MINUTES

ADJOURNED MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 29, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The adjourned meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, March 29, 1979, at 3:30 p.m. in Room A-160 of the Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice President (left at 5:36 p.m.)
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived at 4:48 p.m.)
Mrs. Ann Gutshall
Mr. Benjamin P. J. Wells
Mr. Tim Clarke, Student Member (arrived at 4:00 p.m.)

Members absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services, and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Joe Buchanan, Senator, ASB
Dr. John Kay, President, Academic Senate
Miss Mara Lustica, Associate Editor, THE CHANNELS
Mr. Jim Williams, College Information Officer
Dr. Joseph A. Bagnall, Asst. Dean, Continuing Education
Dr. Abelino M. Bailon, Asst. Dean, Continuing Education
Mr. William J. Cordero, Coordinator, Placement/Financial Aids
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
Mrs. Ruth Little, Head Librarian
MINUTES - Adjourned Meeting
SBCCD Board of Trustees
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1. GENERAL FUNCTIONS - continued:
1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:
Mr. Eugenio M. Lujan, Asst. Director, Classified Personnel
Mr. Burton P. Miller, Admin. Asst. to the Sup't/President
Mr. William E. Miller, Instructors' Association
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Mr. Leonard M. Ramirez, President, CSEA
Mr. Bill Regis, Library Technician
Mr. Maurice E. Ryan, Professor, Electronics
Mr. John Tobin, Business Services Supervisor
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all in attendance and invited their participation in the meeting.

1.4 EXECUTIVE SESSION - Personnel Matters

Dr. Dobbs stated that an executive session would be held at this time for a discussion of personnel matters.

At 3:31 p.m. a motion was made by Mrs. Gutshall and seconded by Mrs. Alexander to adjourn into an executive session.

Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mrs. Gutshall, and Mr. Wells accompanied Dr. Mertes, Dr. Sorsabal, Mr. Huglin, and Mr. Oroz to the President's Office.

Mr. Huglin and Mr. Oroz returned to A-160 at 3:45 p.m.

At 4:16 p.m. the executive session ended, and the five Board members, Dr. Mertes, and Dr. Sorsabal returned to the Board meeting room (A-160).

Upon a motion by Mrs. Alexander, seconded by Mrs. Powell, Dr. Dobbs declared the meeting back to regular order.

1.5 MINUTES OF SPECIAL MEETING OF MARCH 2, 1979

Upon motion of Mrs. Powell, seconded by Mrs. Gutshall, the minutes of the special meeting of March 2, 1979, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

Added: Dr. Dobbs announced that a discussion on personnel matters was held in the executive session. Dr. Mertes was asked to speak for the Board members.

continued ...
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Dr. Mertes stated that all had been aware of the "freeze" placed on salaries. When this was overruled by the Supreme Court, the Board of Trustees honored the existing CSEA contract and directed the President to meet with the other groups relative to a salary increase.

As a result of those meetings, Dr. Mertes recommended that the contract faculty, certificated management, and classified management be granted an increase of 6 percent, retroactive to July 1, 1978. It was agreed that there were very limited resources, and the strongest feeling was for those with whom there were long-term contractual obligations. This does not include any personnel on part-time, categorical, overload or summer school.

Dr. Mertes commended the staff for their contributions during a very difficult year. Higher education under normal times has problems, but this past year with its affects could only have been accepted by a cooperative effort by everyone.

Dr. Mertes, speaking for himself and the Board members, fully recognizes that all are living in an environment in which inflation is increasing at an alarming rate, and we are all behind in purchasing power. The district is operating with a greatly-reduced income. Given the fiscal situation of this district, he felt that the offer he recommended was equitable and retained the District in a fiscally responsible position.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of a 6 percent salary increase, retroactive to July 1, 1978, for contract faculty, certificated management, and classified management, and to authorize staff to proceed with implementation.

Mr. Bill Miller, Chairman of the Certificated Salary Committee, expressed appreciation to the Board for taking the initiative to set up the mechanism for the President to meet with his committee. The process of negotiations moved very smoothly, although the results were somewhat disappointing. Mr. Miller stated that Dr. Mertes honestly shared concerns and was available to meet with at anytime. The committee greatly appreciated that and looked forward to discuss in the future some concepts that are difficult to pursue at this time.

Dr. Barbara Lindemann, a former Salary Committee Chairperson, spoke as an individual and voiced some of the concerns of the faculty. For them it has been a tough year facing the inflation, and all have had to cope with it. It was recognized by them that the Board could do nothing about it. Areas of concern were more students with support services cut back; reduction in travel funds; those on sabbatical took a significant cut; but yet faculty has joined the staff to find ways to save money. She hoped in the coming year additional consideration will be taken into account: fringe benefits, the 67 percentile, keep salaries in line with inflation, pay for part-time, summer pay increases return to normal, reinstate sabbatical leave pay, and possible change in anniversary increments.

continued . . .
MINUTES - Adjourned Meeting
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Dr. Lindemann thanked Dr. Mertes for his part in all the negotiations. All was handled with firmness and impartiality, and the ground rules he established made all go very smoothly.

Mrs. Alexander commented that it has also been a tough year for the Board members. There should be an awareness of the concerns of the Board for the ongoing viability of the District. The Board is trying to lay the groundwork the way faculty, students, and community want it. It is most important for all to support the President.

Mrs. Powell thanked Dr. Lindemann for her comments about Dr. Mertes, as the Board really appreciated hearing those. The Board is not 100 percent in agreement with all the concerns, but Mrs. Powell appreciated the comments made in a direct way to the Board—not through rumor.

Mr. Wells also expressed appreciation for the comments of both Mr. Miller and Dr. Lindemann and the candidness in which they were voiced.

On behalf of the management groups, Mr. Huglin thanked the Board for their action.

Added: Dr. Mertes stated that he, Board members Mrs. Alexander, Dr. Dobbs, and Mr. Wells, and Dr. Kay attended the last Board of Governors' meeting in Sacramento. There was an all day session of discussions of legislation being proposed leaving all with a feeling there is no leadership and nothing positive being proposed.

Added: Dr. Mertes reminded all that Mr. Pat Callan, Executive Director of CPEC, will be on campus tomorrow (March 30) for informal discussions, special board meeting at noon, and a visit to four selected program areas for a firsthand view of what is happening on this campus.

Added: Dr. Mertes stated that with Board approval a Geoscience Technology Program is operating on campus. In their folders they would find a preliminary proposal to incorporate bilingual training into this program to train Geoscience Technicians for the American and Mexican Petroleum Industries. It has been brought to the attention of various agencies at state and national levels. Should it develop into a more concrete stage, it will be brought to the Board for action.

a. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period March 22 to April 12, 1979, inclusive.
1. **GENERAL FUNCTIONS - continued:**

1.8 **BOARD ACTION FOR SECRETARY/CLERK AND ASSISTANT SECRETARY/CLERK**

a. **APPROVAL OF EXTENSION OF TERMS OF OFFICE**

With the passage of AB 2224, terms of incumbent trustees are extended from March until November. It is appropriate to extend the terms of office of the Secretary/Clerk and Asst. Secretary/Clerk.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to extend the terms of office for Dr. David Mertes as Secretary/Clerk and Dr. Donald K. Sorsabal as Assistant Secretary/Clerk to the Board of Trustees from April 1, 1979, to November 30, 1979.

2. **PERSONNEL**

2.1 **CERTIFICATED PERSONNEL**

a. **ROUTINE**

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

1. **APPROVAL OF TEMPORARY HOURLY INSTRUCTORS, SPRING 1979 SEMESTER, Attachment 2.1-a (1)**

2. **AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (2)**

3. **APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANT STATUS), SECRETARIAL SCIENCE DEPT. AND HRM DEPT., SPRING 1979 SEMESTER, Attachment 2.1-a (3)**

b. **NON-ROUTINE**

1. **APPROVAL OF HOURLY INSTRUCTORS, ADDITIONS/CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1979 TERM, Attachment 2.1-b (1)**

Mr. Oroz stated that the attachment contained faculty list for the 1979 Spring term.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the faculty listed in Attachment 2.1-b (1) for the 1979 Spring term for the Continuing Education Department.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): RONALD G. ROBERTSON, ASST. PROF., FINE ARTS DEPT., EFFECTIVE FALL 1979 SEMESTER, Attachment 2.1-b (2)

Mr. Oroz indicated that a request was received from Ron Robertson of the Art Department for a leave of absence in the Fall.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of a personal leave of absence (without pay) for Ronald Robertson, Asst. Prof., Fine Arts Dept., for the 1979 Fall semester.

(3) APPROVAL OF THE CREATION OF AN ANNUAL FACULTY LECTURE SERIES, Attachment 2.1-b (3)

Dr. John Kay stated that the faculty believes this is an idea whose time has come. Each year, a faculty member will be selected by a committee of peers to present a lecture. It is a means whereby faculty would pay special honor to one of its own members for outstanding teaching or service to the College.

This was passed favorably by Representative Council, received by the Subcommittee on Educational Policies with unanimous agreement, and supported by Dr. Mertes.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the creation of an Annual Faculty Lecture series.

(During discussion of this item, Mr. Sidney Frank arrived at 4:48 p.m.)

(4) APPROVAL OF CHANGE IN DOCTORAL BONUS POLICY - CERTIFICATED PERSONNEL POLICIES (APPENDIX C)

Mr. Oroz stated that previous Board action required that certificated personnel receive their doctorate from a fully-accredited institution. Subsequently, Professional Standards Committee proposed an amendment clarifying the wording of accredited institution and providing for appropriate flexibility in interpreting the policy. This amendment was reviewed and endorsed by Representative Council and the Subcommittee on Educational Policies.

Dr. Kay added that the burden is on the instructor to present evidence to the appropriate reviewing bodies that work undertaken at an unaccredited institution was equivalent to that required by a fully-accredited institution.

continued . . .
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(4) continued:

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the change in the doctoral bonus policy for certificated personnel to now read as follows:

"Certificated personnel with an earned doctorate from a fully-accredited institution receive an additional $645 annually. Fully-accredited institution means an institution of higher education accredited by a United States recognized regional accredited association. Any exception to this policy must be based upon evidence presented to the appropriate reviewing bodies that doctorate work undertaken at an unaccredited institution was substantially equivalent to that required by a fully-accredited institution.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (2)


(4) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (4)

b. NON-Routine

(1) APPROVAL OF REINSTATEMENT OF ELINOR ROULSTON, TEACHER AIDE, LIFE SCIENCE, TO SR. SECRETARY, CONTINUING EDUCATION DIVISION, EFFECTIVE APRIL 2, 1979, Attachment 2.2-b (1)

Mr. Oroz indicated that the Board had approved a voluntary demotion for Elinor Roulston in January. Her former continued . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

position in Continuing Education is vacant, and she wishes to return to it. This meets with the approval of Dr. Bobgan and complies with the CSEA agreement.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the reinstatement of Elinor Roulston as Sr. Secretary, Continuing Education Division, effective April 2, 1979.

(2) APPROVAL OF APPOINTMENT (CETA POSITION): BETTE L. DAVIS, DIVISION AIDE, ART GALLERY, 3/30/79 - 9/30/79, Attachment 2.2-b (2)

Mr. Oroz recommended the appointment of Bette Davis as a Division Aide in the Art Gallery. This is a CETA-funded position and is subject to action in a later business item.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Bette L. Davis, Division Aide, Art Gallery (CETA position), effective 3/30/79 through 9/30/79.

(3) APPROVAL OF APPOINTMENT (CETA POSITION): HILARY HACKER, DIVISION AIDE, THEATRE ARTS, 3/30/79 - 9/30/79, Attachment 2.2-b (3)

Mr. Oroz recommended the appointment of Hilary Hacker as a Division Aide to the Theatre Arts Department. It is also subject to a later business item.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Hilary Hacker, Division Aide, Theatre Arts Dept. (CETA position), effective 3/30/79 through 9/30/79.

(4) APPROVAL OF APPOINTMENT (CETA POSITION): MARIA A. ZILIOTTO, TYP. CLK. INT., PERSONNEL DEPT. (REPLACING IRMA CARBAJAL), 3/30/79 - 9/30/79, Attachment 2.2-b (4)

Mr. Oroz recommended the appointment of Maria Ziliotto to fill the vacant typist (CETA) position in the Personnel Office.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Maria A. Ziliotto, Typ. Clk. Inter., Personnel Department (CETA - replacing I. Carbajal), effective 3/30/79 through 9/30/79.

continued ...
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF BASIC CLASSIFIED SALARY SCHEDULE FOR FISCAL YEAR 1978-79 FOR CSEA BARGAINING UNIT MEMBERS, EFFECTIVE JULY 1, 1978, Attachment 2.2-b (5)

Mr. Oroz stated the attachment contained the Basic Salary Schedule for CSEA unit members effective July 1, 1978. This is presented in accordance with Board action taken on March 8, 1979.

The recommendation to approve excludes non-classified service hourly employees, as they are not covered by terms of the CSEA agreement. They shall continue to be paid according to the 1977-78 Salary Schedule.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the adoption of the Basic Classified Salary Schedule, as contained in Attachment 2.2-b (5), for fiscal year 1978-79 for CSEA bargaining unit members, effective July 1, 1978.

Addendum

Item:

(6) APPROVAL OF SALARY ADJUSTMENTS, CETA PERSONNEL, EFFECTIVE APRIL 2, 1979, Attachment 2.2-b (6)

Mr. Oroz indicated that two current CETA employees must be paid equal wages, and they are eligible under the CSEA agreement to receive the 5.5 percent salary adjustment. This will start April 2 and is not retroactive.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of a salary adjustment of 5.5 percent for the employees listed on Attachment 2.2-b (6), effective April 2, 1979.

2.3 GENERAL PERSONNEL

No items.

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke introduced Joe Buchanan, Senator appointed this, Spring semester, and current Chairman of the Elections Committee.

Mr. Buchanan stated that elections will be held in April and vote counting will be done by computer. At a dance after the elections, the winners will be announced. The Talent Show was a success, and an Easter Egg Hunt is being planned for children. The Senate allocated $250 for this event, and a local orphanage and other schools will be invited to bring young children.

continued . . .
3. STUDENT SERVICES - continued:

3.1 continued:

A good advertising campaign is being conducted to encourage greater voter turn-out.

Dr. Dobbs thanked Mr. Buchanan for his report.

(At this point, 5:12 p.m., the agenda was moved up to Item 5.2-g.)

3.2 APPROVAL TO CHANGE STUDENT PERSONNEL POLICIES 3131 AND 3132 BY PROVIDING FOR A NEW POLICY ON CREDIT BY EXAMINATION, Attachment 3.2

Dr. Mertes stated that this item had been discussed extensively at a meeting of the Subcommittee on Educational Policies. It had been proposed by the Scholastic Standards Committee and reviewed by Representative Council.

Mrs. Powell added that it was a matter of tightening up the policy to be more fair and even-handed.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the new policy on Credit by Examination (Section 3131 and 3132), as contained in Attachment 3.2.

3.3 APPROVAL TO CHANGE STUDENT PERSONNEL POLICY 3134.5, Attachment 3.3

Dr. Mertes stated that this change was suggested by the Scholastic Standards Committee to make the process of evaluation for degrees more uniform and consistent. It had also been reviewed by Representative Council and the Educational Policies Subcommittee.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the change in Student Personnel Policy 3134.5, as described in Attachment 3.3.

3.4 APPROVAL OF A NEW POLICY ON INTERDISTRICT ATTENDANCE AGREEMENTS, Attachment 3.4

Dr. Mertes stated that at the request of the Board, staff reviewed the existing policy on interdistrict agreements. The proposed new policy in the attachment was thoroughly reviewed by the Educational Policies Subcommittee who agreed to recommend it to the full Board.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the policy on Interdistrict Attendance Agreements, as contained in Attachment 3.4.

3.5 APPROVAL TO PARTICIPATE AS A MEMBER OF THE CENTRAL COAST STUDENT OPPORTUNITY AND ACCESS PROGRAM (SOAP) CONSORTIUM, Attachment 3.5

Dr. Mertes stated five institutions are seeking to participate in a program established by the State Legislature in 1978. The program continued . . .
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3. STUDENT SERVICES - continued:

3.5 continued:

is designed to encourage cooperative efforts to increase the accessibility of postsecondary educational opportunities to low income students.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of participation as a member of the Central Coast Student Opportunity and Access Program Consortium (CAL-SOAP).

4. CURRICULUM AND INSTRUCTION

Item Deferred:

4.1 RECOMMENDED APPROVAL OF DEPARTMENT CHAIRPERSON SELECTION POLICY AND PROCEDURES, Attachment 4.1

At the request of the Superintendent/President, this item was deferred for further review and study.

4.2 APPROVAL OF NEW COURSES FOR 1979 SPRING TERM, CONTINUING EDUCATION DIVISION, Enclosure #1

Dr. Mertes stated that Enclosure #1 contained the New Course List for the 1979 Spring Term.

Dr. Bobgan indicated briefly that there will be 444 courses—about 45 less than last year. During the Winter Term, 25 classes were canceled due to enrollment below the 15 figure. The course list will be an insert in the local newspaper this coming Sunday.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of the courses for the 1979 Spring Term, Continuing Education Division, as contained in Enclosure #1.

(During discussion of this item, Mrs. Powell left the meeting at 5:36 p.m.)

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P89-1213 AND P89-1329 THROUGH AND INCLUDING P89-1395 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine

a. REPORT OF ADJUSTED AUTHORIZATION CEILING FOR THE 1978-79 BASIC EDUCATIONAL OPPORTUNITY GRANT PROGRAM (BEOG), Attachment 5.2-a

Dr. Mertes indicated that notification was received that the authorized ceiling for Basic Grant entitlements was increased by $185,360. This makes the total for the 1978-79 year $585,000.

This was an information item only.

b. APPROVAL OF SUBMISSION OF CHILD CARE FOOD PROGRAM APPLICATION AND AGREEMENT, Enclosure #2

Dr. Sorsabal stated that an application has been submitted each year since 1975. This year the State will pay on a 100 percent basis.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the submittal of the Child Care Program application and agreement, as contained in Enclosure #2.


Dr. Mertes stated that there would have been a cost to the District except that the Art Gallery has offered to give $700 of proceeds from the Small Images Show to defray the District's share of wages for both positions. He commended the Art Department for their help—showing another example of cooperative ways on campus.

Mr. Gene Lujan stated that the contracts were a very involved process. Action on this item will affect former appointments of CETA personnel.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to ratify the Agreement for Use of CETA Funds for the period 3/26/79 – 3/31/79, and to approve of the Agreement for Use of CETA Funds for the period 4/1/79 – 9/30/79.

d. DENIAL OF CLAIM - MRS. RUTH LITTLE, Attachment 5.2-d

Dr. Mertes indicated some of the background on this item. A claim has been submitted by CTA on behalf of Ruth Little for managerial employment for the 1978 Summer Session. Mrs. Little had been notified in advance that she would not be the individual employed during that Summer. The issue and decision of denial had been reviewed by the former Superintendent/President with County Counsel. Dr. Mertes, also appealed to, denied the claim and supports the decision of Dr. Goode.

continued . . .
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5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

d. continued:

Dr. Maury Ryan, CTA President, spoke on behalf of the claim. He noted that copies of his summary had been sent to Board members. He requested the Board to take action in favor of the claim.

Mrs. Little also spoke to her claim maintaining it had nothing to do with Summer Session assignment but managerial duties connected with her position.

Dr. Dobbs indicated that the issue had been thoroughly discussed during the executive session. Board members were agreed it was a very difficult situation involving a long-time employee. Time spent by Dr. Ryan was appreciated, and his material had been carefully reviewed at great length. They concluded that the administration could clearly act for the Board.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to deny the claim, and directed staff to send an appropriate notice of denial of claim to Mrs. Ruth Little.

e. APPROVAL OF CHANGE ORDER #2, PHYSICAL SCIENCE ADDITION & ALTERATIONS PROJECT, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-e

Dr. Sorsabal stated that many changes were deemed necessary to keep the project going. The increased amount for many modifications totals $1,113.44.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of Change Order #2 to the contract with J. W. Bailey Construction Company, contractor, for the Physical Science Addition and Alteration Project for an increase in contract by $1,113.44, as follows, and no change in completion date of March 6, 1979:

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<tr>
<td>New Contract Price</td>
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f. EXTENSION OF SERVICE AGREEMENT WITH MR. JOSEPH CONNELL, CIVIL ENGINEER

Dr. Sorsabal stated that in preliminary survey work, it was found that one property line corner stake had been misplaced. It is in the best interests of the District to file a record of survey map.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to extend the service agreement with Joseph Connell to include services necessary to develop and file a record of survey map under the California Land Survey's Act.

g. AUTHORIZATION TO LEASE DATA PROCESSING EQUIPMENT - BURROUGHS CORPORATION, Enclosure #3 (This item was taken after Item 3.1.)

Dr. Sorsabal stated that an in-house study has been going on for two years for data processing needs. With the final payment due in June on the present system, an interim proposal was submitted by the Burroughs Corporation to meet 1979-80 needs.

Dr. Sorsabal spoke in detail to the proposal and responded to many specific questions from Board members.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to accept the Burroughs Corporation proposal, as described in Enclosure #3.

h. DISCUSSION AND RECOMMENDATION ON BIDS FOR EROSION CONTROL PROJECTS, AREA #1 AND #8

Dr. Mertes stated that this item was carried over from the last Board meeting and had been carefully reviewed by the Facilities Subcommittee. The committee recommended not to accept the bids submitted.

Dr. Sorsabal indicated that he had been informed by Washington that the District is eligible for full cost of restoration of erosion problems. Such an application will be prepared for the Federal agency.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to reject all bids submitted on March 2, 1979, for erosion control projects, Areas #1 and #8.

Addendum i.

APPROVAL OF REVISED CONTRACT FOR USE OF CETA FUNDS, EFFECTIVE 4/1/79 THROUGH 9/30/79

Dr. Mertes stated that to conform to new instructions, a new contract was prepared for the period 4/1/79 through 9/30/79. The additional costs of $300 will be transferred from unexpended Instruction Department account.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the Revised Contract for Use of CETA Funds, effective April 1, 1979, through September 30, 1979, (Library Technician position).
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

Addendum
j. APPROVAL OF CONTRACT FOR ATTORNEY SERVICKS, THOMAS P. ANDERLE, Enclosure #4

Dr. Mertes indicated that Enclosure #4 contained a new contract for legal services. This is necessitated by the overload in County Counsel's Office and continuing need for legal services.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of the contract with Thomas P. Anderle, as contained in Enclosure #4.

Addendum
k. APPROVAL OF INDEMNITY AGREEMENT - DIAMOND L RANCH, OXNARD, Attachment 5.2-k

Dr. Mertes stated that the Earth Science Department has requested permission to utilize explosive charges for seismic studies. Faculty members have considered carefully all factors.

Dr. Sorsabal responded to questions and indicated that this is connected with the instructional program.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of an Indemnity Agreement with the Diamond L Ranch, for the purpose described in Attachment 5.2-k.

6. GENERAL INFORMATION

Item 6.1 REPORT OF THE AD HOC COMMITTEE ON COST EFFECTIVENESS IN CALIFORNIA COMMUNITY COLLEGES, Enclosure #4

Due to the late hour, this item was deferred until the next Board meeting.

7. ADJOURNMENT

Upon motion of Mrs. Gutshall, seconded by Mr. Frank, the Board of Trustees adjourned their meeting at 6:18 p.m.

The next meeting of the Board of Trustees is a regularly-scheduled meeting on Thursday, April 12, 1979, at 3:30 p.m. Assemblyman Gary Hart will be a special guest at that meeting.

Attest:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

Approved by the Board of Trustees on April 26, 1979.

DAVID MERTES
Superintendent/President and Secretary/Clerk to the Board of Trustees