MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 8, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, March 8, 1979 at 3:35 p.m. in Room A-160 of the Administration Building, Santa Barbara City College, Santa Barbara, California

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President (left at 5:53 p.m.)
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:53 p.m.)
Mrs. Ann Gutshall
Mr. Tim Clarke, Student Member (arrived 4:10 p.m.)

Members absent:

Mr. Eli Luria
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services, and Asst.Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Ms. Frannie Davis, Reporter, SANTA BARBARA NEWS & REVIEW
Miss Sheila Devine, Senator, Associated Students
Dr. John Kay, President, Academic Senate
Miss Mara Lustica, Associate Editor, THE CHANNELS
Mr. Ted McKown, Reporter, SANTA BARBARA NEWS PRESS
Mr. Jim Williams, College Information Officer
Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Pablo Buckelew, Director, Instructional Support Services
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Michael Combs, Coordinator, Student Finance
Mr. William J. Cordero, Coordinator, Placement/Financial Aids
Mr. Melvin Elkins, Asst. Dean, Occupational & Career Education
Ms. Elida Moreno Flores, Asst. Professor, English Dept.
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
Mrs. Charlotte Ley, Bookstore Manager
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Office
Mr. Gary Parks, Laboratory Technician, Art Dept.
Mr. Leonard M. Ramirez, President, CSEA, Chapter 289
Ms. Rosalie Ramirez, Int. Typ. Ck., Enabler Program
Mr. Cal Reynolds, Assistant Dean, Student Activities
Mr. Michael Shay, Penfield & Smith Engineers
Ms. Dorothy K. Taylor, citizen/neighbor

Other guests:

Mr. Jonathan P. Mills, Dept. of Rehabilitation
Mr. Lawrence Sorensen, Tri-Counties Regional Center
Mr. David C. Ouelleth, SBCC student
Mr. Mike Hollywood, S.B. Spikers
Mr. Bebeto DeFreitas, S.B. Spikers
Mr. Bill Levy, S.B. Spikers
Ms. Kathy Jamgochian, Learning Disabilities Tutor
Mr. Robert Birnham, Other Wise Able
Ms. Wilma Jean Walker, SBCC
Ms. Julie M. Norton, SBCC
Ms. Alice Ermlich, SBCC
Mr. Gerry Liddard, SBCC
Mr. Stephan Lynn Day, SBCC
Ms. L. Malia Foster, SBCC
Ms. Maria Fajardo, SBCC student
Ms. Wanda Harrison, SBCC
Ms. Norma Henley, student
Mr. Peter M. Robertson, Community Center on Deafness

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all in the audience and invited their participation in the meeting.

1.4 EXECUTIVE SESSION - Personnel Matters

Dr. Dobbs stated that an executive session would be held at this time for a discussion of personnel matters.

At 3:36 p.m., a motion was made by Mrs. Gutshall, and seconded by Mrs. Powell to adjourn into an executive session.

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1. GENERAL FUNCTIONS - continued:

1.4 EXECUTIVE SESSION - continued:

Dr. Dobbs, Mrs. Alexander, Mrs. Gutshall and Mrs. Powell accompanied Dr. Mertes, Dr. Sorsabal and Mr. Oroz to the President's office. During the executive session, at 3:53 p.m., Mr. Frank arrived and went directly to the President's office.

At 4:18 p.m., the executive session ended and all returned to the Board meeting room (A-160). Upon motion of Mrs. Alexander, seconded by Mr. Frank, the meeting was declared back to regular order by Dr. Dobbs.

1.5 MINUTES - REGULAR MEETING OF FEBRUARY 8, 1979
SPECIAL MEETING OF FEBRUARY 15, 1979
REGULAR MEETING OF FEBRUARY 22, 1979

Upon motion of Mr. Frank, seconded by Mrs. Powell, the minutes of the regular meeting of February 8, 1979, the special meeting of February 15, 1979, and the regular meeting of February 22, 1979 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

Dr. Mertes indicated that part of the audience was present to speak to a certain agenda item - the resignation of the Enabler, Miss Sallee Marcussen. He introduced Maria Fajardo, a wheelchair student, who wished to address the board.

Miss Fajardo stated that she represented the interests of handicapped students, many of whom were present at this meeting. She expressed appreciation for efforts of Sallee Marcussen and thanked her on behalf of all the handicapped students at Santa Barbara City College.

Miss Fajardo read a petition regarding Miss Marcussen's resignation which requested: 1) would like a complete investigation into reasons for the resignation; 2) would like to ask the Board to withdraw the resignation; and 3) if Ms. Marcussen wishes not to come back, staff assume responsibility to replace her.

Dr. Mertes thanked her and all the students for appearing before the Board and for their concerned interest in the program. In reply to the requests in the petition, he stated that a discussion take place directly with Miss Marcussen. Miss Marcussen had submitted a letter of resignation in person to Dr. Mertes. She was informed that the procedure would be to present the letter to the Board for action at their next meeting. No further communication was received from Miss Marcussen. She was free at any time to make comments about the program or the college. As President, Dr. Mertes could not ask the Board not to take action on the letter delivered to him.

Dr. Mertes continued that he would be pleased to meet with the students to review the program and receive input from them. This year, this program received priority treatment and more funds than any other program in the

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1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS - continued:

college that were cut back. At the January 25, 1979 board meeting, action was taken on two applications for the program to be increased much higher than this year's program. That is a commitment for next year.

On the third request, Dr. Mertes stated that the Board operates on a recommendation from the administration. He had already directed the Dean of Instruction and the personnel in the program to review all aspects of the program and present changes or additions to him prior to a search for a replacement person. It would be very appropriate for students to be involved in those discussions and he would welcome them to meet with him to give their views on the program. The high quality of the program is uppermost in the intent of the administration. Dr. Mertes, stated that was his personal commitment and he also spoke for the Board members. He repeated that the only appropriate action for the Board was to act on the recommendation in the later agenda item.

Mr. Tim Clarke, ASB President, read another petition urging the Board not to accept the resignation as it was feared that Miss Marcussen's leaving would end benefits for the handicapped students at the college. This petition contained over 400 signatures obtained in just three days. It also requested an examination of Miss Marcussen's reasons for leaving, and asked that a counselor or administrator not be the replacement person.

Others present who spoke to the merits of Miss Marcussen, in whom the handicapped students felt they had found a friend, and the value of the program were John Mills, Counselor from the Dept. of Rehabilitation, Peter Robertson, County Schools Community Center on Deafness, Lawrence Sorenson, Counselor from the TriCounty Regional Center, Armando Ramos, ASB Vice-President, and other handicapped students present.

Mrs. Gutshall expressed pleasure with the concern and activity on the part of so many students on campus who are aware of the handicapped students.

Dr. Dobbs concluded the discussion stating that Dr. Mertes had expressed the views and commitment of the Board members. The Board will be willing to work with the local agencies in this mutual concern. He thanked all for coming to this meeting, in particular the handicapped students.

At this time, Dr. Dobbs declared a 5-minute recess as a convenience for the handicapped students who had a bus schedule to meet.

1.7 COMMUNICATIONS

a. ADOPTION OF RESOLUTION No. 24(1978-79) OPPOSING SENATE BILL 252 (ALQUIST), Attachment 1.7-a

Dr. Mertes stated that at the last Board meeting, staff had been directed to prepare a resolution stating opposition to the senate bill calling for a 'superboard'.

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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

Mrs. Gutshall commented that the resolution presented was 'very well put'.

Upon motion of Mrs. Gutshall, seconded by Mrs. Powell, the Board adopted Resolution No. 24 (1978-79) stating opposition to Senate Bill No. 252 (Alquist). Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander
      Mr. Frank, Mrs. Gutshall

Noes: None

Absent: Mr. Luria, Mr. Wells

ADDED ITEM:

(Due to the urgency of giving time to the handicapped students earlier, a report on the executive session was delayed until this time.)

Dr. Mertes stated that the executive session had been held for the purpose of discussing the implications of the recent Supreme Court ruling that unfroze the frozen parts of S.B. 154 carried in the State mandate that local boards could not honor any contracts for salary increases nor enter into discussions. The Supreme Court's action has now over-ruled that. Staff have been asking for advice from County Counsel and, at the present time, the Board is authorized to proceed.

Dr. Mertes recommended that the Board direct staff to implement the existing contract with CSEA calling for a 5.5% increase, and that the Board authorize honoring the retroactivity to July 1, 1978. Dr. Mertes further requested that the Board authorize the Superintendent to meet with the other employee groups to discuss the possibility of an increase in salary now that the mandate has been over-ruled.

A formal motion was made by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to authorize the administration to implement the existing CSEA contract (the second year of the contract) for a 5.5% salary increase for CSEA unit members (Chaper 289), retroactive to July 1, 1978, and the Board further requested that the Superintendent meet with the other employee groups to discuss the possibility of a salary increase now that the mandate has been lifted.

Mrs. Gutshall acknowledged that it has been rough for everyone and she commended the way it was taken by the staff and all the people. That made a very difficult situation somewhat easier for the board members who are all glad that the freeze has been lifted.

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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

**ADDED ITEM:**

Mr. Leonard Ramirez, CSEA President, stated that everyone in the unit was concerned with when and how the decision would be made. On behalf of his members, he thanked the Board members for their action at this time, and, also, for the position they took at the very beginning.

Dr. Dobbs thanked him for his comments and for the support extended to the Board.

**ADDED ITEM:**

Dr. Mertes stated that the discussion meeting with Senator Omer Rains last week proved to be valuable. Word has been received from his office that he, also, was pleased with the meeting.

**ADDED ITEM:**

Mr. Sidney Frank reported briefly on his attendance at the Legislative Seminar held recently by the AACJC in Washington. He also indicated the status of the new bill proposed to establish a new Department of Education.

He displayed a copy of the new 'Washington Letter' that is being issued by the Federal Affairs Council - copies of which will be sent to each district participating in the consortium supporting the Washington office for California Community Colleges.

b. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period March 8 to March 22, 1979, inclusive.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:
2. PERSONNEL — continued:

2.1 CERTIFICATED PERSONNEL — continued:

a. ROUTINE — continued:

(1) APPROVAL OF HOURLY INSTRUCTORS, SPRING 1979 SEMESTER, Attachment 2.1-a (1)

(2) APPROVAL OF ADDITION FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND SUBSTITUTE, CONTINUING EDUCATION DIVISION, Attachment 2.1-a (2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (3)

b. NON-ROUTINE

(1) RECOGNITION OF NOTIFICATION OF DEATH (TERMINATION): JANICE M. WHITING, ASSOCIATE PROFESSOR, HEALTH EDUCATION & TECHNOLOGY DEPT., FEBRUARY 22, 1979, Attachment 2.1-b (1)

Mr. Oroz regretfully announced that official recognition must be made of the date of death of Mrs. Janice Whiting. He spoke briefly to the statement written in her memory.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to officially recognize the date of February 22, 1979, in recording the termination of Mrs. Janice M. Whiting.

(2) APPROVAL OF CANCELLATION OF SABBATICAL LEAVE AND APPROVAL OF HEALTH LEAVE OF ABSENCE: HAROLD C. HILDERBRAND, ASSOC. PROFESSOR, ADMINISTRATION OF JUSTICE DEPT., EFFECTIVE FEBRUARY 7, 1979 — JUNE 1, 1979, Attachment 2.1-b (2)

Mr. Oroz stated that a request was received from Mr. Harold Hilderbrand to change the balance of his sabbatical leave to a health leave.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the request for the period February 7, 1979, through June 1, 1979.

(3) ACCEPTANCE OF RESIGNATION: JOHN M. MC AFFERTY, ASSOCIATE PROFESSOR, ENGLISH DEPARTMENT, EFFECTIVE FEBRUARY 15, 1979, Attachment 2.1-b (3)

Mr. Oroz stated that John McCafferty who is on a personal leave has submitted his resignation.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to accept with regret the resignation of John McCafferty, Associate Professor, English Dept., effective February 15, 1979.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) ACCEPTANCE OF RESIGNATION: SALLEE R. MARCUSSEN, INSTRUCTOR/ENABLER, EFFECTIVE JUNE 2, 1979, Attachment 2.1-b (4)

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to accept the resignation of Sallee R. Marcussen, Instructor/Enabler, effective June 2, 1979.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (2)

(3) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS - FEBRUARY, 1979, Attachment 2.2-a (3)


b. NON-ROUTINE

(1) APPROVAL OF PERMANENT VOLUNTARY REDUCTION OF ASSIGNMENT: TELMA DAWALLO, TYP. CLK. SR., TUTORIAL CENTER, FROM FULL-TIME, 11 MOS., TO HALF-TIME, 11 MOS., EFFECTIVE MARCH 16, 1979, Attachment 2.2-b (1)

Mr. Oroz stated that Telma Dawallo, who has been on a temporary voluntary reduction of assignment, is now requesting permanent reduction of assignment. The request is supported by the Director of Instructional Support Services and the Dean of Instruction.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of a permanent voluntary reduction of assignment to half-time, 11 mos., for Telma Dawallo, Typ. Clk. Sr., Tutorial Center, effective March 16, 1979.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(2) CHANGE TO CLASSIFIED RULES & REGULATIONS, SECTION 1525, RETIREMENT - EMPLOYEE'S COMPETENCE

Mr. Oroz stated that passage of a recent legislation (SB 130) requires certification of an employee's competence at age 70. This complies with recently enacted Federal law which prohibits mandatory retirement of public employees prior to age 70.

It was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of an amendment to Classified Rules & Regulations, Section 1525, to read as follows:

SECTION 1525 - RETIREMENT - EMPLOYEE'S COMPETENCE

1525.10 Any employee who desires to continue employment past age 70 shall, 4 months prior to reaching age 70, submit in writing (Attachment Part A) to his/her immediate supervisor, a request to continue in employment beyond the normal retirement age of 70. The immediate supervisor shall attach thereto his/her recommendation (Attachment Part B) certifying to the competence of the requesting employee.

1525.19 This procedure will be repeated each year, 4 months prior to beginning a new work year, for each subsequent approval to work beyond the normal retirement age of 70.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a (1)
3. STUDENT PERSONNEL

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke introduced Sheila Devine who was elected a senator during the fall term.

Miss Devine reported briefly that plans are progressing on the talent show. Judges have been selected and cash prizes will be awarded. On March 16, the Senate will present some old-time movies which is being advertised extensively, and work continues on the student lounge. Elections for new officers will be held in April.

Dr. Dobbs thanked Miss Devine for her report.

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS No. P89-1234 THROUGH AND INCLUDING P89-1328 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTORS' REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING FEBRUARY 28, 1979, Attachment 5.1-c.

This was an information item only.

5.2 NON-ROUTINE

a. APPROVAL OF APPLICATION TO CETA FOR ADULT BASIC EDUCATION PROGRAM, Attachment 5.2-a

Dr. Mertes stated that a request had been received from the Santa Barbara County Office of CETA Programs to conduct an Adult Basic Education Program.

Dr. Abelino Bailon prepared the application requesting $24,055 to carry the program until September 20. There is no cost to the District.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the submission of the application for CETA funds to conduct an Adult Basic Education Program.
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5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

b. APPROVAL OF CONTRACT FOR LEASE OF FACILITIES – SANTA BARBARA SPIKERS PRO VOLLEYBALL, Enclosure #1

Dr. Mertes stated that in their folders Board members would find a revised contract which has now been reviewed by County Counsel and the attorney for the Spikers.

Dr. Sorsabal spoke to some of the details of the contract which will allow the Spikers' professional volleyball team to play 25 games in the Sports Pavilion. In addition, the Spikers will donate to the College and have installed standards and nets. Initial payment of $8,000 for rent is required at the onset, and food services shall be provided by the College.

Mr. Mike Hollywood, General Manager, commented that it is a good civic community offer and felt it would be beneficial to both parties.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the agreement (revised Enclosure #1) with the Santa Barbara Spikers for use of the Sports Pavilion.

Dr. Mertes wished them an outstanding season and expressed appreciation for their donation to the College.

c. APPROVAL OF LEASE OF REAL PROPERTY, FAMILY SERVICE AGENCY, Attachment 5.2-c

Dr. Mertes stated that this is an annual renewal of a lease arrangement with no cost to the District.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of a no-cost lease with the Family Service Agency for the period March 1, 1979, to March 1, 1980, as described in Attachment 5.2-c.

d. APPROVAL OF FILM CONTRACT WITH LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS, Attachment 5.2-d

Dr. Mertes stated this was a renewal of contract for film service at a basic rate of $8 per film per week.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the Agreement for Film Service for the 1979-80 college year with the Los Angeles County Superintendent of Schools, as described in Attachment 5.2-d.
5. BUSINESS SERVICES - continued:
   5.2 NON-ROUTINE - continued:

e. ADOPTION OF PARKING STALL DESIGN STANDARDS, Enclosure #2

   Dr. Mertes stated that this item had been reviewed by the Facilities Subcommittee. Enclosure #2 contained the City standards which are adequate for District use.

   It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to adopt the Parking Stall Design Standards, as described in Enclosure #2, for new and resurfaced District parking lots.

f. APPROVAL OF WORKING DRAWINGS AND SPECIFICATIONS FOR DEVELOPMENT OF THE GOLETA VALLEY ADULT EDUCATION CENTER PARKING AREAS AND AUTHORIZATION TO CALL FOR BIDS

   Dr. Mertes stated that the Facilities Subcommittee had reviewed the working drawings and recommended them to the full Board.

   Dr. Sorsabal added that staff is experimenting with sodium vapor lights in the parking area. This type of light covers a wide area and may produce a cost savings.

   It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of the Working Drawings and Specifications for the Goleta Valley Adult Education Center and to authorize staff to go to bid.

(At this point, the agenda was moved up to 5.2-o, p, q, and r for the convenience of a Board member who needed to leave.)

g. ACCEPTANCE OF GRADING & DRAINAGE FACILITIES PROJECT FOR AREA #9, SOUTH COAST CONSTRUCTION COMPANY AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

   Dr. Mertes stated that the erosion project in front of the Administration Building has been completed in an acceptable manner. The striping completed by District personnel provides parking stalls in conformance with City standards.

   It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to accept the Grading and Drainage Facilities Project for Area #9 as complete on February 27, 1979, and authorized staff to file a Notice of Completion.

h. RECOMMENDED ACCEPTANCE OF LOW BID FOR EROSION PROJECTS, AREA #1 AND #8

   At the request of the Superintendent, this item was deferred.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

i. APPROVAL OF CHANGE ORDER No. 4, MARINE TECHNOLOGY BUILDING, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-1

Dr. Mertes stated that the change order was reviewed by the Facilities Subcommittee. Agreement was reached with the contractor on actual days of delay and a charge of $600 was made according to the terms of the contract.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of Change Order No. 4 to the contract with J. W. Bailey Construction Company, contractor, for the Marine Technology Building at a decrease of $600, as follows:

| Original Contract Price | $599,900.00 |
| Change Orders #1 - 3 | $1,962.72 |
| Change Order #4 | $600.00 |
| New Contract Price | $597,337.28 |

j. ACCEPTANCE OF CONSTRUCTION AND AUTHORIZATION TO FILE A NOTICE OF COMPLETION, MARINE TECHNOLOGY BUILDING, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR

Dr. Mertes stated that with the action on the preceding item, it is now possible to recommend acceptance of the project. This was reviewed by the Facilities Subcommittee.

Dr. Sorsabal stated that a $15,000 cashier's check is required of the contractor as assurance that all punch-list items will be complete. After receipt of the cashier's check, the Notice of Completion will be filed and release of the retention can be accomplished after thirty-five (35) days.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to accept the Marine Technology Building as complete as of October 6, 1978, and to direct staff to file a Notice of Completion upon receipt of a completion deposit in the amount of $15,000.

k. AUTHORIZATION FOR COUNTY FLOOD CONTROL TO CLEAN PERSHING PARK DRAINAGE CHANNEL

Dr. Mertes indicated that the District must comply with City Ordinance to maintain the drainage waterway in Pershing Park. County Flood Control has agreed to do the work on a cost reimbursement basis. The job is estimated to cost between $1,000 and $1,500.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to authorize staff to have County Flood Control clean out the Pershing Park drainage waterway on an actual cost reimbursement basis not to exceed $1,500.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

1. APPROVAL OF ALLOCATION OF FUNDS FOR PARTIAL BRUSH CLEARING

Dr. Sorsabal stated that a major safety problem is heavy underbrush on the hillside overlooking Pershing Park. An estimate of $1,500 will provide for clearing the area between the pathway and the creekbed. This should significantly reduce the threat to pedestrians.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of an allocation of $1,500 from Contingency Reserve to clear underbrush on the hillside overlooking Pershing Park.

m. APPROVAL OF AMENDMENTS TO THE 1978-79 MONTHLY MILEAGE LIST, Attachment 5.2-m

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of amendments to the 1978-79 Monthly Mileage List, as delineated in Attachment 5.2-m.

n. APPROVAL OF APPROPRIATION TRANSFERS #79-045, 046, 047, and 048, Attachment 5.2-n

Dr. Mertes stated that these were routine internal accounting transfers within cost centers.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of Appropriation Transfers #79-045, 046, 047, and 048, as described in Attachment 5.2-n.

Taken Out of Order:

o. ADOPTION OF RESOLUTION No. 25 (1978-79) TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-o

Dr. Mertes stated that on December 14, 1978, the Board approved of an agreement for CETA funds for a Library Technician. The resolution covers that portion applicable to the 1978-79 fiscal year. The balance of the CETA funds will be incorporated in next year's budget.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to adopt Resolution No. 25 (1978-79) to increase the 1978-79 Income budget by $5,985 and allocate the funds to the Library Cost Center. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall

Noes: None

Absent: Mr. Luria, Mr. Wells
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

Taken p. APPROVAL OF APPROPRIATION TRANSFER #79-051 AND ADOPTION OF RESOLUTION No. 26 (1978-79), Attachment 5.2-p

Dr. Mertes indicated that this transfer was to cover shipping costs for tools acquired through the Tools for Schools Program. A resolution is required, as the amount will be taken from the Contingency Account.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 26 (1978-79) approving Appropriation Transfer No. 79-051 in the amount of $2,729. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall
Noes: None
Absent: Mr. Luria, Mr. Wells

Taken q. ADOPTION OF RESOLUTION No. 27 (1978-79) FOR THE APPROPRIATION TRANSFER (#79-049) FROM CONTINGENCY RESERVE TO CONSTRUCTION & REHABILITATION FUND IN THE AMOUNT OF $1,271,002, Attachment 5.2-q

Dr. Mertes stated that all allocations for approved acquisition and construction projects have been carried in the Contingency Reserve Account. This was approved by the Board when the 1978-79 budget was adopted in September, 1978. It is now appropriate to transfer funds, so that expenditures can be correctly charged. The amount of $1,271,002 covers the Physical Science Building Addition, Administration Building Renovation, Campus Center Addition, and Grading and Drainage projects.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 27 (1978-79) approving Appropriation Transfer #79-049 in the amount of $1,271,002 from Contingency Reserve to the Construction and Rehabilitation Fund. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall
Noes: None
Absent: Mr. Luria, Mr. Wells

Taken r. ADOPTION OF RESOLUTION No. 28 (1978-79) FOR THE APPROPRIATION TRANSFER (#79-050) FROM CONTINGENCY RESERVE TO THE GENERAL FUND IN THE AMOUNT OF $358,450, Attachment 5.2-r

Dr. Mertes stated that this was similar to the preceding item. The amount of $358,450 will cover costs associated with the acquisition and operation of the Goleta Valley Adult Education Center.
MINUTES - Regular Meeting  
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5. BUSINESS SERVICES - continued: 

5.2 NON-ROUTINE - continued: 

r. continued: 

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to adopt Resolution No. 28 (1978-79) approving of Appropriation Transfer No. 79-050 in the amount of $358,450 from Contingency Reserve to the General Fund for costs of acquisition and operation of the Goleta Valley Adult Education Center. Upon poll of the members, the vote was as follows: 

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander,  
Mr. Frank, Mrs. Gutshall  
Noes: None  
Absent: Mr. Luria, Mr. Wells  

(At this point, 5:53 p.m., Mrs. Powell left the meeting and the agenda was moved back to 5.2-g.) 

s. PRESENTATION OF DISTRICT FINANCIAL REPORTS FOR THE PERIOD JULY 1, 1978, THROUGH JANUARY 31, 1979, Enclosure #3 

Dr. Sorsabal stated that Enclosure #3 contained the financial report of the District for the period ending January 31, 1979. The District is in good cash position. This was presented for information only. 

t. PRESENTATION OF REPORT OF SUMMARY OF OPERATIONS OF CAMPUS BOOKSTORE, Attachment 5.2-t 

Dr. Sorsabal stated the summary of operations for the Campus Bookstore appeared in a good cash position. 

Dr. Silvera added that a slight loss due to temporary relocation during construction was not significant. 

This was an information item. 

u. PRESENTATION OF REPORT OF STUDENT FINANCE OPERATIONS FOR THE PERIOD ENDING JANUARY 31, 1979, Enclosure #4 

Dr. Sorsabal stated that Enclosure #4 contained a report of operations of Student Finance for the period ending January 31, 1979. 

This was also an information item. 

v. APPROVAL TO CONDUCT INDEPENDENT STUDY OF DATA PROCESSING NEEDS AND OPERATIONS, Attachment 5.2-v 

Dr. Merdes stated that any staff report of data processing needs will not be finalized until outside professional assistance is obtained. 

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

v. continued:

Dr. Sorsabal added that over the last two years the staff has been conducting a study of data processing needs for the future. After consideration of several possible consultants, he recommended the firm of DSK, Inc. (of Los Angeles) which proposes to do the study at a cost of $450 per day—not to exceed $5,000. The current contract with Burroughs in which the District is a joint partner with City Schools ends July 1, 1979.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to accept the proposal from DSK, Inc. at a cost of $450 per day not to exceed $5,000 to proceed with an independent study of data processing needs and operations.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mrs. Alexander, seconded by Mrs. Gutshall, the Board of Trustees adjourned their regular meeting at 6:03 p.m.

The next meeting of the Board of Trustees is a regularly-scheduled meeting on Thursday, March 22, 1979, at 3:30 p.m.

Attest:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on __April 12__, 1979.