MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 28, 1978

3:30 p.m. - BOARD ROOM
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, September 28, 1978 at 3:37 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Ann Gutshall (arrived at 4:55 p.m.)
Mr. Eli Luria
Mr. Benjamin P. J. Wells
Mr. Tim Clarke, Student

Members absent:

No one

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst.Superintendent, Business Services and Asst.Secretary/Clerk to the Board of Trustees (arrived 4:20 p.m.)
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Dr. John Kay, President, Academic Senate
Miss Mara Lustica, Reporter, THE CHANNELS
Mr. Ted McKown, Reporter, NEWS PRESS
Miss Mary Sewalk, Associated Students Senator
Mr. Jim Williams, College Information Officer

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Ms. Catherine Bronson, Fin.Aids Clerk appointee, Fin.Aids Dept.
Mr. William Cordero, Coordinator, Student Services
Mr. Dave Emerson, Assistant Dean, Instructional Operations
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

1.2 Others present for all or a portion of the meeting - continued:

- Mr. Peter A. Fanos, Student, SBCC Business Club - DECA
- Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
- Mrs. Charlotte Ley, Bookstore Manager
- Mr. Eugenio Lujan, Asst. Director, Classified Personnel
- Mr. Burton P. Miller, Administrative Assistant to the Superintendent/President
- Mr. Dan Oroz, Director, Personnel Services/Affirmative Action Officer
- Mr. Cal Reynolds, Assistant Dean, Student Activities
- Dr. Maury Ryan, Professor, Electronics
- Dr. Gild Robledo, EOPS Director/Counselor
- Dr. Richard Sanchez, Assistant Dean, Educational Planning and Development
- Ms. Gail M. Swanson, Typ.Ck.Int. appointee, Continuing Education Division
- Ms. Barbara Villa, Typ.Ck.Int., appointee, Women's Center
- Mr. Donald Ziener, architect, Kruger/Bensen/Ziener
- Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF SEPTEMBER 7, 1978

Upon motion of Mr. Frank, seconded by Mrs. Alexander, the minutes of the special meeting of September 7, 1978 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

- STATUS REPORT ON TEMPORARY LOAN OF SCULPTURE FROM SANTA BARBARA MUSEUM OF ART

Dr. Mertes stated that administratively a sculpture was accepted from the Santa Barbara Museum of Art. It is located on the West Campus and is on a temporary loan during the reconstruction of the downtown library. Dr. Mertes added that it was an opportunity for the college to respond to a need of another community agency.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period September 29 through October 12, 1978, inclusive.

ADDED ITEM:

Dr. Mertes, in reporting on attendance at the latest Board of Governors' meeting, stated that this year is a very pivotal year. He, Dr. Kay and Dr. Sorsabal are all on committees on the state level and attempting to keep abreast of what is happening with governance and the direction of finances.

There is no indication of any definite news and there may not be any until after the November elections. It is apparent that the State surplus is growing faster than anyone predicted.

Dr. Mertes stated that in the Chancellor's office, subcommittees are looking at all aspects of community colleges and the CCJCA is considering formation of a task force to put together a legislative fiscal proposal.

Dr. Dobbs reported that the CCCT, with several committees consisting of trustees and lay persons, are working on four main areas: governance, finance, mission, and planning.

Dr. Mertes stated that the CPEC is interested in tuition but only as it applies to all three segments. The major problem facing the district is a second year that the college will be well into planning for the next year long before total income is known.

ADDED ITEM:

Dr. Dobbs inquired about the use of the stadium by the Youth Football League as listed on Coming Events distributed at today's meeting. His recollection was that the YFL would try to use other stadiums/institutions besides Santa Barbara City College.

The Superintendent offered to get the information for the Board.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine Certificated Personnel items:

(1) APPROVAL OF TEMPORARY HOURLY INSTRUCTORS, FALL 1978 SEMESTER, Attachment 2.1-a(1)
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) APPROVAL OF HOURLY INSTRUCTORS, CHANGES/ADDITIONS FOR PREVIOUSLY-APPROVED INSTRUCTORS, AND SUBSTITUTES, CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) APPROVAL OF MATERNITY/PERSONAL LEAVE OF ABSENCE: MARGARET SMITH, ASST.PROFESSOR/COUNSELOR, EFFECTIVE 10/16/78, Attachment 2.1-b(1)

Mr. Oroz stated that a request had been received from Mrs. Margaret Smith for a maternity leave from October 16, 1978 through December 1, 1978, and, also, a personal leave without pay from December 4, 1978 through June 1, 1979.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the requests from Mrs. Margaret Smith, Asst. Professor/Counselor, as delineated in Attachment 2.1-b(1).

(2) APPROVAL OF CHANGE IN SALARY CLASS TRANSFER AND SABBATICAL LEAVE POLICIES

Dr. Mertes indicated that this did not request significant changes in policy but were only a follow-up to conform to this year's early academic calendar. The proposed technical changes had been recommended by Representative Council.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of changes in the Salary Class Transfer and Sabbatical Leave policies with said policies to read as follows:

Section 2220, "Qualifications for Salary Class Transfer":

"...An application for Salary Class Transfer must be filed by March 15 with the Professional Standards Committee for work completed for transfer the following college year...."

Section 2022.11(i), "Sabbatical Leaves":

"An application for sabbatical leave-of-absence will be accepted for the following academic year during the month of September."
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Dr. Mertes stated that due to cutbacks resulting from the passage of Prop. #13, several offices had to re-align workloads. Two offices each had two vacancies due to resignations. After review and recommendation from RARB and the Superintendent, proper interview and selection procedures were carried out and three persons were selected and they will appear both on the routine hourly lists and in later agenda items. Administratively, these three persons were authorized to begin work on a temporary basis prior to Board approval of their appointments.

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF HOURLY APPOINTMENT (CLASSIFIED SERVICE EMPLOYEE), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(3)

(4) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a(4)

(5) ACCEPTANCE OF RESIGNATION: MARIANN ZACHARELLIS, FIN.AIDS CLK., FINANCIAL AIDS, EFFECTIVE 9/29/78, Attachment 2.2-a(5)

(6) APPROVAL OF HEALTH LEAVES OF ABSENCE: ANNE MUNOZ, SECRETARIAL SUPPORT; JOSEPHINE RAMOS, DATA PROCESSING; AND DORIS SOFAS, INSTRUCTION OFFICE, Attachment 2.2-a(6)

(7) APPROVAL OF INDUSTRIAL LEAVE OF ABSENCE: EVERARDO F. SILVA, CUSTODIAN, FACIL. & OPER. DEPT., EFFECTIVE 9/5/78 FOR APPROXIMATELY 6-8 WEEKS, Attachment 2.2-a(7)

(8) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(8)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF LONGEVITY (CAREER) INCREMENT (20 YRS.): MARIAN F. RAPP, ADMIN. SECY. (CONF.), BUSINESS SERVICES, EFFECTIVE OCTOBER 1, 1978, Attachment 2.2-b(1)

Mr. Oroz stated that Marian Rapp, currently the Administrative Secretary in the Business Services office, has completed 20 years of service, and he recommended a longevity increment.

Mrs. Rapp was not able to be present but Dr. Dobbs requested that the Board's congratulations be extended to her.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of a longevity (career) increment (20 yrs.) for Marian F. Rapp, Administrative Secretary (Confidential), Business Services, effective October 1, 1978.

(2) APPROVAL OF APPOINTMENT: CATHERINE E. BRONSON, FIN.AIDS.CLK., FINANCIAL AIDS DEPT. (REPLACING L. HUGHES), EFFECTIVE 9/29/78, Attachment 2.2-b(2)

Mr. Oroz recommended the appointment of Catherine Bronson as a clerk in the Financial Aids Office. She is one of those individuals who has been working on an hourly temporary basis.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Catherine E. Bronson, Fin.Aids Clk., Financial Aids Dept., (replacing L. Hughes), effective 9/29/78.

Ms. Bronson was present and introduced to the Board. Dr. Dobbs welcomed her to the staff.

(3) APPROVAL OF APPOINTMENT: WENDY L. CARLISLE, FIN.AIDS CLK., FINANCIAL AIDS DEPT. (REPLACING M. ZACHARELLIS), EFFECTIVE 9/29/78, Attachment 2.2-b(3)

Mr. Oroz recommended the appointment of Wendy Carlisle as the second clerk in the Financial Aids Office. She also started to work early on an hourly temporary basis. She was not able to be present.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Wendy L. Carlisle, Financial Aids Clerk, Financial Aids Dept. (replacing M. Zacharellis), effective 9/29/78.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(4) APPROVAL OF REINSTATEMENT OF FORMER EMPLOYEE: JAIME GONZALES, CUSTODIAN, FACIL. & OPER. DEPT. (REPLACING M. RAMIREZ), EFFECTIVE 9/29/78, Attachment 2.2-b (4)

Mr. Oroz recommended the reinstatement of a former employee, Jaime Gonzales. According to the CSEA contract, Mr. Gonzales can be re-employed as a custodian. He was previously considered a good employee and is available to work again.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the reinstatement of Jaime Gonzales, Custodian, Facilities & Operations Dept., (replacing M. Ramirez), effective 9/29/78.

(5) APPROVAL OF APPOINTMENT: GAIL M. SWANSON, TYP. CLK. INT., CONTINUING EDUCATION DIVISION (REPLACING M. PANEL), EFFECTIVE 9/29/78, Attachment 2.2-b (5)

Mr. Oroz recommended the appointment of Gail Swanson as a typist clerk in the Continuing Education Division. This is the third individual who started to work early on a temporary hourly basis.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Gail M. Swanson, Typ. Clk., Int., (replacing M. Panel) Continuing Education Division, effective 9/29/78.

Mr. Oroz introduced Ms. Swanson to the Board. Dr. Dobbs welcomed her to the staff.

(6) APPROVAL OF APPOINTMENT: BARBARA VILLA, TYP. CLK. INT., WOMEN'S CENTER (REPLACING A. LIERCKE), EFFECTIVE 10/2/78, Attachment 2.2-b (6)

Mr. Oroz recommended the appointment of Barbara Villa as a typist clerk in the Women's Center. This position was budgeted for fiscal year 1978-79.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the appointment of Barbara Villa, Typ. Clk., Int., Women's Center, effective 10/2/78.

Ms. Villa was introduced to the Board. Dr. Dobbs welcomed her to the staff.

Mrs. Powell commented on the highly qualified employees arriving at SBCC.
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a (1)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke introduced Mary Sewalk, Student Senator, who would give the report today. He added that she was elected last May and had been in charge of last week's dance which netted $700.

Ms. Sewalk reported that there are 17 clubs on campus; voting was today for 9 senators and a treasurer.

Noontime forums featured: Mr. Holmdahl, Assemblyman Gary Hart, and Senator Omer Rains. Tom Hayden will be the speaker on October 6.

A survey is being conducted; 500 questionnaires have been received, and a total of 1,000 is anticipated. Questions being asked are:

1) What is your major?
2) What change would you like to see this year?
3) What type of activity would you enjoy and attend?
4) List of classes that were closed to you.

The Senate will initiate a "ride board" to help relieve the parking situation.

She concluded her report by adding that plans are progressing for homecoming activities.

Mr. Clarke stated that he has contacted both Mr. Gary Hart and Mr. Omer Rains regarding the non-voting student Board members making and seconding motions. Both legislators agreed that some clarification of the bill was needed, and they would initiate some action.

Dr. Mertes added that the Attorney General's opinion has not yet been issued on this matter.

Dr. Dobbs thanked Ms. Sewalk for her report.

4. CURRICULUM AND INSTRUCTION

No items
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P78-2589 THROUGH AND INCLUDING P78-2590 (PRIOR YEAR), AND P89-0026, P89-0059, AND P89-0300 THROUGH AND INCLUDING P89-0425 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING AUGUST 31, 1978, Attachment 5.1-c

Dr. Mertes indicated that this was an information item. Both projects are behind in schedule at the present time.

5.2 NON-ROUTINE

a. ACCEPTANCE OF $3,906 GRANT UNDER THE COLLEGE LIBRARY RESOURCES PROGRAM

Dr. Mertes stated that the College had been notified of the award of a $3,906 grant under the College Library Resources Program, Title II-A. The funds will be used to purchase library materials.

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to accept the $3,906 grant under the College Library Resources Program, HEA, Title II-A.

b. ANNUAL REPORT ON COMMUNITY SERVICES ACTIVITIES, Enclosure #1

Dr. Mertes stated that annually each district is required to report to the Chancellor's Office on activities and expenditures resulting from the Community Services Tax.

The report had been prepared by Burt Miller and Cal Reynolds and covered the 1977-78 academic year.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to officially acknowledge submittal of the report, as contained in Enclosure #1, to the Chancellor's Office.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

c. APPROVAL OF FINDING OF CATEGORICAL EXEMPTION FROM ENVIRONMENTAL IMPACT REVIEW (EIR) PROCESS FOR ADMINISTRATION BUILDING REMODELING PROJECT TO PROVIDE IMPROVED OCCUPATIONAL EDUCATION FACILITIES, Attachment 5.2-c

Dr. Mertes stated that there are two issues to be considered: 1) to find that the project is categorically exempt, and 2) to file a Notice of Exemption. Doing this would eliminate the necessity of doing a complete EIR.

Mr. Frank felt that the EIR prepared for the Master Plan covered everything. Mr. Burt Miller attempted to explain that it did not cover individual projects, particularly if there were any changes from the original plan.

Dr. Sorsabal also indicated that the Master Plan did not include specifics of individual projects.

After a short discussion by Board members, Dr. Mertes assured them that this action would ensure added protection.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to find a categorical exemption for the Administration Building Remodel Project, and to authorize staff to file a Notice of Exemption with the County Clerk in accordance with procedures outlined in the State EIR Guidelines.

d. APPROVAL OF FINDING OF CATEGORICAL EXEMPTION FROM ENVIRONMENTAL IMPACT REVIEW (EIR) PROCESS FOR HANDICAPPED TRANSITION PLAN, Attachment 5.2-d

Dr. Mertes indicated that this item was similar to the preceding item except for another project.

It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to find a categorical exemption for the Handicapped Transition Plan, and to authorize staff to file a Notice of Exemption with the County Clerk in accordance with procedures outlined in the State EIR Guidelines.

e. APPROVAL OF BLANKET ATTENDANCE AGREEMENT, Attachment 5.2-e

Dr. Mertes stated that the recent enactment of AB 2229 now allows admittance to a community college of students in kindergarten through grade 10. Two conditions are required: 1) the student is enrolled in a school within the community college district, and 2) the governing board of the districts enter into a contract for the payment to the community college district equal to the current tuition rate for the number of units taken.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. continued:

The proposed agreement in the attachment can be used with any high school district in this area. It was written in terms of the law and was cleared with County Counsel.

Students in grades 11 to 12 have been allowed to enter community colleges and are covered by inter-district agreements. Mr. Huglin stated that the Summer Session had about 20 such students and currently this Fall there are about 40 enrolled.

Dr. Silvera stated that the intent of the law was to serve the gifted child in special areas.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of a standard agreement for admittance of resident students of less than 11th grade, as delineated in Attachment 5.2-c.

f. APPROVAL OF ALLOCATION OF FUNDS FOR REPLACEMENT OF LIGHT STANDARDS

Dr. Mertes stated that this item had been considered by the Board Subcommittee on Facilities and carried their approval.

Dr. Mertes reported that a great deal of vandalism has occurred on the West Campus, particularly caused by skateboarders destroying light standards.

Dr. Sorsabal stated that an estimated $4,000 would be required to replace the 4' standards with 8' steel poles. Also the tall poles on the pedestrian bridge should be replaced with steel poles with welded bases. This will relieve some of the safety hazards for students in the evening classes.

Dr. Mertes stated that a student cadet corps is being considered in a current study of campus safety and security. This was one of the cutback items resulting from Proposition #13, and staff is trying to move back into it with a low-cost program.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of an allocation of funds for the replacement of pathway light standards for the West Campus in an estimated amount of $4,000.

(At this point, 4:50 p.m., the agenda was moved up to 5.2-j for the architect present for this item only.)
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

   g. APPROVAL OF CONTRACT FOR CONSTRUCTION INSPECTOR, LOUIS LEBUTT, Attachment 5.2-g

   Dr. Sorsabal stated that presently the District enters into a contract with an inspector for a project for a definite time period. The current inspector's contract expired September 26, and he has turned in a resignation.

   Dr. Mertes stated that action required today was an extension of the current contract. The current inspector has the right, according to the contract, to terminate. Other avenues can be explored if this option is exercised by the current inspector.

   It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the contract with Mr. Louis LeButt as Construction Inspector in accordance with the terms and conditions of the contract in Attachment 5.2-g.

   h. APPROVAL OF PRELIMINARY PLAN PACKAGES (PPP) FOR HANDICAPPED TRANSITION PLAN AND ADOPTION OF RESOLUTIONS No. 5 AND No. 6 (1978-79), Attachment 5.2-h

   Dr. Mertes stated that the Facilities Subcommittee had discussed this item. One of the questions asked was how many handicapped students are at SBCC, including Continuing Education. A check with staff revealed that approximately 125 students are physically handicapped. In addition, there are about 50 per month who are temporarily disabled. In response to 504 requirements, many improvements have been made on campus.

   The intent of the law was to make programs available, and staff has been moving in that direction. Some classes have been moved, and the Enabler is helping on an individual basis.

   The second phase now to go through the whole campus and Continuing Education facilities would cost an estimated $1 million. Improvements will include elevators, accessible restrooms, ramps, and low-incline pathways.

   In order to qualify for State or Federal funds, preliminary plan packages must be submitted for working drawings and construction funds. Approval of these plans will allow the District to be "in line" when such funds are available. Later on, the Board will be presented with recommendations for specific projects.

   Mr. Frank commented that the subcommittee had discussed these plans and agreed to the submittal of same.

   continued . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

Dr. Mertes stated that the attachment contained resolutions for the two phases on the campus, but resolutions were also required for the two phases relating to Continuing Education. All four PPP's require assurance forms as part of the resolutions. These were prepared by Mr. Robert Poolman and presented for approval today.

Thereupon, the following actions were taken by the Board of Trustees:

1) It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to adopt Resolution #5 (1978-79) with its accompanying assurances approving of the submission of the Preliminary Plan Package for the Handicapped Transition Plan (Working Drawings). Upon poll of the members, the vote was as follows:

   Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells
   Noes: None
   Absent: No one

2) It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to adopt Resolution #6 (1978-79) with its accompanying assurances approving of the submission of the Preliminary Plan Package for the Handicapped Transition Plan (Construction Funds). Upon poll of the members, the vote was as follows:

   Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells
   Noes: None
   Absent: No one

3) It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to adopt Resolution #7 (1978-79) with its accompanying assurances approving of the submission of the Preliminary Plan Package for the Handicapped Transition Plan, Continuing Education (Working Drawings). Upon poll of the members, the vote was as follows:

   Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells
   Noes: None
   Absent: No one

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

4) It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to adopt Resolution #8 (1978-79) with its accompanying assurances approving of the submission of the Preliminary Plan Package for the Handicapped Transition Plan, Continuing Education (Construction Funds). Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: No one

i. ACCEPTANCE OF BID FOR RELOCATION OF CAMPUS BOOKSTORE

Dr. Mertes stated that this was considered by the subcommittee and carried their approval for the full Board.

Dr. Sorsabal reported that two bids were received for relocation of the Campus Bookstore:

| J. W. Bailey  | $53,572 |
| Don Greene    | $59,800 |

Both bids were under the current engineer's estimate of $65,000. The bid price includes utilities 5' outside of the building for future use by the Campus Center.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to accept the low bid of $53,572 and to direct staff to enter into a contract with J. W. Bailey for relocation of the Campus Bookstore.

j. APPROVAL OF CHANGE ORDER #1, PHYSICAL SCIENCE ADDITION/REMODEL PROJECT, Attachment 5.2-j

Dr. Mertes stated that the Facilities Subcommittee had discussed this change order and questioned some of the items on it.

Dr. Sorsabal stated that he contacted the architect after the subcommittee meeting and Mr. Don Ziemer was present to speak to this item. Dr. Sorsabal added that when the project was first designed, staff and the Board elected to remodel the existing fume hoods, adding $25,000 to the estimate.

Mr. Ziemer indicated that all items listed in the change order were thoroughly discussed between the architect and contractor. A major problem was upgrading the chemistry laboratory which was not in the original bid documents.

Dr. Sorsabal stated that if it had been in the bid documents, it would have been added to the cost at that time.

continued . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

Mr. Ziemer stated that several of the items of added cost were due to incomplete as-built drawings given the general contractor to work with. The project has been under construction for seven months, and this was considered a small change order compared to the total contract cost. Mr. Ziemer agreed that his firm would waive their fee on this change order.

Dr. Sorsabal added that the contractor was also asking for an extension of 15 days due to rain and wet grounds in the Spring.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of Change Order No. 1 to the contract with J. W. Bailey,Construction, Physical Science Addition/Remodel Project, at an increase to the contract price of $4,730.72 and a change in the completion date to March 6, 1979, as follows:

| Original Contract Price | $1,029,500.00 |
| Change Order No. 1 | + 4,730.72 |
| New Contract Price | $1,034,230.72 |

k. APPROVAL OF LEASE/PURCHASE AGREEMENT - GOLETA UNION SCHOOL DISTRICT, CATHEDRAL OAKS SCHOOL, Enclosure #2

Dr. Mertes stated that at the last Board meeting, a draft proposal of a lease/purchase agreement had been approved. That draft was forwarded to the Goleta Board, and on the advice of their legal counsel changes were made.

The lease/purchase agreement contained in Enclosure #2 now permits the Goleta Union School District to "buy back" the facility in the 8th and 10th years of the agreement. Under those conditions SBCC would receive an additional five years' use with no rent. Their district is concerned with enrollment projections in that area.

Dr. Mertes stated that the other changes were minor "clean-up language" changes. Otherwise, it is basically the same as what was approved on September 7. He added that State approval has been received, and the acquisition will be effective October 1.

It was moved by Mr. Wells, seconded by Mr. Luria, and unanimously passed by the Board to approve of the lease/purchase agreement with the Goleta Union School District, as contained in Enclosure #2, for the acquisition of the Cathedral Oaks School.
6. GENERAL INFORMATION

Added Item:

Dr. Dobbs asked again why the YFL was using La Playa Field.

Dr. Sorsabal, who was not present earlier due to a late arrival from Sacramento, stated that he had approved the request, they were paying for the cost of lights, and the field was made available by the P. E. Department.

It was requested that any future requests be brought to the Board for consideration.

7. ADJOURNMENT

Upon motion of Mrs. Alexander, seconded by Mr. Luria, the Board of Trustees adjourned their regular meeting at 5:46 p.m.

Attest:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees

on October 12, 1978