITIES MEETING EARTHQUAKE (FIELD ACT) STANDARDS

Mr. Charles Hanson stated, at the last meeting board took action on the vacant lot owned by the district. Similar action is appropriate, at this time, on the district-owned property at 914 Santa Barbara Street. To declare it surplus according to Education Code, puts in motion notices to public agencies. This action was recommended on the premise that more suitable facilities can be found.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to declare the real property at 914 Santa Barbara Street, City of Santa Barbara, surplus, contingent on the availability and satisfactory acquisition of more suitable facilities meeting earthquake (Field Act) standards.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. ACCEPTANCE OF THE PHYSICAL SCIENCE ADDITION PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Mr. Hanson noted that all board members are aware of the history of this project. With the additional conditions as listed below, it is time to accept the building. This was reviewed and accepted by the Facilities Subcommittee, and the building is considered being functional.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to accept the Physical Science Addition Project, as substantially complete, but with the additional conditions as listed below, and to authorize staff to file a Notice of Completion:

1) Accept the two year roof leak guarantee.
2) Complete all punch-list items to district satisfaction.
3) Require PS-130 seating/tables be leveled, straightened, and mounted to the best workmanship standards. All holes to be filled properly and damaged tile and top-set to be replaced and/or repaired.
4) Table tops to be accepted with $5,000 penalty returned to the district as damages for accepting the room not according to specifications.
5) The late penalty of $100 per day for approximately 100 days to be paid to the district as specified in the contract documents.

This acceptance will include Change Orders #1 through #4.

g. ACCEPTANCE OF GIFT OF OUTDOOR SCULPTURE

Mrs. Powell stated that a straw vote had been taken of all board members at the direction of the Facilities Subcommittee. At this time, and after much past discussion, it was appropriate to take action.

Dr. Mertes added that acceptance of the pro-offered sculpture was with the understanding that location would be decided at a later date in consultation with the sculptor, Jud Fine. That recommendation would be brought to the full board for consideration.
MINUTES - Regular Meeting
SBCCD Board of Trustees
February 21, 1980

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. ACCEPTANCE OF GIFT OF OUTDOOR SCULPTURE - continued:

It was moved by Dr. Dobbs, seconded by Mr. Frank, and
passed by the board to accept with appreciation the offer of
a donation by the Santa Barbara Contemporary Arts Forum of a
sculpture by Jud Fine, entitled "Relay", with the understanding
that the exact location of placement will be approved by the
board prior to placement and that there will be no cost to the
Santa Barbara Community College District.

5.3 NON-ACTION

a. INSPECTOR'S REPORTS FOR PERIOD ENDING JANUARY 31, 1980,
Attachment 5.3-a

Dr. Mertes stated that this was presented as information only.

6. GENERAL INFORMATION

6.1 'PROJECT PEOPLE', CALIFORNIA COMMUNITY AND JUNIOR COLLEGE ASSOCIATION

Mrs. Powell announced that this item will be deferred until
a later date.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Dr. Dobbs, the Board of Trustees
adjourned their regular meeting at 6:36 p.m.

ATTEST:

Joyce H. Powell
President, Board of Trustees
Santa Barbara Community College

David Mertes
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on March 13, 1980