MINUTES
REGULAR AND ANNUAL ORGANIZATION MEETING
BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 13, 1979
3:30 p.m. - Room A-211
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular and annual organization meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, December 13, 1979, at 3:35 p.m. in Room A-211, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mr. Eli Luria
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias, Student Member

Members absent:

Mr. Gary R. Ricks

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles L. Hanson, Business Manager and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Keith Dalton, Reporter, Santa Barbara News-Press
Mr. Glenn Gaston, President, Academic Senate
Ms. June Scott, Reporter, The Channels
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Dr. Kenneth Berry, Coordinator, A-V Media
Mr. David Emerson, Assistant Dean, Instruction Office
Mr. David Hill, Appointee, Director, Facilities & Operations
Mr. Eugenio Lujan, Asst. Director, Classified Personnel
Mr. Daniel Oroz, Director, Personnel
Mr. Leonard M. Ramirez, C.S.E.A. President
Mr. Cal Reynolds, Assistant Dean, Student Activities
Dr. Richard Sanchez, Assistant Dean, Instruction Office
Mr. Don Seaver, Asst. Professor, Administration of Justice

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present and encouraged their participation.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 8, 1979

MINUTES OF SPECIAL MEETING OF DECEMBER 4, 1979

Upon motion of Mrs. Powell, seconded by Mrs. Alexander, the minutes of the regular meeting of November 8, 1979, and the special meeting of December 4, 1979, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. STATUS REPORT ON CAMPUS SECURITY

Dr. Mertes reported that as a result of many meetings, some new measures will be implemented for the Spring semester with final recommendations to be presented later. Two aspects are being considered: 1) what can be done immediately, and 2) further study of long-term measures involving more expenditures.
1. GENERAL FUNCTIONS

1.7 COMMUNICATIONS

a. STATUS REPORT ON CAMPUS SECURITY - continued:

Mr. Don Seaver, Administration of Justice Dept., will be re-assigned for the Spring semester as the person responsible for the development of the long-range plan. Main goals to be addressed are: 1) safety for students and staff both day and evening, 2) improve security of physical plant, and 3) a study of staff parking. Parking issue has become a "convenience" issue rather than "availability" issue. There are sufficient parking spaces for all. A lot of publicity has been instigated by the rape incident in November and the many calls and letters are moving the issue of parking convenience under the umbrella of safety. The two issues of safety security and convenience should be kept separate. The overall publicity has accomplished one essential goal—it has raised student, staff and community sensitivity but now it is important to keep the perspective right.

It is unknown whether crime has increased and it would appear that the level of minor crimes is about the same as in the past. The rape that occurred is a major concern for all but it is not part of the pattern.

Dr. Mertes then stated that short-term security measures are already in place. One suggestion received from several sources is that the campus become a "closed campus." He felt strongly that the college is a community resource and he recommended that it remain an open campus. Everyone is welcome. Staff will continue to move off and discourage the vagrants on the hill as it is the college's responsibility to make the campus safe. Staff is coordinating activities with the Police Dept. They will be encouraged to regularly patrol campus and issue citations, make arrests, etc. Staff has requested that they be kept informed by the Police Dept. of all incidents/actions so a record system may be set up for close watch of any patterns setting in.

There will be 14 hourly campus safety officers, in addition to the two full-time persons, who will be trained in the use of mace, walk in pairs, use bicycles and a marked vehicle to expand patrol coverage. The campus will be covered at all times.

A main security information center will be established next to the current switchboard area. The College Information Office will become the security office and be manned from 7:30 a.m. to 10:30 p.m. and statistics will be recorded on all violations and incidents. A daily duty-administrator will be on campus at all times available to the switchboard area, and the night duty-supervisor will be located in the security office. Anyone on campus in need of emergency assistance can dial "0" and get help. Maintenance/custodial supervisors will be in contact with the same area.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. STATUS REPORT ON CAMPUS SECURITY - continued:

Dr. Mertes then used the large map drawn on the board to point out all the areas to be patrolled, parking areas that are lighted and available, and also the areas already cleared of brush by inmates of the County's Honor Farm. This clearing project will include controlled burns and is being coordinated with the Botany Dept. for preservation of native plants. The city will permit use of their chipping equipment to deplete the huge pilings of brush removed from the hillsides. Dr. Mertes wished to publicly thank the Sheriff's Dept., Honor Farm inmates, Fire Dept., and City Manager for all the assistance being given for this project.

The short-term measures also include restricting main campus parking after 6:00 p.m. to students carrying two or more passengers, and directing others to the West Campus parking lot where two safety officers will patrol from 6:00 p.m. to 10:30 p.m. This will improve parking and encourage car pooling for energy conservation.

Staff will continue to study long-range plans. The long-awaited report from the Police Dept. arrived this morning. It will be reviewed by staff and presented with staff recommendations at an early date.

Dr. Mertes stated that in response to public comments on poor lighting, the West Campus and Pershing Park lights are brand new and were purposely installed subdued as a convenience for surrounding neighbors. Staff will study ways of adjusting the light situation.

Mr. David Emerson added that in comparison with today's campus and the atmosphere of Fall 1977, when he arrived, he now feels secure walking the grounds at night. The passage of Prop. #13 eliminated security personnel and it was not an ideal situation at night. After interviews with other colleges and the Police Dept., many positive changes have developed: night nurse for emergencies, night security officers, and access to emergency vehicle. Dean Emerson expressed appreciation of the secure feeling now existing at night.

(Copies of a campus press release by Jim Williams on "Parking and Security Solutions Proposed by SBCC's Superintendent/President" were distributed to all at this time.)

Mr. Sidney Frank expressed the appreciation of the Board for the fantastic job being done for all to feel secure.

Steve Zaharias on behalf of the Student Senate expressed appreciation for all that has been done and that is being planned.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Copies of Jim Williams' Coming Events report were distributed. It covered items of interest for the period December 14, 1979 through January 10, 1980.

ADDED:  
Dr. Mertes reported briefly on a recent Senate Education Committee hearing in San Diego in which he testified for Association of California Community College Administrators (ACCCA) against the part-time teachers bill. No action was taken; suggestion for more legislation caused more discussion only.

ADDED:  
Mr. Frank reported briefly on the recent California School Boards Association Conference in which the main emphasis was on the value of public education.

ADDED:  
Dr. Mertes stated other news was:

... A letter from Tim Clarke, former student Board member.

... New world record set by John Goldhammer, hourly instructor.

... Robert Dinaberg, undefeated in league play, named "Coach of the year."

... An invitation to Board members to attend Christmas Tea in the Art Gallery.

1.8 ACTIONS RELATED TO THE GOVERNING BOARD

a. OATH OF OFFICE FOR NEWLY-ELECTED MEMBER OF THE GOVERNING BOARD, Attachment 1.8-a

Mr. Ricks was not able to be present. Efforts will be made to arrange for the Oath of Office to be given to him as early as possible.

b. ELECTION OF PRESIDENT AND VICE-PRESIDENT

Dr. Dobbs stated that nominations were in order at this time for a new Board president.

Mrs. Alexander nominated Mrs. Powell, and Mr. Wells seconded the nomination. She stated that Mrs. Powell was elected to the board in 1973 and represents the Carpinteria area.

With no other nomination made, it was moved by Mrs. Alexander, seconded by Mr. Wells, and unanimously passed by the Board to elect Mrs. Joyce H. Powell as President for the coming year.
GENERAL FUNCTIONS - continued:
1.8 continued:

b. ELECTION OF PRESIDENT AND VICE-PRESIDENT - continued:

Before passing the gavel, Dr. Dobbs commented that he had served more than two years as state law changed the annual organization from March to December. During his term, a student became a non-voting member of the board; Student Senate provided excellent reports and representatives; Prop. #13 was passed and involved fiscal problems; Humanities Bldg. was finished; the renovated Administration Bldg. will be well used; and he had worked with the highest caliber of individuals, Dr. Glenn Gooder and Dr. David Mertes.

Mrs. Powell, in accepting the gavel and changing places with Dr. Dobbs, remarked that this new room (A-211) is a very lovely room and it seemed fitting to start a new year in a new room. She stated that the coming year would be a "housekeeping year" concentrating on areas that have been neglected. She felt the district was fortunate to have a Superintendent/President who is uniquely qualified "to bring order out of chaos." She directed faculty and staff to define common goals and again have departmental presentations made at Board meetings. She stated that SBCC has never been an ivory tower school; it has always had a very practical approach to all. In her six years on the board, she felt she had learned much under the presidencies of Mr. Frank, a humanist; Mrs. Alexander, an intellectual; Mrs. Gutshall, sensitive to people and their problems; and Dr. Dobbs, the pragmatists' pragmatist.

Mrs. Powell, on behalf of the Board, extended thanks to Dr. Dobbs for having done a fantastic job as president. He was given an appreciative round of applause by all in the room.

Mrs. Powell then called for nominations for Vice-President.

Mr. Frank with pleasure placed in nomination the name of Eli Luria. This was seconded by Dr. Dobbs. Mr. Frank stated that Mr. Luria's 'watchfulness' with physical facilities has been a great asset to the Board.

With no other nominations made, it was moved by Mr. Frank, seconded by Dr. Dobbs, and unanimously passed by the Board to elect Mr. Eli Luria as Vice-President of the Board of Trustees.

Mr. Luria commented that traditionally this position is a do-nothing position but he hoped to do a little more than that. He expressed pleasure and enjoyment of the years he has served on the board.
1. GENERAL FUNCTIONS

1.8 continued:

c. ELECTION OF SECRETARY/CLERK AND ASSISTANT SECRETARY/CLERK

Upon motion of Mr. Wells, seconded by Dr. Dobbs, it was unanimously passed by the board to elect Dr. David Mertes as Secretary/Clerk, and Mr. Charles Hanson as Asst. Secretary/Clerk, for the period December 1, 1979 to November 27, 1981.

Congratulations were offered to both persons.

d. ELECTION OF REPRESENTATIVES TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Mrs. Powell asked for the wish of Board members on this matter.

Mrs. Alexander nominated Mr. Gary Ricks to represent this district. This was seconded by Mr. Wells.

After a short discussion, Mrs. Alexander rescinded her motion, and was persuaded to serve another year.

A motion was made by Mr. Wells, seconded by Dr. Dobbs, and unanimously passed by the Board to elect Mrs. Alexander to represent the SBCC District on the County Committee on School District Organization.

e. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

After a brief discussion among Board members, it was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the Board to meet on the second and fourth Thursdays of each month starting at 4:00 p.m. in Room A-211 of the Administration Building.

f. LIAISON REPRESENTATIVE, COMMUNITY COLLEGE DIVISION OF THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA)

Upon motion of Mrs. Alexander, seconded by Dr. Dobbs, it was passed by the board to appoint Mr. Sidney R. Frank as the liaison representative to the Community College Division of the California School Boards Association.

g. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1979-80, Attachment 1.8-g

Mrs. Powell stated that the Board Subcommittee membership list was contained in Attachment 1.8-g. The name of Steve Zaharias, student board member, should be added to Educational Policies and Legislation and Finance committees. Mr. Frank will be a substitute for any absentee on the Educational Policies committee.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Certificated Personnel items as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, ADDITIONS/CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANTS (LECTURERS), WINTER TERM 1980, CONTINUING EDUCATION DIVISION, Enclosure #1

(2) APPROVAL OF CANCELLATION OF SABBATICAL LEAVE: ROBERT H. GALLUN, PROFESSOR, SPANISH, SPRING 1980 SEMESTER, Attachment 2.1-a(2)

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: FRANK S. TRIMBLE, ASSOCIATE PROFESSOR, LIFE SCIENCE, EFFECTIVE 11/1/79 – 12/21/79, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)

b. NON-ROUTINE

(1) ACCEPTANCE OF RESIGNATION: MARILYN J. GROSBOLL, COLLEGE NURSE, EFFECTIVE DECEMBER 21, 1979, Attachment 2.1-b(1)

Mr. Oroz stated that Marilyn Grosboll wishes to resign to enter private practice. During her six years of service, her contributions have been many.

Dr. Silvera added that her leaving will be a tremendous loss and she will be difficult to replace.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to accept with great regret the resignation of Marilyn J. Grosboll, College Nurse, effective December 21, 1979.

Dr. Dobbs added that he had worked with Miss Grosboll over the last four years on the Annual Eye Vision Days and had found her to be a very organized, detailed worker. He expressed regret at her leaving the college.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVALS FOR DENNIS L. COON, ASSOCIATE PROF., PSYCHOLOGY:

(a) REDUCTION IN CONTRACT FROM FULL-TIME TO 4/5 CONTRACT, SPRING 1980 SEMESTER

(b) PERSONAL LEAVE OF ABSENCE FOR 1980-81 COLLEGE YEAR, Attachment 2.1-b(2)

Mr. Oroz stated that Dennis Coon requested a reduction in his contract for the Spring semester and also a personal leave for the next school year. Mr. Coon wishes to complete some research work and have time to become professionally refreshed.

It was moved by Dr. Dobbs, seconded by Mrs. Alexander, and passed by the board to approve of the requests for Dennis L. Coon, Assoc. Professor, Psychology, for 4/5 contract in Spring 1980, and personal leave without pay for the 1980-81 year.

(3) EXECUTIVE SESSION FOR ADJUSTMENT TO THE CONTRACT FOR THE SUPERINTENDENT/PRESIDENT

Mrs. Powell stated that the Board of Trustees had met in executive session on December 4 for three purposes: 1) to review the procedure for evaluating the Superintendent's performance, 2) to evaluate the Superintendent's performance during the past year, and 3) to discuss the Superintendent's salary.

As a result of that session, Mrs. Powell moved that the board amend the Superintendent's contract to reflect an increase in total compensation of 6.5% plus $500 in personnel benefits, effective July 1, 1979. By mutual agreement between both parties, the additional compensation may be applied to mileage expenses, personnel benefits or salary. Dr. Dobbs seconded the motion and it was unanimously passed by the Board of Trustees.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the board to approve of the routine Classified Personnel items, as described in the attachments:
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS AND CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF HEALTH LEAVE OF ABSENCE: LOUIS M. TORRES, ASST. DIRECTOR, FACILITIES & OPERATIONS DEPT., 10/16/79 THROUGH 2/1/80, Attachment 2.2-a(3)

(4) ACCEPTANCE OF RESIGNATIONS:

CHARLES CORDERO  UTILITY WORKER, CONT. EDUCATION
SUZANNE HOSTETTER  LAB. TECH., LIFE SCIENCE
LAURA J. FIGONE  ACCT. CLK., JR., PAYROLL DEPT.
Attachment 2.2-a(4)

(5) APPROVAL OF CHANGE OF PREVIOUSLY-APPROVED RETIREMENT DATE: ROBERT E. EYRE, FROM 12/28/79 TO 12/31/79, Attachment 2.2-a(5)

(6) APPROVAL OF CHANGE OF SHIFT: CYNTHIA PYLE AND TERRENCE L. RYAN, SECURITY OFFICERS, TO SWING SHIFT FROM GRAVEYARD SHIFT, EFFECTIVE 12/15/79, Attachment 2.2-a(6)

(7) APPROVAL OF VOLUNTARY REDUCTION OF ASSIGNMENT: BARBARA KINDRON, PABX/RECEPTIONIST, SWITCHBOARD, FROM FULL-TIME TO 5/8 TIME, EFFECTIVE 12/17/79, Attachment 2.2-a(7)

(8) APPROVAL OF VOLUNTARY DEMOTION: DIANE R. LOPEZ, FROM JR. ACCT. CLK., ACCOUNTING DEPT. TO CASHIER, BOOKSTORE, EFFECTIVE 11/26/79, Attachment 2.2-a(8)

(9) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(9)

(10) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(10)

b. NON-ROUTINE

(1) APPROVAL OF CHANGE OF CLASSIFICATION (CETA POSITION), Attachment 2.2-b(1)

Mr. Oroz stated an audit had been made by the CETA Monitor of the position held by Douglas Wood, CETA employee. As a result, it was requested that the assignment be changed to groundskeeper.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the board to approve of the change in classification for Douglas Wood from Maintenance Trainee to Groundskeeper, effective 12/14/79.

(2) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION:

Mr. Oroz stated that due to Mr. Louis Torres on an extended health leave, certain changes in personnel were necessary.

It was moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board to approve of personnel changes as follows:

a) Jean-Pierre Dupart to work-out-of-classification as Grounds Supervisor effective January 2, 1980 for the months of January and February, with John Scarver returning to his Groundskeeper class effective the same date.

b) Robert E. Bennett to act as leadman (senior custodian), effective 12/14/79, until a permanent arrangement can be made for supervision of the graveyard crew.

(3) APPROVAL OF APPOINTMENT: DAVID L. HILL, DIRECTOR, FACILITIES & OPERATIONS DEPT. (REPLACING R. EYRE), EFFECTIVE JANUARY 15, 1980, Attachment 2.2-b(3)

Mr. Oroz announced the appointment of the long-awaited Director of Facilities and Operations, Mr. David Hill, who comes with proper experience and knowledge in this field.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the board to approve of the appointment of David L. Hill as Director, Facilities & Operations (replacing R. Eyre) effective January 15, 1980.

Mr. Hill was present and introduced to the board. Mrs. Powell welcomed him to the staff.

(4) APPROVAL OF APPOINTMENT: AGUSTIN CASTELLANOS, CUSTODIAN (REPLACING J. KENNEDY), FACIL. & OPER. DEPT., EFFECTIVE DECEMBER 14, 1979, Attachment 2.2-b(4)

Upon recommendation of Mr. Oroz, it was moved by Mrs. Alexander, seconded by Dr. Dobbs, and passed by the board to approve of the appointment of Agustin Castellanos as custodian (replacing J. Kennedy), Facilities & Operations, effective 12/14/79.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF APPOINTMENT: JAMES R. TARANTINO, CUSTODIAN
(REPLACING D. ORTEGA), FACIL. & OPER. DEPT., EFFECTIVE DECEMBER 14,
1979, Attachment 2.2-b(5)

Upon recommendation of Mr. Oroz, it was moved by Mr. Frank,
seconded by Mr. Wells, and passed by the board to approve of
the appointment of James R. Tarantino as custodian (replacing
D. Ortega), Facilities & Operations, effective 12/14/79.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was
moved by Dr. Dobbs, seconded by Mr. Wells, and passed by the board
to approve of the following routine General Personnel item as
described in the attachment:

(1) APPROVAL OF PROFESSIONAL EXPERT (CONSULTANT) STATUS: BEVERLY
RUSS, DECEMBER 4, 1979, Attachment 2.3-a(1)

b. NON-ROUTINE

(1) APPROVAL OF CHANGE TO CLASSIFIED WINTER HOLIDAY SCHEDULE,
Attachment 2.3-b(1)

Mr. Oroz stated that December 24 is a full working day
according to the existing CSEA contract. CSEA has requested
that December 24 be declared a holiday in exchange for April 4.
The attachment contains a copy of a mutual agreement on this
issue between CSEA and the administrative staff.

It was moved by Mrs. Alexander, seconded by Mr. Wells,
and passed by the board to approve of the CSEA request that
Monday, December 24, 1979 be designated an official district
holiday with all offices closed and that Friday, April 4,
1980 be designated a regular working day with all offices open.
(This is to be effective this year only and would be a nego-
tiable item next spring.)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Steve Zaharias reported on completed projects and events: Hunger
Week Drive netted $168 and a thank you letter from the Salvation Army;
Jogathon in support of PACT/CALM (abused children); Homecoming dance
was successful in terms of good time—not as a fund raiser; LNG and
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3. STUDENT SERVICES - continued:

3.1 REPORT BY ASSOCIATED STUDENTS - continued:

Greenpeace debates were conducted properly and were well attended; Arts & Crafts Day netted $800; and the November 27 Retreat Day for Student Senate was a huge success and of great benefit to all. Senator Elizabeth Lockhart proposes a new project of establishing a "quiet place" somewhere on campus. She has conferred with Mr. Hanson as to a suitable location.

Mr. Zaharias also announced that due to a class conflict, Mike Rocco will become chairman of the Student Senate and conduct those meetings. Mr. Zaharias will be acting president to retain the seat on the Board of Trustees.

There are seven vacancies on the Senate, and a special election will be held.

Mrs. Powell thanked him for his detailed report and wished him well in his busy schedule.

Mr. Luria requested that he be contacted on the project for a "quiet place."

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF WINTER TERM 1980 COURSES, CONTINUING EDUCATION DIVISION, Enclosure #2

Dr. Martin Bobgan recounted the effects Prop. #13 had had on the Continuing Education program last year. All courses will again be state funded and there will be no fees. There will be 500 courses in the Winter term. He felt this district has the most comprehensive program in the state. The Goleta Valley Center is completed and in full operation with 20% of the program offered there.

Dr. Bobgan highlighted several of the special courses listed in the enclosure.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the board to approve of the Winter Term 1980 courses for the Continuing Education Division as contained in Enclosure #2.

5. BUSINESS SERVICES

5.1 ROUTINE

Dr. Mertes stated that starting with this agenda more annual recurring and routine items would be grouped together as a time-saver. He spoke briefly to items c and d.
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NOS. P90-0766 THROUGH AND INCLUDING P90-0961 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACCEPTANCE OF AUGMENTATION OF $1,012 TO THE 1979-80 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES ALLOCATION, Attachment 5.1-c

d. ACCEPTANCE OF REAL ESTATE SCHOLARSHIP AWARD IN THE AMOUNT OF $2,219 FOR 1979-80

e. APPROVAL OF AMENDMENT TO ORIGINAL LIST OF TAX SHELTERED ANNUITY ACCREDITED PLANS, Attachment 5.1-e

5.2 NON-ROUTINE

a. ACCEPTANCE OF $1,000 GRANT FROM EXXON USA FOUNDATION, Attachment 5.2-a

Dr. Mertes indicated that the EXXON FOUNDATION has given its seventh monetary grant to the Marine Tech Program.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the board to accept the grant of $1,000 from the EXXON USA FOUNDATION and to direct staff to send an appropriate letter of appreciation.

b. ACCEPTANCE OF GIFT FROM MR. AND MRS. WARD SMALL, Attachment 5.2-b

Dr. Mertes stated that a boat (sloop) has been donated to the college by Mr. and Mrs. Ward Small. It has an estimated value of $8,500 and will be a great asset to the Physical Oceanography Dept.

Mr. Phil Olsen indicated that the boat is in a broker's slip at present but negotiations are underway for a slip in Ventura for one year.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the board to accept this gift on behalf of THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE and to direct staff to send an appropriate letter of appreciation to the donors.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. ACCEPTANCE OF GIFTS FROM MR. STANFORD T. CRAPO

Dr. Mertes stated that Mr. Stanford Crapo, a professional volunteer to the college, has donated many valuable items to the college. The donor approximates the total value at $35,000 and the items can be used in the Geology, Marine Tech, Oceanography, Navigation, Music and Electronics programs.

Mr. Olsen affirmed that all items will fill a need in these programs.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the board to accept the following items as a gift on behalf of THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE and that an appropriate letter of appreciation be sent to the donor, Mr. Stanford T. Crapo:

One (1) 1975 Jeep Cherokee Station Wagon  
One (1) M37 Dodge 4x4 truck with winch & hardtop cab  
Assorted Leica Camera equipment  
One (1) 27 ft. recreational vehicle (Travco)  
One (1) acoustic 470 Bass Guitar Amplifier  
Television test equipment including sweep marker generator, TV Analysis equipment, transistor analyst, other assorted test equipment  
Oceanographic books and charts

d. APPROVAL OF APPLICATION TO CETA FOR SUPPLEMENTAL FUNDS FOR ELECTRONICS ASSEMBLY PROGRAM AND ACCEPTANCE OF FUNDS, Attachment 5.2-d

Dr. Mertes stated that this program is in operation. Another request had been submitted to request an amount not included with the original grant. Notice has been received by telephone that the funds are available.

It was moved by Mr. Wells, seconded by Mr. Luria and passed by the board to approve of the submitted request for additional funds and to accept the $2,500 CETA grant to complete the program.

e. APPROVAL OF SUBMITTAL OF APPLICATION FOR COLLEGE LIBRARY RESOURCES GRANT, Attachment 5.2-e

Dr. Mertes indicated that an application had been prepared to request funds to purchase library materials. No matching funds are required.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the board to approve of the submission of the application for a College Library Resources grant.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. APPROVAL OF INCREASE IN STUDENT SALARIES, EFFECTIVE JANUARY 1, 1980

Dr. Mertes stated that the federal minimum wage will be increased from $2.90/hr. to $3.10/hr. on January 1, 1980. It is appropriate to bring student salaries into compliance with federal law.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the board to approve of an increase in student salaries from $2.90 to $3.10 per hour beginning January 1, 1980.

g. ADOPTION OF RESOLUTION No. 10 (1979-80) ESTABLISHING NON-RESIDENT TUITION FEE FOR 1980-81, Attachment 5.2-g

Dr. Mertes stated that annually the board is required to establish a non-resident tuition fee for credit students for the next school year. It has been determined that $57 per credit unit would bring the district into line with statewide average.

It was moved by Mr. Wells, seconded by Dr. Dobbs, and passed by the board to adopt Resolution No. 10 (1979-80) establishing the non-resident tuition rate for the 1980-81 college year at $57 per credit unit to a maximum of $1,710 for a full-time non-resident credit student. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mr. Luria, Mr. Wells

Noes: None

Absent: Mr. Ricks

5.3 INFORMATION

Dr. Mertes stated that the following items are information only items and no action is required. A more detailed report on construction projects will be presented after the first of the year.

a. INSPECTOR'S REPORTS FOR PERIOD ENDING NOVEMBER 30, 1979, Attachment 5.3-a

b. NOTIFICATION OF ALLOCATION UNDER SUBPART 3, EDUCATION AMENDMENTS OF 1976 - VEA, Attachment 5.3-b
MINUTES – Regular Meeting  
SBCCD Board of Trustees  
December 13, 1979

6. GENERAL INFORMATION

6.1 CONSIDERATION OF SETTING MEETING DATE FOR SUBCOMMITTEE ON FACILITIES & OPERATIONS

After a brief discussion, the following meeting dates were set:

Educational Policies  
Monday, 7:30 a.m.  
January 7, 1980

Facilities & Operations  
Tuesday, 7:30 a.m.  
January 8, 1980

ADDED:  
Dr. Mertes expressed thanks to the board members for the amendment to his contract. On behalf of students and staff, he also thanked Dr. Dobbs for the generous time given during his presidency.

Dr. Mertes extended happy holiday greetings to all present.

7. ADJOURNMENT

Upon motion of Dr. Dobbs, seconded by Mr. Wells, the Board of Trustees adjourned their regular and annual organizational meeting at 6:00 p.m.

The next meeting of the Board of Trustees will be held Thursday, January 10, 1980 at 4:00 p.m. in Room A-211, Administrative Building, Santa Barbara City College, Santa Barbara, California.

ATTEST:

Joyce H. Powell  
President, Board of Trustees  
Santa Barbara Community College District

David Mertes  
Superintendent/President and Secretary/  
Clerk to the Board of Trustees

Approved by the Board of Trustees on January 10, 1980