MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 11, 1979

3:30 p.m. - Bldg. T-2 (Women's Center)
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, January 11, 1979 at 3:34 p.m. in Bldg. T-2 (Women's Center) of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Ann Gutshall
Mr. Eli Luria (Left at 5:45 p.m.)
Mr. Tim Clarke, Student Member

Members absent:

Mrs. Joyce H. Powell, Vice-President
Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst.Superintendent, Business Services, and Asst.Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Dr. Alfred Silvera, Administrative Dean, Student Services
Dr. John Kay, President, Academic Senate
Mr. Ted McKown, Reporter, SANTA BARBARA NEWS PRESS
Mr. Jim Williams, College Information Officer
Mr. Robert Allbright, Student/Citizen
Dr. Abelino Bailon, Asst.Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mrs. Lucille Dungan, Statistical Clerk, Research & Grants
Mr. John W. Dunn, Hotel/Restaurant Management Department
Mr. Mel Elkins, Asst.Dean, Occupational & Career Education
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. David Emerson, Asst. Dean, Instructional Operations
Mr. Mauricio Flores, Custodian appointee, Facilities & Operations
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
Mr. John A. Jellison, Custodian appointee, Facilities & Operations
Mr. Eugenio M. Lujan, Asst. Director, Classified Personnel
Mr. Burton P. Miller, Admin. Asst. to the Superintendent/President
Mr. Saul Morales, Custodian appointee, Facilities & Operations
Mr. Dan Oroz, Director, Personnel/Affirmative Action Officer
Mr. Cal Reynolds, Asst. Dean, Student Activities
Mrs. Lynda Rodrigues, Asst. Dean, Admissions & Records
Dr. Richard Sanchez, Asst. Dean, Educational Planning & Development
Mr. John Tobin, Business Services Supervisor, Payroll Dept.
Mrs. Joanie Wasil, Admissions & Records Office Supervisor
Mr. Eric Kruzel, A-V Technician
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 14, 1978

Upon motion of Mr. Frank, seconded by Mr. Luria, the minutes of the regular meeting of December 14, 1978 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

Dr. Mertes stated that a written request had been received from Mr. Robert Allbright to speak to the Board. (The request was not received prior to printing of Board materials.)

Mr. Allbright spoke to his request for an inter-district transfer permit to Ventura Community College to pursue advanced photography classes. Mr. Allbright provided some of his background and reasons why he wished to continue these courses. Most importantly, he considered the equipment at Ventura College to be significantly more sophisticated than existing equipment at Santa Barbara City College.

Mr. Allbright's request had been denied on the grounds that it was advanced, individualized instruction. He has the right to attend another college and pay the out-of-district tuition charges but he continued on next page ...
1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS - continued:

felt that the Santa Barbara Community College District should pay the
tuition costs for his study by granting an out-of-district release.

Dr. Mertes stated that if a program exists, a student is taken
through it, and if another college has course work, the student is
given a release to attend the other college. Mr. Allbright has al-
ready taken what is offered here and classes at Ventura beyond what
is offered at SBCC. Mr. Allbright now wishes to take more advanced
individualized instruction in photography in Ventura. Per his re-
quest of January 3, 1979, a hearing was held in the President's office
with Dr. Mertes and Dr. Silvera and the facts were explained to him.
At that time, his request for a release was again denied.

Dr. Dobbs interjected that a decision had been made by the admin-
istrative staff in this case and a vote is not required on the part of
the Board.

Mrs. Alexander questioned a possible conflict in existing policy
and its application. After considerable discussion, several board mem-
bers agreed the policy should be reviewed and clarified for future cases.

It was moved by Mr. Luria and seconded by Mrs. Gutshall that the
policy issue be referred to the subcommittee. A vote was not taken
on this motion.

Dr. Dobbs directed that the policy issue be taken by staff to
the Subcommittee on Educational Policies, and concluded the discussion
by stating that the decision made by the administrative staff stands
as is.

1.7 COMMUNICATIONS

ADDED: Dr. Mertes announced the results of election of officers for
C.S.E.A., Chapter 289, for 1979:

President Leonard Ramirez
Vice-President William Regis
Secretary Simone Woodcock
Treasurer Lois Whittaker
Reporter Trish Dupart

ADDED: Dr. Mertes indicated that the erosion control project in front of
the Administration Building is well underway. With the start of classes
on Monday, there will be considerable amount of inconvenience for a
short period of time.

ADDED: Dr. Mertes stated that besides the short-term fiscal proposal adopted
by the Board of Governors, there is a long term finance plan being proposed.
A copy of the first draft is available in the President's Office. Staff is
monitoring the plan and at an appropriate stage, specifics will be provided.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED: Dr. Mertes reported on the re-opening period for applicants for the A.D.N. Program. At the end of the one-week period, 150 applications had been received. Of the 46 carry-over students of last year, 24 have indicated an interest in continuing their application. Therefore, 26 names will be drawn in the lottery system to fill the 50 available spaces. In the meantime, progress is being made on researching application procedures of other institutions.

a. REPORT ON COMING EVENTS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 12 to January 25, 1979, inclusive.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, CHANGES/ADDITIONS FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(1)

(2) ACCEPTANCE OF RESIGNATION: PEGGY A CAREY, COUNSELOR/DIRECTOR, WOMEN'S CENTER, EFFECTIVE 12/14/78, Attachment 2.1-a(2)

b. NON ROUTINE

(1) APPROVAL OF HOURLY INSTRUCTORS, SPRING 1979 SEMESTER, Attachment 2.1-b(1)

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Cutshall, seconded by Mr. Luria, and passed by the Board to approve of the 1979 Winter Term faculty for the Continuing Education Division, as listed in Enclosure #1.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF APPOINTMENT (TEMPORARY): MARY E. DWYER (REPLACING S. SIEMENS ON SABB. LEAVE FOR SPRING), A.D.N. PROGRAM, HEALTH EDUCATION & TECHNOLOGY DEPT., EFFECTIVE 1/15/79 - 6/1/79, Attachment 2.1-b(2)

Mr. Oroz recommended the appointment of Mary Dwyer as a temporary replacement for a faculty member in the Health Education & Technology Department going on a sabbatical leave for the Spring semester.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the temporary appointment of Mary E. Dwyer (replacing S. Siemens), A.D.N. Program, effective 1/15/79 - 6/1/79.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS (PENDING ACTION IN LATER BUSINESS ITEM), Attachment 2.2-a(3)

(4) APPROVAL OF PROBATIONARY DISMISSAL: JUAN MARTIN, CUSTODIAN, FACIL. & OPER. DEPT., EFFECTIVE 12/22/78, Attachment 2.2-a(4)

b. NON-Routine

(1) APPROVAL OF APPOINTMENT: MAURICIO FLORES, CUSTODIAN, FACIL. & OPER. DEPT. (REPLACING J. MARTIN), EFFECTIVE 1/12/79, Attachment 2.2-b(1)

Mr. Oroz recommended the appointment of Mauricio Flores to fill one of two custodial vacancies.

continued on next page...
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(1) continued:

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Mr. Mauricio Flores as Custodian, Facilities & Operations Dept., (replacing J. Martin), effective 1/12/79.

Mr. Flores was present and introduced to the Board. Dr. Dobbs welcomed him to the staff.

(2) APPROVAL OF APPOINTMENT: JOHN JELLISON, CUSTODIAN (NEW POSITION), FACIL. & OPER. DEPT., EFFECTIVE 1/12/79, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of John Jellison to the new custodial position required for the Goleta Valley Adult Education Center facility.

It was moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of John Jellison as Custodian, Facilities & Operations Dept., (new position), effective 1/12/79.

Mr. Jellison was present and introduced to the Board. Dr. Dobbs welcomed him to the staff.

(3) APPROVAL OF APPOINTMENT: SAUL MORALES, CUSTODIAN (REPLACING L. KIMMETT), FACILITIES & OPER. DEPT., EFFECTIVE 1/12/79, Attachment 2.2-b(3)

Mr. Oroz recommended the appointment of Saul Morales to fill the second custodial vacancy.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Saul Morales as Custodian, Facilities & Operations Dept., (replacing L. Kimmett), effective 1/12/79.

Mr. Morales was present and introduced to the Board. Dr. Dobbs welcomed him to the staff.

(4) APPROVAL OF APPOINTMENT (CETA POSITION): DOUG L. WOOD, MAINTENANCE TRAINEE (FACIL. & OPER. DEPT.), EFFECTIVE 1/15/79, Attachment 2.2-b(4)

Mr. Oroz stated that in order to help relieve the shortage of custodians in the Facilities & Operations Department, an intermediate-typist-clerk (CETA) position was replaced by a request for a custodian/maintenance trainee (CETA) position. He recommended the appointment of Doug Wood to this CETA position.

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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(4) continued:

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the appointment of Doug L. Wood to the Maintenance Trainee (CETA) position, Facilities & Operations, effective 1/15/79.

Mr. Wood was not present.

(5) APPROVAL OF VOLUNTARY DEMOTION, ELINOR ROULSTON, FROM SR. SECRETARY, CONTINUING EDUCATION TO TEACHER'S AIDE, LIFE SCIENCE, 5/8-TIME, 10 MONTHS/yr., EFFECTIVE 1/29/79, Attachment 2.2-b(5)

Mr. Oroz stated that this was a request for a voluntary demotion. The employee, Elinor Roulston, has been employed by the district since 1972 and desires to work part-time while still qualifying for Social Security. Mr. Oroz recommended that she be assigned to the vacant part-time position in the Life Science Department.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the voluntary demotion of Elinor Roulston from Sr. Secretary, Continuing Education Division to Teacher's Aide, Life Science Dept., 5/8-time, 10/months/yr., effective 1/29/79.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine General Personnel items, as described in the attachment:

(1) APPROVAL OF ATHLETIC/P.E. COACHING ASSIGNMENTS, Attachment 2.3-a(1)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke, Student Body President, announced that on Saturday, January 13, the Student Senate will sponsor an Orientation Day for new students. Administrative staff members will be present to assist.

Plans for the next semester include: Tri-County government caucus with Ventura and Moorpark colleges; renovation of the student lounge into a meeting room; possible change in election of senators to represent individual departments.

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3. STUDENT SERVICES - continued:

3.1 continued:

Mr. Clarke also stated that registration procedures went very smoothly this semester. The Senate will continue in their efforts to get information from students on the early calendar.

Dr. Dobbs thanked him for his report.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE, Attachment 3.2

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and unanimously passed by the Board to confer on each of the 102 candidates listed in Attachment 3.2 the Associate in Arts Degree, subject to the completion of the State and local requirements.

3.3 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE, Attachment 3.3

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Luria, and unanimously passed by the Board to confer on each of the 35 candidates listed in Attachment 3.3 the Associate in Science Degree, subject to the completion of the State and local requirements.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION CLASS - MICRO-MINIATURE ASSEMBLER TECHNIQUES

Dr. Bobgan stated that the Continuing Education Division proposes to offer a 4-week training class designed for entry level employment as an assembler using microscope and small hand tools, soldering and general assembly techniques. The class is open to the public and is sponsored in cooperation with the Infomag Corporation.

It was moved by Mr. Luria, seconded by Mrs. Gutshall, and passed by the Board to approve of a 4-week Micro-Miniature Assembler Techniques class by the Continuing Education Division.

4.2 APPROVAL OF T.V. COURSES FOR SPRING 1979 SEMESTER AND ADOPTION OF RESOLUTION No. 22 (1978-79), Attachment 4.2

Dr. Mertes stated that certain courses available through the Coordinated Instruction System were reviewed by the Curriculum Committee. He concurred with their recommendation that the following courses be offered through that medium, and, also, that the resolution required by the state be adopted:

HEALTH EDUCATION 7 - Contemporary Health Issues
HISTORY 34 - The History of Mexico
ENGLISH 55A - The Shakespeare Plans

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4. CURRICULUM AND INSTRUCTION - continued:

4.2 continued:

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 22 (1978-79) approving of the above-listed courses to be offered through the Coordinated Instruction System. Upon poll of the members, the vote was as follows:

Ayes:     Dr. Dobbs, Mrs. Alexander, Mr. Frank
          Mrs. Gutshall, Mr. Luria

Noes:     None

Absent:   Mrs. Powell, Mr. Wells

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NOS. P89-0695, P89-0787, and P89-0840 THROUGH AND INCLUDING P89-0955 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING DECEMBER 31, 1978, Attachment 5.1-c

Dr. Mertes stated that this was an information item. The Marine Technology building is not ready for acceptance due to unfinished items remaining on the punch list.

In response to Mr. Luria, figures are awaited on some additional work for the erosion control project affecting the Marine Tech building.

5.2 NON-ROUTINE

a. ACCEPTANCE OF $3,963 GRANT FOR COLLEGE LIBRARY RESOURCES, Attachment 5.2-a

Dr. Mertes stated that the college had been notified of an award of $3,963 for college library materials under Title II-A of the Higher Education Act.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to accept the $3,963 grant for College Library Resources.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RATIFICATION OF THE SUBMISSION OF VOCATIONAL EDUCATION APPLICATION, SUBPART 3, E.S.L. STUDENT PROJECT, Enclosure #1

Dr. Mertes indicated that Enclosure #1 contained an application requesting federal funds for a Slide Tape Project for E.S.L. students. Funds requested total $13,205 with matching district funds to be 'in-kind'.

Mr. Elkins stated that the in-kind matching amount is covered within the department's budget. He expressed high hopes that the materials will develop as it has been successfully used with cosmetology students and can be of benefit in other programs. He added that the application had been mailed at the request of the Chancellor's office, contingent on approval of the Board at today's meeting.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to ratify the submission of the Vocational Education application, Subpart 3, for an E.S.L. Student Project, as described in Enclosure #1.

c. APPROVAL OF THE SUBMISSION OF THE APPLICATION FOR CONTINUED FUNDING UNDER S.B. 164 (ALQUIST) OF EXTENDED OPPORTUNITY PROGRAMS AND SERVICES, Enclosure #2

Dr. Mertes stated that Enclosure #2 contained an application for continued funding of the E.O.P.S. project for next year.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve the submission of the application for continued funding under S. B. 164 of Extended Opportunity Programs and Services program, as described in Enclosure #2.

d. APPROVAL OF SUNDAY USE OF FACILITIES, Attachment 5.2-d

Dr. Mertes stated that two requests have been received for use of campus facilities on Sunday dates. One request was from the Santa Barbara Hot Wheels for use of the pavilion for wheel-chair basketball games on two Sunday dates. This group has received approval in the past and their event provides free admission.

The other request was from SHE Institute (Seminars Helping Everyone) for use of two temporary buildings on a Sunday. Dr. Sorsabal indicated that because this group will be asking an admission price, they will be charged according to the district's fee schedule. He added that the college did not respond to the offer to co-sponsor the seminar.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. continued:

Board members expressed concern about the public thinking that the Board and/or college are endorsing this event. It appeared to be duplicating an existing program on campus. (No one from the organization was present to speak to the request.) In the public mind, certain kinds of programs could be perceived to be related to the college. The Board did not wish to be vulnerable to misrepresentation and agreed to postpone action.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the request from the Santa Barbara Hot Wheels for use of the Sports Pavilion on Sunday, January 14 and Sunday, February 11, 1979, and to postpone action on the request from the SHE INSTITUTE, INC. until a later date when more information is made available.

e. RATIFICATION OF EXTENSION OF CONTRACT WITH SANTA BARBARA COUNTY PIPE TRADE JOINT APPRENTICESHIP COMMITTEE

Dr. Mertes indicated that the Board approved of an agreement for a community service class for members of the pipe trade union. A request was received (after the last Board meeting) to extend the agreement for another 10-week period beginning January 9.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to ratify the extension of the contract with the Santa Barbara County Pipe Trade Joint Apprenticeship Committee for an additional 10-week period, January 9 through March 15, 1979.

f. APPROVAL OF APPROPRIATION TRANSFERS #79-017, 018, 019 and 020 AND ADOPTION OF RESOLUTION No. 21 (1978-79), Attachment 5.2-f

Dr. Mertes stated that this item provides for the transfer of funds from and into the Contingencies Account. Approval of this action requires adoption of a resolution.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to adopt Resolution No. 21 (1978-79) approving of Appropriation Transfers #79-017, 018, 019 and 020. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank
      Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mrs. Powell, Mr. Wells
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. APPROVAL OF HOURLY RATE INCREASE FOR COLLEGE WORK STUDY AND GENERAL STUDENT EMPLOYEES TO COINCIDE WITH THE NEW FEDERAL MINIMUM WAGE EFFECTIVE JANUARY 1, 1979

Dr. Mertes stated that as a result of the minimum wage increased by federal legislation on January 1, 1979, the hourly rate for college work study students must be increased to the new rate of $2.90 per hour. However, this action does not allow any salary increases to any other personnel due to the provisions of S.B. 154. The increase will not be a cost to the district as it results in a reduction of hours only.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and moved by the Board to approve of an hourly rate increase for College Work Study and General Student employees to coincide with the new federal minimum wage of $2.90 per hour, effective January 1, 1979.

h. ACCEPTANCE OF ALTERNATES #1 AND #2 FOR THE ADMINISTRATION REMODEL PROJECT, J. W. BAILEY CONSTRUCTION COMPANY

Dr. Mertes stated that on December 14, 1978, the Board accepted the low base bid for this project. Action was deferred on the four alternates for further discussion and consideration of the district's funding situation. This was done by both the Facilities & Planning and Budget Subcommittees and members of the administrative staff. As a result of those meetings, it was recommended that Alternates #1 and #2 be accepted, and Alternates #3 and #4 be rejected with the understanding that staff will continue to research the sun problem and develop other alternatives.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to accept Alternates #1 and #2 (elevator and restrooms for physically handicapped) to the Administration Remodel Project, J. W. Bailey Construction Company, at a total additional cost of $116,000, and to reject Alternates #3 and #4 (pergola and sun screen).

i. RATIFICATION OF EMPLOYMENT CONTRACT FOR CONSTRUCTION INSPECTOR SERVICES, WALTER J. REPHUN, ADMINISTRATION REMODEL PROJECT, Attachment 5.2-1

Dr. Sorsabal stated that on-site inspection is required for the remodel project for educational spaces in the Administration Building. Mr. Walter Rephun has been employed on prior district projects and has been assigned to this remodel project.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to ratify the employment contract for construction inspection services with Walter J. Rephun, Administration Remodel Project, as delineated in Attachment 5.2-1.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. ACCEPTANCE OF LOW BID AND ALTERNATES #1 AND #2, CAMPUS CENTER ADDITION PROJECT - $672,000, Attachment 5.2-j

Dr. Mertes stated that on December 12, 1978, bids were received for the Campus Center Addition project, as follows:

<table>
<thead>
<tr>
<th>Contractor:</th>
<th>Base Bid:</th>
<th>Alt. #1 New Addition to Bookstore:</th>
<th>Alt. #2 Paint existing Bookstore:</th>
</tr>
</thead>
<tbody>
<tr>
<td>J.W. Bailey Construction</td>
<td>$617,000</td>
<td>$ 53,000</td>
<td>$ 2,000</td>
</tr>
<tr>
<td>Don Greene Construction</td>
<td>$635,000</td>
<td>$ 55,000</td>
<td>$ 2,300</td>
</tr>
</tbody>
</table>

At the December 14, 1978 Board meeting, this item was referred back to the subcommittees for further discussion and consideration of the district's funding situation. This was done by both the Facilities & Planning and Budget Subcommittees and by members of the administrative staff with the resultant recommendation that the low base bid and Alternate #1 and #2 be accepted and a contract be awarded to the low bidder.

Dr. Sorsabal stated that notice was received on Wednesday of this week releasing the recognized deficit funds from the state. Also, the architects are working with staff to reduce some of the cost in this project without affecting the basic instructional space. A proposed change order will be presented to the subcommittee on Facilities & Planning for their consideration.

In response to questions, Dr. Sorsabal stated that the new proposed building requires that an elevator for physically handicapped be included as the two programs involved are tied together. Under the Transition Plan, only 50% of the elevator cost would have been funded by the state and as the project stands 65% will be funded with state monies.

Dr. Mertes added that the project is being supported with $332,300 from state sources and $150,000 as a generous donation from the Sambo Corporation for equipment.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to accept the low base bid of $617,000 from the J. W. Bailey Construction Company; to include Alternates #1 and #2 in the amount of $55,000; and to award a contract to the J. W. Bailey Construction Company in the total amount of $672,000.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. APPROVAL OF DECLARATION OF SURPLUS EQUIPMENT - GOLETA VALLEY
ADULT EDUCATION CENTER, Attachment 5.2-k

Dr. Mertes stated that with the acquisition of the Goleta Valley Adult Education Center the district now has many pieces of playground equipment that is not needed or useable by existing programs. There is an interest among public and private agencies to obtain some of this equipment. (The attachment contained letters from two local agencies desiring some of the equipment.) It is intended to make all of the equipment available to local agencies at a minimum cost. Therefore, it was recommended that the equipment be declared surplus to be offered to those interested parties. Any remaining equipment will be sold at the next county auction.

It was moved by Mr. Luria, seconded by Mrs. Gutshall, and passed by the Board to declare selected playground equipment at the Goleta Valley Adult Education Center surplus to the needs of the district and to authorize staff to dispose of it in accordance with the above recommendation. Mrs. Alexander abstained in the vote on this issue.

6. GENERAL INFORMATION

6.1 REPORT ON ATTRITION DURING 1977-78, Enclosure #3

Dr. Mertes stated that as plans are developed for the year, staff is going over services to students as there is a need to record data. Enclosure #3, prepared by Burt Miller, speaks to an issue that is of paramount interest to all segments of an educational institution.

Mr. Miller stated that this study was started a year ago and is a first-stage look at attrition. Two areas were concentrated on to see if a meaning could be determined from existing statistics; where the attrition is taking place; what factors are related to it not considering individual instructors; and who are the students who leave inbetween semesters.

There is an overall student attrition rate of 29 percent with 26 percent for day students and 36-40 percent for evening credit students. There is less attrition among students age 20 or younger, full-time students, and those taking vocational training. Questionnaires had been mailed to 526 former students of the 1977 spring and fall semesters resulting in an approximate 45 percent response. The report indicated that one out of every five students contacted in the survey held bachelor's or master's degrees and had returned to SBCC for specific courses.

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6. GENERAL INFORMATION - continued:

   6.1 continued:

   The largest attrition for both semesters occurred in the basic math classes, T.V. courses, Spanish and chemistry classes. The highest retention classes were those in the occupational education area.

   Mr. Miller in summary stated that the report does not attempt to completely explain the attrition, or to interpret the collected data at this time. Actually there were a significant number of questionnaires that had not been returned.

   Mr. Miller added that he had planned to introduce Lucille Dungan, statistical clerk who had assisted in compiling the report but due to the late hour she had left the meeting.

   Board members commended Mr. Miller for a very interesting report and thanked him for presenting it.

   (During the above item, Mr. Luria left the meeting at 5:45 p.m.)

7. ADJOURNMENT

   Upon motion of Mrs. Gutshall, seconded by Mrs. Alexander, the Board of Trustees adjourned their regular meeting at 6:00 p.m.

   The next meeting of the Board of Trustees is a regularly-scheduled meeting on Thursday, January 25, 1979 at 3:30 p.m. in Building T-2 (Women's Center), Santa Barbara City College.

Attest:

[Signatures]

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
   Clerk to the Board of Trustees

Approved by the Board of Trustees