AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 25, 1979

3:30 p.m. - Room A-160
Administration Building
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME TO GUESTS

1.4 EXECUTIVE SESSION - Personnel matters

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 11, 1979

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

a. MEMOES FROM CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT)
   REGARDING BOARD OF GOVERNORS' AGENDA ITEMS
      Attachment 1.7-a

b. REPORT ON COMING EVENTS - Mr. Jim Williams

1.8 a. RECOMMENDED APPOINTMENT OF GOVERNING BOARD MEMBERS IN ACCORDANCE
       WITH EDUCATION CODE SECTION 5328
      Attachment 1.8-a

Notice has been received from the County Clerk's office that
since only one candidate filed for each of three of the governing
board positions, the terms of which begin on November 30, 1979, no
election will be held for those positions. In such cases, at a
meeting prior to the day fixed for the election, the governing board
shall appoint to the position of governing board member the person
ominated for each position.

It is recommended, therefore, that by individual motions and
actions of the Board of Trustees, the following be appointed to the
Board of Trustees for the period November 30, 1979 to November 25,
1983:

   Mr. Eli Luria       Trustee Area No. 2
   Mr. Sidney R. Frank Trustee Area No. 3
   Mr. Benjamin P. J. Wells Trustee Area No. 4
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1. GENERAL FUNCTIONS - continued:

   1.8 b. RECOMMENDED ADOPTION OF RESOLUTION No. 6 (1979-80) EXPRESSING
          APPRECIATION TO FORMER BOARD MEMBER, MRS. ANN GUTSHALL

          Attachment 1.8-b

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF TEMPORARY HOURLY INSTRUCTORS, FALL
          1979 SEMESTER

          Attachment 2.1-a(1)

      (2) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY, SUBSTITUTE,
          CHANGES FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANTS
          (MODERATORS), CONTINUING EDUCATION DIVISION

          Attachment 2.1-a(2)

      (3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

          Attachment 2.1-a(3)

   b. NON-ROUTINE

      No items

2.2 CLASSIFIED PERSONNEL

   a. ROUTINE

      (1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED
          SERVICE EMPLOYEES), AND CHANGE FOR PREVIOUSLY-APPROVED
          HOURLY APPOINTMENT, MAIN CAMPUS & CONTINUING EDUCATION
          DIVISION

          Attachment 2.2-a(1)

      (2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK
          STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

          Attachment 2.2-a(2)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) RECOMMENDED APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR SEPTEMBER & OCTOBER, 1979 Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF ANNUAL SALARY INCREMENTS Attachment 2.2-a(4)

(5) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE Attachment 2.2-a(5)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF LONGEVITY INCREMENT (10 YRS.): JAMES M. WILLIAMS, COLLEGE INFORMATION OFFICER, EFFECTIVE 11/1/79 Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF APPOINTMENT: BERNARD H. SAYERS, LAB. TECH., ART DEPT. (REPLACING G. PARKS), EFFECTIVE 10/26/79 Attachment 2.2-b(2)

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: STANFORD T. CRAPO, MARINE TECH DEPT., 1979-80 COLLEGE YEAR Attachment 2.3-a(1)

b. NON-ROUTINE

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS
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3. STUDENT SERVICES - continued:

3.2 PRESENTATION OF ANNUAL FINANCIAL AIDS OFFICE REPORT

Enclosure #1

Enclosure #1 contains the annual report of the Financial Aids Office for the 1978-79 year.

Mr. William Cordero, Coordinator, will be present to speak to the report and respond to questions.

3.3 PRESENTATION OF ANNUAL PLACEMENT OFFICE REPORT

Enclosure #2

Enclosure #2 contains the annual report of the Placement Office for the 1978-79 year.

Mr. William Cordero will speak to the report and respond to questions.

4. CURRICULUM AND INSTRUCTION

No items

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Order Nos. P90-0574 through and including P90-0673.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. RECOMMENDED RATIFICATION OF APPLICATION FOR PARTICIPATION IN
PROGRAMS OF STUDENTS FINANCIAL AID, DEPARTMENT OF H.E.W.,
FOR 1979-80

Enclosure #3

Enclosure #3 contains the Fiscal Operations Report for
1978-79, and an application to participate in federal student
financial aid programs for 1979-80. The application was
mailed to meet a deadline date.

Mr. William Cordero will speak to this item.

It is recommended that the submission of the application
for the 1979-80 year be ratified.

b. RECOMMENDED ACCEPTANCE ON BEHALF OF THE FUND FOR SANTA BARBARA
CITY COLLEGE OF A 1978 DATSUN 280Z FROM NISSON MOTOR CORP. IN
U.S.A. THROUGH SANTA BARBARA DATSUN

Attachment 5.2-b

The Nisson Corp. has checked the automotive repair pro-
gram on campus and decided that the college would be a deserv-
ing recipient of a demonstration vehicle - not for highway use.
This vehicle will be of great use in the Auto Shop Program.
When the vehicle is of no further use to the automotive program,
it can be sold and the funds can be deposited to THE FUND FOR
SANTA BARBARA CITY COLLEGE.

The Superintendent recommends that the vehicle be accepted
on behalf of THE FUND FOR SANTA BARBARA CITY COLLEGE and that a
letter of appreciation be sent to Nisson Motor Corporation and
Santa Barbara Datsun.

c. RECOMMENDED ACCEPTANCE OF NURSING CAPITATION GRANT IN THE
AMOUNT OF $12,670

Attachment 5.2-c

The district has been awarded a Nursing Capitation grant
in the amount of $12,670. No matching funds are required.

The Superintendent recommends acceptance of this grant.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RECOMMENDED ACCEPTANCE OF GRANT FOR CURRICULUM DEVELOPMENT IN GERIATRICS

Attachment 5.2-d

The district has been awarded a first-year grant in the amount of $14,167 to develop geriatrics component in the Associate Degree Nursing (ADN) Program. This is expected to result in follow-on second and third year funding. No matching funds are required.

The Superintendent recommends acceptance of this grant.

e. RECOMMENDED APPROVAL OF REQUEST FOR USE OF FACILITIES

Attachment 5.2-e

Another request has been received from the Santa Barbara District of the Metropolitan Opera Western Region for auditions in the James R. Garvin Memorial Theatre. Their request last year to hold auditions for the tri-counties was honored by the board. The request this year again involves a Sunday date - February 10, 1980.

It is recommended that the request be approved.

f. RECOMMENDED APPROVAL OF CAFETERIA AND SNACK SHOP PRICES FOR 1979-80

Attachment 5.2-f

Attachment 5.2-f delineates the recommended prices to be charged for food served in the Cafeteria and Snack Shop during the 1979-80 college year. Only minor increases were made in two beverage items.

The Superintendent recommends approval of the Cafeteria Price List for 1979-80.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

**g. RECOMMENDED APPROVAL OF THE DISPOSAL OF SURPLUS EQUIPMENT**

The Chemistry Department has eight (8) balances that are surplus to the department. The department would like to make these balances available to the UCSB Chemistry Department who have indicated that they would be willing to purchase some of the balances for the price of $200 each. (Note: These are not to be sold to the public.)

The Superintendent recommends approval of these items being declared surplus and of the possible sale to the UCSB Chemistry Department for the above-quoted price.

**h. RECOMMENDED APPROVAL OF RENEWAL OF TRAVEL ACCIDENT INSURANCE POLICY**

For several years, travel accident insurance has been provided for employees while on district business; the premium based on the actual travel days for the preceding year. Board approval is needed to renew the policy with the Insurance Company of North America for the September 1, 1979 to August 31, 1980 period. The premium for 1979-80 is $1,521 which is $106 less than the previous year's amount.

It is recommended that the travel accident insurance policy with the Insurance Company of North America be renewed for the September 1, 1979 through August 31, 1980 period at an annual premium of $1,521.

**i. PRESENTATION OF COLOR SELECTIONS FOR CAMPUS CENTER ADDITION PROJECT**

Mr. Robert Hall, architect, will present a color schedule to the members of the Subcommittee on Facilities on Wednesday, October 24, 1979. A summary of that meeting will be made by the chairman of the subcommittee.
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6. GENERAL INFORMATION

No items

7. ADJOURNMENT

As a result of action taken by the Board of Trustees on October 11, 1979, the following regularly-scheduled meetings are cancelled:

November 22, 1979        (Thanksgiving Day)
December 27, 1979        (Christmas week)

The next regular meeting of the Board of Trustees is scheduled for Thursday, November 8, 1979 at 3:30 p.m. in Room A-160, Administration Building, Santa Barbara City College, Santa Barbara, California.