AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 10, 1980

4:00 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 EXECUTIVE SESSION
1.5 MINUTES OF REGULAR/ANNUAL ORGANIZATION MEETING OF DECEMBER 13, 1979
1.6 HEARING OF CITIZENS
   a. REQUEST TO ADDRESS THE BOARD FROM MR. ROBERT A. BURGESS
      Attachment 1.6-a

1.7 COMMUNICATIONS

   a. OATH OF OFFICE FOR MR. GARY R. RICKS
   b. ANNOUNCEMENT OF NEWLY-ELECTED C.S.E.A. OFFICERS FOR 1980
      The newly-elected officers for Chapter 287 are:
      President                  Bill Regis
      Vice-President             Trish Dupart
      Secretary                  Lucille Dungan
      Treasurer                  Jane Marsh
      Reporter                   Simone Woodcock

   c. REPORT ON COMING EVENTS - Mr. Jim Williams

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SPRING 1980 SEMESTER

      Attachment 2.1-a(1)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)

(3) RECOMMENDED APPROVAL OF TEMPORARY HOURLY (NON-TEACHING) CERTIFICATED PERSONNEL, SPRING 1980 SEMESTER

Attachment 2.1-a(3)

(4) RECOMMENDED APPROVAL OF CHANGE IN RESIGNATION DATE: MARILYN J. GROSBOLL, COLLEGE NURSE, FROM DECEMBER 21, 1979 TO FEBRUARY 8, 1980

Attachment 2.1-a(4)

(5) RECOMMENDED APPROVAL OF TEMPORARY APPOINTMENTS (HOPS): TONKYA DE HAVIA, AND LUIS VILLEGAS (REPLACING T. BERNEZ), EFFECTIVE 1/14/80 - 5/30/80

Attachment 2.1-a(5)

(6) RECOMMENDED APPROVAL OF EXTENSION OF REDUCTION IN CONTRACT: DR. TIMOTHY FETLER, PROFESSOR, PHILOSOPHY, EFFECTIVE 1/14/80 THROUGH 5/30/80

Attachment 2.1-a(6)

(7) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(7)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: RUTH O. LITTLE, PROFESSOR/LIBRARIAN, EFFECTIVE 1/14/80 THROUGH 5/30/80

Attachment 2.1-b(1)

On September 6, 1979, the Board approved a health leave of absence for Mrs. Ruth Little, effective August 20, 1979 through December 21, 1979.

Mrs. Little has requested an extension of her health leave of absence for the period January 14, 1980 through May 30, 1980. She has provided the appropriate doctor's statement which supports the request.

It is recommended that this extension be approved.

(2) RECOMMENDED APPROVAL OF CHANGE IN CERTIFICATED PERSONAL NECESSITY LEAVE POLICY (SECTION 2022.8-c)

Attachment 2.1-b(2)

Current district policy provides that an employee may use up to six days of personal necessity leave (sick leave) for appearance in court as a litigant. In the absence of a qualifying statement, this policy enables an employee who brings suit against the district to receive full pay while appearing in court during the litigation.

A change to this policy is being recommended which will provide for an exception to the use of personal necessity leave in cases where an employee brings suit against the district.

It is recommended that the change to the policy contained in Attachment 2.1-b(3) be approved.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND GENERAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF TERMINATION OF CETA EMPLOYEE: DOUGLAS L. WOOD, GROUNDSKEEPER, FACIL. & OPER. DEPT., EFFECTIVE JANUARY 11, 1980

Attachment 2.2-a(3)

(4) RECOMMENDED ACCEPTANCE OF RESIGNATION: NICHOLAS VIESSelman, THEATRE TECH., DRAMA/MUSIC DEPT., EFFECTIVE 12/31/79

Attachment 2.2-a(4)


Attachment 2.2-a(5)

b. NON-Routine

(1) RECOMMENDED APPROVAL OF APPOINTMENT: SANDRA L. ROSS, LAB.TECH., LIFE SCIENCE (REPLACING S. HOSTETTER), EFFECTIVE 1/11/80

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF APPOINTMENT: CHARLES R. DE FLANDERS, UTILITY WORKER, CONT. EDUCATION DIVISION (REPLACING C. CORDERO), EFFECTIVE 1/11/80

Attachment 2.2-b(2)
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS:
STEWARD COHEN, PHILOSOPHY, SPRING 1980 SEMESTER

Attachment 2.3-a(1)

(2) RECOMMENDED APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS) - P.E. ASSISTANT COACHING ASSIGNMENTS: DAVID
OLIVARES, JIM EYEN, AND GREG COUNTY, SPRING 1980
SEMESTER

Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE

Attachment 3.2

The Superintendent recommends that the Board of Trustees confer upon each of the 98 candidates listed in Attachment 3.2 the Associate in Arts Degree, subject to the completion of the state and local requirements.

3.3 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE

Attachment 3.3

The Superintendent recommends that the Board of Trustees confer upon each of the 42 candidates listed in Attachment 3.3 the Associate in Science Degree, subject to the completion of the state and local requirements.
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3. STUDENT SERVICES - continued:

3.4 RECOMMENDED APPROVAL OF COLLEGE CALENDAR

Attachment 3.4

A decision to implement a one-year trial of an early-start calendar for the academic year 1978-79 was made in the spring of 1978. In the fall of 1978, the newly-elected superintendent, Dr. David Mettes, recommended an extension of the early-start calendar for 1979-80. A College Calendar Committee conducted the review and recommends a continuation of the early-start calendar.

After reviewing all aspects of the early-start calendar two-year trial period, the Superintendent recommends:

1) that the early-start calendar be adopted for the 1980-81, 1981-82 and 1982-83 academic years;

2) the specific calendar for 1980-81, Attachment 3.4, be adopted; and

3) a review of the early-start calendar be conducted during the fall of 1982 prior to setting the 1983-84 calendar.

These recommendations are endorsed by the Subcommittee on Educational Policies.
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4. CURRICULUM AND INSTRUCTION

4.1 PROGRESS REPORT - BILINGUAL GEOSCIENCE TECHNOLOGY INSTITUTE PROPOSAL

Enclosure #1

Mr. John Romo, Assistant Professor/Director, Reading/Study Skills Center will present an update and progress report on the development of the Bilingual Geoscience Technology Institute proposal.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NOS. P90-0962 THROUGH AND INCLUDING P90-1076 FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING

Attachment 5.1-b.

c. RECOMMENDED ACCEPTANCE OF NURSING STUDENT LOAN FUNDS IN THE AMOUNT OF $7,135

Attachment 5.1-c

A Notice of Award has been received from the Department of HEW allocating $7,135 to the district for nursing loans. The acceptance of these funds will require a district contribution of one-ninth of the award. The $793 required for this purpose is not in the expenditure budget and must be taken from the Appropriation for Contingencies fund.

The Superintendent recommends acceptance of the 1979-80 fiscal year allocation of nursing loan funds in the amount of $7,135 and the transfer of $793 from Contingency funds for the required one-ninth district contribution.

d. RECOMMENDED ACCEPTANCE OF CETA FUNDS TO EXPAND ADULT BASIC EDUCATION/GED FEEDER PROJECT

Attachment 5.1-d

The college has been notified that CETA has approved the addition of $19,903 to our contract for the ABE/GED Feeder project. This will enable the project to handle an increased number of CETA referrals.

The Superintendent recommends acceptance of these funds and amendment of the CETA contract to reflect this increase.
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

e. RECOMMENDED ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Estimated Value:

$1,000 Donation to "further the educational work of the college in the Santa Barbara community"
Donor: Christopher Beirn, Director
East/West Foundation
152 East Carrillo Street
Santa Barbara 93101

(unknown) 16mm Bell Howell camera and audio-projector
Donor: Dr. Kathryn L. Stephenson, M.D.
780 Rockbridge Road
Santa Barbara 93108

5.2 NON-ROUTINE

a. RECOMMENDED ADOPTION OF RESOLUTIONS NO. 11, 12, 13 and 14 (1979-80) AND APPROVAL OF APPROPRIATION TRANSFERS #N004, N005, N006 and N007 TO ADD NEW MONIES TO THE GENERAL FUND

Attachment 5.2-a

According to accounting procedures, acceptance of grant funds necessitates increasing the adopted 1979-80 budget in like amounts and allocating the funds to the appropriate cost centers.

It is recommended that Resolutions No. 11, 12, 13 and 14 (1979-80) be adopted authorizing the following actions:

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<th>No.</th>
<th>Amount</th>
<th>Grant</th>
<th>Cost Center</th>
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<td></td>
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED APPROVAL OF THE 1980-81 BUDGET CALENDAR

Attachment 5.2-b

Each year, the Board establishes the budget process sequence which results in the adoption of the budget. The proposed 1980-81 Budget Calendar has been endorsed by the Resources Allocation Review Board.

The Superintendent recommends approval of the 1980-81 Budget Calendar as contained in Attachment 5.2-b.

c. RECOMMENDED DENIAL OF CLAIM - LUISA CAMPOS

Enclosure #2

In compliance with Government Code Section 912.4, the Board is required to take action regarding any claims against the district. Ms. Campos' claim is for injuries resulting from a fall in the cafeteria.

The Superintendent recommends that this claim be denied in full and that Ms. Campos be so notified, and, further, that the claim be filed with the district's insurance carrier.

5.3 NON-ACTION ITEMS

a. INSPECTOR'S REPORTS FOR PERIOD ENDING DECEMBER 31, 1979

Attachment 5.3-a

The attachment contains the reports for current projects:

Admin. Bldg. Renovation 99.9% complete
Campus Center (HRM) Addition 85% complete

b. SUMMARY OF GRANTS ACTIVITY FOR 1978-79

Enclosure #3

Enclosure #3 is a summary of grants applied for during 1978-79. It is presented as information only.
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6. GENERAL INFORMATION

No items

7. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for Thursday, January 24, 1980.