MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 8, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, November 8, 1979 at 3:40 p.m. in Room A-160, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
- Dr. Joe W. Dobbs, President
- Mrs. Joyce H. Powell, Vice-President
- Mrs. Kathryn O. Alexander
- Mr. Sidney R. Frank
- Mr. Eli Luria
- Mr. Gary R. Ricks
- Mr. Benjamin P. J. Wells

Members absent:
- Mr. Steve Zaharias, Student Member

Others present for all or a portion of the meeting:
- Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
- Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk to the Board of Trustees
- Dr. Martin Bobgan, Administrative Dean, Continuing Education
- Mr. M. L. Huglin, Administrative Dean, Instruction
- Dr. Alfred Silvera, Administrative Dean, Student Activities
- Mr. Glenn Gaston, President, Academic Senate
- Mr. Marc Pakin, Senator, Associated Students
- Ms. June Scott, Reporter, The Channels
- Mr. Jim Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:  
1.2 ROLL CALL - continued:  

Others present for all or a portion of the meeting - continued:  

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations  
Mr. David Emerson, Assistant Dean, Instruction Office  
Mr. Eugenio Lujan, Assistant Director, Personnel  
Mr. Paul McClung, Associate Professor, History  
Mr. Burton P. Miller, Admin. Asst. to the Superintendent/President  
Mr. Daniel Oroz, Director, Personnel/Affirm. Action Officer  
Mr. David Pickering, Controller, Business and Accounting  
Mr. Cal Reynolds, Assistant Dean, Student Services  
Ms. Dorothy Taylor, Neighbor  
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees  

1.3 WELCOME TO GUESTS  

Dr. Dobbs extended a cordial welcome to all present and expressed appreciation at their attendance.  

1.4 EXECUTIVE SESSION  

An executive session was held at the end of the meeting. Upon motion of Mr. Wells, seconded by Mr. Luria, Dr. Dobbs declared an executive session would be held regarding a personnel matter. All seven Board members and Dr. Mertes retired to the President's Office at 5:30 p.m.  

Upon motion of Mr. Luria, seconded by Mrs. Powell, Dr. Dobbs ended the executive session at 5:50 p.m. No statement was issued.  

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 25, 1979  

Upon motion of Mr. Frank, seconded by Mrs. Powell, the minutes of the regular meeting of October 25, 1979, were approved by the Board of Trustees as delivered.  

1.6 HEARING OF CITIZENS  

None  

1.7 COMMUNICATIONS  

a. REPORT ON NOVEMBER 6, 1979 ELECTION RESULTS  

Dr. Mertes was pleased to extend congratulations to Mr. Gary Ricks on his successful election (November 6, 1979). With Mr. Ricks' two-year term, and the re-appointment of three other board members who were unopposed, Mr. Sidney Frank, Mr. Eli Luria, and Mr. Benjamin Wells, Dr. Mertes expressed enthusiasm for the coming years.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

   a. REPORT ON NOVEMBER 6, 1979 ELECTION RESULTS - continued:

      Mr. Ricks was given a round of applause from an appreciative audience. He stated his pleasure on the election and looked forward to good years.

   b. REPORT ON ANNUAL CONFERENCE OF CALIFORNIA COMMUNITY & JUNIOR COLLEGE ASSOCIATION HELD NOVEMBER 3-5, 1979

      A brief report was given by Mr. Wells, Mr. Gaston and Dr. Mertes who attended the CCJCA Annual Conference. Mr. Steve Zaharias, Student Body President also had attended, and Dr. John Kay had been on a panel. All in all, it had been considered a good conference. Former Superintendent/President, Dr. Glenn G. Goodar distinguished himself as a keynote speaker with usual forcefulness in noting the challenging directions for California Community Colleges.

      Dr. Mertes had also been a panelist on "Open Access and Academic Standards." Consensus was you could have both.

      Mr. Wells added that a special audio-visual presentation "Project People" was successfully launched at the conference. He commended Jim Williams for his contribution to the audio portion of this project of the CCJCA Commission on Public Relations.

      Dr. Mertes reported officially on the rape that had occurred November 2 at approximately 2:30 p.m. on the path to Pershing Park. Another out-of-town volleyball team member had been accosted while in the shower in the gym on Sunday, November 4.

      This week Dr. Mertes had met with Mayor Shiffman and Acting Police Chief to discuss ways to improve campus security.

      Board members emphasized that campus safety holds top priority and is their most important concern.

      Staff will continue to work seriously on all phases of campus security.

   c. REPORT ON COMING EVENTS - Mr. Jim Williams

      Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period November 9 through December 13, 1979.
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2. PERSONNEL  

2.1 CERTIFICATED PERSONNEL  

a. ROUTINE  

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mr. Luria and passed by the board to approve of the following routine Certificated Personnel items as described in the attachments:  

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND SUBSTITUTES, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)  

(2) APPROVAL OF TEMPORARY APPOINTMENT: PATRICIA CHAVEZ NUNEZ, COORDINATOR, BILINGUAL/CROSS-CULTURAL PROGRAM, Attachment 2.1-a(2)  

(3) APPROVAL OF TEMPORARY APPOINTMENT: EUGENIA LENNON, PROJECT DIRECTOR (GERIATRIC PROJECT), EFFECTIVE 11/9/79 - 6/30/80, Attachment 2.1-a(3)  

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)  

b. NON-ROUTINE  

No items  

2.2 CLASSIFIED PERSONNEL  

a. ROUTINE  

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Luria, seconded by Mrs. Powell and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:  

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), MAIN CAMPUS & CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)  

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS) AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)  

(3) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(3)  

(4) APPROVAL OF LONGEVITY INCREMENT (10 YEARS): MARY M. GRIFFITH, BUSINESS SERVICES SUPERVISOR, EFFECTIVE 12/1/79, Attachment 2.2-a(4)  

(5) APPROVAL OF PERSONAL NECESSITY LEAVES FOR FAMILY ILLNESS FOR OCTOBER, 1979, Attachment 2.2-a(5)  

2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(6) APPROVAL OF HEALTH LEAVE OF ABSENCE: TERRI J. FAWCETT, SR. ACCT. CLK., STUDENT FINANCE, EFFECTIVE 11/13/79 (6-8 WEEKS), Attachment 2.2-a(6)

(7) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(7)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT: LINDA GLIDEWELL, SR. TYP. CLK., PLACEMENT/FINANCIAL AIDS (REPLACING M. WORCOTT), EFFECTIVE 11/9/79, Attachment 2.2-b(1)

At the request of Mr. Oroz, this item was deleted.

(2) RECOMMENDED APPROVAL OF APPOINTMENT, DIRECTOR, FACILITIES & OPERATIONS

At the request of the Director of Personnel Services, this item was deferred until a future meeting.

(3) RATIFICATION OF CHANGES OF SHIFT AND WORKWEEK, FACILITIES & OPERATIONS DEPARTMENT, EFFECTIVE 10/28/79, Attachment 2.2-b(3)

According to Mr. Oroz, changes in shift and workweek were proposed to provide more comprehensive and balanced custodial coverage. The employees affected have agreed to the changes in their work schedules and all is in accord with requirements in the CSEA Agreement.

It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to ratify the changes in shift and workweek as delineated in attachment 2.2-b(3), and effective October 28, 1979.

(4) RATIFICATION OF WORKING-OUT-OF-CLASSIFICATION: JOHN SCARVER, GROUNDS SUPERVISOR, FACILITIES & OPERATIONS, EFFECTIVE NOVEMBER 1, 1979, Attachment 2.2-b(4)

Mr. Oroz stated that with Mr. Louis Torres on sick leave, it is necessary to designate another employee as temporary grounds supervisor. It will be assigned to others on a rotational basis during the anticipated absence of Mr. Torres.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to ratify working-out-of-classification for Mr. John Scarver as Grounds Supervisor, effective November 1, 1979.
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(5) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION: BARBARA JONES, SR. ACCT. CLK., STUDENT FINANCE, EFFECTIVE NOVEMBER 12, 1979, Attachment 2.2-b(5)

Mr. Oroz stated that Mrs. Barbara Jones of the Accounting Office has been trained to provide coverage in the Student Finance Office while an employee is on a pregnancy disability leave. This would be in accordance with requirements of Classified Rules and Regulations.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the board to approve working-out-of-classification for Barbara Jones as Senior Account Clerk in Student Finance, effective November 12, 1979.

2.3 GENERAL PERSONNEL

a. ROUTINE

It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL EXPERT (CONSULTANT) STATUS: JUNE SUNDERLAND, IND. GERONTOLOGY PROGRAM, 10/23/79, Attachment 2.3-a(1)

b. NON-ROUTINE

(1) APPROVAL OF SALARY AND PERSONNEL BENEFITS ADJUSTMENTS FOR 1979-80, Enclosure #1

Mr. Oroz stated that after discussions with the various segments, adjustments for 1979-80 provide for a 6½% across-the-board salary increase, and $500 increase per person in the Benefits Program.

Dr. Mertes stated that there is a 6½% salary increase for part-time instructors. Also, a study will be undertaken to restructure the Hourly Salary Schedule and the Summer Session Salary Schedule. The study is to commence immediately and be completed by April 4, 1980. In the meantime, a sum equivalent to a 6½% across-the-board increase in the 1980 Summer Session will be encumbered. Enclosure #1 contained the details of the recommendations for certificated faculty and administrators, part-time faculty, Classified Management/Supervisory/Confidential employees, and Classified hourly employees that are consistent with discussions held
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

by the board in executive sessions.

Dr. Mertes indicated that in his initial first year considerable changes occurred. Certain situations were forced by passage of Prop #13 to which staff had to react; careful decisions were necessary; advantage was taken of any natural attrition of personnel which meant that others had to take on additional workloads; and some items no longer needed were dropped. All this was possible due to cooperation of staff. He wished to publicly commend certificated and classified staff for their willingness to face these changes and accept new ways of doing things. He also commended the classified unit employees, who are operating under the third year of their contract, for all they have done along these lines.

In conclusion, Dr. Mertes stated that all of us suffer from the same problem in general— inflation. It was hoped there would be a change, as staff are going home with rapidly eroding dollars. The proposed adjustments do not keep the employee current with inflation and they are falling behind in purchasing power. All groups he met with were concerned with the fiscal integrity of the district as they were all aware of the Budget and all were concerned about the years down the road. Dr. Mertes expressed appreciation to all on committees who had worked with him in these deliberations.

Mr. Paul McClung, Instructors' Association, stated that faculty are pleased -- some are displeased. Only about half of inflation costs is being covered, but they recognize that the district is giving all it can afford. He stated that negotiations were set in an amiable tenor and credit was due to Dr. Mertes' hospitable, honest and forthright manner in conducting the discussions.

Dr. Dobbs on behalf of the board expressed appreciation to Dr. Mertes for his role.

It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to approve of the Salary and Personnel Benefits Adjustments for 1979-80, as described in Enclosure #1.
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3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mark Pakin, ASB Treasurer, reported that candidate election for King/Queen started today; the college's Jazz Band will play for the Homecoming Dance on November 16; ASB officers will attend an In-Service on November 27, at Casa de Maria; tomorrow night (Nov. 9) there will be a benefit basketball game between students and staff; and the Blood Drive will be held on Nov. 20.

Dr. Dobbs thanked him for attending and giving a report.

3.2 APPROVAL OF A VOLUNTARY DENTAL PROGRAM FOR STUDENTS

Dr. Mertes stated that, after review of different plans, the College Nurse chose the Golden West Dental Plan as having the lowest cost with the best benefits. It was proposed to make brochures describing the plan available to those students inquiring into a dental plan.

Miss Grosboll was present and responded to questions from the board members. She also distributed copies of the brochures for their information.

Mr. Charles Hanson stated he had reviewed the plan and felt the charges were very fair. It carries no endorsement of the college and is a one-year plan only.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the board to provide for staff to make brochures from the Golden West Dental Plan available to students for the 1979-80 college year.

3.3 PRESENTATION OF CAMPUS SAFETY REPORT

Dr. Mertes stated that the college is moving ahead in the area of security. Last year David Emerson made security a major concern of his office and has assisted this year in developing a concept to tie security in with the Administration of Justice Program. Administratively, security has been moved from Business Services to Student Services and top priority is being given to students' safety on campus. Mr. Don Seaver, as part of his workload is further developing this program.

Mr. Seaver reported that six students, part of the Campus Safety Officer Corps, are now assisting regular security staff. All on campus, students and staff, must become security conscious to prevent thefts and assaults. "Closed Area" signs have been posted at Pershing Park pathways and other vital phases such as lighting, communication system, and a fast, light vehicle are being reviewed for possible future recommendations to the board.
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3. STUDENT SERVICES - continued:

3.3 PRESENTATION OF CAMPUS SAFETY REPORT - continued:

Members of the board expressed full agreement that safety of students and staff hold top priority, and, secondly, comes buildings and property.

Further reports will be made to the board, according to Dr. Mertes, and everyone will need to become safety conscious.

Dr. Dobbs thanked Mr. Seaver for his report.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF COOPERATIVE AGREEMENT BETWEEN THE DISTRICT AND THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, Attachment 4.1

Dr. Mertes indicated that a cooperative agreement with UCSB would provide for exchange of educational media materials. The agreement would be reviewed on an annual basis and there is no cost to the district.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the board to approve of staff entering into the cooperative agreement with UCSB as contained in Attachment 4.1.

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mr. Ricks, and passed by the board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NOS. P90-0674 THROUGH AND INCLUDING P90-0765 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

5.2 NON-ROUTINE

a. INSPECTORS' REPORTS FOR PERIOD ENDING OCTOBER 31, 1979, Attachment 5.2-a

Dr. Mertes stated that these reports are for information only. Prior to today's board meeting, a tour was made through the Physical Science Addition by all board members.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTEINE - continued:

b. APPROVAL OF STIPEND PAYMENTS, Attachment 5.2-b

Dr. Mertes stated that funds for these stipends are included in the 1979-80 Budget. The payments are made on a bi-annual basis.

Mr. Huglin commented that the wide range of amounts are due to the number of faculty in each department.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the board to approve of the payment of Department Chairperson and Cluster Leader stipends in the amounts and to the individuals listed in attachment 5.2-b.

c. ADOPTION OF RESOLUTIONS No. 7, 8 and 9 (1979-80) AND APPROVAL OF APPROPRIATION TRANSFER #N-001, N-002 and N-003 TO ADD NEW MONTIES TO THE GENERAL FUND, Attachment 5.2-c

Dr. Mertes indicated that a resolution is necessary to add new funds to the adopted budget and transfer the funds to the proper cost centers.

It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to adopt Resolution No. 7, 8, and 9 (1979-80) approving of Appropriation Transfers #N-001, 002, and 003. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mr. Luria, Mr. Ricks, Mr. Wells

Noes: None

Absent: No one

d. REQUESTS FOR SUNDAY USE OF FACILITIES

Dr. Mertes indicated that the two requests for use of college facilities were described in the attachment.

The S. B. Hot Wheels had received permission last year to conduct wheelchair basketball games. The Jog-A-Thon will be conducted under the guidance of Ms. Pat Heaphy, Women's Program Director.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the board to approve of the requests for use of college facilities as described in Attachment 5.2-d.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. ACCEPTANCE OF GIFT FOR THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Dr. Mertes stated that a cash gift had been received from Dr. T. Airlie Brown to be placed in a memorial scholarship fund for his late son, Ian Brown.

It was moved by Mr. Ricks, seconded by Mr. Luria, and passed by the board to officially acknowledge receipt of this gift to the Santa Barbara Community College District and to request staff to send an appropriate letter of appreciation.

f. ACCEPTANCE OF GIFTS ON BEHALF OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Dr. Mertes stated that other cash donations have been received to assist in various instructional programs. The whole procedure of acceptance of donations will be reviewed for a more fiscally-sound system.

It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to accept the following gifts on behalf of THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE and to direct staff to send letters of appreciation:

<table>
<thead>
<tr>
<th>Estimated Value</th>
<th>Donor:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$ 100 (cash)</td>
<td>Browning-Ferris Industries</td>
</tr>
<tr>
<td>50 &quot;</td>
<td>George Cavaletto</td>
</tr>
<tr>
<td>100 &quot;</td>
<td>Vernon and Mary Cheadle</td>
</tr>
<tr>
<td>125 &quot;</td>
<td>Santa Barbara Lions Club</td>
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<tr>
<td>100 &quot;</td>
<td>Carpinteria Lions Club</td>
</tr>
<tr>
<td>350 &quot;</td>
<td>Santa Barbara Host Lions</td>
</tr>
<tr>
<td>150 &quot;</td>
<td>Mary H. Stoven</td>
</tr>
<tr>
<td>100 &quot;</td>
<td>David M. Yager</td>
</tr>
<tr>
<td>50 &quot;</td>
<td>Epsilon Sigma Alpha, Omicron Chapter, Santa Barbara</td>
</tr>
<tr>
<td>2,000 Art Collection of Kurt Baer (Art Historian)</td>
<td>Rod A. Baer</td>
</tr>
</tbody>
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g. PRESENTATION OF DISTRICT FINANCIAL REPORTS, Enclosure #2

Dr. Mertes stated that Enclosure #2 contained a report on the financial status of the district. This was presented as information only.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. PRESENTATION OF DISTRICT FINANCIAL REPORTS - continued:

Mr. David Pickering commented that this is the first quarter report which reflects little activity.

Mr. Charles Hanson added that he had reviewed the report.

h. PRESENTATION OF REPORT OF CAMPUS BOOKSTORE, Attachment 5.2-h

Dr. Mertes stated that the attachment contained a summary of the operations of the Campus Bookstore for the first fiscal period.

Mr. Hanson commented that the report looked good from percentage viewpoint. He plans to become more familiar with the system for future reports.

i. APPROVAL OF MICHAEL E. PHINNEY & ASSOCIATES FOR APPRAISAL SERVICES OF PARCELS 29-292-17, 20, 21, 26 and 27 AT 914 SANTA BARBARA STREET; PARCELS 31-012-18 AT 814 SANTA BARBARA STREET, AND 29-240-07 LOCATED AT N.E.C. OF OLIVE AND CANON PERDIDO STREETS

Dr. Mertes stated that this item had been reviewed by the members of the Facilities Subcommittee. Upon their authorization, Mr. Hanson negotiated an agreement with Phinney & Associates for appraisal services.

Mr. Hanson stated that the appraisal and completed report is to be available by January 4, 1980. The district will provide preliminary title reports and building plot plans. Cost of the appraisal is not to exceed $4,500.

It was moved by Mr. Luria, seconded by Mr. Ricks, and passed by the board to approve of the agreement with Phinney & Associates for appraisal services not to exceed $4,500.

j. DENIAL OF CLAIMS: MRS. LENI GILLIS AND MRS. TRUDI GREEN, ASSOCIATE PROFESSORS, SECRETARIAL SCIENCE DEPARTMENT

Dr. Mertes stated that two claims have been received for back pay resulting from improper placement on the Instructors' Salary Schedule. The claims were reviewed by County Counsel who recommended denial.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the board to deny the claims of Mrs. Leni Gillis and Mrs. Myrna Harker and to direct staff to send an appropriate notice of denial to each individual.
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6. GENERAL INFORMATION

Dr. Mertes stated that by prior action the regular meeting of November 22, 1979, was cancelled. The next meeting on December 13, 1979, will be the annual organization meeting.

7. ADJOURNMENT

Dr. Mertes requested the board members to adjourn into an executive session. Thereupon, at 5:30 p.m. all seven board members accompanied Dr. Mertes to the President's Office. (See details under 1.4.)

Upon motion of Mr. Luria, seconded by Mrs. Powell, the Board of Trustees adjourned their regular meeting at 5:55 p.m.

ATTEST:

Joe W. Dobbs
President, Board of Trustees
Santa Barbara Community College District

David Mertes
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees
on January 10, 1980.