MINUTES
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 17, 1979
3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Joe Dobbs
on Thursday, May 17, 1979, at 3:38 p.m. in Room A-160 of the Adminis-
tration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice President
Mrs. Kathryn O. Alexander (arrived 4:05 p.m.)
Mr. Sidney R. Frank (arrived 4:12 p.m.)
Mrs. Ann Cutshall
Mr. Benjamin P. J. Wells

Members absent:
Mr. Eli Luria
Mr. Tim J. Clarke, Student Member

Others present for all or a portion of the meeting:
Dr. David Mertes, Superintendent/President and Secretary/Clerk
to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services,
and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services

Mr. Keith Dalton, Reporter, S. B. NEWS-PRESS
Dr. John Kay, President, Academic Senate
Mr. Dennis Walters, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer
Mr. Stephen Zaharias, President-Elect, Associated Students

Mrs. Dorothy A. Annable, Associate Librarian
Dr. Abelino Bailon, Asst. Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Ray Canton, THE CHANNELS Advisor
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Arlene Douglas, Secretary, Academic Senate/Facilities Dev.
Mr. Mel Elkins, Asst. Dean, Occupational and Career Education
Mr. David Emerson, Asst. Dean, Instructional Operations
Mr. Keith Ernst, THE CHANNELS
Mr. Glenn Gaston, President-elect, Academic Senate
Ms. Linda Hance, THE CHANNELS
Ms. Mary Ellen Hickey, THE CHANNELS
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
Dr. Barbara Lindemann, Chairman, Sabbatical Leave Committee
Ms. Mara Lustica, THE CHANNELS
Mr. Heron Marquez, Editor in Chief, THE CHANNELS
Mr. Burton P. Miller, Admin. Asst. to the Sup't/President
Mr. Ken Nacc, Associate Professor, Art
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Mr. Gil Robledo, EOPS Director/Counselor
Ms. Virginia Rowley, Associate Librarian
Dr. Richard M. Sanchez, Asst. Dean, Educational Planning and Development
Mrs. Dorothy K. Taylor, Guest
Ms. Tracy Thomsen, THE CHANNELS
Mr. Thomas Weber, THE CHANNELS
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all in the audience.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES - REGULAR MEETING OF APRIL 12, 1979

- REGULAR MEETING OF APRIL 26, 1979

Upon motion of Mrs. Gutshall, seconded by Mrs. Powell, the minutes of the regular meetings of April 12 and 26, 1979, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. INTRODUCTION OF NEW ACADEMIC SENATE PRESIDENT - GLENN GASTON

Dr. John Kay, outgoing President, introduced Mr. Glenn Gaston, incoming President of the Academic Senate. Mr. Gaston came to the
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

College in 1971; is Head Counselor; and was a member of Representative Council for four years. Dr. Kay added that he had enjoyed his two-year term as President.

Mrs. Gutshall expressed appreciation for all that Dr. Kay had done in his term. In her travels, she has heard nothing but praise for Dr. Kay. She added that Board members have always felt secure that Dr. Kay spoke for the faculty. She extended a welcome to Mr. Gaston and wished him well in a job that is difficult in these times.

Mr. Wells added that Dr. Kay had also performed expertly as a parliamentarian at conferences.

Dr. Mertes expressed appreciation for support he had received from Dr. Kay and through him from the faculty. He could always feel certain of reliable and honest information.

Mr. Gaston stated that Dr. Kay was a voice for the faculty, and he looked forward to his association with the Board following two predecessors who had established and carried on good working relationships with the Board and the Superintendent/President.

b. INTRODUCTION OF NEW ASSOCIATED STUDENT PRESIDENT - STEVE ZAHARIAS

Dr. Mertes stated that Tim Clarke was in Texas in competition for national presidency of DECA.

Dr. Mertes introduced Steve Zaharias who will officially become Associated Student President and Student Trustee on July 1st.

Mr. Zaharias acknowledged the introduction and stated he would give a report under Student Services.

c. STATUS REPORT ON FISCAL LEGISLATION

Dr. Mertes stated this report would be given in conjunction with the Budget item (5.2-k).

Added:

Dr. Mertes stated that Ray Canton and the "working staff" of THE CHANNELS were present. He considered the SBCC school paper to be one of the finest in existence.

Mr. Canton introduced all CHANNELS members present: Heron Marquez, Dennis Walters, Linda Hance, Mara Lustica, Tab Weber, Keith Ernst, and Mary Ellen Hickey. He gave a brief background on each and their future plans. He also introduced Tracy Thomsen, a student in Journalism I, who will be on the staff for the next two years.

Mr. Canton stated that despite concerns of a complete switch in operation, THE CHANNELS has been most outstanding this year and all due to cooperative working relationship of a great group of individuals.

continued ...
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Mrs. Gutshall noted that the wonderful feeling existing among the group was very obvious, and the papers printed were a result of this and their enthusiasm.

Dr. Dobbs and Dr. Mertes thanked Mr. Canton and his staff for taking the time to attend the meeting and meet the Board members.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTOR, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (2)

b. NON-ROUTINE

(1) APPROVAL OF INSTRUCTORS, 1979 SUMMER INTERSESSION, Attachment 2.1-b (1)

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the 1979 Summer Intersession instructors, as listed on Attachment 2.1-b (1).

(2) APPROVAL OF CANCELLATION OF SABBATICAL LEAVES: ROBERT J. CUMMINGS, LIFE SCIENCE, AND ELINOR EVANS, ENGLISH, 1979-80 COLLEGE YEAR, Attachment 2.1-b (2)

Mr. Oroz stated that two faculty members wish to cancel their approved sabbatical leaves for next year.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the cancellation of sabbatical leaves for Robert Cummings and Elinor (Evans) Flewellen, as delineated in Attachment 2.1-b (2).

(3) APPROVAL OF CHANGE IN RESIGNATION DATE: SALLEE MARCUSSEN, INSTRUCTOR/ENABLER, FROM 6/2/79 TO 5/11/79, Attachment 2.1-b (3)

Mr. Oroz stated that a change in resignation date had been submitted by Sallee Marcussen.

continued . . .
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2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-ROUTINE - continued:

(3) continued:

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of a change in resignation date for Sallee Marcussen, Instructor/Enabler, from June 2 to May 11, 1979.

(4) APPROVAL OF REDUCTION IN CONTRACT: ISIDOR ELIAS, ASSOC. PROF., PHYSICAL SCIENCE DEPT., FROM FULL-TIME TO TWO-THIRDS TIME, 1979-80 COLLEGE YEAR, Attachment 2.1-b (4)

Mr. Oroz indicated that a request had been received from Isidor Elias for a reduction in his contract beginning in the 1979-80 year.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of a reduction in contract from full-time to two-thirds for Isidor Elias, Associate Professor, Physical Science, effective for the 1979-80 year.

(5) APPROVAL OF EXTENSION OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): MARGARET SMITH, ASST. PROF./COUNSELOR, EFFECTIVE 8/20/79 THROUGH 12/21/79, Attachment 2.1-b (5)

Mr. Oroz stated that Margaret Smith in Counseling has been on a maternity/personal leave since last Fall. She has requested an extension through Fall of 1979.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the extension of a personal leave of absence (without pay) for Margaret Smith, Asst. Prof./Counselor, for the period August 20, 1979, through December 21, 1979.

(6) ACCEPTANCE OF RESIGNATION: DR. DONALD K. SORSABAL, ASST. SUPERINTENDENT, BUSINESS SERVICES, EFFECTIVE JUNE 30, 1979, Attachment 2.1-b (6)

Mr. Oroz stated that a resignation has been submitted by Dr. Sorsabal. In a later agenda item, consideration will be requested for a consultant status for Dr. Sorsabal.

Dr. Mertes wished to commend Dr. Sorsabal publicly for the invaluable assistance given him during a most difficult year of fiscal uncertainties. Dr. Sorsabal's advice during this past year has been exemplary and was also considered so by the staff before Dr. Mertes' arrival.

Mrs. Gutshall stated that at first it had been very difficult to understand the budget and its process, but it was made

continued . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(6) continued:

clear through the efforts put forth by Dr. Sorsabal. She felt he had done a fantastic job in helping her, as a Board member, vote with confidence on such matters.

Mrs. Powell commended him for being "one of the people who think." She stated that he would be missed and tough to replace.

Mr. Wells added that at the time Dr. Sorsabal came to SBCC, he was considered to be one of the best in the State.

Dr. Sorsabal stated that he had enjoyed his term here and felt it was time to do something for himself in the balance of his years. In his new career he felt he would be rewarded in a different way. He is leaving on a positive note, as there are some great people on the staff, and it had been a pleasure to work with them.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to accept with regret the resignation of Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services, effective June 30, 1979.

(At the beginning of the above item, Mrs. Alexander arrived; and just as the motion was made, Mr. Frank arrived.)

(7) APPROVAL OF EXTENSION OF TEMPORARY APPOINTMENT (LONG-TERM SUBSTITUTE): VIRGINIA W. JASS, COUNSELOR/DIRECTOR, WOMEN'S CENTER, EFFECTIVE FALL 1979 SEMESTER, Attachment 2.1-b (7)

Mr. Oroz stated that, with Board approval, Virginia Jass had replaced Margaret Smith as Director of the Women's Center. With Mrs. Smith's leave extended through the 1979 Fall semester, he recommended that Mrs. Jass' assignment be extended to cover that period.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the extension of the temporary appointment (long-term substitute) of Virginia Jass as Counselor/Director, Women's Center, for the Fall 1979 semester, replacing Margaret Smith.

(8) APPROVAL OF APPOINTMENT - HEAD LIBRARIAN: VIRGINIA ROWLEY, ASSOC. PROF./LIBRARIAN, FOR THE 1979-80 COLLEGE YEAR, Attachment 2.1-b (8)

Mr. Oroz stated that Virginia Rowley is being appointed Head Librarian for the coming college year.

Mr. David Emerson introduced Ms. Rowley to the Board. He stated that in this year that he had the responsibility of the

continued ...
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(8) continued:

Library operation, it had been a learning experience, and Ms. Rowley had been most helpful.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Virginia Rowley as Head Librarian (replacing R. Little) for the 1979-80 school year.

Dr. Dobbs offered congratulations to Ms. Rowley on her new assignment.

(9) APPROVAL OF CHANGE TO DISTRICT POLICIES, SECTION 1900, INSTRUCTOR LOAD, Attachment 2.1-b (9)

Mr. Oroz indicated that an addition had been recommended to the teacher load policy that would provide for administrative guidelines for balancing overloads and underloads. It is not a substantive change; only put into writing an on-going process. It was reviewed by the Teacher Load Committee and Representative Council.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the policy for Underloads and Overloads, Section 1900, as contained in Attachment 2.1-b (9).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES) Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES) CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

(3) APPROVAL OF STUDENT APPOINTMENTS: GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (3)

(4) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR APRIL, 1979, Attachment 2.2-a (4)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:


(6) ACCEPTANCE OF RESIGNATION: WENDY CARLISLE, FINAN. AIDS CLK., FINANCIAL AIDS OFFICE, EFFECTIVE JUNE 1, 1979, Attachment 2.2-a (6)

(7) APPROVAL OF ANNUAL SALARY INCENTIVES, Attachment 2.2-a (7)

b. NON-ROUTINE

(1) APPROVAL OF LONGEVITY (CAREER) INCENTIVES - 10 YRS.- LORING J. MC AULIFFE, DIRECTOR, DATA PROCESSING, AND DAVID PICKERING, CONTROLLER, BUSINESS SERVICES, EFFECTIVE 6/1/79, Attachment 2.2-b (1)

Mr. Oroz stated that two employees have completed ten years of service: Loring McAuliffe and David Pickering.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the longevity (career) increments as delineated in Attachment 2.2-b (1).

(2) APPROVAL OF RETIREMENT: GRACE E. BOWMAN, SR., ACCT. CLK., PAYROLL DEPT., EFFECTIVE MAY 31, 1979, Attachment 2.2-b (2)

Mr. Oroz stated that Grace Bowman in the Payroll Dept. is retiring at the end of this month. She has served the District for over six years.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the retirement of Grace Bowman, Sr. Acct. Clk., Payroll Dept., effective May 31, 1979.

(3) APPROVAL OF REINSTATEMENT OF FORMER EMPLOYEE: MARY BORGMAN, ADMIN. SECRETARY, INSTRUCTION OFFICE, EFFECTIVE MAY 18, 1979, Attachment 2.2-b (3)

Mr. Oroz stated that Mary Borgman, who resigned in mid-April, has returned. She can be reinstated to her former position in the Instruction Office according to the existing CSEA contract.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the reinstatement of Mary Borgman, Admin. Secretary, Instruction Office, effective 5/18/79.
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

No items

b. NON ROUTINE

(1) APPROVAL OF PROFESSIONAL EXPERT (CONSULTANT) STATUS:
DR. DONALD SORSABAL, BUSINESS SERVICES, ON AS-NEEDED BASIS
FOR 1979-80 COLLEGE YEAR, Attachment 2.3-b (1)

Mr. Oroz stated that a consultant status has been developed
for Dr. Sorsabal on an as-needed basis.

Dr. Mertes added that a basic arrangement was agreed upon
by himself and Dr. Sorsabal for specific tasks. The formal
resignation date is June 30, 1979; therefore, advertising of the
position is now in process. A selection will be made during
the Summer with the replacement announced at the first Board
meeting in August.

Dr. Sorsabal will work with the Superintendent on specific
items of responsibilities, and the arrangement will permit him
time off for personal business.

Dr. Mertes added that specific tasks would include the
1979-80 budget preparation process.

It was moved by Mr. Wells, seconded by Mrs. Powell, and
passed by the Board to approve of a professional expert (con-
sultant) status for Dr. Donald Sorsabal, Business Services, on
an as-needed basis for the 1979-80 college year.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Steve Zaharias reported on the activities of the Student Senate
during the Spring semester.

He commended Tim Clarke, outgoing president, for having been a very
active officer who worked very hard for all students. All Senate members
hoped Tim will be successful in his bid for national president of DECA
to bring recognition to this campus.

Mr. Zaharias gave a brief report on his background and future goals.
He planned to give his best to continue the good work started by Tim
Clarke and hoped to train some other student to continue on after his
term is finished.

He definitely intended to be himself, a Steve Zaharias—not a Tim
Clarke—and looked forward to working with and for each and every one on
the Board and administrative staff.

continued . . .
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3. STUDENT SERVICES - continued:

3.1 continued:

Dr. Dobbs thanked him for his report and stated that the Board is looking forward to his association with them.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and unanimously passed by the Board to confer on each of the 317 candidates, listed in Attachment 3.2, the Associate in Arts degree, subject to completion of the State and local requirements for the degree.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and unanimously passed by the Board to confer on each of the 104 candidates, listed in Attachment 3.3, the Associate in Science degree, subject to completion of the State and local requirements for the degree.

3.4 APPROVAL OF CONTINUATION OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH AND ACCIDENT INSURANCE POLICIES

Dr. Al Silvera stated that after thorough investigation, the Student Insurance Co. of Los Angeles charges the least expensive premium. As a result of the bus accident last Spring, this company paid all the students' claims at full cost and will still maintain the same level of premium cost.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the continuation of the Student Insurance Co. of Los Angeles to serve as the carrier of the mandatory Student Accident Insurance policy, and, also, of the voluntary 24-hour Accident and Sickness Insurance Plan for the period August 25, 1979, through August 24, 1980.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF AGREEMENT FOR REGIONAL FIRE SCIENCE OFFERINGS, Enclosure #1

Dr. Mertes stated that the Fire Science programs are county-wide in nature. The approach in this proposed agreement (Enclosure #1) is a coordinated method to serve all persons at a reduced cost to both colleges.

Mr. Mel Elkins added that the needs have changed; and according to the Education Code, these kinds of programs can be offered in this cooperative way by two schools with the same boundaries. Both the Allan Hancock and Santa Barbara Community College Districts can jointly offer a Fire Science Training program on a regional basis beginning with the 1979 Fall semester.

continued . . .
4. CURRICULUM AND INSTRUCTION

4.1 continued:

Dr. Mertes commented that the mechanism that involved a cooperative relationship between the two districts eliminates the need for Sacramento as an added agency. Other programs are being checked where the two districts are county-wide in nature.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the agreement for a Joint Powers Program in Fire Science Training, as described in Enclosure #1.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P89-1649 THROUGH AND INCLUDING P89-1851 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTORS' REPORTS FOR PERIOD ENDING APRIL 30, 1979, Attachment 5.1-c

Dr. Mertes stated that a summary report of all construction projects will be prepared for the June Board meeting.

5.2 NON-ROUTINE

a. ACCEPTANCE OF GIFTS ON BEHALF OF THE FUND FOR SANTA BARBARA CITY COLLEGE, Attachment 5.2-a

Dr. Mertes stated that two gifts have been offered to the College: $150 from the Sandpipers Track Club for cost of covering the track and field pits, and chemicals and instruments for the Chemistry Department from Mrs. Melville Sahyun valued at $7,424.10. Both gifts are an asset to the College's instructional programs.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to accept these gifts on behalf of THE FUND FOR SANTA BARBARA CITY COLLEGE and to direct staff to send a letter of appreciation to both donors.

b. APPROVAL OF SABBATICAL LEAVE FUNDING FOR 1979-80, Attachment 5.2-b

Dr. Mertes stated that last year the Board had approved a one-year interim agreement with faculty to continue sabbatical leaves at no additional cost to the District.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

This year, Representative Council again recommended that sabbatical leaves be funded in 1979-80 in such a way that there will be no additional cost to the District and that the funds available be distributed equally among those going on leave.

Dr. Barbara Lindemann stated there had been some concern expressed that there would be variations in amounts. Representative Council proposes that there be the same kind of umbrella policy with no additional cost. Then after appropriate levels of replacement have been determined, all salaries are placed in a pool and re-divided on a percentage factor so each faculty member going on leave are treated equitably.

Mr. Huglin stated that prior to the passage of Proposition #13, faculty members going on sabbatical leave received 75 percent of their salary. This proposal would result in an estimated 62 percent.

Dr. Lindemann added a reminder to the Board that this is an interim measure.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of funding sabbatical leaves for the 1979-80 school year at no additional cost to the District, and all recipients be treated equitably in amount as described in Attachment 5.2-b.

c. RATIFICATION OF APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROGRAM (VCIP) FUNDS, Attachment 5.2-c

Dr. Mertes stated that an application for VCIP funds was submitted to meet a deadline date. This funding serves to augment district income to provide services currently offered to student veterans.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to ratify the submission of the application for Veterans' Cost-of-Instruction Program funds, as contained in Attachment 5.2-c.

d. RATIFICATION OF APPLICATION TO EXTEND CETA-SPONSORED ESL PROJECT, Attachment 5.2-d

Dr. Mertes indicated that a CETA application had been submitted to extend an ESL project for an additional fifteen (15) weeks. The amount requested was $12,044 and would accommodate 20 referrals. No District funds are required.

In response to questions, Dr. Bailon stated that this ESL project is the first course; next is a Basic Education course; and then skills training. Some refugees had obtained employment but still had a language problem, and this course would benefit them.
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:
   d. continued:

   He agreed to provide further information on the breakdown of the 37 clients who are other than Vietnamese.

   It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to ratify the submission of the application for CETA funds of $12,044 to extend a sponsored ESL project.

   e. APPROVAL OF PROPOSAL FOR REVISION OF APPRAISAL OF DISTRICT FACILITIES - MARSHALL & STEVENS, INC.

   Dr. Sorsabal indicated that the District has a continuing contract for annual appraisal of all its facilities. It is essential in maintaining the proper level of insurance. Three construction projects are ready to be added to the inventory. The cost for the 1979 appraisal will be $1,275.

   It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the Marshall & Stevens, Inc., proposal for the 1979 facility appraisal at a cost of $1,275.

   f. APPROVAL OF DISPOSAL OF SURPLUS PROPERTY, Attachment 5.2-f

   Dr. Sorsabal stated the items listed on the attachment are of no more value to the District. Each item is less than $200. The auction will be held May 19, 1979.

   It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the disposal of items listed on Attachment 5.2-f at the Santa Barbara County Auction.

   g. APPROVAL OF APPROPRIATION TRANSFERS #79-073 THROUGH #79-081 AND ADOPTION OF RESOLUTION NO. 30 (1978-79), Attachment 5.2-g

   Dr. Mertes stated that most of the transfers in this item were for internal clean-up of accounts.

   One exception was transfer #79-079 in the amount of $1,167. Under the current system, there was an agreement for replacement funding. One individual left last August with the understanding that there was a certain replacement level with a dollar amount. During the years, there occurred a change in replacement persons creating a substantial increase in replacement funding.

   Dr. Mertes considered it unfair to the individual on leave to find there was a considerable change. Administratively, he directed that the individual on leave be paid the amount agreed upon last August.

   Also, due to the decrease in income from Proposition #13, areas such as maintenance and operation of facilities were severely cut back. Last year's Summer Repertory Theatre was not able to generate continued...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. continued:

funds to be self-sustaining. The last two transfers covered the
salary increases approved for all segments.

Dr. Sorsabal added that at the last Board meeting, a resolution
was passed authorizing the County Auditor to make end-of-the-year
adjustments. The transfers in the attachment describe the major
adjustments that will be made.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and
passed by the Board to adopt Resolution No. 30 (1978-79) approving
of Appropriation Transfers #79-073 through 79-081 for a total of
$476,189. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank,
Mrs. Gutshall, Mr. Wells

Noes: None

Absent: Mr. Luria

h. PRESENTATION OF REPORT OF SUMMARY OF OPERATIONS - CAMPUS BOOKSTORE, Attachment 5.2-h

Dr. Mertes indicated this was an information item only.

Dr. Silvera commented that the temporary relocation of the
Bookstore had resulted in a slight decrease in income, and additional
expenses included the salary increases.

i. PRESENTATION OF REPORT OF STUDENT FINANCE OPERATIONS, Enclosure #2

Dr. Mertes stated that this report was also presented for
information only.

Dr. Silvera commented that there were no "surprises" in the
report.

j. PRESENTATION OF DISTRICT FINANCIAL REPORTS, Enclosure #3

Dr. Sorsabal spoke briefly to the report contained in Enclosure #3.
The financial status of the District is in a healthy position.

k. PRESENTATION OF 1979-80 PRELIMINARY BUDGET, Enclosure #4

Dr. Mertes indicated that this is the first public showing of
the 1979-80 budget. It is the preliminary budget and, at this point,
income is the No. 1 concern. The District has not been informed as
to what the income will be or the mechanism by which the District
will be funded.

Reviewing the status of legislation, Dr. Mertes stated that
various bills have the approach of a long-term fiscal solution
putting into place a mechanism for funding community colleges in

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

the Proposition #13 era. Such legislation would attempt to make up some of the difference from loss of income from property taxes. AB 8 (Greene) was picked by both parties to be the vehicle for long-term funding. Another approach is to move away from property taxes, and sales tax collected in the County would stay in the County and probably go to the County Superintendent of Schools for distribution.

Dr. Mertes stated that the information available from Sacramento is very limited. As time is running out, long-term finance proposals should be carried over to next year. SB 154 will self-destruct on June 30, and the legislature will have to act before July 1. Senator Rodda submitted a "spot bill" in case long-term financing was not developed. This spot bill which has a 7 Percent inflation factor is viewed as the vehicle that could go into effect on July 1 for one year. It would continue the current system and is not ADA sensitive.

There are other bills that would skim 1-1/2 percent from community college funding right off the top to use in other areas. It is now a matter of waiting until the legislature takes action. Staff is prepared to have students ready for Summer Session and the Fall semester.

Dr. Mertes stated that the preliminary 1979-80 budget is a maintenance-level budget reflecting the expenditures of the 1978-79 level of programs, services and policies. It includes a salary adjustment of 6.5 percent for CSERA bargaining unit members under the existing contract. Staff working with the Superintendent in preparing the budget, took a conservative approach using a 4.1 percent increase as the basis. If there is an inflation factor greater than 4.1 percent, there would be additional dollars to work with. Priorities are now being developed for any such extra funds and at such a time staff recommendations would be presented to the Board for consideration.

An update on income, if known, would be brought to the Board at the second June meeting. At the first July meeting, it is hoped to present a budget although time will not permit the completion of all the paperwork. Currently, the budget should be adopted within the first ten days of August, although a bill has been submitted to extend budget adoption to September. This preliminary budget "buys time" and allows the District to maintain programs without a "hatchet" approach to its programs or without layoffs of personnel. There are currently ten certificated positions that have not been replaced on a long-term basis—hourly part-time and re-allocation of jobs are filling in.

Dr. Sorsabal added that the Governor's budget provides for a 3 percent inflation factor. In checking other districts, he found they also are figuring on the 4.1 percent factor. There is no deficit funding for this district, and there will be a positive cash flow position.

Dr. Mertes, in conclusion, stated, "You know where we are now."

No action was required on this item.
MINUTES - Special Meeting
SBCCD Board of Trustees
May 17, 1979

6. GENERAL INFORMATION

6.1 STATUS OF PROPOSED REVISION OF THE FACULTY MEASURING INSTRUMENT FOR PROFESSIONAL GROWTH AND DEVELOPMENT

Dr. Mertes reported briefly on the proposed Faculty Measuring Instrument. He had carefully reviewed it and disapproved it. In view of its long history of discussions, he suggested the faculty members meet with the Board Subcommittee on Educational Policies.

As a result of that meeting, it was agreed that any concept should be independent of the salary schedule. The importance of staff development was also emphasized.

It was placed on this agenda as a formal record that the faculty should continue to explore programs of professional growth and development. Since the subcommittee meeting, faculty has withdrawn the proposed revision and mutually agreed to explore alternate approaches without linking the program to the salary schedule.

7. ADJOURNMENT

Upon motion of Mrs. Alexander, seconded by Mr. Wells, the Board of Trustees adjourned their special meeting at 5:55 p.m.

The next meeting of the Board of Trustees is a regular meeting on Thursday, June 14, 1979, at 3:30 p.m.

Attest:

[Signatures]

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on June 14, 1979.