MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 22, 1979
3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by Vice-President Joyce
Powell, in the absence of President Joe Dobbs, on Thursday, February 22,
1979, at 3:30 p.m. in Room A-160 of the Administration Building of
Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 4:00 p.m.)
Mr. Eli Luria
Mr. Benjamin P. J. Wells
Mr. Tim Clarke, Student Member

Members absent:
Dr. Joe W. Dobbs, President
Mrs. Ann Gutshall

Others present for all or a portion of the meeting:
Dr. David Mertes, Superintendent/President and Secretary/Clerk
to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services,
and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Dr. John Kay, President, Academic Senate
Ms. Mara Lustica, Associate Editor, THE CHANNELS
Ms. Gina Merz, Senator, ASB
Mr. Ted McKown, Reporter, NEWS-PRESS
Mr. Jim Williams, College Information Officer
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Pablo Buckelw, Director, Instructional Support Services
Mr. Brad Burris, UCSB
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. William J. Cordero, Coordinator, Placement/Financial Aids  
Mr. John Dunn, Director, Food Services/HRM  
Ms. Sallee Marcussen, Enabler  
Mr. Burton P. Miller, Admin. Asst. to the Sup't/President  
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer  
Mr. Leonard M. Ramirez, CSEA President  
Mr. Cal Reynolds, Asst. Dean, Student Activities  
Dr. Richard M. Sanchez, Asst. Dean, Educational Planning & Development  
Mrs. Dorothy K. Taylor, Guest  

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Mrs. Powell extended a welcome to all present.

1.4 EXECUTIVE SESSION - Personnel Matters

Mrs. Powell announced that an executive session would be held after the agenda is completed through 6.1

At 4:40 p.m. a motion was made by Mr. Frank, seconded by Mr. Luria, to adjourn to the President's Office for an executive session on personnel matters.

The five Board members accompanied Dr. Mertes to his office where they were joined by Dr. Sorsabal and Mr. Oroz.

The executive session ended at 5:44 p.m. by motion of Mrs. Alexander and seconded by Mr. Frank to reconvene as a regular meeting. Dr. Sorsabal and Mr. Oroz left the office. No announcement was issued as a result of the executive session. (Closing of regular meeting under 'adjournment'.)

1.5 MINUTES

None available

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. REPORT OF THE LEGISLATIVE STAFF VISIT

Dr. Mertes reported on the recent visit from members of the legislative staff on February 15. Sessions were held with administrators, trustees, faculty, classified, and students. A general closing session was held on the return trip to the airport.

continued . . .
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. continued:

A consensus on campus of those who attended was that it was a very productive kind of meeting for the District. In addition, the visitors learned about the impact of Proposition #13 on this college and the problems of all community colleges.

Mrs. Alexander expressed appreciation for the way in which the meeting was held on campus. She inquired if sufficient effort is being made in contacting people at that level. She felt it would be helpful if CCJCA would speak as a united voice for the community college.

Dr. Mertes stated that the approach from this college is different than other colleges. Staff was in agreement on most of the issues, while other colleges are making presentations from segmental points of view.

As a follow-up to the visit, a letter of thanks will be sent to Leo McCarthy, Governor Brown, and others for taking the interest and sending the staff members for the visit. Also, a position paper will be prepared reflecting the District's positions stated during that visit.

Dr. Mertes stated that he would be attending the Board of Governors' meeting the next day (Friday, February 23). The major issue will be the long-term fiscal plan on which action will be requested of the Board of Governors.

Added Item:

Dr. Mertes stated that since the last Board meeting, news has been released of the Supreme Court's ruling overturning sections of SB 154 dealing with the "freeze" on salaries. As yet, no word, written or verbal, has been received on the ruling, nor has any information been received from the Chancellor's Office.

Dr. Mertes met with Leonard Ramirez, CSEA President, as this is the second year of the existing three-year contract. As publicly stated at a previous meeting, the Board will honor the contract when legally able to do so. Steps will be taken as quickly and appropriately as possible.

The situation with faculty is different, as there is no contract. At a meeting with faculty representatives, they were advised staff would wait until proper notification arrives and how it relates to those groups without a contract. The Board's position at that time would be to learn what can be done and discuss it.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Dr. Mertes with deep regret announced the death of Janice Whiting, faculty member in the Health Technology Department. He requested that at the end of the executive session, the Board adjourn their regular meeting in her memory.

Mrs. Powell asked that an appropriate letter of condolence be sent to the family.

b. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period February 23 to March 8, 1979, inclusive.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTOR, SUBSTITUTE, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (2)

b. NON-ROUTINE

(1) APPROVAL OF RE-EMPLOYMENT OF FIRST YEAR CONTRACT (PROBATIONARY) INSTRUCTORS IN SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1979-80, Attachment 2.1-b (1)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the re-employment of first-year contract (probationary) instructors in second-year contract (probationary) status for 1979-80 for those listed on Attachment 2.1-b (1).

(2) APPROVAL OF RE-EMPLOYMENT OF SECOND YEAR CONTRACT (PROBATIONARY) INSTRUCTORS IN THIRD YEAR (REGULAR) STATUS FOR 1979-80, Attachment 2.1-b (2)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Wells, and

continued . . .
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) continued:

passed by the Board to approve of the re-employment of second-
year contract (probationary) instructors in third-year contract
(regular) status for 1979-80 for those listed on Attachment
2.1-b (2).

(3) APPROVAL OF RE-EMPLOYMENT OF SECOND YEAR (PROBATIONARY) ADMIN-
ISTRATORS IN THIRD YEAR (REGULAR) STATUS FOR 1979-80, Attach-
ment 2.1-b (3)

Upon recommendation of the Director, Personnel Services,
it was moved by Mrs. Alexander, seconded by Mr. Wells, and
passed by the Board to approve of the re-employment of second-
year contract (probationary) administrators in third-year
(regular) status for 1979-80 for those listed on Attachment
2.1-b (3).

(4) APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFI-
CATED PERSONNEL, EFFECTIVE AT THE END OF SPRING 1979 SEMESTER
(HOURLY DAY, EVENING, CONTINUING EDUCATION AND LONG TERM
CONTRACT), Attachment 2.1-b (4)

Mr. Oroz stated that annually the District is required to
take official action prior to March 15 in the case of temporary
employees who are employed over 60 percent of a full assignment
if they are not to be re-employed as permanent employees.

It was moved by Mr. Wells, seconded by Mr. Luria, and
passed by the Board to approve of the notification of termina-
tion of temporary certificated personnel (hourly day, evening,
Continuing Education, and long-term contract) at the end of the
Spring 1979 semester for those listed on Attachment 2.1-b (4).

(5) APPROVAL OF WORKING DAY SCHEDULES FOR CERTIFICATED PERSONNEL
FOR THE 1979-80 COLLEGE YEAR, Attachment 2.1-b (5)

Mr. Oroz stated that annually the Board establishes the
number of required working days for each category of certifi-
cated personnel.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and
passed by the Board to approve of the 1979-80 Working Schedules
for 10-month Certificated, 12-month Administrative, and Children's
Center personnel, as delineated in Attachment 2.1-b (5).
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (3)

(4) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (4)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: RICHARD R. CRUZ, GROUNDSKEEPER (NEW POSITION), FACIL. & OPERATIONS DEPT., EFFECTIVE MARCH 1, 1979, Attachment 2.2-b (1)

Mr. Oroz recommended the appointment of Richard Cruz to fill the new position of groundskeeper.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the appointment of Richard R. Cruz as Groundskeeper, Facilities & Operations Department (new position) effective March 1, 1979.

Mr. Oroz introduced Mr. Cruz to the Board.

Mrs. Powell welcomed him to the staff.

(2) APPROVAL OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY: BEATRICE M. WILLIS, SECRETARY, COLLEGE INFORMATION, EFFECTIVE 3/1/79 - 6/30/79, Attachment 2.2-b (2)

Mr. Oroz indicated that a request had been received from Bea Willis of the College Information Office for a personal leave of absence.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of a personal leave of absence without pay for Beatrice M. Willis, Sr. Secretary, College Information, for the period March 1, 1979, through June 30, 1979.
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2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Clarke introduced Gina Merz, an elected Senator since last May, who is in charge of noon-time entertainment.

Ms. Merz reported on plans for a talent show; college caucus with neighboring colleges to be held on this campus; and the successful hospitality day on Valentine's Day serving free coffee and donuts to students.

Also, the Student Senate has arranged for a Xerox machine to be located in the Library. It is on a 90-day trial basis, and the Senate hopes it will pay for itself.

Mrs. Powell thanked Ms. Merz for her report.

4. CURRICULUM AND INSTRUCTION

4.1 RATIFICATION OF THE SUBMISSION OF THE 1979-80 BUDGETS FOR HANDICAPPED STUDENTS, Enclosure #1

Dr. Mertes indicated that Enclosure #1 contained two budgets for 1979-80 for Handicapped Students:

"A" is based on anticipated needs for 230 students, and "B" is a minimum budget. This was mailed to the Chancellor's Office to meet a deadline date for submittal.

Ms. Sallee Marcussen stated that Budget "A" is an ideal budget directed towards actual needs but dependent on available funding. Budget "B" is a bare bones budget but would allow continuation of the program. This year approximately 175 students were served in the program. Word on funding is not expected until June.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to ratify the submission of the 1979-80 Budgets for Handicapped Students as contained in Enclosure #1.

(During discussion of this item, Mr. Frank arrived at 4:00 p.m.)

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P89-1083, P89-1089, P89-1130, AND P89-1141 THROUGH AND INCLUDING P89-1233 FOR SUPPLIES, EQUIPMENT, AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTORS' REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING JANUARY 31, 1979, Attachment 5.1-c

Dr. Mertes indicated that this was an information item only.

5.2 NON-ROUTINE

a. APPROVAL OF CHANGE ORDER #1, CAMPUS CENTER ADDITION, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-a

Dr. Mertes stated that the Subcommittee on Facilities had reviewed a series of proposed changes for the Campus Center Addition project. Those items recommended as reductions to the project were reviewed by the full Board at the last meeting. The change order in the attachment incorporates all the changes that had total agreement of the full Board. One item on revised air supply for kitchen hoods is not included, as additional information will be presented for Board consideration. The other item not included in the change dealt with the roof structure of the elevator, as it was deferred pending further information. The question was whether to have a sloping roof with tile or a flat roof with red crushed rock.

Mr. Robert Grant was present to represent the architects and speak to the problem. He stated that their intent was to carry out the original intent of the Master Plan. A very nominal amount was involved to add just a "touch of color" to the whole appearance. The amount of credit offered by the contractor was far less than was expected, and architects felt definitely that the esthetic feature should be retained.

Mr. Luria agreed that for the difference in cost it was not worth considering as a deletion.

Mr. Frank felt it was incongruous that such a small portion of tile against the massive building could be that significant.

Mrs. Powell indicated that this issue was not included in the change order that had been agreed upon. It would not subtract from the quality of the project.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

a. continued:

Mr. Luria added that the value of esthetics is stronger for some people than others. If the cost were greater, it would not be worth retaining.

Mr. Wells felt it would not add that much to the building and if done away with would improve the building.

Mrs. Alexander was unwilling to second guess the architect.

Mr. Frank stated his reaction to esthetics is simplicity of the building itself does not change the character of the building.

Mr. Grant repeated that a substantial credit had been expected, but when not received, his firm felt it would be a mistake to change this feature.

Mrs. Powell agreed that it is a matter of personal preference and a discussion such as this one was good.

Dr. Mertes stated that if the Board takes no action, it will remain in the contract as is.

Mr. Grant indicated that a decision was necessary now as subcontractors need to know to order materials. The Board had approved the original working drawings with a request that some areas of reduction be proposed. This item had been discussed by the subcommittee and was not included in the change order, as the savings would only amount to about $1,200.

Mr. Frank made a motion that the "excess appendage" be deleted. This motion was seconded by Mr. Wells. Upon calling for a vote, Mr. Frank and Mr. Wells said "Yes," and Mrs. Alexander and Mr. Luria said "No." The motion thereby was null and void for lack of a sufficient affirmative vote.

Then it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of Change Order #1 to the Campus Center Addition project, J. W. Bailey Construction Company, contractor, for a reduction in the original contract price as follows:

| Original Contract Price: $672,000 |
| Contract Sum Reduction: -24,184 |
| New Contract Price: $647,816 |

b. APPROVAL TO SUBMIT PROPOSAL TO NATIONAL SCIENCE FOUNDATION,
Enclosure #2

Dr. Mertes stated that Enclosure #2 contained a proposal requesting funds from NSF for acquisition of new equipment. Matching funds would be required of the District to purchase equipment for the College's Surveying course.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

At this time, the Board is asked to approve submittal of the proposal with no decision made on matching funds. It is necessary to submit the proposal if it is to receive any consideration by the NSF.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the submittal of the proposal, as contained in Enclosure #2, to the National Science Foundation on the condition that a decision on matching funds in the amount of $20,273 will be made during the normal budget preparation cycle.

c. DENIAL OF CLAIM AND WAIVER TO PRESENT LATE CLAIM -- ROBYN P. DILLARD, Enclosure #3

Dr. Mertes indicated that the claim contained in Enclosure #2 was received from one of the students who was injured in the Geology bus accident. It also contains a waiver to present a late claim, as the student claims many reasons for missing the 100-day limitation required by Government Code.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to deny the claim and waiver in full, that staff so notify Ms. Dillard, and that the matter be referred to the District's insurance agent.

d. DENIAL OF CLAIM AND WAIVER TO PRESENT LATE CLAIM -- GINA POWERS, Enclosure #4

Dr. Sorsabal stated that Enclosure #4 contained a claim for injuries presumably sustained by a night student. It also contained a waiver to present a late claim having passed the 100-day requirement.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to deny the claim and waiver in full, that staff so notify Ms. Powers, and that the matter be referred to the District's insurance agent.

6. GENERAL INFORMATION

No items
7. ADJOURNMENT

Dr. Mertes stated that the next meeting of the Board of Trustees would be a special meeting on Friday, March 2nd, at 8:30 a.m. to hold an informal discussion with State Senator Omer Rains.

Upon motion of Mrs. Alexander, seconded by Mr. Frank, the Board of Trustees solemnly adjourned their regular meeting in memory of Mrs. Janice M. Whiting at 5:45 p.m.

Attest:

[Signatures]

JOYCE N. YOWELL, Acting President
Vice-President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on March 8, 1979.