MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 28, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, June 28, 1979, at 3:33 p.m. in Room A-160 of the Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:40 p.m., left at 6:03 p.m.)
Mrs. Ann Gutshull (left at 6:00 p.m.)
Mr. Eli Luria (left at 5:59 p.m.)
Mr. Benjamin P. J. Wells (arrived 3:45 p.m.)
Mr. Tim J. Clarke, Student Member

Members absent:

None

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services, and Asst. Secretary/Clerk to the Board of Trustees (arrived at 3:46 p.m.)

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. Glenn Gaston, President, Academic Senate
Mr. Jim Williams, College Information Officer
Mr. Stephen Zaharias, ASB President-elect

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Joe Connell, Hourly Instructor/Consulting Engineer
Mr. Dave Emerson, Asst. Dean, Instructional Operations
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
Mr. Eugenio M. Lujan, Asst. Director, Classified Personnel
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Mr. Bill Regis, Vice-President, CSEA
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Lynda Rodrigues, Asst. Dean, Admissions & Records
Ms. Nancy Voss, Financial Aids
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all in attendance.

1.4 EXECUTIVE SESSION

Dr. Dobbs announced that an executive session would be held at the end of this regular meeting.

Upon motion by Mrs. Powell, seconded by Mr. Luria, all Board members adjourned with Dr. Mertes to the President's Office (Room A-151) to conduct an executive session on personnel matters.

The session started at 5:25 p.m. Mr. Luria left at 5:59 p.m.; Mrs. Cutshall left at 6:00 p.m.; and Mr. Frank left at 6:05 p.m. Upon motion of Mrs. Alexander, seconded by Mr. Wells, the executive session ended at 6:10 p.m.

No statement was issued.

1.5 MINUTES - REGULAR MEETING OF JUNE 14, 1979

Upon motion of Mrs. Alexander, seconded by Mrs. Powell, the minutes of the regular meeting of June 14, 1979, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. 1979 NOMINATIONS TO BOARD OF DIRECTORS, CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT)

Dr. Mertes stated that this item had been carried over from the last meeting in order for a student nomination to be made.

Mr. Clarke needed more time to contact a prospective candidate.

Dr. Dobbs directed that this item be returned at the next meeting.

b. APPOINTMENT OF CALIFORNIA COMMUNITY AND JUNIOR COLLEGE ASSOCIATION (CCJCA) TRUSTEE DELEGATE

Dr. Mertes indicated that it was appropriate for the Board to designate one of their members as the trustee delegate to the CCJCA Assembly.

continued . . .
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:
      
      b. continued:

      Dr. Dobbs stated that he had contacted Mr. Wells, who has served
      in this capacity since 1971, and he was interested in continuing to
      do so. (Mr. Wells had not yet arrived.)

      It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed
      by the Board to designate Mr. Benjamin P. J. Wells to continue as the
      trustee representative to the Delegate Assembly of CCJCA.

      c. ENROLLMENT REPORT ON 1979 SUMMER INTER-SESSION

      Mrs. Lynda Rodrigues reported that the Summer Inter-session
      enrollment totals 2,070 students. A brief summary of figures for
      the past six years was distributed to all.

      There are 19 percent more students than last year, and more
      were accommodated with classes. More of the classes that were over-
      subscribed were opened up, and all students' needs were met.

      In response to questions, Mrs. Rodrigues stated that based on
      applications received to date for the Fall semester, there are fewer
      in number than the previous year.

      Mr. Dave Emerson added that the demand is in the skills support
      courses, such as: English Composition, Speech, and Math. More classes
      are offered in these than were offered in 1977. Also in demand are
      programs that lead to arenas of high levels of employment. In par-
      ticular, the typing classes have become open lab classes. Last year
      there were 34 students in the Summer typing classes, and this Summer
      there are 100 people enrolled. There are 6 different classes on an
      open-ended system for students to progress on their own individual
      basis. This is the program developed and supervised by Myrna Harker
      of the Business Education Department. At this time about 20 students
      are halfway through the course. When the construction work is com-
      plete, the remodeled areas will greatly enhance the "come back" to
      the Business Office Careers program.

      Dr. Dobbs thanked them both for their reports.

      d. UPDATE ON FISCAL LEGISLATION

      Dr. Mertes indicated that he would report on this issue under
      the budget item (5.2-j).

      e. REPORT ON COMING EVENTS - Mr. Jim Williams

      Mr. Jim Williams, College Information Office, presented items
      of interest which had been scheduled by Santa Barbara City College
      and its Continuing Education Division and community on-campus
      activities for the period June 28 through July 31, 1979.
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2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, 1979 SUMMER INTERSESSION, Attachment 2.1-a (1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTE, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (2)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: CAROLYN (MULLINS) MATTHEWS, HEAD TEACHER, CHILDREN'S CENTER, EFFECTIVE JUNE 2, 1979, Attachment 2.1-b (1)

Mr. Oroz stated that Carolyn Matthews has submitted her resignation as Head Teacher in the Children's Center. Her position will be replaced with an hourly instructor.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to accept the resignation of Carolyn (Mullins) Matthews, Head Teacher, Children's Center, effective June 2, 1979.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS, CLASSIFIED AND NON-CLASSIFIED SERVICE EMPLOYEES, Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENTS, CLASSIFIED AND NON-CLASSIFIED SERVICE EMPLOYEES, CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (3)
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2. PERSONNEL – continued:

2.2 CLASSIFIED PERSONNEL – continued:

a. ROUTINE – continued:

(4) ACCEPTANCE OF RESIGNATIONS:
   NANCY K. SORENSSEN, SR. SECRETARY, ACADEMIC SENATE, 6/30/79
   FREDERIC J. PHANEUF, LIB. TECH. (CETA) 6/29/79
   ERIC A. KRUZEL, A-V REPAIR TECH., AUDIO VISUAL 7/7/79

(5) APPROVAL OF PROFESSIONAL GROWTH INCREMENTS, Attachment 2.2-a (5)

(6) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (6)

(7) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a (7)

b. NON-ROUTINE

(1) APPROVAL OF RETIREMENT: ROBERT E. EYRE, DIRECTOR, FACILITIES
   & OPERATIONS, EFFECTIVE 12/28/79, Attachment 2.2-b (1)

   Mr. Oroz stated that Robert Eyre will retire at the end of
   this calendar year. He has served the District for nine
   years and will be missed.

   It was moved by Mr. Wells, seconded by Mrs. Alexander, and
   passed by the Board to approve of the retirement of Robert E.
   Eyre, Director, Facilities & Operations, effective December 28,
   1979.

(2) APPROVAL OF APPOINTMENT: NANCY R. VOSS, FINANCIAL AIDS CLERK,
   FINANCIAL AIDS (REPLACING W. CARLISLE), EFFECTIVE JULY 1, 1979,
   Attachment 2.2-b (2)

   Mr. Oroz recommended the appointment of Nancy Voss to the
   vacant clerk position in Financial Aids.

   It was moved by Mrs. Alexander, seconded by Mrs. Gutshall,
   and passed by the Board to approve of the appointment of Nancy
   R. Voss as Financial Aids Clerk (replacing W. Carlisle), Finan-
   cial Aids Office, effective July 1, 1979.

   Miss Voss was introduced to the Board. Dr. Dobbs welcomed
   her to the staff.

(3) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION: MICHAEL ORNELAS,
   CUSTODIAN, 6/11/79 – 7/13/79, Attachment 2.2-b (3)

   Mr. Oroz indicated that normally this kind of coverage is
   not provided for vacation leaves. This is a night-time position
   and a supervisor is needed.

   It was moved by Mr. Frank, seconded by Mrs. Gutshall, and
   passed by the Board to approve of working-out-of-classification
   for Michael Ornelas as Custodial Supervisor for the period
2. PERSONNEL – continued:

2.2 CLASSIFIED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(4) APPROVAL OF TEMPORARY, VOLUNTARY REDUCTION OF ASSIGNMENT:
KEVIN JETER, SPEC. PROGRAM ASST., EOPS, TO HALF-TIME, EFFECTIVE AUGUST 20 THROUGH DECEMBER 21, 1979, Attachment 2.2-b (4)

Mr. Oroz stated that Kevin Jeter has requested a reduction in his classified assignment in order to be appointed as a partial sabbatical replacement in the EOPS program. He will be recommended as an hourly certificated employee for the Fall semester.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of a temporary (voluntary) reduction of assignment for Kevin Jeter, Special Program Asst., EOPS, to half-time for the period August 20 through December 21, 1979.

(5) APPROVAL OF A NEW CLASSIFICATION OF DEPARTMENT TRAINEE, RANGE 21 OF THE CSEA CLASSIFIED SALARY SCHEDULE, EFFECTIVE JULY 1, 1979, Attachment 2.2-b (5)

Mr. Oroz stated that due to limitations on earnings imposed by the Department of Labor, two current CETA employees would exceed the limited amount. The District must create a new trainee class to continue participating in a CETA program with the City. The recommended class is Department Trainee at Range 21 of the current CSEA Salary Schedule.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of the establishment of a new class, Department Trainee, Range 21 of the CSEA Salary Schedule, and that it be included in the clerical job series, effective July 1, 1979, subject to action in a later agenda item.

(6) APPROVAL OF DEMOTION OF TWO CETA EMPLOYEES, EFFECTIVE JULY 1, 1979, Attachment 2.2-b (6)

Mr. Oroz indicated that the two CETA employees affected by the change in maximum earnings have agreed to be demoted in order to continue in their present positions. These positions are learning/training situations which is the intent of the CETA program.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the demotion of Hilary Hacker and Bette Davis to Department Trainees, Range 21, Step A, effective July 1, 1979, and subject to a later agenda item on the contract.
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke, outgoing non-voting student trustee, gave a farewell speech in which he reviewed accomplishments of the past year in representing students' interests and concerns.

He received a round of applause and many sincere compliments from Board members and Dr. Mertes for a job well done.

A motion was made by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board that a copy of Tim Clarke's speech be filed with the minutes of today's meeting (attached).

Mr. Clarke added that his work as National President of DECA has started, and he will be in Washington for 10 days starting August 10; then on to USC for continuation of his education.

4. CURRICULUM AND INSTRUCTION

4.1 RESOLUTION OF CALIFORNIA COMMUNITY COLLEGE TRUSTEES REGARDING DETERMINATION OF CREDIT AND NON-CREDIT COURSES, Attachment 4.1

Dr. Mertes stated that this has been an issue the past year. The CCCT has taken a stand as reflected in their resolution contained in the attachment. The issue at this point stands unresolved.

Mr. Dave Emerson gave a review of the credit/non-credit issue (copies were distributed to all Board members and staff).

Dr. Mertes stated that this has not gone before the Board of Governors. All action and operation so far has emanated from the Chancellor's Office. The issue is clouded further as it is not clear where the pressure is coming from. This was presented as information and, if it goes to the Board of Governors, the Board will be kept informed on this issue.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P89-1930, AND P89-1999 THROUGH AND INCLUDING P89-2064 FOR SUPPLIES, EQUIPMENT AND SERVICES.
5. BUSINESS SERVICES – continued:

5.1 ROUTINE – continued:

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. APPROVAL OF AMENDMENT TO 1978-79 MILEAGE ALLOWANCE LIST, Attachment 5.2-a

Dr. Mertes stated that actual miles traveled were far greater than estimated for personnel in the Health Technology Department. It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of an amendment to the 1978-79 Mileage Allowance List per adjustments delineated in Attachment 5.2-a.

b. APPROVAL OF REVISED AGREEMENTS FOR USE OF CLINICAL FACILITIES, Attachment 5.2-b

Dr. Mertes stated that the attachment contained a list of the minor modifications made to the contracts with clinical facilities. These facilities offer experiences for students enrolled in the ADN program. It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of the revised Agreements for Use of Clinical Facilities with the agencies listed on Attachment 5.2-b.

c. APPROVAL OF AMENDMENT TO CETA, TITLE VI, CONTRACT #5607, EFFECTIVE JULY 1, 1979, THROUGH SEPTEMBER 30, 1979

Dr. Mertes stated that this item refers to the change in CETA contract as dictated by the new Department of Labor Regulations. Approval of this item correlates with previous agenda items of a new classification of Department Trainee and demotion of two current employees. It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of an amendment to the CETA Agreement #5607 with the City of Santa Barbara, effective July 1 through September 30, 1979.

d. APPROVAL OF APPROPRIATION TRANSFERS #79-112, 114, 115, and 116 AND ADOPTION OF RESOLUTION No. 31 (1978-79), Attachment 5.2-d

Dr. Mertes stated that these transfers from the Contingencies Account covered items previously approved by the Board. The funds debited to Contingencies were due to overages of expenditures during the 1977-78 fiscal year by General Fund cost centers.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 31 (1978-79) to approve of Appropriation Transfers #79-112, 114, 115, and 116 in the amount of $44,616. Upon poll of the members, the vote was as follows:

Ayes:  Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes:  None

Absent: No one

e. APPROVAL OF APPROPRIATION TRANSFERS

Dr. Mertes stated that the transfers detailed in the agenda items were for end-of-the-year internal adjustments.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of Appropriation Transfers #79-072, 086, 087, 093, 096, 097, 100, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 117, and 118.

f. ADOPTION OF RESOLUTION NO. 32 (1978-79) FOR ADJUSTMENTS TO THE 1978-79 FISCAL YEAR BUDGET TO REFLECT UNBUDGETED INCOME, Attachment 5.2-f

Dr. Mertes stated that during the 1978-79 fiscal year, additional income had been received and was not yet budgeted. The resolution in the attachment delineates the amounts not yet officially designated as budget adjustments.

Dr. Sorsabal stated that with recent changes in the law, it is to the best interest of the District to show all income received on the records.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to adopt Resolution No. 32 (1978-79) directing that the $403,436 in additional income be added to the 1978-79 fiscal year budget.

Upon poll of the members, the vote was as follows:

Ayes:  Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes:  None

Absent: No one

g. APPROVAL OF CHANGE ORDERS #1 THROUGH #5, GOLETA VALLEY ADULT EDUCATION CENTER PARKING LOTS, PHASE I AND II, GRANITE CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-g

Dr. Mertes stated that these change orders had been reviewed by the Board Subcommittee on Facilities who also met on the site to review the circumstances surrounding these change orders.

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

Mr. Luria, Chairman of the Subcommittee, stated that they were minor problems and the extra work needed to be done.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of Change Orders #1, 4, and 5, and ratify Change Orders #2 and 3, to the contract with Granite Construction Company, contractor, Parking Lots Phase I and II, for an increase of $7,732.46 and a new completion date of August 8, 1979, as follows:

Original Contract $ 140,165.00
Change Order #1 + $1,661.16
" " #2 + 362.50
" " #3 + 128.00
" " #4 + 4,558.00
" " #5 + 1,023.00

+ 7,732.46 + 7,732.46

New Contract Cost: ... $ 147,897.46

h. RATIFICATION OF CHANGE ORDER #4, PHYSICAL SCIENCE ADDITION PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-h

Dr. Mertes stated that this change order encompassed a series of eight separate items. Some were dictated by the Fire Marshall; others were required by College staff and/or the contractor, the net affect of an addition of $1,633.75 to the contract.

Dr. Sorsabal claimed these as routine matters and work was authorized under the new policy which provides for continuous progress of the project.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to ratify Change Order #4, Physical Science Addition Project for an additional amount of $1,633.75 to the contract price with J. W. Bailey Construction Company, Contractor, with no change in completion date of April 30, 1979, as follows:

Original Contract $ 1,029,500.00
Change Orders #1-3 - 4,155.84

$ 1,025,344.16
Change Order #4 + 1,633.75

New Contract Price: ... $ 1,026,977.91

i. CONSIDERATION OF POLICY FOR ESTABLISHMENT OF A RESERVE FUND FOR MAINTENANCE OF FACILITIES, GROUNDS AND EQUIPMENT, Attachment 5.2-i

Dr. Mertes stated that a reserve fund for maintenance of facilities, grounds, and equipment will be established in the coming regular budget.

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

Dr. Sorsabal indicated that sufficient funds have not been allocated in the past, and this problem needs to be addressed. After contact with other school districts, Dr. Sorsabal and Mr. Robert Eyre evolved the formula found on pages 3 and 4 in the attachment which will set up a Depreciation Reserve Fund. Guidelines will be important, and the funds set aside should be "untouchable." A policy should be set for a certain amount of monies to use to begin a maintenance program on a systematic basis.

Dr. Mertes added that this was presented as information at this time. When the 1979-80 budget is finalized, there will be a line item included to start this type of a reserve fund.

j. APPROVAL OF 1979-80 TENTATIVE BUDGET, Enclosure #1

Dr. Mertes spoke to a legislative update on AB 8 (Greene) received recently from the CCJCA office (copies were distributed). The Finance Committee amended AB 8 into the already-passed SB 186 (R odda), a one-year continuation of 1978-79's bailout bill. The amended version was passed by the Senate and transmitted to the Assembly for concurrence. Then the bill will go into "open" conference committee which has the latitude to determine the form of the compromise bill to be presented to both houses for approval.

Dr. Mertes stated that there is no indication where finances stand for the District except that it will be a "bailout" again for one or two years. The proposed Tentative Budget for 1979-80, contained in Enclosure #1, is the Preliminary Budget (Maintenance Budget) with some changes as detailed on pages 4, 5, and 6 of the enclosure. When the income level is known, the Board will be presented with recommendations for allocation of funds on a priority basis.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the 1979-80 Tentative Budget as contained in Enclosure #1.

k. APPROVAL OF INSURANCE PROPOSAL, Attachment 5.2-k

Dr. Sorsabal stated that staff has sought quotations for liability coverage and has been working with the other school districts to determine the best coverage for the least premium. Most schools are receiving "favored" treatment this year, and the premium is down considerably. The current carrier has increased the coverage and at less cost than that proposed to the District under the plan through the County Schools. The proposal submitted is $1500 more than the lowest bidder who is using an unknown company. (No data or history is available.) Dr. Sorsabal added also that the District has a good experience rating with no claims or suits on file.

continued . . .
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5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

k. continued:

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the insurance proposal from Cameron, Roberts & Seider, Inc. for 1979-80 at a premium amount of $54,473.

1. APPROVAL OF CHANGE ORDER #1, ADMINISTRATION REMODEL PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-1

Dr. Sorsabal stated that through the efforts of the architect and the Coordinator of Media Services, it was decided to delete the proposed sound system for A-210 from the contract. College staff have designed and can install a more appropriate sound system. The change order will result in a deduction of $5,129.60 to the contract. The completion date will remain the same.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of Change Order #1 to the contract with J. W. Bailey Construction Company, Contractor, Administration Remodel Project, at a decrease in price of $5,129.60, as follows, with no change in completion date of July 24, 1979:

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<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Contract</td>
<td>$853,600.00</td>
</tr>
<tr>
<td>Change Order #1</td>
<td>- 5,129.60</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$848,470.40</td>
</tr>
</tbody>
</table>

6. GENERAL INFORMATION

6.1 APPOINTMENT TO THE BOARD OF DIRECTORS FOR THE FUND FOR SANTA BARBARA CITY COLLEGE

Dr. Mertes stated that a change in by-laws increased the number of directors from 13 to 15. From the staff, Dr. Mertes recommended that Mr. Mel Elkins be appointed, as he coordinates occupational and career education for the College.

After a brief discussion, Mrs. Alexander agreed to be appointed representing the Board of Trustees.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to appoint Mrs. Kathryn O. Alexander and Mr. Mel Elkins as members of the Board of Directors for THE FUND FOR SANTA BARBARA CITY COLLEGE.

7. ADJOURNMENT

As discussed and agreed at a past executive session, a motion was made by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to cancel the second regular July meeting (26th).

continued . .
FAREWELL ADDRESS
Tim Clarke, ASB President/Student Trustee
June 28, 1979

It was a year ago that it all began. When I was elected by the students to be their President, I knew the year would be challenging, but had no idea as to the degree of the challenge. My priority was representation; the avenue was organization.

I had a vision then, to eliminate the past consistency of Student Senates' inconsistency. The Administration and members of the Board still clearly remember the disruption of days past from the Associated Students. I faced a Board which, as a whole, didn't feel a student member was needed but by Sacramento was mandated, creating an attack on local autonomy. The Administration, it appeared, was watching and waiting to see what the new Kid was all about.

In recognizing this, I realized I had many bridges to burn and new paths to build. At the outset I knew my work was cut out for me.

Dr. Gooder helped by offering background and gave me guidelines as a Student Trustee. When I asked about the eligibility to make and second motions, the word was "go." Two meetings later the word was "stop." County Counsel rendered no substantial opinion, and in executive session the Board decided not to allow it. The first battle was lost, but I accepted the outcome and was not going to allow it to hinder my effectiveness in representing the Student Body.

Throughout the Summer, Cal Reynolds, Mike Combs, and I began planning for the 1978-79 academic year. The new executive cabinet was proposed and members appointed; the Inter-Club Council Constitution and Bylaws were written; and the budget was drafted. The entire Associated Students' files were reorganized and a new system implemented. In August we had a planning session at Cal's with 15 members attending. When school began, we were prepared.

The first week Dr. Mertes began as Superintendent/President, I sent a letter welcoming him to Santa Barbara City College on behalf of the Associated Students and invited him to attend our first Senate meeting. In response he sent a letter welcoming me and fellow students to the new academic year. At that time I knew he was of strong character and a leader this institution would benefit from. He also accepted the invitation and addressed the Senate at our first meeting.

As an Executive Board consisting of Michelle Jeffers, Treasurer; John Hupp, Vice-President; and myself, we worked vigorously to organize the Senate under the constant guidance of Mr. Reynolds and Mr. Combs. For the Fall semester we established four standing committees: Fund Raising Committee, Social Committee, Communications Committee, and a Student Grievance Committee. A committee chairperson was appointed for each one, and guidelines were established as to their function and responsibilities.
Throughout the Fall semester the Executive Cabinet, consisting of 10 appointed members, offered peer assistance and guidance enhancing our effectiveness as an Executive Board. It also broadened the scope of student government to include a total of 25 active students helping to represent the Student Body.

In Spring the Cabinet diminished as students transferred and left school for a variety of reasons. We lost John Hupp and appointed Armando Ramos as Vice-President. I attempted to make the transition gracefully with a minimal amount of interior and exterior change. I felt the consistency of the Senate was at stake as the Administration and Board faced a new Associated Student Vice-President. In a short time the Senate, Administration and Board recognized Armando, and the Senate’s consistency was upheld. Throughout the Spring semester we used specific committees for the Senate as the need arose; an example would be the Lounge Committee which developed the policy and procedure for the Lounge utilization during school hours.

In the course of the 1978-79 academic year, the Student Senate produced the following events: New Student Orientation Day; Fall: Back-to-School Dance; all candidates for the office of Congress, Assembly, and Senate; Homecoming; Senate Leadership Conference; Lew March Hypnotist Show; Arts and Crafts Day; 10 Noonite entertainment shows; a noonite talent show which ran four consecutive Wednesday’s; Old Time Movies Night; Coffee and Donut Day; Election Dance; New Student Orientation Day; Spring: new Xerox machine in the Library; held two elections; Thanksgiving Drive of canned goods and a benefit basketball game between the faculty and team; and an Easter Egg Hunt for the children of the students, faculty, and staff.

The Associated Students were represented at the Fall and Spring CCJCA Conferences, the Fall and Spring CCCSGA Conferences, the Fall CCCT Conference, the first Student Trustees’ Conference in Spring; and we lobbied in Sacramento for NON-Credit Funding and took a NO-TUITION STAND.

In the Spring semester the Student Senate took over Room CC-123 as its headquarters, painted it, organized it, purchased boxes for the clubs to use as mail and communications arrive for them, and developed a policy for its utilization and prioritized needed items. The Student Senate established policies for the Student Lounge Utilization and Noon Entertainment Guidelines.

I believe the Senate successfully lobbied and accomplished additional evening lighting, an evening nurse, a change in the nursing program from a cluster of modules creating three to four units to individual units per module, placing a student non-voting member on R. A. R. B., and a student non-voting member on the screening committee for the College Specialist.

The Senate effectively participated in College Standing Committees, the Early Calendar Ad Hoc Committee, and gave the priority of class offerings to the Instruction Office from a survey of 1,000 students after the Fall registration fiasco. The Senate also drafted a change in the District Policies to include a voting student member on the College selection committees for the hiring of new faculty members which the Board will hopefully be voting on in the Fall.

As the Student Trustee and member of the Board, I attempted to accomplish the job the students elected me for—to represent them. In the duration of
the year I worked on the Educational Policies and Budget Committees and attended all but three Board meetings, and for those was away on other student business. I saw the position as the voice of the students and always attempted to do just that. There were many times we disagreed, but primarily because we saw the issue in different perspectives. At no time did I take it personally and realized our differences were philosophical ones. I believe for the most part we did agree on the issues before us. Though I could not vote or make motions, you all knew where I stood on the issues, which was just as important.

When we met with Assemblyman Gary Hart, the Assembly Education Committee from Sacramento, Senator Rains, and Dr. Callen, my attempt was to be consistent with the Board and represent the student perspective. I felt at these times it was of absolute priority for them to see our college as one of a working relationship—the one that we truly obtained.

Down the road when I look back on these times, I will remember: my first Board meeting and being scared to death; Dr. Gooder's last Board meeting and dinner; Dr. Mertes' first meeting; walking through the San Diego Airport with Dr. Mertes and Mrs. Gutshall after the CCJCA Conference and saying, "Here's Mom and Dad and Sonny taking their vacation." for that's how it must have appeared; the Board meeting in which the priority was given to the ADN students currently on the waiting list, and I said, "If I were a student applying to the program and knew preferential treatment would not be given to me, I would sue the Board for lack of due process," at the Christmas dinner when Mrs. Powell commented on my extracurricular activities; walking into Dr. Mertes' office and his asking me if I were there as a Board member or just the Student Body President and, depending upon the answer, determined the treatment; and your attendance at my graduation party which meant so very much to me.

As the outgoing ASB President and non-voting student member of the Board, I would like at this time to voice a few concerns and offer some suggestions. This institution was built for, is operated and functions for the purpose of the members of this community and called students. Too many times throughout the year I heard or felt derogatory innuendos coming from the Administration, and it dissapointed me greatly. This College employs many many people and does so because students are here, and a service is being provided. Dr. Mertes stated at the beginning of this Spring at the Carvin Theatre, "If you are not happy, leave." And I concur. The students here at City College are not statistics or numbers. They are individuals striving to better themselves scholastically, and without them the jobs would not be here.

There does appear now with the passage of 13 a number of people leaving, and I would suggest the hiring of younger men and women to replace them. Other suggestions include passing in Fall the amendment to include a student on the screening committee for the hiring of employees. Taking action on the lower parking lot which I realize you recognize as a problem, but the cost is very high. I hope when the building is completed, you address this very serious problem of the lot and the flood control situation.

I would suggest the appropriation of monies to the Associated Students. Even a thousand dollars would greatly enhance the Senate's ability to provide

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activities and attend conferences in the State. As the Board allocates monies to the Academic Senate, I feel it only appropriate to do the same with the Associated Students.

Well, a year ago it all began, and today it ends. When Dr. Dobbs taps the gavel to close the meeting, it will echo the close of my term on the Board and the Administration of this year’s Student Senate.

This 1978-79 fiscal year was truly one of challenge. For myself and the Senate it was to prove student input could be positive. I recall back in June a year ago talking with Mike Combs and saying, "This would be the beginning of a new era for student government." In the course of the year we won and lost battles, but today I say we won the war. The war of consistency, respect, and burying the past. It was not, however, one individual; it was a team. At the last meeting of the Senate, twelve members were still remaining. Throughout the year all of us took part in planning, organizing, innovating and executing. It was a year of challenge, and the Senate met that challenge head on; and by far this was the greatest accomplishment of all.

For the Board and Administration, Proposition 13 created the challenge. In a year of what could have resulted in chaos, I saw organization. In a year of questions, I heard answers; and in this year of transition, I observed leadership.

I respect the Board greatly and am grateful to have had the opportunity to work with the most conscientious community college board in the State of California. I shall always remember you, as the certificate you honored me with will always hang on my wall at home wherever I may travel; and for that I thank you.

Dr. Mertes was more than a Superintendent/President; he was a friend. He taught me, guided me, and inspired me through his actions as an effective leader. There were definitely times we disagreed, and even then I admired him for his ability to assess an issue and stick by his decision.

No matter the final outcome from Sacramento this year or the future, I know this community college will prevail and continue its excellence.

I leave now, and in good hands goes the Associated Students with Steve Zaharias. The experience I obtained this past year was the vehicle which prepared me for the National Presidency of DECA and the reason for my substantial victory in Houston. I could never express enough my sincere gratitude and appreciation except to say thank you, God bless each one of you, and I'll never forget you.
MINUTES - Regular Meeting
SBCCD Board of Trustees
June 28, 1979

7. ADJOURNMENT - continued:

Upon motion of Mrs. Alexander, seconded by Mrs. Powell, the Board of Trustees adjourned their regular meeting at 6:10 p.m.

Attest:

[Signature]
JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

[Signature]
DAVID MERDES
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees
on July 13, 1979.