MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 27, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, September 27, 1979 at 3:37 p.m. in Room A-160, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Dr. Joe W. Dobbs, President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. Eli Luria
Mr. Gary R. Ricks
Mr. Steve Zaharias, Student Member

Members absent:
Mrs. Joyce H. Powell, Vice-President
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:
Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services

Mr. Glenn Gaston, President, Academic Senate
Mr. Keith Dalton, Reporter, SANTA BARBARA NEWS PRESS
Miss June Scott, Reporter, THE CHANNELS

Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. John Dunn, Director, H.R.M. Program
Mr. John Eggler, Associate Professor, American Ethnic Studies
Mr. David Emerson, Assistant Dean, Instructional Operations
Mr. Kevin Jeter, Special Program Assistant, EOPS
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 27, 1979

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

   Others present for all or a portion of the meeting - continued:
   Mr. Eugenio Lujan, Assistant Director, Classified Personnel
   Mr. Daniel Oroz, Director, Personnel Services/Affirmative
      Action Officer
   Mr. Leonard M. Ramirez, President, CSEA, Chapter 289
   Dr. Richard Sanchez, Assistant Dean, Educational Planning
      & Development
   Miss Dorothy Taylor, neighbor
   Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

   Dr. Dobbs extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

   Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF SEPTEMBER 6, 1979

   Upon motion of Mr. Frank, seconded by Mr. Luria, the minutes of
   the special meeting of September 6, 1979 were approved by the Board
   of Trustees as delivered.

1.6 HEARING OF CITIZENS

   None

1.7 COMMUNICATIONS

   a. REPORT ON COMING EVENTS

      In the absence of Mr. Jim Williams (on military leave of
      absence), copies of his report were distributed. The report
      contained items of interest which had been scheduled by Santa
      Barbara Community College and its continuing Education Division
      and community on-campus activities for the period September 28
      through October 11, 1979.

      ADDED:    Dr. Mertes stated that an In-Service Day for faculty has
                 been scheduled for October 9 to be held in the James R. Garvin
                 Memorial Theatre. (Copies of the full agenda were in board members' folders.)
1.7 - a Continued:

Briefly, the agenda will present:

(1) Mr. Harry Fox of General Research Corporation speaking on Demographic characteristics of Santa Barbara County with a look at college viewpoint and give projections of what to expect.

(2) Mr. Burt Miller will report on characteristics of the SBCC student looking at trend lines at SBCC and make all aware of the kind of population being served by the college.

(3) Dr. Maurice Ryan and Dr. Bobgan will report on Student Assessment Model for their areas and Dr. Silvera will highlight Recruitment and College Awareness.

The afternoon will have a presentation of the 3-Year Curriculum Plan and the History Department will describe how the Plan has been applied to their department. Dr. Mertes stated that each department will do a self-study down to the course level and evaluate that course based on a specific set of questions in the model plan. The intent is for everyone to know who that department serves, who comes to that department, and what is projected for the future of that department. It is an ambitious undertaking but by next spring we will have a clear picture of what the changing profile of students will be and how we will adjust to it. This will also be the basis for our own self-study for the Accrediting Commission. The part that is most valuable is the evaluation of what is being done by the most knowledgeable people themselves in their own departments.

Dr. Mertes extended an invitation to the Board members to attend any portion or all of the seminar. Mr. Frank commended the procedure feeling this is really the way to go to get optimum for whatever funding may be available.

ADDED:

Dr. Mertes announced that on October 24, a special event will be held honoring a faculty member chosen by his peers for service to the college.

Mr. Glenn Gaston stated that the faculty member so being honored is Dr. Robert Casler. Invitations will be in the mail soon and this event will be included in future catalogs.

Dr. Mertes added that a social hour will follow the formal lecture.

1.8 OATH OF OFFICE FOR NEWLY-APPOINTED MEMBER OF THE GOVERNING BOARD

As no challenge petition was filed with the County Superintendent of Schools, the provisional appointment of Mr. Gary Ricks was official on the 10th day of September.
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 27, 1979

1.8 continued:

Dr. Mertes, as Secretary/Clerk, administered the Oath of Office
to Mr. Gary R. Ricks.

Mr. Ricks stated he had long respected and admired the members
of this board from a distance and looked forward to serving even
for a short period. He thanked The Channels for a "kind" article
in the last issue.

Dr. Dobbs stated that Mr. Ricks would be a candidate for election
in November for the balance of the two-year term.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services,
it was moved by Mrs. Alexander, seconded by Mr. Frank and passed
by the Board to approve of the following routine Certificated
Personnel items, as described in the attachments

(1) APPROVAL OF TEMPORARY HOURLY (NON-TEACHING) CERTIFICATED
PERSONNEL, FALL 1979 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF TEMPORARY HOURLY INSTRUCTOR, FALL 1979 SEMESTER,
Attachment 2.1-a(2)

(3) APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-
APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS),
CONTINUING EDUCATION DIVISION, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE

(1) APPROVAL OF TEMPORARY APPOINTMENT: JAMES R. BREEDING,
INSTRUCTOR, ELECTRONICS, 10/1/79 THROUGH 7/3/80, Attachment
2.1-b(1)

Mr. Oroz stated that this appointment related to the
previous board approval of a new Electronics Program
under CETA funding. This instructor will be on a regular
10-month contract as a temporary appointment for the duration
of the CETA project.

Mr. Huglin commented that the district is fortunate
to have Mr. James Breeding in this exciting program.
Preliminary screening has commenced, equipment is on hand,
2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

b. NON-Routine - continued:

and the program may start the second week of October. He introduced Mr. Breeding to the board members.

It was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to approve of the temporary appointment of James R. Breeding as Instructor, Electronics Program, for the period 10/1/79 through 7/3/80.

(2) APPROVAL OF TEMPORARY APPOINTMENT: PATRICIA A. HEAPHY, DIRECTOR, WOMEN'S CENTER/COUNSELOR (REPLACING P. SMITH, PERSONAL LEAVE FALL 1979, AND M. MC GILLIN, ON SABBATICIAL LEAVE SPRING 1980), EFFECTIVE OCTOBER 8, 1979 - MAY 30, 1980, Attachment 2.1-b(2)

Mr. Oroz recommended the temporary appointment of Patricia Heaphy as the new Director, Women's Center/Counselor.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the board to approve of the appointment of Patricia A. Heaphy (temporary) as Director, Women's Center/ Counselor (replacing P. Smith, Fall, 1979, and M. McGillin Spring, 1980) for the period 10/8/79 through 5/30/80.

(3) APPROVAL OF APPOINTMENT OF CLUSTER LEADERS

According to procedures approved by the board last year, Mr. Huglin stated that Cluster Leaders are nominated by persons in their clusters. Both he and Dr. Mertes then met with the nominee.

It was moved by Mrs. Alexander, seconded by Mr. Luria and passed by the board to approve of the appointment of the following to serve as Cluster Leaders for the areas indicated and for the two-year term:

Dwight Anderson Counseling/Personnel Development
Jeannette Webber English/Journalism
Phil Olsen Life Science/Geology/ Marine Technology
Jim Edmondson Physical Science/Math/ Foreign Language
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT OF DEPARTMENT CHAIRPERSONS

An approved procedure also exists for choosing Department Chairpersons.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the board to approve of the appointment of the following persons to serve as Department Chairpersons for the area indicated during the 1979-80 school year:

Jeannette Webber
   English/Journalism

John Eggler
   Ethnic Studies

Robert Gray/Karl Halbach
   Geology (Earth Science)

Elwood Schapansky
   Physics/Engineering/Aeronautics

John Kay
   Political Science

(5) ELECTION TO PARTICIPATE IN EARLY RETIREMENT PROGRAM

Mr. Oroz stated that SB 1021 became law on July 6, 1979 and provided for a technical change in early retirement. Current law provides for early retirement at age 60 and this new law changes it to age 50 with 25 or more years of service. There is no cost to the district and is limited to members retiring on or after July 6, 1979, and before January 1, 1983.

Upon his recommendation, a motion was made by Mr. Frank, seconded by Mr. Ricks, and passed by the board to elect to participate in this early retirement program by approval of the following Certificated Personnel (non-administrative) policy:

2341.6 - State Teachers' Retirement System

An employee may apply for retirement at age 50 with 25 or more years of service providing the following conditions exist:
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) Cont.

a. the employee must have 25 years of credited service excluding unused sick leave credit;
b. the employee must have attained age 50 on the effective date of retirement; and
c. the effective date of retirement is on or after July 6, 1979 and before January 1, 1983.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENT (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: TELMA DAWALLO, SR. TYP. CLK., TUTORIAL CENTER, 8/20/79 THROUGH 10/12/79, Attachment 2.2-a(3)

(4) APPROVAL OF TERMINATION OF CETA EMPLOYEE: BETTE DAVIS, DEPT. TRAINEE, ART DEPT., EFFECTIVE DATE 9/30/79, Attachment 2.2-a(4)

(5) ACCEPTANCE OF RESIGNATIONS: BARBARA ARMSTRONG, SECRETARY, PRESIDENT'S OFFICE (9/28/79); JOAN WASIL, ADM. & REC. OFFICE SUPV., ADMISSIONS & RECORDS (9/21/79), AND EDWIN PIPERSBURG, CUSTODIAN, FACIL. & OPER. DEPT. (9/14/79), Attachment 2.2-a(5)

(6) APPROVAL OF TRANSFER: DAVID CHAVEZ, CUSTODIAN, FROM GRAVEYARD SHIFT TO DAY SHIFT (NEW POSITION), FACIL. & OPERATIONS DEPT., EFFECTIVE 9/17/79, Attachment 2.2-a(6)

(7) APPROVAL OF LONGEVITY (CAREER) INCREMENTS - 10 YEARS: WILLIAM DEMPSEY, SECURITY OFFICER; LILY GLOCKLER, LAB. TECH., AND EDWARD R. GONZALEZ, GROUNDSKEEPER, EFFECTIVE 10/1/79, Attachment 2.2-a(7)
MINUTES - Regular Meeting  
SBCCD Board of Trustees  
September 27, 1979  

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(8) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(8)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: MELVIN J. CURTIS, LAB. TECH.,  
PHYSICS (REPLACING C. CHRISTIAN) ½ TIME/12 MOS., EFFECTIVE  
10/1/79, Attachment 2.2-b(1)

Mr. Oroz recommended the appointment of Mel Curtis as  
laboratory technician on a half-time basis in the Physics  
Department.

It was moved by Mr. Ricks, seconded by Mrs. Alexander,  
and passed by the board to approve of the appointment of  
Melvin J. Curtis, Lab. Tech., Physics (replacing C. Christian)  
half-time, effective 10/1/79.

(2) APPROVAL OF APPOINTMENT: MICHAEL T. MC LE LLAN, A-V REPAIR  
TECH., A-V DEPT. (REPLACING E. KRUZEL), 10/8/79, Attachment  
2.2-b(2)

Upon recommendation of Mr. Oroz, it was moved by Mr.  
Frank, seconded by Mrs. Alexander, and passed by the board  
to approve of the appointment of Michael T. McLellan,  

(3) APPROVAL OF APPOINTMENT: NANCY P. ROY, TUTOR II, READING  
CENTER (REPLACING J. MOORE), EFFECTIVE 10/1/79, Attachment  
2.2-b(3)

Upon recommendation of Mr. Oroz, it was moved by Mr.  
Ricks, seconded by Mr. Luria, and passed by the board to  
approve of the appointment of Nancy P. Roy as a Tutor II,  
Reading Center (replacing J. Moore), effective 10/1/79.

(4) APPROVAL OF APPOINTMENT: GARNET MARIE WALDMIER, SR. SECRETARY,  
ACADEMIC SENATE (REPLACING N. SORENSON), EFFECTIVE 10/1/79,  
Attachment 2.2-b(4)

Upon recommendation of Mr. Oroz, it was moved by Mrs.  
Alexander, seconded by Mr. Luria, and passed by the board  
to approve of the appointment of Garnet M. Waldmier as  
Sr. Secretary, Academic Senate (replacing N. Sorensen),  
effective 10/1/79.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

Mr. Ricks inquired if these preceding items needed to be handled separately. Other board members preferred to retain the individuality and handle them separately.

Mr. Oroz added that all the above appointees had been unable to be present due to previous commitments.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to approve of the following routine General Personnel items, as described in the attachments.

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)

(2) APPROVAL OF PROFESSIONAL EXPERT (CONSULTANT) STATUS, Attachment 2.3-a(2)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Zaharias reported that the Senate recommended not to hold an election for senators as not enough candidates filed for the number of vacant seats. Instead they established a screening committee to interview those interested and announce appointments at the next Senate meeting. Interest has now been generated and it is up to the screening committee to make the best decisions.

He reported on the results of the recent survey—500 forms were distributed with almost all of those turned in. He commended Elizabeth Lockhart for the manner in which the survey was conducted and its resultant success. From it now, the Senate will plan those activities most desired. A law service has been established on campus with participation of Mr. Clark Alexander (Board member Alexander's son).

Dr. Dobbs thanked him for a very fine report and asked to be informed of any plans for homecoming this year.
MINUTES – Regular Meeting
SBCCCD Board of Trustees
September 27, 1979

3. STUDENT SERVICES – continued:

3.2 REPORT ON THE 1978-79 EXTENDED OPPORTUNITIES PROGRAMS AND SERVICES
PROJECT, Enclosure #1

Dr. Mertes stated that the report in Enclosure #1 will be submitted
to the Chancellor's Office and contains the 1978-79 activities of
the EOPS project.

Mr. Kevin Jeter stated that 40 EOPS students were served
last year and an additional 789 students not in the program. The
average GPA was 2.72 and 54% completed 12 units; 18% completed 9 to
11 units. There were 49 who graduated, 27 transferred to another
college, and 19 received certificates. He responded also to specific
questions from board members.

No action was required on this item.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF ADULT EDUCATION CLASS – TEARGAS FOR CITIZENS' SELF
DEFENSE

Dr. Mertes stated that there will be a class in Tear gas for
Citizens' Self Defense. According to Dr. Bobgan, the course is
applicable to security guard personnel and others. All must complete
a comprehensive examination before application for a permit is granted.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed
by the board to approve of a two-meeting class, Tear gas for Citizens'
Self Defense, to be held October 20 and 27, from 8:00 a.m. to 1:00 p.m.
on campus.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs.
Alexander, seconded by Mr. Frank, and passed by the board to approve
of the following routine Business Services items, as described in the
attachments.

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P90-0375
THROUGH AND INCLUDING P90-0482 FOR SUPPLIES, EQUIPMENT AND SERVICES

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED
ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN
SUBMITTED PRIOR TO THE MEETING
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 27, 1979

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. RATIFICATION OF THE 1979-80 BUDGET FOR EXTENDED OPPORTUNITIES PROGRAMS AND SERVICES, Enclosure #2

Mr. Kevin Jeter stated that last year the district received $194,000 and this year the budget is about $11,000 less. The budget, as described in Enclosure #2, provides for essentially the same program as last year. A slight cutback in the tutorial portion means there will be less tutors hired with EOP funds but some assistance may be available from College Work Study Program. The direct payment to students is the same according to the current law. Although there are no funds for new books, supplies, etc., there will be no decrease in services offered to students.

It was moved by Mr. Luria, seconded by Mr. Ricks, and passed by the board to ratify the 1979-80 budget for Extended Opportunities Programs and Services, as contained in Enclosure #2.

b. APPROVAL OF CETA CONTRACT #5062 FOR THE PERIOD OCTOBER 1, 1979 THROUGH JUNE 30, 1980

Mr. Oroz stated that a current CETA contract provides for two department trainee positions. The Art Department has decided not to continue their position. To retain the position in the Theatre Arts Department, a contract needs to be executed for continuation of CETA funding.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the board to approve the execution of CETA Contract #5062, effective October 1, 1979 through June 30, 1980.

c. RATIFICATION OF A CONTRACT WITH SANTA BARBARA COUNTY CETA PRIME SPONSOR FOR OPERATION OF AN ELECTRONICS PROGRAM, Enclosure #3

Dr. Mertes stated that previous board action approved a budget summary for the first period of the new Electronics Program. The enclosure contained the budget for the second phase to conform with the CETA fiscal period.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the board to ratify the CETA contract for the Electronics Program, as contained in Enclosure #3.

d. ACCEPTANCE OF A $46,750 GRANT FOR THE BI-LINGUAL TEACHER CORPS PROGRAM, Attachment 5.2-d

e. ACCEPTANCE OF FUNDS IN THE AMOUNT OF $16,199 TO AUGMENT THE BI-LINGUAL TEACHER CORPS PROGRAM, Attachment 5.2-e
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. and e. - continued:

Dr. Mertes stated that these two items are related. Under AB 2817, the college has been awarded $46,750 in state funds, and under the federal program, the college is to receive $16,199 under Title VII through the joint agreement with UCSB.

Mr. Huglin commented that the larger amount provides for stipends for students in the program and is double the amount of last year. The lesser grant is for the instructor of record.

Mr. John Eggler reported that there are currently 11 - 12 students in the program and interviews are in process for the following semester. Some requirements are proficiency in Spanish and English, willingness to work with children, and be knowledgeable in the bicultural area. The program trains aides to work with teachers and some go on with their education.

It was moved by Mr. Ricks, seconded by Mr. Frank, and passed by the board to accept a $46,750 grant from the State Department of Education, and a $16,199 award from the U.S. Office of Education for the Bilingual/Cross-Cultural Teaching Corps Program.

f. ACCEPTANCE OF FEDERAL GRANT TO CONTINUE THE INDOCHINESE ESL PROGRAM, Attachment 5.2-f

g. ACCEPTANCE OF GRANT FROM STATE DEPARTMENT OF SOCIAL SERVICES TO CONTINUE THE INDOCHINESE ESL PROGRAM, AND AUTHORIZATION FOR DR. BAGNALL TO EXECUTE AGREEMENT FOR THE DISTRICT, Attachment 5.2-g

Dr. Mertes indicated that these two items can be considered together as they both relate to the Indochinese ESL Program.

Dr. Joe Bagnall stated that a grant of $57,500 has been awarded by the Department of H.E.W. to continue the ESL program. The State Department of Social Services also offered a grant of $14,648 provided a contract was signed on September 21. Dr. Bagnall signed the contract in Sacramento, subject to Board approval, as the funds are needed to extend the program for four more weeks. This will provide another 120 additional hours for persons needing intensive work in language. Contact is also being made with community agencies to prepare these people for employment. About 100 persons have been served this year and that many more are expected.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the board to accept the $57,500 federal grant, and ratify the acceptance of the $14,648 state grant as signed for by Dr. Joe Bagnall and delineated in Attachment 5.2-g.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. APPROVAL OF CONTRACT WITH SANTA BARBARA COUNTY TO CONTINUE CETA PROJECTS, Attachment 5.2-h

Dr. Abelino Bailon stated that there is a need to continue three current projects to assist those persons facing employment with limited ability in English. Supplemental teaching aids are used to improve the clients' English speaking, reading and writing abilities.

It was moved by Mr. Frank, seconded by Mr. Ricks, and passed by the board to approve of the CETA contract with the Santa Barbara County to continue the ESL, ABE/GED, and FEEDER projects in Continuing Education for the period October 1, 1979, to September 30, 1980.

i. APPROVAL OF AUTHORIZED PERSONNEL TO ISSUE PARKING CITATIONS, Attachment 5.2-i

Dr. Silvera stated that the names listed on the attachment are those of students who will be campus safety officers to patrol the campus and man the front gate in morning and evening hours. He requested authorization for those listed, except Sandra Mitchell who has left the program, to issue parking citations. Some are from the Administration of Justice program and others have proof of security experience. They will be paid on an hourly basis from funds to be accumulated from the district's share of the payment of citations.

Mr. Dave Emerson, Evening College, reported that there are more security persons patrolling campus at night and the gate is attended until 8:00 p.m. for traffic control. Checks are made on the night nurse, library building is secured at 10:00 p.m. and the gate is manned until 10:30 p.m. to ensure the campus is clear. When received, all will wear identification T-shirts and later on wind breaker jackets.

Dr. Mertes indicated that the whole subject of safety on campus was a serious problem as a result of Prop. #13 which caused elimination of security personnel. Mr. Emerson last year organized a very active group of students. An attempt is being made to have a program that is cost effective. A full report with recommendation will be brought to the board at a later date. Howard Shippey of The Channels is doing a report for an early issue. A serious effort is being made to alleviate a serious concern. There are also attendant problems of vandalism as the
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 27, 1979

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

posted signs in Pershing Park are continuously stolen or destroyed, and the dark areas on the hillside seem attractive to vagrants. Staff are attempting to do all that is possible. Staff is looking into perimeter lighting of the entire campus, but that is a long range plan due to the expense.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the board to approve of the personnel listed on Attachment 5.2-i, deleting the name of Sandra Mitchell, to be authorized to issue parking citations for the 1979-80 college year.

j. APPROVAL OF AMENDMENT TO 1979-80 MONTHLY MILEAGE ALLOWANCE LIST, Attachment 5.2-j

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the board to amend the 1979-80 monthly mileage list to include travel allowances for Work Experience activities for the Fall 1979 semester, as delineated on Attachment 5.2-j.

k. RATIFICATION OF USE OF FACILITIES FOR THE INDOCHINESE ESL PROGRAM, Attachment 5.2-k

Dr. Bobgan stated that to accommodate those in the Indochinese ESL project, facilities were needed in Isla Vista where most of them reside. The University Church of Goleta is agreeable to provide use of two rooms. In response to board, Dr. Bobgan stated that the Goleta Valley Center would be ideal for instructional use but creates a transportation problem. Program funds cannot be used for transportation.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to ratify the agreement with the University Church of Goleta for use of two rooms as described on Attachment 5.2-k.

l. APPROVAL OF REQUEST FOR USE OF FACILITIES, Attachment 5.2-l

Dr. Mertes stated that this request for a Sunday use of facilities is for an annual event—a Marathon Run. The request has been honored by the board in the past and there is no cost to the district.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the board to approve of the request for use of facilities on Sunday, October 21, 1979, for the Annual Marathon Run.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

m. APPROVAL TO NEGOTIATE A CONTRACT WITH UNITED AIRLINES FOR H.R.M. DEPARTMENT TO PROVIDE FOOD PREPARATION SERVICE

Dr. Mertes stated that an approach from United Air Lines to the HRM Dept. came rather suddenly. They request the department to consider the preparation of food for a new Santa Barbara/Denver flight schedule. As the agenda was being prepared, only very preliminary discussions were being held, and today's action is only to request approval to continue to discuss the concept. Any contract which might develop would be brought back to the board for consideration.

Mr. John Dunn felt it would provide good training for students who would be paid when school is not in session. A maximum of 96 meals would be required with an estimated average of 60 - 75, seven (7) days per week. United Airlines will furnish all equipment, related items, and transportation to the airport. Included would be a profit of $50 per day above expenses, and no cost to the district.

Mr. Charles Hanson stated he has reviewed a contract just received; there are some questions that need to be clearly defined.

In response to the board, Mr. Dunn stated that the purpose is "training first, next prestige for the college, and profit last."

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the board to approve of staff to enter negotiations relative to a contract with United Air Lines for food preparation service.

n. RATIFICATION OF CHANGE ORDERS #14 and #15, ADMINISTRATION BUILDING RENOVATIONS PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-n

Mr. Hanson indicated that these two change orders are a deduction of $953 to the contract price. Pursuant to current policy, both change orders were authorized, but the disputed two calendar days of decrease in contract time will be settled during final stages of the project.

It was moved by Mr. Ricks, seconded by Mrs. Alexander, and passed by the board to approve of Change Orders No. 14 and 15 to the contract with J. W. Bailey Construction Company, contractor, Administration Building Renovations project for a reduction of $953 to the contract price, as follows, and a new completion date of August 27, 1979:
 MINUTES - Regular Meeting  
SBCCD Board of Trustees  
September 27, 1979

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$853,600.00</td>
</tr>
<tr>
<td>Change Orders #1-13 &amp; 16</td>
<td>+ $19,685.56</td>
</tr>
<tr>
<td>Change Orders #14 &amp; 15</td>
<td></td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$873,285.56</td>
</tr>
<tr>
<td></td>
<td>$872,332.56</td>
</tr>
</tbody>
</table>

o. APPROVAL OF CONTRACT WITH EMPLOYEE MANAGEMENT SERVICES FOR A CLASSIFICATION STUDY, Enclosure #4

Mr. Oroz indicated that in 1976 an overall classification study had been made of all positions, and a policy adopted which provided for a major study in 3 - 4 years. He again recommended Employee Management Services based on a good experience record. The total cost would be $7,254 and all positions would be studied. It is not known how many might go up or down, but, due to several major reorganizations in departments since 1976, not a large number of positions should be affected. Also, it should be stated that the district has not grown that much.

Mr. Frank questioned the cost of the study if the district is not in a state of flux; everything is still down 20%; wondered about the net affect. He asked also if it would be such a large burden if the district went back to the previous system of the Personnel Dept. handling such a study.

Mr. Oroz stated that all had agreed that with a major study in four years no interim requests would be made, and he felt the use of an outside consultant had reduced the acrimony among employees.

Mr. Leonard Ramirez, CSEA president, stated that several unit members were looking forward to it and were biding their time for this study to begin. Perhaps not any will get an upgrading but they, at least, were reviewed.

Dr. Mertes stated that this policy was developed four years ago. The board agreed to a 3 - 4 year waiting period before another full study. There is a need for a mechanism for employees to be reviewed. Action is being requested to honor this commitment, but Dr. Mertes noted that the board in agreeing to have a study, did not stipulate an outside study. Staff is recommending an outside study and the question is whether it is better to do it in another manner. He suggested that if the board were willing to leave it in the hands of staff at this time, staff will come back with other options after this study.
MINUTES - Regular Meeting
SBCCD Board of Trustees
September 27, 1979

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

o. continued:

It was moved by Mrs. Alexander, seconded by Mr. Ricks, and passed by the board to approve of the contract with Employee Management Services, as contained in Enclosure #4, for a campus-wide classification study.

Addendum p. ADOPTION OF RESOLUTION No. 5 (1979-80) TO APPOINT A REPRESENTATIVE AND AN ALTERNATE FOR THE JOINT POWERS SELF-INSURANCE PROGRAM FOR THE WORKERS' COMPENSATION ADVISORY COMMITTEE, Attachment 5.2-o

Dr. Mertes stated that with Mr. Hanson as the new Business Manager, a new resolution is required naming him as the representative for Workers Compensation.

It was moved by Mr. Ricks, seconded by Mrs. Alexander, and passed by the board to adopt Resolution No. 5 (1979-80) appointing Mr. Charles Hanson as the representative and Mr. David Pickering as the alternate to the Advisory Committee for the Self-Insurance Program for Workers Compensation. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank, Mr. Luria, Mr. Ricks
Noes: None
Absent: Mrs. Powell, Mr. Wells

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mr. Luria, seconded by Mr. Ricks, the Board of Trustees adjourned their regular meeting at 5:30 p.m.

The next regular meeting is scheduled for Thursday, October 11, 1979, at 3:30 p.m. in Room A-160, Administration Building, Santa City College, Santa Barbara, California.

ATTEST:

[Signatures]

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees on ________________, 1979.