MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 10, 1980

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joyce Powell on Thursday, January 10, 1980 at 4:05 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Mrs. Joyce H. Powell, President
Mr. Eli Luria, Vice President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 4:10 p.m.)
Mr. Gary R. Ricks
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias, Student Member

Members absent:

Dr. Joe W. Dobbs

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Glenn Gaston, President, Academic Senate
Ms. June Scott, Reporter, The Channels
Mr. Jim Williams, College Information Officer

Dr. Abelino M. Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Robert A. Burgess, Citizen
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mr. Charles De Flanders, Adult Education Utility Worker, appointee
- Mrs. Lucille Dungan, Secretary CSEA
- Mrs. Trish Dupart, Vice President, CSEA
- Mr. Gerald L. Floyd, Professor, Counselor
- Dr. Robert Gray, Professor, Geology
- Mr. Eugenio M. Lujan, Assistant Director, Personnel
- Ms. Jane Marsh, Treasurer, CSEA
- Mr. Phil Olsen, Assoc. Professor, Oceanography
- Mr. Dan Oroz, Director, Personnel Services
- Mrs. Lynda Rodrigues, Assistant Dean, Admissions & Records
- Mr. John Romo, Asst. Professor, Essential Skills
- Ms. Sandra L. Ross, Lab Tech. appointee
- Mrs. Simone Woodcock, Reporter, CSEA
- Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Mrs. Powell extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Mrs. Powell announced that an executive session would be held at the end of the regular meeting.

Upon motion of Mr. Wells, seconded by Mr. Ricks, Mrs. Powell adjourned the meeting to an executive session at 5:40 p.m. Thereupon, all six board members accompanied Dr. Mertes to the President's office. They were joined by Mr. Charles Hanson and Dr. Martin Bobgan.

At 6:35 p.m., Dr. Bobgan left the meeting, and at 6:50 p.m. Mr. Ricks left the meeting.

The executive session ended at 6:52 p.m. upon motion of Mr. Wells, seconded by Mrs. Alexander. All board members left the building and no statement was issued.

1.5 MINUTES OF REGULAR/ANNUAL ORGANIZATION MEETING OF DECEMBER 13, 1979

Upon motion of Mr. Wells, seconded by Mrs. Alexander, the minutes of the Regular/Annual Organizational meeting of December 13, 1979 were approved by the Board of Trustees as delivered.
MINUTES - Regular Meeting
SBCCD Board of Trustees
January 10, 1980

1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS

a. REQUEST TO ADDRESS THE BOARD FROM MR. ROBERT A. BURGESS,
Attachment 1.6-a

Dr. Mertes stated that a citizen, Mr. Robert Burgess, had requested an appearance before the board.

Mrs. Powell recognized Mr. Burgess who stated that he was concerned about "possible misuse of taxpayers' money" as it related to students from foreign lands. He felt it would be appropriate for the board to adopt a resolution requiring that U.S. Ambassadors in their Embassies approve each foreign student’s request to enroll at SBCC. (The attachment contained a copy of his letter to the board.)

Several board members and staff members responded with the fact that foreign students must obtain a student visa from a U.S. Consulate in their own country and pay an established tuition fee for all units in which they enroll. They felt this procedure was good protection for the college and it would not be appropriate to interfere with government procedures. Present college policy limits attendance of foreign students to no more than two percent of the college's enrollment of the previous year.

Dr. Mertes indicated that staff members are available to meet with Mr. Burgess and review the present policy on foreign students.

Mrs. Powell thanked Mr. Burgess for his interest in the college and for taking his time as a citizen to appear before the board.

1.7 COMMUNICATIONS

a. OATH OF OFFICE FOR MR. GARY R. RICKS

Dr. Mertes stated that since Mr. Ricks was not able to attend the last board meeting, the Oath of Office was administered to him at his own office (200 E. Carrillo St.) on Tuesday, December 18, 1979. A Notary Public was in attendance and Mr. Ricks is a duly-sworn member of the Board of Trustees.

b. ANNOUNCEMENT OF NEWLY-ELECTED C.S.E.A. OFFICERS FOR 1980

Dr. Mertes stated that due to illness, Bill Regis, newly-elected President, will be represented by his Vice-President, Trish Dupart.

Mrs. Dupart introduced the other new officers: Lucille Dungan, Secretary; Jane Marsh, Treasurer; and Simone Woodcock, Reporter.
MINUTES – Regular Meeting  
SBCCD Board of Trustees  
January 10, 1980

1. GENERAL FUNCTIONS – continued:

1.7 COMMUNICATIONS – continued:

b. continued:

Mrs. Powell congratulated the new officers and thanked them for coming to the board meeting.

c. REPORT ON COMING EVENTS – Mr. Jim Williams

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 11 through January 24, 1980.

Some background information was requested by a board member and will be provided on one of the speakers for the "Critical Cross-Currents" series.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, SPRING 1980 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF TEMPORARY HOURLY (NON-TEACHING) CERTIFICATED PERSONNEL, SPRING 1980 SEMESTER, Attachment 2.1-a(3)

(4) APPROVAL OF CHANGE IN RESIGNATION DATE: MARILYN J. GROSBOLL, COLLEGE NURSE, FROM DECEMBER 21, 1979 to FEBRUARY 8, 1980, Attachment 2.1-a(4)

(5) APPROVAL OF TEMPORARY APPOINTMENTS (EOPS): TONKYA DE HAVIA, AND LUIS VILLEGAS (REPLACING T. BERNEZ), EFFECTIVE 1/14/80 – 5/30/80, Attachment 2.1-a(5)
MINUTES - Regular Meeting
SBCCD Board of Trustees
January 10, 1980

2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

   a. ROUTINE - continued:

      (6) APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: DR. TIMOTHY FETLER, PROFESSOR, PHILOSOPHY, EFFECTIVE 1/14/80 THROUGH 5/30/80, Attachment 2.1-a(6)

      (7) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(7)

   b. NON-ROUTINE

      (1) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: RUTH O. LITTLE, PROFESSOR/LIBRARIAN, EFFECTIVE 1/14/80 THROUGH 5/30/80, Attachment 2.1-b(1)

          Mr. Oroz stated that a request for an extension of a health leave has been received from Mrs. Ruth Little. An appropriate statement from her physician supporting this request has been received.

          It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to approve of an extension of a health leave of absence for Ruth Little, Professor/Librarian, effective 1/14/80 through 5/30/80.

      (2) RECOMMENDED APPROVAL OF CHANGE IN CERTIFIED PERSONNEL NECESSITY LEAVE POLICY (SECTION 2022.8-c), Attachment 2.1-b(2)

          At the request of the Personnel Director, this item was deferred to a later board meeting.

2.2 CLASSIFIED PERSONNEL

   a. ROUTINE

   Upon recommendation of the Personnel Director, it was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to approve of the following Classified Personnel items, as described in the attachments:

      (1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

      (2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND GENERAL PROGRAMS, Attachment 2.2-a(2)

      (3) APPROVAL OF TERMINATION OF CETA EMPLOYEE: DOUGLAS L. WOOD, GROUNDSKEEPER, FACIL. & OPER. DEPT., EFFECTIVE JANUARY 11, 1980, Attachment 2.2-a(3)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) ACCEPTANCE OF RESIGNATION: NICHOLAS VIESSELMAN, THEATRE TECH., DRAMA/MUSIC DEPT., EFFECTIVE 12/31/79, Attachment 2.2-a(4)

(5) APPROVAL OF EXTENSION OF MATERNITY LEAVE OF ABSENCE: THERMA E. DAWALLO, TYP.CLK.SR., TUTORIAL CENTER, EFFECTIVE 1/4/80 THROUGH 3/1/80, Attachment 2.2-a(5)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: SANDRA L. ROSS, LAB. TECH., LIFE SCIENCE (REPLACING S. HOSTETTER), EFFECTIVE 1/11/80, Attachment 2.2-b(1)

Mr. Oroz recommended the appointment of Sandra Ross to the vacant position as laboratory technician in the Life Science Department.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to approve of the appointment of Sandra L. Ross as Laboratory Technician (replacing S. Hostetter), Life Science Dept., effective 1/11/80.

Ms. Ross was introduced to the board members. Mrs. Powell welcomed her to the staff.

(2) APPROVAL OF APPOINTMENT: CHARLES R. DE FLANDERS, UTILITY WORKER, CONT. EDUCATION DIVISION (REPLACING G. CORDERO), EFFECTIVE 1/11/80, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of Charles De Flanders to a vacancy in the Continuing Education Division.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the board to approve of the appointment of Charles R. De Flanders as Utility Worker (replacing C. Cordero), Continuing Education Division, effective 1/11/80.

Mr. Oroz introduced Mr. De Flanders to the board members. Mrs. Powell welcomed him to the staff.
MINUTES - Regular Meeting
SBCCD Board of Trustees
January 10, 1980

2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Personnel Director, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the following routine General Personnel items, as described in the attachments:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: STEWART COHEN, PHILOSOPHY, SPRING 1980 SEMESTER, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS) - P.E. ASSISTANT COACHING ASSIGNMENTS: DAVID OLIVARES, JIM EYEN, AND GREG COUNTY, SPRING 1980 SEMESTER, Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Steve Zaharias, Student Body President, reported briefly on Senate plans and activities: Law Day, a highly-successful service, will be continued in the Spring semester; discussions continue with Amtrak for discount rates; new Ride Board is posted in Campus Center lobby; a Welcome Back Dance will be held January 18.

Mrs. Powell thanked him for his report and expressed pleasure in reading Senate minutes about the Senate members analyzing the direction of their group for this semester.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously passed by the board to confer on each of the 98 candidates listed in attachment 3.2, the Associate in Arts degree, subject to completion of the state and local requirements for the degree.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Ricks and passed unanimously by the board to confer on each of the 42 candidates, listed in Attachment 3.3, the Associate in Science degree, subject to completion of the state and local requirements for the degree.
MINUTES - Regular Meeting
SBCCD Board of Trustees
January 10, 1980

3. STUDENT SERVICES - continued:

3.4 APPROVAL OF COLLEGE CALENDAR, Attachment 3.4

Dr. Mertes stated that the College Calendar Committee had conducted an extensive survey and their review of those results support continuation of the early-start calendar.

Dr. Mertes recommended that the early-start calendar be continued for the next three years with another review to be conducted during the fall of 1982. A specific calendar for the 1980-81 year will be presented for consideration at the next meeting.

Mrs. Alexander, chairperson of the Educational Policies Subcommittee, stated that this had been reviewed by the subcommittee who were pleased with the excellent research time and procedure spent on this issue. The committee also favored continuation of the early-start calendar.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to approve of:

1) the early-start calendar be adopted for the 1980-81, 1981-82 and 1982-83 academic years; and

3) a review of the early-start calendar will be conducted during the Fall of 1982 prior to setting the 1983-84 calendar.

(Recommendation #2 will be deferred until the next board meeting.)

4. CURRICULUM AND INSTRUCTION

4.1 PROGRESS REPORT - BILINGUAL GEOSCIENCE TECHNOLOGY INSTITUTE PROPOSAL, Enclosure #1

Mr. John Romo and Mr. Phil Olsen presented a progress report on the Development of the Bilingual Geoscience Technology Institute proposal.

Enclosure #1 contained a detailed description of the proposed establishment of a joint U.S./Mexico sponsored Institute designed to train Geoscience technicians for the United States and Mexican petroleum industries. Mr. Romo and Mr. Olsen responded to questions from board members.

The proposal met with an enthusiastic response from board members who will be awaiting further reports of its progress.

Dr. Mertes stated that tomorrow (Friday) a check from the Arco Corporation would be presented in a ceremony on campus as the first funding for this program. Senator Lagomarsino would be in attendance at the ceremony together with a top official of the Arco Corporation.
MINUTES – Regular Meeting
SBCCCD Board of Trustees
January 10, 1980

4. CURRICULUM AND INSTRUCTION – continued:

4.1 continued:

Mrs. Powell thanked the faculty members for their fine report
and on behalf of the board wished them every success in the pursuit
of this program.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by
Mr. Wells, seconded by Mr. Frank and passed by the board to approve
of the following routine Business Services items, as described in
the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NOS. P90-0962
   THROUGH AND INCLUDING P90-1076 FOR SUPPLIES, EQUIPMENT AND
   SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED
   AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING,
   Attachment 5.1-b

c. ACCEPTANCE OF NURSING STUDENT LOAN FUNDS IN THE AMOUNT OF $7,135,
   Attachment 5.1-c

d. ACCEPTANCE OF CETA FUNDS TO EXPAND ADULT BASIC EDUCATION/CED
   FEEDER PROJECT, Attachment 5.1-d

e. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA
   CITY COLLEGE

Dr. Mertes added that letters of appreciation would be sent to
the donors in Item 5.1-e.

5.2 NON–ROUTINE

a. ADOPTION OF RESOLUTIONS No. 11, 12, 13 14(1979-80) AND APPROVAL
   OF APPROPRIATION TRANSFERS #N004, N005, N006 and N007 TO ADD
   NEW MONIES TO THE GENERAL FUND, Attachment 5.2-a

Dr. Mertes stated that funds previously accepted by the
board now increase the 1979-80 budget and must be allocated to
the appropriate cost centers.
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
January 10, 1980

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

a. continued:

It was moved by Mr. Wells, seconded by Mr. Frank and passed by the board to adopt Resolution Nos. 11, 12, 13 and 14(1979-80) to increase the 1979-80 Income Budget and to approve of Appropriation Transfers #N004, N005, N006 and N007 for allocation to the proper cost centers. Upon poll of the members, the vote was as follows:

Ayes: Mrs. Powell, Mr. Luria, Mrs. Alexander, Mr. Frank, Mr. Ricks, Mr. Wells

Noes: None

Absent: Dr. Dobbs

b. APPROVAL OF THE 1980-81 BUDGET CALENDAR, Attachment 5.2-b

Dr. Mertes stated that each year the board establishes the budget process. The attachment contained a proposed calendar for the 1980-81 budget process. For the last two years, it has been impossible to follow a calendar due to uncertainties in Sacramento. The proposed calendar was presented in the hopes staff can follow it as much as possible.

It was moved by Mr. Wells, seconded by Mr. Luria and passed by the board to approve of the 1980-81 Budget Calendar as contained in Attachment 5.2-b.

c. DENIAL OF CLAIM - LUISA CAMPOS, Enclosure #2

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Ricks and passed by the board to deny in full the claim of Luisa Campos, in compliance with Government Code Section 912.4, and direct staff to file the claim with the district's insurance carrier.

5.3 NON-ACTION ITEMS

Dr. Mertes stated that the following items are presented for information:

a. INSPECTOR'S REPORTS FOR PERIOD ENDING DECEMBER 31, 1979, Attachment 5.3-a

b. SUMMARY OF GRANTS ACTIVITY FOR 1978-79, Enclosure #3
MINUTES - Regular Meeting
SBCCD Board of Trustees
January 10, 1980

6. GENERAL INFORMATION

No items

ADDED: A brief discussion was held on the new lecture room in which today's meeting had been held. Questions were asked about the heating/air system and whether voices of the board were heard in the audience area without an elaborate microphone system. Certain phases will be studied for improvements in future meetings.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mrs. Alexander, the Board of Trustees adjourned their regular meeting at 6:52 p.m.

ATTEST:

Joyce H. Powell
President, Board of Trustees
Santa Barbara Community College District

David Mertes
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees
on January 24, 1980.