AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 9, 1980

3:00 p.m. - EXECUTIVE SESSION
   Room A-151

4:00 p.m. - REGULAR SESSION
   Room A-211
   Administration Building
   Santa Barbara City College
   Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 EXECUTIVE SESSION - Personnel matters
   1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 25, 1980
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. GUEST APPEARANCE - THE HONORABLE GARY HART
         ASSEMBLYMAN, 35th DISTRICT
         An informal discussion with members of the Board of
         Trustees of items of legislative concern related to the Santa
         Barbara Community College District.
      b. REPORT BY ACADEMIC SENATE PRESIDENT GLENN GASTON
      c. REPORT ON COMING EVENTS (J. Williams on military leave)

2. PERSONNEL
   2.1 CERTIFIED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS,
            FALL 1980 SEMESTER

   Attachment 2.1-a(1)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTOR, ADDITIONS FOR
PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONS-
ULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF TEMPORARY APPOINTMENT: EUGENIA
LENNON, DIRECTOR, GERIATRIC PROJECT, 10/1/80 - 6/30/81

Attachment 2.1-a(3)

(4) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF ADJUSTMENT OF SALARY CLASS
PLACEMENT: JOHN ROMO, ASSISTANT DEAN, INSTRUCTIONAL
OPERATIONS, FROM III-1 TO III-2, EFFECTIVE 10/1/80

Attachment 2.1-a(5)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF CANCELLATION OF SABBATICAL
LEAVE: SUSANNE CULLER, ASSOCIATE PROFESSOR, FOREIGN
LANGUAGE

Attachment 2.1-b(1)

A letter has been received requesting cancellation
of her sabbatical leave.

It is recommended that the sabbatical leave for
Susanne Culler for the Spring 1981 semester be can-
celled.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF APPOINTMENT TO THE BOARD OF DIRECTORS FOR THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Mr. John Bowman, Assistant Professor of Business Finance/Insurance/Real Estate, has been accepted as a member of the Board of Directors. He is replacing Dr. John Forsyth whose term as a college staff member has expired.

It is recommended that the appointment of John Bowman to the Board of Directors for THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE be approved.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS, SEPTEMBER, 1980

Attachment 2.2-a(3)

(4) RECOMMENDED AUTHORIZATION OF TRAVEL AND CONFERENCE

Attachment 2.2-a(4)

(5) RECOMMENDED ACCEPTANCE OF RESIGNATION: BEAU M. MC COY, COMPUTER OPERATOR, DATA PROCESSING, EFFECTIVE 10/14/80

Attachment 2.2-a(5)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT: MONA WILKE, ADMISSIONS & RECORDS CLERK, ADMISSIONS OFFICE (REPLACING P. HEINTZ), EFFECTIVE 10/10/80

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF APPOINTMENT: DAVID B. SNYDER, UTILITY WORKER, CONTINUING EDUCATION DIVISION (REPLACING C. DE FLANDERS), EFFECTIVE 10/10/80

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: DAVID OLIVARES, ATH. EQPT. ATTENDANT, SR., P.E. DEPT. (REPLACING F. HOLGUIN), EFFECTIVE 10/10/80

Attachment 2.2-b(3)

(4) RECOMMENDED APPROVAL OF APPOINTMENT: BARBARA KARSEN, SR. SECRETARY, OCCUP. & CAREER EDUCATION (REPLACING M. SCHAACK), EFFECTIVE 10/13/80

Attachment 2.2-b(4)

(5) RECOMMENDED APPROVAL OF POSITION OF PROGRAMMER/ANALYST, AND APPOINTMENT OF DONN HOWELL, EFFECTIVE 10/10/80

Attachment 2.2-b(5)

In forming a Joint Powers Agreement with the Santa Barbara School District for Data Processing Services, the requirement for two distinct district directors ceased. Consequently, the vacated position of Director, Data Processing can be abolished and replaced by another Programmer/Analyst position.

It is recommended that: 1) the position of Director, Data Processing, Range 57 (Management/Supervisory/Confidential Group) be abolished; 2) that another Programmer/Analyst, Range 48 (CSEA Unit) be established; and 3) that Donn Howell be appointed to the position of Programmer/Analyst, effective October 10, 1980.
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2. PERSONNEL - continued:  

2.3 GENERAL PERSONNEL  

a. ROUTINE  

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS  

Attachment 2.3-a(1)  

3. STUDENT SERVICES  

3.1 REPORT BY ASSOCIATED STUDENTS  

4. CURRICULUM AND INSTRUCTION  

No items  

5. BUSINESS SERVICES  

5.1 ROUTINE  

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS  
P01-0527 THROUGH AND INCLUDING P01-0627 FOR SUPPLIES, EQUIPMENT  
AND SERVICES  

Attachment 5.1-a  

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF  
CLAIMS AS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS AS  
MAY ARISE PRIOR TO THE MEETING  

Attachment 5.1-b  

5.2 NON-ROUTINE  

a. PROPOSED NEGATIVE DECLARATION ON ACQUISITION OF GARFIELD SCHOOL  
AND CONVERSION TO AN ADULT EDUCATION CENTER, AND SCHEDULING OF  
A PUBLIC HEARING  

Enclosure #1  

An Initial Study of the environmental impacts of the acquisition  
of Garfield School and its conversion to an Adult Education Center has been completed. The study, contained in Enclosure #1,  
indicates that there will be no significant adverse environmental  
effects. A Negative Declaration (also contained in the enclosure)  
is therefore recommended.  

Mr. Burt Miller will be present to discuss the study and the  
reasons for the proposed Negative Declaration.  

It is recommended that the Board of Trustees schedule a  
public hearing on the Negative Declaration on October 23, 1980,  
in accordance with Board policy adopted in May, 1974.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

b. RECOMMENDED APPROVAL OF 45-DAY EXTENSION OF THE OPTION AGREEMENT FOR SANTA BARBARA HOUSING AUTHORITY FOR SALE OF PROPERTY AT CANON PERDIDO & OLIVE STREETS

Attachment 5.2-b

At the meeting of August 14, 1980, the Board approved the extension of the agreement to the Santa Barbara Housing Authority for a 90-day option on the vacant lot at the corner of Canon Perdido & Olive Streets. This was to permit time for the Housing Authority to secure tentative site approval from the Department of Housing and Urban Development. The Housing Authority has now received written tentative site approval from the Department and wishes to enter into an escrow with the district for purchase of the property for the amount of $200,000 plus escrow costs. They are requesting an extension of 45 days to consummate the transaction.

The Superintendent recommends approval of the 45-day extension to the Santa Barbara Housing Authority for purposes of negotiating details on the sale of the property at Canon Perdido & Olive Streets.

c. RECOMMENDED ACCEPTANCE OF CASH BEQUEST FROM THE ESTATE OF PEARL CHASE

Attachment 5.2-c

A $3,500 bequest from the will of Pearl Chase has been received. Although no definite stipulation of use is made, a statement in the will suggested that the money be used for the Adult Education-Continuing Education Division.

The Superintendent recommends acceptance of the bequest from the estate of Pearl Chase.

d. RECOMMENDED RATIFICATION OF SUBMISSION OF APPLICATION FOR A PROJECT UNDER SUBPART 2 (P.L. 94-482), DISPLACED HOMEMAKES

Enclosure #2

An application was submitted for Training in the Automotive Field for the Displaced Homemaker, a non-traditional career area under Vocational Education Subpart 2, in the amount of $26,331.48. The grant, if funded, will provide monies to offer a course in Automotive Parts Person, the recruiting effort, work coop, counseling support, and job development. The course will be taught by a woman instructor and will be an excellent program at SBCC to assist in Gender Equity -- assisting women and men into lucrative non-traditional careers. The application was mailed to meet the deadline date of September 26, 1980.

It is recommended that the submission of the application be ratified.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RECOMMENDED ACCEPTANCE OF CWETA GRANT TO CONDUCT AN OPTICS TRAINING PROGRAM

Notice has been received that the district has been awarded $10,856 to conduct an in-plant training program in Optics at Infrared Industries, beginning November 1, 1980. No district funds are required.

The Superintendent recommends acceptance of this grant in the amount of $10,856.

f. RECOMMENDED ACCEPTANCE OF NURSING CAPITATION GRANT

Attachment 5.2-f

Notice has been received that the district has been awarded a Nursing Capitation grant in the amount of $12,019. No district funds are required.

The Superintendent recommends acceptance of this grant in the amount of $12,019.

g. RECOMMENDED ADOPTION OF RESOLUTION No. 1 (1980-81) FOR ACCEPTANCE OF FUNDS FOR EMERGENCY ADULT EDUCATION REFUGEE PROGRAM AND AUTHORIZATION TO EXECUTE CONTRACTS

Attachment 5.2-g

Enclosure #3

The State Department of Social Services has awarded the district $91,000 to continue the Emergency Adult Education Refugee Program, and an additional supplement of $13,351, for the same program. These funds require execution of a contract with the Department of Social Services and a separate contract amendment. A resolution is also required to accept the funds and authorize an agent to sign the necessary contract documents. Dr. Joseph A. Bagnall will serve as the district's agent.

The Superintendent recommends adoption of Resolution No. 1 (1980-81) for acceptance of these funds and authorization of Dr. Joseph A. Bagnall to act as the district's agent in the execution of the contract and amendment.
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6. GENERAL INFORMATION

   No items

7. ADJOURNMENT

   The next regular meeting of the Board of Trustees is scheduled for
   Thursday, October 23, 1980 at 4:00 p.m. in Room A-211, Administration Build-
   ing, Santa Barbara City College, Santa Barbara, California.