MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 9, 1979
3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, August 9, 1979, at 4:03 p.m. in Room A-160 (Administration Building), Santa Barbara City College, Santa Barbara, California.

The regular meeting had been preceded by an executive session called for 3:00 p.m. See details under item 1.4.

1.2 ROLL CALL

Members present:
Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mr. Sidney R. Frank (arrived at 3:30 p.m.)
Mr. Eli Luria

Members absent:
Mrs. Kathryn O. Alexander
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias, Student Member

Others present for all or a portion of the meeting:
Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald Sorsabal, Acting Business Manager and Assistant Secretary/Clerk to the Board of Trustees (arrived 5:20 p.m.)
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Jim Williams, College Information Officer
Dr. Abelino Bailon, Asst. Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Ms. Blair Gray, League of Women Voters
Dr. Joanne Hendrick, Assoc. Professor, Nursery School Program
Mrs. Bea Howarth, Fashion Merchandising, Hourly Instructor
Ms. Zoe Iverson, Appointee, Director, Children's Center
Mr. Loring McAuliffe, Director, Data Processing
Burton P. Miller, Administrative Assistant to the Superintendent/Pres.
Mr. Daniel Oroz, Director, Personnel Services
MINUTES - Regular Meeting  
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1. GENERAL FUNCTIONS - continued:
   
   Mr. David Pickering, Controller, Business Services  
   Mr. Leonard M. Ramirez, CSEA President  
   Mr. Cal Reynolds, Asst. Dean, Student Activities  
   Miss Dorothy K. Taylor, Neighbor  
   Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS
   
   Dr. Dobbs extended a cordial welcome to all present and invited  
   their participation in the meeting.

   Dr. Mertes extended a welcome to Mrs. Blair Gray, Vice-President  
   of the League of Women Voters, present as an observer.

1.4 EXECUTIVE SESSION
   
   An executive session had been scheduled by proper notice for 3:00 p.m.  
   in the President's Office for discussion of personnel matters. Upon the  
   arrival of a full quorum, Dr. Dobbs convened the session at 3:30 p.m.  
   upon motion made by Mr. Luria and seconded by Mrs. Powell.

   Upon motion of Mr. Luria, seconded by Mrs. Powell, Dr. Dobbs ended  
   the executive session at 4:00 p.m. All four board members and the  
   Superintendent proceeded to Room A-160 for the regular board meeting.

1.5 MINUTES - REGULAR MEETING OF JULY 12, 1979  
   SPECIAL MEETING OF JULY 31, 1979
   
   Upon motion of Mr. Frank, seconded by Mrs. Powell, the minutes of the  
   regular meeting of July 12, 1979, and the special meeting of July 31, 1979,  
   were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS
   
   none

1.7 COMMUNICATIONS
   
   a. UPDATE ON FISCAL LEGISLATION
      
      Dr. Mertes stated that Dr. Sorsabal was in Sacramento. With the  
      passage of AB 8 (Greene) an attempt to apply its provisions to this  
      district had been unsuccessful. SBCC, like other colleges, is finding  
      it difficult to agree with state simulation figures for income.

      With the 79-80 Tentative Budget approved last June, it is planned  
      to present the final budget at the August 23 meeting. A public hearing  
      and adoption of the final budget will be held on September 6.

   Added:  
   
   Dr. Mertes, with deep regret, announced that one of the fatalities  
   in the North Sea accident was a former student and graduate of the  
   Marine Technology Program. Richard Walker, 32, graduated in 1973  
   and had designed the logo for the program's emblem. Details are  
   sketchy at this time, and, according to Ramsey Parks, this is the  
   first time a graduate of the program has been involved in an accident  
   of this kind.
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1. GENERAL FUNCTIONS - continued:

Added: In response to questions from board members and staff, Dr. Mertes stated that the recent letter to the News-Press Editor regarding rapes on campus was inaccurate. The college staff and students last year made extensive efforts to make all aware to take extra caution, walk in pairs, avoid Pershing Park area at night. A number of memoes were issued, signs were posted on the pathways and on campus, Channels paper contained articles, and a student patrol was organized and operated last year.

Some incidents had occurred of persons being verbally accosted in Pershing Park area. The college and City Police Dept. are working cooperatively to make the troubled areas more safe.

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Williams announced that a televised interview had been conducted with Dr. Mertes, Mr. Huglin and Dr. Silvera. It will be shown on KEYT, Sunday, August 12, at 3:00 p.m., and on Monday at 9:00 a.m. Subject of the interview was the new school year starting August 20.

Mr. Williams presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period August 9 through August 23, 1979.

In particular, he noted the dramatic reading, Caine Mutiny Court Martial to be presented Friday, August 31, in the James R. Garvin Memorial Theatre. It will be directed by Dr. Barbara Mertes, of Chabot College, and, also, SBCC president Dr. Mertes, will be in the cast.

This will be a one-time performance as a benefit for SBCC Student Scholarships.

1.8 a. ADOPTION OF RESOLUTION No. 2 (1979-80) ORDERING ELECTION FOR BOARD VACANCY IN TRUSTEE AREA No. 3, Attachment 1.8-a.

Dr. Mertes stated this item relates to the resignation of Mrs. Ann Gutshall. A resolution is required to order an election in November for Area No. 3.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the board to adopt Resolution No. 2 (1979-80) ordering the election to fill the two-year term in Trustee Area No. 3. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mr. Frank, Mr. Luria
Noes: None
Absent: Mrs. Alexander, Mr. Wells
1. GENERAL FUNCTIONS - continued:

1.8 b. ADOPTION OF RESOLUTION No. 3 (1979-80) REQUESTING CONSOLIDATION WITH SPECIAL STATEWIDE ELECTION, Attachment 1.8-b

Dr. Mertes stated that notice was received that there will be a special statewide election in November on the same date as the Governing Board Member election. According to law, it is required that the local election be consolidated with the statewide election.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the board to adopt Resolution No. 3 (1979-80) requesting consolidation of the Governing Board Member election with the Special Statewide election called for November 6, 1979. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mr. Frank, Mr. Luria
Noes: None
Absent: Mrs. Alexander, Mr. Wells

c. VACANT POSITION ON BOARD OF TRUSTEES

Dr. Mertes briefly reviewed recent events; on July 12, 1979, Mrs. Ann Gutshall resigned from the Board of Trustees; in the spring, the summer dates for board meetings had been set so the second July meeting was cancelled; and a special meeting was consequently scheduled on July 31 for the Board to have a public discussion on the options open to them regarding the vacancy.

The two options considered at that July 31 meeting were: appoint a replacement, or leave the seat vacant. In both cases, the seat is subject to election in November for the remaining two years. After considerable discussion, the board took action that it was their intent to appoint an individual at the next regular meeting (today's meeting).

Dr. Dobbs then stated that he, Mrs. Powell, and Mr. Wells served as an ad hoc committee to consider candidates. From letters sent to the college, names submitted, and phone calls to board members, a list was compiled. The Ad Hoc committee reviewed the list and met with several candidates looking for someone who would add breadth and depth to the board. The decision was most difficult as 2 - 3 individuals were outstanding persons. A final decision was to recommend the appointment of Mr. Gary Ricks, a local attorney. He is 42 years old and a 13-year resident of Santa Barbara. He and his wife have seven children from age 2 to 21. Their second son will start SBCC this fall. Mr. Ricks has served on the S. B. High School District Board of
1. GENERAL FUNCTIONS - continued:

Education for four years and was board president during the 1976-77 school year. He has served many community organizations and is a past Bishop of the Mormon Church.

Mrs. Powell added that when the board decided that they intended to appoint someone, it was realized how difficult this would be. Many persons were outstanding and had already performed a great service to the college.

A motion was made by Mrs. Powell, seconded by Mr. Luria, and passed by the board to adopt Resolution No. 4 (1979-80) appointing Mr. Gary Ricks on a provisional basis to the vacant seat on the Board of Trustees.

Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mr. Frank, Mr. Luria
Noes: None
Absent: Mrs. Alexander, Mr. Wells

Mr. Ricks will be present at a future meeting but cannot participate in any board action until September 27 (the first board meeting after a lapse of 30 days from date of his provisional appointment).

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the following routine Certificated Personnel items, with a correction on 2.1-a(1) showing the date of August 25 for Pat Chavez-Nunez, and as described in the attachments:

(1) APPROVAL OF HOURLY PERSONNEL, Attachment 2.1-a(1)
(2) APPROVAL OF HOURLY ATHLETIC/P.E. ASSIGNMENTS, Attachment 2.1-a(2)
(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS FOR FALL 1979, Attachment 2.1-b(1)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the hourly instructors, as listed on Attachment 2.1-b(1), for the 1979 Fall semester.
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, FOR FALL 1979, Enclosure #1

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the faculty for Continuing Education Division for fall 1979, as contained in Enclosure No. 1.

(3) ACCEPTANCE OF RESIGNATION: DR. MANUEL RIVERA, ASST. PROFESSOR, SPANISH, EFFECTIVE JUNE 2, 1979, Attachment 2.1-b(3)

Mr. Oroz stated that a resignation had been received from Dr. Manuel Rivera.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to accept with regret the resignation of Dr. Manuel Rivera, Asst. Professor, Spanish, effective June 2, 1979.

(4) APPROVAL OF MATERNITY LEAVE AND PERSONAL LEAVE OF ABSENCE: MRS. SUZANNE MEDINA-NGUYEN, ASSISTANT PROFESSOR, ENGLISH/ESSENTIAL SKILLS, STARTING 8/20/79, Attachment 2.1-b(4)

Mr. Oroz stated that a maternity leave and personal leave without pay had been requested by Mrs. Medina-Nguyen.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of a maternity leave from August 20 - October 31, 1979, and a personal leave of absence (without pay) from November 1 - December 21, 1979, for Mrs. Suzanne Medina-Nguyen, Asst. Professor, English/Essential Skills, starting August 20, 1979.

(5) APPROVAL OF MILITARY LEAVE OF ABSENCE: DR. RICHARD M. SANCHEZ, ASST. DEAN, EDUCATION PLANNING & DEVELOPMENT, EFFECTIVE AUGUST 13 THROUGH AUGUST 24, 1979, Attachment 2.1-b(5)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of a military leave of absence for Dr. Richard Sanchez, Asst. Dean, Instruction Office, effective August 13 through August 24, 1979.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) APPROVAL OF TEMPORARY APPOINTMENTS (EOPS): TONY BURNEZ AND TONKYA DEHAVIA (40% CONTRACT), EFFECTIVE AUGUST 20 - DECEMBER 21, 1979, Attachment 2.1-b(6)

Mr. Oroz stated that these positions are funded by the EOPS program. It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the temporary appointments of Tony Burnez and Tonkya Dehavia, as Learning Facilitator and Cultural Facilitator, respectively, for the EOPS Program, effective August 20 through December 21, 1979.

(7) APPROVAL OF TEMPORARY (LONG TERM SUBSTITUTE) APPOINTMENTS: WENDY S. PHELPS (ADN PROGRAM) AND LUIS A. VILLEGAS (ESSEN. SKILLS), EFFECTIVE 8/20/79-5/30/80 AND 8/20/79-12/21/79, RESPECTIVELY, Attachment 2.1-b(7)

Mr. Oroz indicated that these temporary appointments would replace Jan Whiting (deceased) in the ADN Program, and Suzanne Medina-Nguyen on maternity/personal leave.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the temporary (long term substitute) appointments of Wendy S. Phelps, ADN Program, effective August 20, 1979 - May 30, 1980, and Luis A. Villegas, English/Essential Skills, effective August 20 through December 21, 1979.

(8) APPROVAL OF APPOINTMENT: ZOE A. IVerson, DIRECTOR, CHILDREN'S CENTER (REPLACING D. COFFMAN), EFFECTIVE AUGUST 20, 1979, Attachment 2.1-b(8)

Mr. Oroz recommended the appointment of Zoe Iverson as Director of the Children’s Center.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Zoe A. Iverson, Director, Children's Center (replacing Donna Coffman), effective August 20, 1979.

Ms. Iverson was present and introduced to the Board by Dr. Joanne Hendrick who expressed great delight in the selection of Ms. Iverson. Dr. Hendrick stated that Ms. Iverson’s background included experience with single parents which would be of great value to the Children's Center.

Dr. Dobbs welcomed her to the staff at Santa Barbara City College.

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) continued:

Mr. Mel Elkins added his appreciation for the pleasurable professional association with Mrs. Donna Coffman who started with the new center and was a very devoted person to her role in that center.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), AND FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENT (CLASSIFIED SERVICE EMPLOYEE), Attachment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATIONS: MICHAEL LEWIS (PROP. CUSTODIAN TECH., MACHINE SHOP), EFFECTIVE 6/25/79, AND GARY O. PARKS (LAB TECH, ART DEPT.), EFFECTIVE 8/15/79, Attachment 2.2-a(3)

(4) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR MAY, 1979, Attachment 2.2-a(4)

(5) APPROVAL OF HEALTH LEAVE OF ABSENCE: JEAN BLANKENSHIP, INT. ACCT. CLK., PAYROLL DEPT., 6/26/79 THROUGH 8/3/79, Attachment 2.2-a(5)

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(6)

(7) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS) AND GENERAL PROGRAMS, Attachment 2.2-a(7)

b. NON-ROUTINE

(1) APPROVAL OF PERMANENT VOLUNTARY REDUCTION OF ASSIGNMENT: CHARLES CHRISTIAN, SR. LAB. TECH., PHYSICS, FROM FULL-TIME TO HALF-TIME, EFFECTIVE 8/31/79, Attachment 2.2-b(1)

continued on next page...
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

Mr. Oroz stated that Charles Christian requested a reduction in his assignment to half-time. Both the Physics Department and the Instruction Office concurred with the request. It is the intent of the department to fill the other half-time portion.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of the permanent voluntary reduction of assignment for Charles E. Christian, Sr. Lab Technician, Physics Department, from full-time to half-time, effective August 31, 1979.

(2) APPROVAL OF APPOINTMENT: SIBYL W. HOLDER, SR. SECRETARY, CONTINUING EDUCATION DIVISION (REPLACING E. ROULSTON), EFFECTIVE 8/13/79, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of Sibyl Holder to the vacant secretarial position in the Continuing Education Division. The position has been reduced to three-quarter time for eleven months.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Sibyl W. Holder as Sr. Secretary (replacing E. Roulston), Continuing Education Division, effective August 13, 1979.

Ms. Holder was not able to be present. According to the records, she had had a long, successful position with a well-known Center.

(3) APPROVAL OF APPOINTMENT: ADVISOR, STUDENT ACTIVITIES (REPLACING M. COMBS)

Mr. Oroz stated that this item related to a new position which had resulted from a reorganization. After proper interview/selection procedures he recommended the appointment of Richard LaPaglia. There had been three top contenders competing for this position.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Richard LaPaglia, Advisor, Student Activities (replacing M. Combs), effective August 21, 1979.

Mr. LaPaglia was not able to be present. Currently, he works in Ventura but is a Santa Barbara resident.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) APPROVAL OF APPOINTMENT: BUSINESS MANAGER (REPLACING D. SORSABAL)

Dr. Mertes stated that as the Board was aware that Dr. Sorsabal resigned June 30, 1979, advertising procedure was set in motion for a replacement. About 45 applications had been received, and the committee interviewed 12 candidates. Many were outstanding in their experiences.

With pleasure, Dr. Mertes recommended the appointment of Mr. Charles Hanson as the new Business Manager. Mr. Hanson's background included experience in both a community college, state university and the Chancellor's Office of California State Universities and Colleges.

Dr. Mertes introduced Mr. Hanson to the Board.

Dr. Dobbs added that the Board had met with Mr. Hanson prior to the Board Meeting and were most pleased with the interview session.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to appoint Mr. Charles L. Hanson as Business Manager (replacing D. K. Sorsabal) with a starting date to be announced.

Mr. Hanson expressed pleasure at being present and with his appointment.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Luria, seconded by Mr. Frank and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: JOHN HIGGINS, THEATRE ARTS, Attachment 2.3-a(1)
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF ATHLETIC/P.E. COACHING ASSIGNMENTS: SCOTT CATHCART AND RAY SCHAACK, FOOTBALL SEASON, Attachment 2.3-b(1)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the coaching assignments, as delineated in Attachment 2.3-b(1).

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

No report given

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to confer upon each of the 44 candidates, listed on Attachment 3.2, the Associate in Arts degree, subject to completion of the state and local requirements for the degree.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to confer on each of the 19 candidates, listed on Attachment 3.3, the Associate in Science degree, subject to completion of the state and local requirements for the degree.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF COURSES FOR FALL TERM 1979, CONTINUING EDUCATION DIVISION, Enclosure #2

Dr. Martin Bobgan stated that in Fall of 1977, 535 classes were offered in 86 different locations in the community. With the passage of Prop. #13, the program was cut back to 470 classes. This fall 476 classes will be offered and some will be at the Goleta Valley location where 10 credit courses will also be offered.

Dr. Bobgan then spoke to certain specific courses listed in Enclosure #2. The schedule of classes will be an insert in the August 26th issue of the Santa Barbara NEWS PRESS. Last year, after Prop. #13, the Continuing Education program was reduced by 20% and fees were charged for classes, and now with the passage of AB 8, it will not be permissible to charge fees except for those classes not considered as a class continued on next page. . . . . .
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

by the state. Classes, therefore, will be offered free of charge to
the community.

Dr. Mertes added that SBCC's public position now is one of reversal as fees cannot be charged for courses funded with state aid. A definitive statement as to how the new legislation applies is not possible at this time. This presents a time line problem as the schedule is due to go to the publisher. More up-to-date information is expected from Sacramento.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the Fall Term 1979 course list as contained in Enclosure #2.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P89-2089 THROUGH AND INCLUDING P89-2096 (PRIOR YEAR), AND No. P90-0001 THROUGH AND INCLUDING P90-0150 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORTS FOR PERIOD ENDING JULY 31, 1979, Attachment 5.1-c

Dr. Mertes stated that this was an information item. Specifically, the Physical Science new addition is not ready as seats have not arrived for the large lecture hall. Part of the Administration Renovation will be useable, but the main problem on the second floor is light fixtures which arrived quite late. An attempt is being made to install the lights over the weekend. Dr. Mertes added that Mr. Huglin is showing 'creativity' in re-scheduling classes due to these unforeseen circumstances.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. PROPOSED LONG-RANGE PLAN FOR DATA PROCESSING, Enclosure #3

Mr. Burt Miller stated that an 8-year contract with the Burroughs Company has ended. Considerable changes in market prices are occurring in both hardware and software, and computer capabilities have increased. For the past two years, an ad hoc committee has reviewed available equipment and college needs. Enclosure #3 contained the results of that study and the proposed directions for the future.

With charts shown on screen, Mr. Miller spoke in detail on the broad outlines of SBCC data processing evolution for the next five years.

Dr. Mertes stated that the board had previously approved a one-year lease for a new computer on campus. Also, discussions are still continuing with City Schools on a joint venture with joint staffs. The presentation today was an outline of what SBCC needs will be and a firm recommendation will be brought to the board for consideration at a future meeting.

(During discussion of the above item, Dr. Sorsabal arrived at 5:20 pm from his trip to Sacramento.)

b. APPROVAL OF AGREEMENT BETWEEN THE DISTRICT AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR STUDENT TEACHERS FOR THE 1979-80 YEAR, Enclosure #4

Dr. Mertes indicated that an agreement is entered into annually with UCSB for student teachers.

It was moved by Mr. Frank, seconded by Mr. Luria and passed by the Board to authorize staff to enter into an agreement, as contained in Enclosure #4, with UCSB for student teachers for the 1979-80 year.

c. APPROVAL OF EXTENSION OF SPACE LEASE AGREEMENT No. V 344 R 28 WITH THE VETERANS ADMINISTRATION, Attachment 5.2-c

Upon recommendation of the Superintendent, it was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of an extension of the agreement with the Veterans Administration, as contained in Attachment 5.2-c, for use of the trailer space for the period August 1, 1979 through September 30, 1980.

d. APPROVAL OF EXTENSION OF VENDING MACHINE CONTRACT, RICHARDSON VENDING COMPANY

Dr. Mertes indicated that the services of the vending contractor have been acceptable and renewal of the contract was recommended.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

Dr. Sorsabal added that this was the fourth year for the same company. There have been normal breakdowns but several of the machines are being replaced with new ones in time for the start of the fall semester.

It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of a one-year extension of the exclusive vending contract with the Richardson Vending Company.

e. APPROVAL OF INSURANCE CARRIERS AND PREMIUMS FOR EMPLOYEE BENEFIT PROGRAM FOR 1979-80, Attachment 5.2-e

Dr. Mertes stated that this had been reviewed by a committee and he concurred in their recommendation to continue the current insurance carriers. Other changes recommended by the committee are areas that will be discussed when the salary committees meet with the Superintendent later on in the semester.

It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the proposals from Blue Cross, California Medical Group Health Plan, Inc., Great-West Life Assurance Company, and INA Income Protection as insurance carriers for 1979-80 college year at the rates indicated in Attachment 5.2-e.

f. RATIFICATION OF THE SUBMISSION OF A PROPOSAL TO CONTINUE THE BILINGUAL TEACHER AIDE PROGRAM, Attachment 5.2-f

Dr. Mertes stated that this proposal related to continuation of an on-going program.

Mr. Huglin commented that the report was prepared by Ms. Pat Chavez Nunez with the assistance of Burt Miller. It has operated for two years at SBCC and articulates with a baccalaureate program at UCSB. There is no cost to the district.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to ratify the submission of the application to continue the Bilingual Teacher Aide Program.

g. RATIFICATION OF THE SUBMISSION OF A PROPOSAL FOR CETA FUNDING FOR OPERATION OF A ONE-YEAR ELECTRONICS PROGRAM, Attachment 5.2-g

Dr. Mertes stated that Mel Elkins and Abelino Bailon have been working for some time on a proposed electronics program. Personnel will be trained through the Continuing Education

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5. BUSINESS SERVICES - continued -

5.2 NON-ROUTINE - continued:

  g. continued:

Division for assembly work and, where possible, will advance to
a technician phase through the graded program.

Mr. Elkins stated that through cooperation of CETA, a pro-
posal for $75,000 was submitted. Combined with in-kind funds,
this program will be capable of training some 35 electronic
technicians and 60 electronic assembly/testers during the coming
fiscal year. The proposal was approved by the Board of Super-
visors on Monday, August 6.

It was moved by Mrs. Powell, seconded by Mr. Frank, and
passed by the Board to ratify the submission of the application
for CETA funds, as described in Attachment 5.2-g.

Mr. Elkins added that he will be preparing a full contract
for Board consideration at the next meeting.

  h. NOTIFICATION OF 1979-80 VEA ALLOCATIONS, Attachment 5.2-h

Dr. Mertes indicated that this was an information item on
the VEA allocations to the district for 1979-80. It appears
that $30,000 more has been allocated than last year. A district
plan indicating expenditures will be submitted for Board consid-
eration in September.

  i. APPROVAL OF CHANGE ORDER #6, GOLETA VALLEY ADULT EDUCATION
CENTER PARKING LOTS, PHASE 1 and 2, GRANITE CONSTRUCTION COM-
PANY, CONTRACTOR, Attachment 5.2-i

Dr. Mertes indicated that this change order covered work
needed to locate the greenhouses at the Goleta site. The Board
subcommittee had reviewed this item and the work has been com-
pleted due to a timeline for the opening of classes.

It was moved by Mr. Frank, seconded by Mr. Luria, and
passed by the Board to approve of Change Order #6 to the con-
tract with Granite Construction Company, Goleta Valley Adult
Education Center Parking Lot Project, at an added cost of $1,725,
as follows, with no change in completion date of August 8, 1979:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$140,165.00</td>
</tr>
<tr>
<td>Change Orders #1 - #5</td>
<td>+ 7,732.46</td>
</tr>
<tr>
<td>Total</td>
<td>$147,897.46</td>
</tr>
<tr>
<td>Change Order #6</td>
<td>+ 1,725.00</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$149,622.46</td>
</tr>
</tbody>
</table>
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. RATIFICATION OF CHANGE ORDERS #3-12, ADMINISTRATION BUILDING RENOVATION PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Enclosure #5

Dr. Mertes stated that, in accordance with the new policy on change orders, these changes were authorized to expedite the construction work. The change orders had been reviewed by members of the Subcommittee on Facilities.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of Change Orders #3 through #12 to the contract with J. W. Bailey Construction Company, contractor, Administration Building Renovation Project, in the additive amount of $16,366.55, as follows, and a new completion date of August 27, 1979:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract Price</td>
<td>$853,600.00</td>
</tr>
<tr>
<td>Change Orders #1 and #2</td>
<td>-4,655.88</td>
</tr>
<tr>
<td></td>
<td>$848,944.12</td>
</tr>
<tr>
<td>Change Orders #3 - #12</td>
<td>+16,366.55</td>
</tr>
<tr>
<td>New Contract Price.</td>
<td>$865,310.67</td>
</tr>
</tbody>
</table>

k. APPROVAL OF CHANGE ORDER #13, ADMINISTRATION BUILDING RENOVATION PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-k

Dr. Sorsabal stated that this change order relates to electrical changes for data processing capabilities in the Business Education Skills lab. This was requested by the Business Education staff as they anticipate utilizing available data processing capabilities in the instructional program through CRT devices. Dr. Sorsabal indicated that the work had already been completed as the contractor has the option to go ahead with such a request at his own risk of getting reimbursed.

Mr. Luria questioned the method of completed work being presented without the Board having had an opportunity to review the request and approving/disapproving of it. Particularly, should the Board have the perogative to make the decision when a large amount of money is added to the contract or a change in program is involved.

Dr. Mertes interjected that it had been his understanding that the work had not been done, and this was the first time he learned that that is not the case. He offered his apology to the Board members and assured them that this would not be repeated in the future. It was the clear intent of the recently-approved policy on change orders that this kind of an item would first be presented to the Board for discussion/approval and this policy would be strictly adhered to.

continued on next page. . . .
MINUTES - Regular Meeting
SBCCD Board of Trustees
August 9, 1979

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

It was with reluctance that a motion was made by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of Change Order #13 to the contract with J. W. Bailey Construction Company, contractor, Administration Building Renovation Project, in the additive amount of $4,922 as follows, and a new completion date of August 29, 1979:

\[
\begin{align*}
\text{Original Contract Price} & \quad \$853,600.00 \\
\text{Change Orders #1 - #12} & \quad + \quad 11,710.67 \\
\text{Change Order #13} & \quad + \quad 4,922.00 \\
\text{New Contract Price} & \quad \$870,232.67
\end{align*}
\]

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Dr. Mertes stated that recent legislation sets a date of September 7 for the budget to be received at the County Superintendent's office. Consequently, a special Board meeting will need to be scheduled.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to schedule a special meeting on September 6, 1979 for a public hearing and adoption of the 1979-80 Budget, and to cancel the regularly-scheduled meeting of September 13, 1979.

Upon motion of Mrs. Powell, seconded by Mr. Luria, the Board of Trustees adjourned their regular meeting at 6:20 p.m.

ATTEST:

[Signatures]

JOKI Y. DobbS
President, Board of Trustees
Santa Bárbara Community College District

DAVID MERTES
Superintendent/President and Secretary/ Clerk to the Board of Trustees

Approved by the Board of Trustees