MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 25, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, October 25, 1979 at 3:36 p.m. in Room A-160, Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:44 p.m.) (left 4:02 p.m.)
Mr. Eli Luria
Mr. Gary R. Ricks (arrived 3:44 p.m.)
Mr. Benjamin P. J. Wells
Mr. Steve Zaharias, Student Member

Members absent:

None

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Charles Hanson, Business Manager and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Activities
Mr. Glenn Gaston, President, Academic Senate
Mr. Mike Rocco, Vice-President, Associated Students
Miss June Scott, Reporter, The Channels
Mr. Jim Williams, College Information Officer
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Miss Shirley Conklin, Assistant Dean, Health Occupations
Mr. William Cordero, Coordinator, Placement/Financial Aids
Mr. Tim Eastwood, The Channels
Mr. Eugenio Lujan, Assistant Director, Personnel
Mr. Burton P. Miller, Admin. Asst. to the Superintendent/President
Mr. Cal Reynolds, Assistant Dean, Student Services
Dr. Richard Sanchez, Assistant Dean, Instruction
Ms. Catherine Sweetman, Financial Aids Clerk
Miss Dorothy K. Taylor, Neighbor
Ms. Nancy Voss, Financial Aids Clerk
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present in the audience.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that an executive session would be held at the end of the regular meeting.

At 5:00 p.m., upon motion of Mr. Wells, seconded by Mr. Luria, all Board members (except Mr. Frank) and Dr. Mertes proceeded to the President's Office to hold a session on personnel matters.

Upon motion of Mr. Wells, seconded by Mr. Luria, Dr. Dobbs ended the executive session at 5:50 p.m. No statement was issued.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 11, 1979

Upon motion of Mr. Wells, seconded by Mrs. Alexander, the minutes of the regular meeting of October 11, 1979, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED: Dr. Mertes reported that the first Annual Faculty Lecture was very successful. He felt Dr. Robert Casier had done an exceptional presentation to an audience of wide range and background. Attendance was overflowing and many were turned away. All in all the activity was considered by all very worth while.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED: Dr. Mertes stated at the coming Annual Conference for CCJCA (Nov. 3-5) the college would be represented by Mr. Wells, Mr. Gaston, Steve Zaharias, and himself. Also, Dr. John Kay and former Student President, Tim Clarke, have been invited to be panelists. Dr. Mertes will participate on a panel on an educational issue - whether or not to have open access and academic standards simultaneously.

ADDED: Dr. Mertes announced that CPEC (California Postsecondary Education Commission) will hold a commission meeting in Santa Barbara (at Casa de Maria) on November 18-19. Efforts will be made to extend all courtesies of the campus to the CPEC members.

a. MEMOES FROM CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) REGARDING BOARD OF GOVERNORS' AGENDA ITEMS, Attachment 1.7-a

Dr. Mertes spoke briefly to the important agenda items on the next Board of Governor's meeting to be held October 25-26 in Sacramento. Dr. Mertes will be attending the meeting at which the following will be considered:

1) Credit/Noncredit Report
2) Basic Skills Report
3) Grading Policy Study Report
4) Credential Study Report
5) Integrating Recent Policy Decisions

Dr. Mertes also read in full a letter he sent as input information to the committee on Funding of Non-Credit Courses (Page 4 of Attachment 1.7-a).

ADDED: Dr. Mertes reported that Louis Torres had heart by-pass surgery this Tuesday and is doing as well as can be expected. (During the above, Mr. Frank and Mr. Ricks arrived at 3:44 p.m.)

b. REPORT ON COMING EVENTS - MR. JIM WILLIAMS

Mr. Jim Williams reported on items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period October 26 through November 8, 1979.

1.8 a. APPOINTMENT OF GOVERNING BOARD MEMBERS IN ACCORDANCE WITH EDUCATION CODE SECTION 5328, Attachment 1.8-a

Dr. Mertes stated that in accordance with the Education Code, the governing board shall appoint to the position of governing board member the person(s) nominated for each position. No election will be held as only one candidate filed for each of three board positions.

continued on next page...
It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the board to appoint Mr. Eli Luria as Trustee, Area No. 2, Santa Barbara Community College District for a four-year term, November 30, 1979, to November 25, 1983.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the board to appoint Mr. Sidney R. Frank as Trustee, Area No. 3, Santa Barbara Community College District for a four-year term, November 30, 1979 to November 25, 1983.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the board to appoint Mr. Benjamin P. J. Wells as Trustee, Area No. 4, Santa Barbara Community College District, for a four-year term, November 30, 1979 to November 25, 1983.

The newly-appointed board members were greeted with a spontaneous round of applause.

Dr. Mertes expressed appreciation to the three board members who have accepted another term of office and thanked them personally for their willingness to serve the district.

1.8 b. ADOPTION OF RESOLUTION No. 6 (1979-80) EXPRESSING APPRECIATION TO FORMER BOARD MEMBER, MRS. ANN GUTSHALL, Attachment 1.8-b

Dr. Mertes stated that at the November 8 board meeting tours of the Physical Science Addition will be conducted. Mrs. Ann Gutshall has been invited as a special guest and will be presented a token of appreciation for her many years of service to the district. A proposed resolution was contained in the attachment expressing appreciation for her activities.

It was moved by Mr. Wells, seconded by Mr. Frank, and unanimously passed by the board to adopt Resolution No. 6 (1979-80). Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mr. Luria, Mr. Ricks, Mr. Wells

Noes: None

Absent: No one

(At this point 4:02 p.m., Mr. Frank left the meeting.)
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2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the board to approve of the following routine Certificated Personnel items as described in the attachments:

(1) APPROVAL OF TEMPORARY HOURLY INSTRUCTORS, FALL 1979 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF ADDITIONAL HOURLY, SUBSTITUTE, CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS (MODERATORS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON ROUTINE

No items

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Ricks, seconded by Mrs. Alexander, and passed by the board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), AND CHANGE FOR PREVIOUSLY-APPROVED HOURLY APPOINTMENT, MAIN CAMPUS & CONTINUING EDUCATION DIVISION, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(2)

(3) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR SEPTEMBER & OCTOBER, 1979, Attachment 2.2-a(3)

(4) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(4)

(5) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(5)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF LONGENCY INCREMENT (10 YRS.): JAMES M. WILLIAMS, COLLEGE INFORMATION OFFICER, EFFECTIVE 11/1/79, Attachment 2.2-b(1)

Mr. Oroz indicated that Jim Williams has served the district for ten years as their public information agent.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the board to approve of a longevity increment (10 yrs.) for James M. Williams, College Information Officer, effective 11/1/79.

(2) APPROVAL OF APPOINTMENT: BERNARD H. SAYERS, LAB. TECH., ART DEPT. (REPLACING G. PARKS), EFFECTIVE 10/26/79, Attachment 2.2-b(2)

Mr. Oroz indicated that Bernard Sayers has been an hourly employee in the Art Department and is recommended to the vacancy in that department.

It was moved by Mrs. Alexander, seconded by Mr. Wells and passed by the board to approve of the appointment of Bernard H. Sayers as Laboratory Technician (replacing G. Parks), Art Dept., effective 10/26/79.

Mr. Sayers was introduced to the Board. Dr. Dobbs welcomed him to the staff.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: STANFORD T. CRAPO, MARINE TECH DEPT., 1979-80 COLLEGE YEAR, Attachment 2.3-a(1)

b. NON-ROUTINE

No items
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Zaharias introduced Mike Rocco, ASB Vice-President and a life long local resident.

Mr. Rocco reported that the last dance was a great disappointment—only 91 persons attended. Further review will be made by the dance committee for possible changes. Plans on homecoming are progressing for November 16 and 17; positive responses are being received from local businesses for club funds; water cooler will be installed in Student Senate room; and on November 9 a drive will be held for "Food for the Hungry."

Dr. Dobbs thanked him for his report.

3.2 PRESENTATION OF ANNUAL FINANCIAL AIDS OFFICE REPORT, Enclosure #1

Dr. Mertes indicated that the report in Enclosure #1 is an information item only.

Mr. William Cordero spoke briefly to the report and responded to questions from board members. Over a 10-year period, the program has grown to a $1.25 million program. The total amount of students (78-79) served were 942 for an average aid of $1,180. Last year (77-78) 1157 students were assisted for an average aid of $999. Fewer students were assisted in 1978-79 but each received about $181 more than in 1977-78. In the BEOG Program, there was a decrease of approximately $124,000.

A discussion was held on eligibility of students and Federal policies and regulations. Additional information was requested and will be provided on Federal policies.

3.3 PRESENTATION OF ANNUAL PLACEMENT OFFICE REPORT, Enclosure #2

Dr. Mertes indicated that the report in Enclosure #2 is also presented for information only.

Mr. Cordero stated that last year staff expected to solicit a greater variety of jobs from the general community. Other phases—student registrants, job orders, and student referrals all increased in 1978-79, but job orders filled decreased by 9.2%. There is a real problem in obtaining good paying jobs. Staff will attempt to encourage potential employers to raise the pay scale with the hope to increase the number of job orders filled for 1979-80.

Dr. Dobbs thanked Mr. Cordero for his reports.

4. CURRICULUM AND INSTRUCTION

No items
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the board to approve of the following routine Business Services items, as described in the attachments:


b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. RATIFICATION OF APPLICATION FOR PARTICIPATION IN PROGRAMS OF STUDENTS FINANCIAL AID, DEPARTMENT OF H.E.W., FOR 1979-80, Enclosure #3

Dr. Mertes stated that Enclosure #3 contained an application to participate in federal student aid programs for 1979-80. The application had been mailed to meet a deadline.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the board to ratify the submission of the application for the 1979-80 year, as contained in Enclosure No. 3.

b. ACCEPTANCE ON BEHALF OF THE FUND FOR SANTA BARBARA CITY COLLEGE OF A 1978 DATSUN 280Z FROM NISSAN MOTOR CORP. IN U.S.A. THROUGH SANTA BARBARA DATSUN, Attachment 5.2-b

Dr. Mertes was pleased to announce that a demonstration 1978 280Z Datsun has been offered to the college through the Santa Barbara Datsun agency. The vehicle was accepted yesterday at an official ceremony at the local agency and attended by Dr. Mertes, Mr. Elkins, and Mr. John Ingraham.

Mr. Elkins commented that it will be of great value to the Auto Shop Program—in particular, the fuel injection system and training for diesel systems.

Dr. Mertes added that the gift is greatly appreciated and it is a beautiful looking car.

It was moved by Mr. Wells, seconded by Mr. Ricks, and passed by the board to accept the vehicle on behalf of THE FUND FOR SBCC and to direct staff to send a letter of appreciation to the Nissan Motor Corporation and Santa Barbara Datsun.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

c. ACCEPTANCE OF NURSING CAPITATION GRANT IN THE AMOUNT OF $12,670, Attachment 5.2-c

Dr. Mertes indicated that a Nursing Capitation grant in the amount of $12,670 has been awarded to the district. No matching funds are required.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the board to accept the award of $12,670 Nursing Capitation grant, as described in Attachment 5.2-c.

d. ACCEPTANCE OF GRANT FOR CURRICULUM DEVELOPMENT IN GERIATRICS, Attachment 5.2-d

Dr. Mertes stated that the district has been awarded a first-year grant of $14,167 to develop a geriatrics component in the ADN Program. No matching funds are required.

Mr. Burt Miller added that it was anticipated that there would be two follow-on years. The intent is to inject this component into the existing program.

It was moved by Mr. Ricks, seconded by Mr. Wells, and passed by the board to accept the $14,167 grant for a geriatrics component to be integrated into the ADN Program.

e. APPROVAL OF REQUEST FOR USE OF FACILITIES, Attachment 5.2-e

Dr. Mertes stated that a second request has been received to hold auditions for the Metropolitan Opera Western Region on a Sunday date in the James R. Garvin Memorial Theatre. Their first request last year had been honored by the board.

It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the board to approve of the request as described in Attachment 5.2-e.

f. APPROVAL OF CAFETERIA AND SNACK SHOP PRICES FOR 1979-80, Attachment 5.2-f

Mr. Charles Hanson stated that only two minor increases were added—5c to two drinks—in food prices for the cafeteria.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the board to approve of the Cafeteria Price List for 1979-80, as contained in Attachment 5.2-f.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. APPROVAL OF THE DISPOSAL OF SURPLUS EQUIPMENT

Dr. Mertes stated that some balances are no longer of use to the Chemistry Department. There is an interest on the part of UCSB to purchase these items. Specifically, they will not be sold to the public as they could be used in the drugs market. Proceeds would be channeled to the General Fund account.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the board to approve of the eight (8) balances being declared surplus, and of the possible sale to the UCSB Chemistry Department at a price of $200 each.

h. APPROVAL OF RENEWAL OF TRAVEL ACCIDENT INSURANCE POLICY

Mr. Hanson stated that this is an on-going policy. The premium has decreased by an amount of $106. The policy coverage will be reviewed during the coming year for possible beneficial changes.

It was moved by Mr. Ricks, seconded by Mrs. Powell, and passed by the board to approve of the renewal of travel accident insurance with the Insurance Company of North America for the period September 1, 1979 through August 31, 1980 at an annual premium of $1,521.

i. PRESENTATION OF COLOR SELECTIONS FOR CAMPUS CENTER ADDITION PROJECT

Dr. Mertes indicated that this was an information item. The color selections had been presented by the architect to the members of the Subcommittee on Facilities at a meeting on Wednesday, October 24, 1979. All members of that committee were in full agreement to accept the color selections as presented.

The color chart was passed among all the board members. There was general pleasure voiced on the selections made and accepted by the subcommittee members.

No action was required on this item.

6. GENERAL INFORMATION

No items
7. ADJOURNMENT

Upon motion of Mr. Wells, second by Mr. Luria, the Board of Trustees adjourned their regular meeting (at the end of the executive session) at 5:50 p.m.

The next regular meeting is scheduled for Thursday, November 8, 1979 at 3:30 p.m. in Room A-160, Santa Barbara City College, Santa Barbara, California.

ATTEST:

Joe T. Dobbs  
President, Board of Trustees  
Santa Barbara Community College Dist.

David Mertes  
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on November 8, 1979.