MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 25, 1979
3:30 p.m. - Bldg. T-2 (Women's Center)
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, January 25, 1979, at 3:37 p.m. in Bldg. T-2 (Women's Center) of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
- Dr. Joe W. Dobbs, President
- Mrs. Joyce H. Powell, Vice-President
- Mr. Sidney R. Frank
- Mr. Benjamin P. J. Wells
- Mr. Tim Clarke, Student Member

Members absent:
- Mrs. Kathryn O. Alexander
- Mrs. Ann Gutshall
- Mr. Eli Luria

Others present for all or a portion of the meeting:
- Dr. David Mertz, Superintendent/President and Secretary/Clerk to the Board of Trustees
- Dr. Donald K. Sorsabai, Asst. Superintendent, Business Services, and Asst. Secretary/Clerk to the Board of Trustees (arrived at 5:25 p.m.)
- Dr. Martin Bobgan, Administrative Dean, Continuing Education
- Mr. M. L. Huglin, Administrative Dean, Instruction
- Dr. Alfred Silvera, Administrative Dean, Student Services
- Mr. Tim Aspinwall, Senator-at-Large, ASB
- Dr. John Kay, President, Academic Senate
- Ms. Mara Lustica, Associate Editor, THE CHANNELS
- Mr. Ted McKown, Reporter, NEWS-PRESS
- Mr. Jim Williams, College Information Officer
- Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
- Mr. Greg Bobgan, SBCC Student
- Mrs. Dora Braden, Teacher's Aide, Instruction Support
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:
Others present for all or a portion of the meeting - continued:

Mr. Gerald Floyd, Counselor
Mrs. Mary Alice Floyd, "SHE" Seminar
Mr. Glenn Gaston, Head Counselor
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
Ms. Ginny Jass, Counseling/Women's Center appointee
Mrs. Harriet Leckie, Co-op Work Experience Director
Mr. Burton P. Miller, Admin. Asst. to the Sup't/President
Ms. Joann M. Minihan, Sr. Secretary appointee, Cont. Education
Mr. Daniel Oroz, Director, Personnel/Affirmative Action Officer
Mr. Frederic J. Phaneuf, Library Technician appointee
Mr. R. C. Poolman, Consultant
Ms. Carole Purdie, Program Planning Asst. appointee, Cont. Ed.
Mr. Cal Reynolds, Asst. Dean, Student Activities
Dr. Richard Sanchez, Asst. Dean, Educational Planning & Development
Mr. Danny G. Wynn, Penfield & Smith Engineers
D. Adams, Audio-Visual Technician (student)
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS
Dr. Dobbs extended a cordial welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION
Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 11, 1979
Upon motion of Mr. Frank, seconded by Mrs. Powell, the minutes of the regular meeting of January 11, 1979, were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS
None

1.7 COMMUNICATION
a. ODDS 'N ENDS NEWSLETTER, OCCUPATIONAL EDUCATION, Enclosure #1
Dr. Mertes stated that Enclosure #1 contained a newsletter prepared and distributed by the Occupational and Career Education Department that reports where various programs are at the present time.

Board members complimented Mr. Elkins for a very good report.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

   b. REPORT ON ENROLLMENT, SPRING 1979 SEMESTER

   Mrs. Lynda Rodrigues reported that, as of 2:00 p.m. today, 7,739 students had been enrolled for the Spring semester. Another 100 are expected before the add/drop period ends Friday (Jan. 26). This is a 6.2 percent decrease compared to Fall of 1978 and an 11.9 percent decrease compared to Spring of 1978. Typically, a 5 percent decrease is expected in Spring.

   It was not known if the early calendar had a positive or negative effect on registration. Last year 200-300 had enrolled and never signed into a class. Due to Proposition #13, the Fall program had been cut back 10 percent affecting late registrants. Program offerings were increased 4-5 percent in Spring over the Fall semester. Recent information also shows a decrease in K-12 enrollment in the City Schools.

   In conclusion, Dr. Mertes stated that the count in today's report is "number of bodies." Data that staff works with and will be of interest will be the 4th and 10th week census which gives the Weekly Student Contact Hours (WSCH).

   Added:

   Dr. Mertes stated that on Monday of this week he and three Board members met with Mr. William Meardy, Washington DC representative for the Association of Community College Trustees (ACCT). Mr. Meardy is visiting community colleges with the purpose of obtaining first-hand information for a major article on the impact of Proposition #13 on community colleges.

   Mr. Meardy had already visited 24 other community colleges. After hearing Dr. Mertes and the Board members (Dr. Dobbs, Mr. Frank, and Mr. Wells), he complimented them, as it was apparent that this district had adjusted far above many of the other colleges without panic or cut in personnel. He offered to send a copy of a constitutional amendment that the State of Michigan has protecting local control of community colleges.

   Dr. Mertes gathered from the tone of Mr. Meardy's comments that many districts were not preparing for some very difficult decisions that will need to be made in the near future.

   (A copy of the article will be sent to the Superintendent.)

   Added:

   Dr. Mertes stated that in December the Board of Governors adopted a short-term fiscal plan for 1979-80. Tomorrow (Friday), the Chancellor will present a proposed long-term fiscal plan to the Board of Governors for discussion and possible action. Results of that meeting and implications of the proposed long-term plan will be discussed by staff.
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1. GENERAL FUNCTIONS - continued:
   1.7 COMMUNICATIONS - continued:

   c. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

      Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 26 through February 8, 1979.

      Added:
      Dr. Dobbs, a director on the Board of California Community College Trustees (CCCT), reported on a recent legislative meeting. A new bill, SB 252, has been introduced by Senator Alquist which is a regional approach to control. A summary report of the intent of this bill will be presented soon.

      Added:
      Dr. John Kay announced that, at the invitation of the faculty, Assemblyman Gary Hart will be on campus Friday, February 2nd, for a discussion of many topics. This will start at 11:30 a.m. in the Faculty Lounge and move to T-10 if more room is needed.

      Added:
      Dr. Dobbs indicated that Mr. Hart is interested in attending a future Board of Trustees meeting.

2. PERSONNEL

   2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

      Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

      (1) APPROVAL OF HOURLY INSTRUCTORS, SPRING 1979 SEMESTER, Attachment 2.1-a (1)

      (2) APPROVAL OF HOURLY INSTRUCTORS, CHANGES/ADDITIONS FOR PREVIOUSLY-APPROVED INSTRUCTORS, CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (2)

      (3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (3)

   b. NON-Routine

      (1) APPROVAL OF TEMPORARY APPOINTMENT – HEAD COACH, WOMEN'S BASKETBALL, FOR 1978-79: CRAIG BOWEN (REPLACING J. HILLOCK) Attachment 2.1-b (1)

      Upon recommendation of Mr. Oroz, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the temporary appointment of Craig Bowen as Head Coach for Women’s Basketball (replacing J. Hillock), effective for the 1978-79 season.
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2. PERSONNEL — continued:

2.1 CERTIFICATED PERSONNEL — continued:

b. NON-ROUTINE — continued:

(2) APPROVAL OF TEMPORARY APPOINTMENT (LONG-TERM SUBSTITUTE):
VIRGINIA JASS, COUNSELING/WOMEN'S CENTER DIRECTOR (REPLACING
P. SMITH), EFFECTIVE 1/29/79-6/1/79, Attachment 2.1-b (2)

Mr. Oroz recommended the appointment of Virginia Jass
as a temporary Women's Center Director.

It was moved by Mr. Wells, seconded by Mrs. Powell, and
passed by the Board to approve of the temporary appointment
of Virginia Jass (replacing P. Smith on leave) as Counselor/
Women's Center Director for the period January 29 – June 1,
1979.

Mrs. Jass was present and Mr. Oroz introduced her to the
Board.

Dr. Dobbs welcomed her to the staff.

(3) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: DR. TIMOTHY
FETLER, PROFESSOR, PHILOSOPHY, SPRING 1979 SEMESTER, Attachment
2.1-b (3)

Mr. Oroz indicated that Dr. Fetler has been seriously ill
and not able to return since the first health leave approved
in December of 1977. Dr. Fetler has requested another exten-
sion of health leave through the 1979 Spring semester.

It was moved by Mr. Wells, seconded by Mrs. Powell, and
passed by the Board to approve of an extension of health leave
of absence for Dr. Timothy Fetler for the Spring 1979 semester.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was
moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board
to approve of the following routine Classified Personnel items, as
described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES)
Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENT (NON-CLASSIFIED SERVICE EMPLOYEES),
CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-
AND OFF-CAMPUS) AND GENERAL PROGRAMS, Attachment 2.2-a (3)

continued . . .
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(4) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS - DECEMBER, 1978, AND JANUARY, 1979, Attachment 2.2-a (4)

(5) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (5)

b. NON-Routine

(1) APPROVAL OF VOLUNTARY REDUCTION OF ASSIGNMENT: ROBIN ABBOTT, TYP. CLK. INT., HEALTH EDUCATION & TECHNOLOGY DEPT., FROM FULL-TIME TO 3/4-TIME, EFFECTIVE 2/14/79, Attachment 2.2-b (1)

Mr. Oroz stated that Mrs. Abbott will return from a leave of absence on February 14. She requested a reduction of her assignment from full-time to 3/4-time. The request was reviewed and received approval by the Department Head and the Resources Allocation Review Board.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of a voluntary reduction in assignment for Robin Abbott, Typ. CLK. Int., Health Education and Technology Department, from full-time, 10 months, to 3/4-time, 10 months, effective February 14, 1979.

(2) APPROVAL OF WORKING-OUT-OF-CLASSIFICATION: DORA BRADEN, TEACHER'S AIDE, INSTRUCTION, EFFECTIVE 9/13/78 - 10/31/78, Attachment 2.2-b (2)

Mr. Oroz stated that Dora Braden, Teacher's Aide, had substituted for Doris Sofas, Teacher's Aide Sr., during a health leave. In conformance with Section 1216, Classified Rules and Regulations, compensation is appropriate.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of working-out-of-classification compensation for Dora Braden as Teacher's Aide Sr. for the period 9/13/78 - 10/31/78.

(3) APPROVAL OF APPOINTMENT: CAROLE A. PURDIE, PROGRAM PLANNING ASST. (REPLACING D. EBERLE), EFFECTIVE JANUARY 29, 1979, Attachment 2.2-b (3)

Mr. Oroz recommended the appointment of Carole Purdie as Program Planning Assistant in the Continuing Education Division.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Carole A. Purdie, Program Planning Assistant (replacing D. Eberle), Continuing Education Division, effective January 29, 1979.

Mrs. Purdie was introduced to the Board members. Dr. Dobbs welcomed her to the staff.
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2. PERSONNEL - continued:  

2.2 CLASSIFIED PERSONNEL - continued:  

b. NON-ROUTINE - continued:  

(4) APPROVAL OF APPOINTMENT (CETA RESTRICTED POSITION): FREDERIC J. PHANEUF, LIB. TECH., LIBRARY, EFFECTIVE 1/29/79 THROUGH 9/30/79, Attachment 2.2-b (4)  

Mr. Oroz recommended the appointment of Frederic Phaneuf as a Library Technician to fill a CETA-funded position in the College Library. This is a restricted position and if the District is required to pay PERS contributions, the employee would be terminated.  

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the appointment of Frederic J. Phaneuf as a Library Technician (CETA-restricted position) for the period January 29, 1979, through September 30, 1979.  

Mr. Phaneuf was introduced to the Board members. Dr. Dobbs welcomed him to the staff.  

(5) APPROVAL OF APPOINTMENT: JOANN M. MINIHAN, SR. SECRETARY (REPLACING E. ROULSTON), CONTINUING EDUCATION DIVISION, EFFECTIVE JANUARY 31, 1979, Attachment 2.2-b (5)  

Mr. Oroz recommended the appointment of Joann Minihan to the vacant secretarial position in the Continuing Education Division office.  

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Joann M. Minihan as Sr. Secretary (replacing E. Roulston), Continuing Education Division, effective January 31, 1979.  

Mrs. Minihan was introduced to the Board members. Dr. Dobbs welcomed her to the staff.  

2.3 GENERAL PERSONNEL  

No items  

(At this point, the agenda was moved to Item 5.2-i to accommodate a consultant present for that item only.)  

3. STUDENT SERVICES  

3.1 REPORT BY ASSOCIATED STUDENTS  

Mr. Tim Clarke introduced Tim Aspinwall, a Dos Pueblos graduate enrolled in his first semester.  

Mr. Aspinwall, a new member of the Senate, reported on plans for renovation of the student lounge. It was hoped the leaking ceiling (from rains) would be repaired as a first step.  

 continued . . .
3. STUDENT SERVICES - continued:
   3.1 continued:
   Also, plans are in a beginning stage for minimal law services for
   students at a low cost.
   Dr. Dobbs thanked him for his report.

Item 3.2 RECOMMENDED APPROVAL OF COLLEGE CALENDAR FOR 1979-80 YEAR, Attachment 3.2
Withdrawn: At the request of the Superintendent, this item was withdrawn.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION CLASS - INDUSTRIAL SEWING: BASIC
OPERATOR'S TRAINING

Dr. Bobgan stated that this Industrial Sewing class would be taught
to individuals in the Work, Inc. program. It is proposed to provide
training useful to clients in procuring employment in the sewn-products
industry.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by
the Board to approve of a new class—Industrial Sewing: Basic Operator's
Training as an addition to the Work, Inc. program beginning January 29,
1979, 9 hrs/week for 4 weeks and 6/hr/week for 6 weeks.

(At this point, Dr. Mertes stated that he would present the business items, as
Dr. Sorsabal was attending a meeting on cost effectiveness.)

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank,
seconded by Mrs. Powell, and passed by the Board to approve of the follow-
ing routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS NO. P89-0722,
P89-0788, P89-0839, P89-0891, P89-0918, and P89-0956 THROUGH AND
INCLUDING P89-1045.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON
ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED
PRIOR TO THE MEETING.

5.2 NON-Routine

a. ACCEPTANCE OF ADDITIONAL FUNDING OF $6,927 FOR THE NURSING STUDENT
LOAN PROGRAM, Attachment 5.2-a

Dr. Mertes stated that notification was received of an addi-
tional $6,927 allocation for 1978-79. These funds are used solely

continued . . .
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5. BUSINESS SERVICES - continued:
   
5.2 NON-ROUTINE - continued:
   
   a. continued:
      
as loans to students in the Nursing program and are administered through the Financial Aids Office. Matching funds of $770 (1/9 of the Federal contribution) are not now budgeted. Staff intends to fund the matching amount from the General Fund.
      
      It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to accept the $6,927 allocation from the Department of Health, Education, and Welfare for Nursing Students Loans and to approve of $770 from District General Funds to meet the 1/9 match requirement.

   b. ACCEPTANCE OF DONATIONS ON BEHALF OF THE FUND FOR SANTA BARBARA CITY COLLEGE, Attachment 5.2-b
      
      Dr. Mertes stated that additional donations have been received by the District.
      
      The Delco Electronics (General Motors Corp.) has donated a check for $2,000 as the first of three equal annual installments to be used as unrestricted funds towards the College program.
      
      The EXXON USA Foundation has donated $1,000 for purchase of equipment for the Marine Technology Program. This is the sixth monetary grant from EXXON USA. These funds will be deposited in the Special Marine Technology Reserve Fund.
      
      According to the new procedure, gifts are accepted by the Board of Trustees on behalf of THE FUND who will acknowledge all such gifts at their next quarterly meeting.
      
      It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to accept the above donations on behalf of THE FUND FOR SANTA BARBARA CITY COLLEGE and to direct the staff to send a letter of appreciation to each of the donors.

   c. APPROVAL OF ADDITIONAL PERSONNEL FOR ISSUING PARKING CITATIONS
      
      Dr. Mertes stated that at a previous Board meeting, approval had been given to authorize 14 specific staff members for the purpose of issuing parking citations. It has become evident that additional personnel are needed to control other parking problems: at the Drama/Music lot for performance nights; the new Goleta Valley Adult Education Center; and the downtown Adult Education Center.
      
      It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the authorization of the following additional persons for purposes of issuing parking citations: Dr. Abelino Bailon, Dr. Joseph Bagnall, and Mr. Mark Allen.
5. BUSINESS SERVICES – continued:

5.2 NON-ROUTINE – continued:

**Taken Out of Order:**

- **d. APPROVAL OF WORKING DRAWINGS AND AUTHORIZATION TO BID EROSION PROJECTS FOR SITE #1 AND #8**

  (This item was considered after action on Item 5.2-i for convenience of the engineer’s representative.)

  Mr. Burt Miller indicated that one area is the bluffs overlooking Cabrillo Blvd by the Drama/Music complex, and the other area is by the Social Science building on the Cliff Drive side. The engineer's total estimate approximates $33,000-$34,000 of which a possible $8,000 may be reimbursed to the District through Federal disaster funds.

  Dr. Mertes interjected that the full amount is budgeted.

  Mr. Wynn, engineer, was present and responded to questions.

  It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the working drawings for Erosion Projects, Sites #1 and #8, and to authorize staff to go to bid.

- **e. APPROVAL OF CHANGE ORDER #3, MARINE TECHNOLOGY FACILITY, J. W. BAILEY CONSTRUCTION COMPANY, CONTRACTOR, Attachment 5.2-e**

  Dr. Mertes stated that the attachment summarized a series of modifications with the bottom-line result of a decrease of $2,140.40 to the contract price. The change order also increases the contract time by 34 days for a new completion date of October 6, 1978.

  It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of Change Order #3 to the contract of J. W. Bailey Construction Company, Marine Technology Facility, at a decrease of $2,140.40 and new completion date of October 6, 1978, as follows:

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<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Original contract</td>
<td>$599,900.00</td>
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<tr>
<td>Change Orders #1 and #2</td>
<td>+ 177.68</td>
</tr>
<tr>
<td>Change Order #3</td>
<td>- 2,140.40</td>
</tr>
<tr>
<td>New Contract Price</td>
<td>$597,937.28</td>
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</tbody>
</table>

- **f. APPROVAL OF CHANGE ORDER #25 – DRAMA/MUSIC BUILDING PROJECT, Attachment 5.2-f**

  Dr. Mertes stated that this change order related to results of last August's earthquake. Investigation revealed certain corrections were needed to the installation of the original ceiling. Several meetings between architect, contractor, and the Office of the State Architect (OSA) resulted in an agreement that the corrections would be made to specifications at no cost to the District.

  It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of Change Order #25 to the contract with Don Greene Contractor, Inc., Drama/Music Facility, at no change in contract price, as follows:
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. continued:

<table>
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<th>Description</th>
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</thead>
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<td>Change Orders #1-24</td>
<td>+149,926.89</td>
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<tr>
<td>Change Order #25</td>
<td>$3,236,926.89</td>
</tr>
<tr>
<td>Revised Contract Price</td>
<td>$3,236,926.89</td>
</tr>
</tbody>
</table>

DENIAL OF CLAIM - BARBARA NEARY, Enclosure #2

Dr. Mertes stated that the District has been served with a claim for one of the students involved in the bus accident of October 20, 1978. In compliance with Government Code, it was recommended the claim be denied and turned over to the District's insurance carrier.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to deny in full the claim of Barbara Neary, to direct staff to so notify Ms. Neary, and to have the claim filed with the District's insurance carrier.

DENIAL OF CLAIM - ERICA CANNON, Enclosure #2

Dr. Mertes stated that this is the second claim received from a student in the bus accident of October 20, 1978.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to deny in full the claim of Erica Cannon, to direct staff to so notify Ms. Cannon, and to have the claim filed with the District's insurance carrier.

i. APPROVAL OF FIVE-YEAR CONSTRUCTION PLAN AND AUTHORIZATION TO SUBMIT TO CHANCELLOR'S OFFICE, Attachment 5.2-1

(This item was taken after Item 2.3-a.)

Dr. Mertes indicated that the District is required to submit an updated Five-Year Construction Plan. This year an outside consultant was employed, and he was present to give an overview. Copies of the complete document were distributed at the Board meeting. (The plan can be discussed at length at a later date.)

Mr. Robert Poolman stated briefly that this year's Five-Year Plan is not significantly different in projects planned than the one submitted last year. The plan has been updated to reflect experience and predicted lower enrollments and the acquisition of the new site, Cathedral Oaks School. With the combination of lower enrollment and added capacity of the new site, it appears unlikely that State support can be expected for the Learning Resource Center on the current schedule.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

i. continued:

There followed a lengthy discussion between Board members and Mr. Poolman.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the submittal of the 1980-84 Five-Year Plan of Capital Construction, as prepared by Robert C. Poolman & Associates, to the Chancellor's Office.

(After this item, the agenda was moved to Item 5.2-d.)

j. RATIFICATION OF THE SUBMISSION OF A PROPOSAL FOR CO-OPERATIVE EDUCATION PROGRAM, Enclosure #3

Mr. Burt Miller stated that this proposal seeks funds to start an Alternate Semester Cooperative Education Program. The application was mailed to meet a mailing deadline. First-year funding in the amount of $51,759 is asked to start such a program in Earth Science, Administration of Justice, and Electronics. District matching funds of $25,779 will be in-kind. The program, which will start with 50 students, will permit students to attend college and be employed alternate semesters. Between semesters students would work in occupations related to their field of study. Most students would obtain City College degrees in approximately three years.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to ratify the submission of the application as contained in Enclosure #3.

k. APPROVAL OF THE SUBMISSION OF APPLICATION FOR MINI-GRANT TO PURCHASE FILMS, Enclosure #4

Dr. Mertes stated that the next five agenda items were all applications for applying to the Fund for Instructional Improvement.

Mr. Burt Miller added that the applications are directed to the Chancellor's Office where funds are set aside each year particularly for community colleges. No proposals were submitted by SBCC last year. Each proposal submitted requires a minimum of 10 percent matching funds.

Mr. Miller described each proposal briefly:

5.2-k - Grant would provide for purchase of final four R. Buckminster Fuller films. District match of $147 would be raised through admissions or donations at public showings of film.

5.2-1 - Grant would start a course in Individualized Gerontology wherein students would become involved with senior citizens and their problems and lifestyles. Match of $472 would be in-kind.

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

5.2-m - Grant would provide funds for released time of an instructor, who would be on sabbatical leave, to study in depth the use and development of television materials for learning/teaching.

5.2-n - Grant would provide released time and materials for a program integrating three components to assist students identified as having high potential for drop-out.

5.2-o - Grant would provide for development of materials for use in teaching English to the deaf. Matching funds are in-kind.

Mr. Miller responded to questions from Board members.

Dr. Mertes affirmed that approval of the application in Item 5.2-m would carry no implication that this was an approval of the sabbatical leave. Only action required today was approval of the submission of these proposals.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the submission of the application for a mini-grant to purchase films, as described in Enclosure #4.

1. APPROVAL OF THE SUBMISSION OF APPLICATION FOR MINI GRANT FOR GERONTOLOGY COURSE, Enclosure #5

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the submission of the application for a mini-grant for an Individualized Gerontology Program, as described in Enclosure #5.

m. APPROVAL OF THE SUBMISSION OF APPLICATION FOR GRANT FUNDS FOR STAFF DEVELOPMENT IN THE USE OF TELEVISION AS A TEACHING TOOL, Enclosure #6

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the submission of the application for a major grant for Political Science Video-Tape Modules, as described in Enclosure #6.

n. APPROVAL OF THE SUBMISSION OF APPLICATION FOR STUDY SKILLS/ COUNSELING PROJECT, Enclosure #7

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the submission of the application for a major grant for a College Orientation Skills Program, as described in Enclosure #7.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

o. APPROVAL TO SUBMIT APPLICATION FOR GRANT TO DEVELOP ENGLISH LANGUAGE MATERIALS FOR THE DEAF, Enclosure #8

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the submission of the application for a major grant for a Non-Traditional Approach to English Instruction for the Deaf, as described in Enclosure #8.

p. APPROVAL OF APPLICATION FROM SEMINARS HELPING EVERYONE INSTITUTE (SHE) FOR SUNDAY USE OF FACILITIES, Enclosure #9

Dr. Mertes stated that at the last Board meeting, action was deferred on this item pending additional information. Board members had expressed concern about the program and its relationship to the College. The enclosure contained all information available on this issue. Staff has notified the applicant that the District is not co-sponsoring the seminar and that any promotional literature on activities should not imply that the District is involved with the seminar content.

Dr. Mertes recommended approval of the request and further that staff review existing policy with the subcommittee for future requests.

Mr. Frank was gravely concerned about the implications that the District is co-sponsoring.

Mrs. Powell expressed concern about the event on campus and tied in with the District that it indicates endorsement by the Board. A fee is being charged which in a sense indicates tuition for credit which is not in conformity with District procedures. The campus has an active Women's Center, and an outsider should not be permitted to capitalize on groundwork already established by an existing program.

A lengthy discussion was held by Board members, Cal Reynolds (Office of Community Services), Mrs. Mary Alice Floyd (former director of SBCC Women's Center whose name is on the brochure as the District's Supervisor), and other staff members.

A motion was made by Mrs. Powell and seconded by Mr. Wells to approve of the request according to existing rules and procedures and that staff review the existing policy on the use of SBCCD facilities. No vote was taken at this time.

Further discussion resulted in a motion by Mr. Frank, seconded by Mrs. Powell, to amend the first motion that the advertising brochure carry a disclaimer that the SBCCD is not a sponsor. By voice vote, this motion was passed.

Thereupon, President Dobbs called for a vote on the first motion to which all answered in the affirmative.

(During discussion of this item, Dr. Sorsabal arrived at 5:25 p.m.)
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

q. APPROVAL OF APPOINTMENT OF PACIFIC MATERIALS LABORATORY, INC., FOR TESTING AND INSPECTION SERVICES FOR THE ADMINISTRATION BLDG. RENOVATION PROJECT, Attachment 5.2-q

Dr. Sorsabal stated that with the addition of Alternates #1 and #2, specialized testing and inspection services will be required on this project. An estimate has been received of $1,100, excluding the elevator, and any excess time over and above that will be at $20 per hour.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Pacific Materials Laboratory, Inc., for testing and inspection services for the Administration Bldg. Renovation project, as delineated in Attachment 5.2-q.

6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Upon motion of Mrs. Powell, seconded by Mr. Frank, the Board of Trustees adjourned their regular meeting at 6:00 p.m.

The next meeting of the Board of Trustees is a regularly-scheduled meeting on Thursday, February 8, 1979, at 3:30 p.m.

Attest:

[Signatures]

JOE T. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on February 3, 1979.