MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 17, 1978

3:30 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, August 17, 1978 at 3:33 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President (left 6:24 p.m.)
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Ann Gutshall
Mr. Eli Luria
Mr. Benjamin P. J. Wells

Mr. Tim Clarke, Student member

Members absent:

No one

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. David Mertes, Superintendent/President-Elect
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services and Asst. Secretary/Clerk to the Board of Trustees (arrived 4:30 pm)

Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services

Mr. Dave Hardy, Reporter, NEWS PRESS
Dr. Peter Haslund, Vice-President, Academic Senate
Ms. Mara Lustica, Reporter, THE CHANNELS

Dr. Joseph Bagnall, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Dr. Ken Berry, Coordinator, Instructional Media Services
Mr. Jean Border, United Way
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

- Mrs. Helen Campbell, Sr.Secretary, Athletics
- Ms. Shirley Conklin, Assistant Dean, Health Occupations
- Mr. Norman Curtis, Y.M.C.A.
- Mr. Mel Elkins, Assistant Dean, Occupational & Career Education
- Ms. Judith Hill, Heart Association
- Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
- Ms. Jacqueline Huth, Instructor, Vocational Nursing
- Mr. Howard Menzel, CHAD
- Ms. Pauline A. Meyer, Santa Barbara Visiting Nurse Association
- Mr. Burton P. Miller, Administrative Assistant to the
  Superintendent/President
- Mr. Dan Oroz, Director, Personnel Services/Affirmative
  Action Officer
- Mr. David Pickering, Controller, Business Services
- Ms. Marian Rapp, Administrative Secretary, Business Services
- Mr. Bill Ratcliffe, CHAD
- Mr. Cal Reynolds, Assistant Dean, Student Activities
- Mr. Gil Robledo, EOSP Director/Counselor
- Mrs. Lynda Rodrigues, Assistant Dean, Admissions & Records
- Mr. Cirenio Rodriguez, La Casa de la Raza
- Dr. Richard M. Sanchez, Assistant Dean, Educational Planning
  & Development
- Captain Robert L. Scriven, The Salvation Army
- Mr. Dan Seebart, Children's Home Society of California
- Mr. Phil Silvistra, WORK, INC.
- Mr. John Tobin, Business Services Supervisor
- Mr. Rich Wilson, Santa Barbara County Taxpayers Association
- Mr. Gordon Wormal, Boys Clubs & Family Service
- Ms. Janaki Wilkinson, Student Technician, Media Services
- Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present and invited
their participation in the meeting. He commented that it was real
nice to be back in the original Board Room.

1.4 EXECUTIVE SESSION

Dr. Dobbs indicated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF JULY 27, 1978

Upon motion of Mr. Frank, seconded by Mrs. Powell, the minutes of
the regular meeting of July 27, 1978 were approved by the Board of
Trustees as delivered.

1.6 HEARING OF CITIZENS

None
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. REPORT ON 1978 SUMMER SESSION

Mr. David Emerson, Assistant Dean, Instructional Operations, reported briefly on the 1978 Summer Session.

Overall, TLU's had been reduced by 40% which resulted in a 36% decrease in the number of students. The largest portion of Weekly Student Contact Hours (WSCH) was in the Theatre Arts classes.

b. REPORT ON ENROLLMENT FOR FALL 1978 SEMESTER

Mrs. Lynda Rodrigues, Assistant Dean, Admissions & Records, reported on enrollment for the fall semester.

As of this date (prior to Board meeting time), 7,223 students had enrolled in classes. The program had been reduced by 20% resulting in 15% fewer students at this time. Many classes had closed and students were advised to try to add the classes next week. Mrs. Rodrigues estimated a total of 8,500 students by the end of the add/drop period. She stated that the WSCH figures were the most important to watch and those figures will be tabulated at the first census (Monday of the fourth week of school).

Dr. Goeder added that there is a concern about the many classes that were filled, and, if financially possible, a twilight college may be scheduled for the basic classes as there are many more new students than continuing ones. The Instruction Office is working on this possibility and may present a plan in the next Board meeting.

Mr. Tim Clarke commented that going through registration himself he found the system very efficient and all the staff very helpful and courteous.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Dr. Goeder stated that Mr. Williams is on vacation. There will be an Orientation Day for new students on this coming Saturday.

ADDED ITEM:

Dr. Goeder stated that there had been inquiries about any earthquake damage to the college facilities. Some books in the library were tossed to the floor. An inspection of the library building was made by a representative from Office of State Architecture, and Mr. Luria also inspected the columns which have built-in movement.
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1. GENERAL FUNCTIONS - continued:  

1.7 COMMUNICATIONS - continued:  

ADDED ITEM:  
Dr. Gooder stated that the Spikers are in the volleyball playoffs. Earthquake damage has not yet been assessed at Robertson gym at UCSB and they would like to have a backup site for their games in September. It would be appropriate to arrange for Sunday use of the Sports Pavilion in this case, subject to ratification at the next Board meeting.  

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of these arrangements with no cost to the district, subject to ratification if the college facilities are used on a Sunday.  

1.8 ELECTION OF SECRETARY/CLERK TO THE BOARD OF TRUSTEES  

Dr. Gooder stated that with his retirement effective this coming August 30, it is appropriate to appoint Dr. Mertes as secretary/clerk to the Board.  

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to elect Dr. David Mertes as secretary/clerk to the Board of Trustees for the period August 31, 1978 through March 31, 1979.  

ADDED ITEM:  
Dr. Dobbs introduced Mr. Rich Wilson of the Santa Barbara County Taxpayers' Association, and Miss Mara Lustica, Associate Editor of THE CHANNELS.  

2. PERSONNEL  

2.1 CERTIFICATED PERSONNEL  

a. ROUTINE  

Mr. Oroz requested that the first routine item, 2.1-a(1), be withdrawn from the agenda.  

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Certificated Personnel items:  

(2) APPROVAL OF APPOINTMENTS (SABBATICAL REPLACEMENTS): FALL 1978 SEMESTER, Attachment 2.1-a(2)  

(3) APPROVAL OF CHANGE/CANCELLATION OF SABBATICAL LEAVES: JAN WHITING AND BICKY RIPPE, Attachment 2.1-a(3)  

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF HOURLY CERTIFICATED INSTRUCTORS, FALL 1978 SEMESTER, Attachment 2.1-b(1)

Mr. Oroz stated that the attachment contained a list of names of hourly instructors for the fall semester.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of hourly certificated instructors, as listed on Attachment 2.1-b(1), for the fall semester.

(2) APPROVAL OF CERTIFICATED HOURLY, SUBSTITUTES, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, 1978-79 YEAR, Enclosure #1

Mr. Oroz indicated that Enclosure #1 contained a list of certificated personnel for the fall term of the Continuing Education Division.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of the certificated personnel, as listed in Enclosure #1, for the 1978 Fall semester, and to include approval for the full 1978-79 year of instructors' short term classes and hours.

(3) APPROVAL OF RE-APPOINTMENT OF VAUGHN W. WESTERMeyer, M.D., CONSULTANT, STUDENT HEALTH SERVICES, FOR 1978-79, Attachment 2.1-b(3)

Mr. Oroz stated that Dr. Vaughn Westermeyer is available to continue serving as a consultant for student health services for the coming school year. Funds are included in the Health Services Budget in a later agenda item.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the re-appointment of Vaughn W. Westermeyer, M.D., consultant, Student Health Services, for the 1978-79 school year on an as-needed basis at a rate of $15.73 per consultation period, subject to approval of the budget in a later agenda item.

(4) APPROVAL OF RE-APPOINTMENT OF RICHARD H. LAMBERT, M.D., CONSULTANT, COUNSELING DEPT., 1978-79 YEAR, Attachment 2.1-b(4)

Mr. Oroz stated that Dr. Lambert is also available to continue serving as a consultant to the Counseling Department. Funds are included in the Health Services Budget in a later agenda item.

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2. PERSONNEL – continued:

2.1 CERTIFICATED PERSONNEL – continued:

b. NON-ROUTINE – continued:

(4) continued:

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the re-appointment of Richard H. Lambert, M.D., consultant, Counseling Department, for the 1978-79 school year on an as-needed basis at a rate of $30 per consultation period, subject to approval of the budget in a later agenda item.

(5) APPROVAL OF PART-TIME PERSONAL LEAVE OF ABSENCE: C. RICHARD WILLINGHAM, ASST.PROF., ASTRONOMY, FALL 1978 SEMESTER, Attachment 2.1-b(5)

Mr. Oroz stated that a request had been received from Mr. Willingham for a 2/5 personal leave of absence without pay during the 1978 fall semester. He will be replaced on an hourly basis.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of a part-time personal leave of absence (without pay) for C. Richard Willingham, Asst. Professor, Astronomy, for the Fall 1978 semester.

(6) APPROVAL OF 40% ASSIGNMENTS FOR MANUEL UNZUETA AND LUIS VILLEGAS, EOPS/ETHNIC STUDIES, Attachment 2.1-b(6)

Mr. Oroz indicated that special funding has been received making possible additional support services for EOPS/ Ethnic Studies. The attachment contained job descriptions for the two new positions.

Mr. Huglin added that the Governor had provided additional funds for EOPS and the district received a portion. It seemed appropriate to use the funds to have a learning and a cultural facilitator for the group known as high risk students. The appointments are categorically funded on a year to year basis -- 40% on contract and 20% hourly.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the 40% assignments for Manuel Unzueta and Luis Villegas, EOPS/ Ethnic Studies, as described in Attachment 2.1-b(6), subject to approval of the budget in a later agenda item.
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

ADDENDUM ITEM: (7) APPROVAL OF CHANGE IN BOARD POLICY REGARDING CERTIFICATED EMPLOYEE ASSIGNMENTS

Dr. Goodar stated that this item referred to a change in policy. The first paragraph in the agenda item is the current policy and night assignments would only be necessary in the case of overstaffing. There was a question whether it applied to the non-teaching certificated faculty. The second paragraph in the agenda item was the proposed policy and had been referred to the Subcommittee on Educational Policies.

Mr. Wells, chairman of the subcommittee, stated that the proposed change was discussed and recommended by the committee for approval to the full Board.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the change in policy (Section 1910.1 - 2nd to the last paragraph) to read as follows:

"A contract faculty member ordinarily does not teach or serve in the Evening College as a part of his or her regular assignment. However, it may be necessary upon approval of the Superintendent-President to assign employees to both the Day and Evening Credit Program."

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE EMPLOYEES), SUBJECT TO FUNDING OF THE PUBLICATION BUDGET IN LATER AGENDA ITEM, Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), SUBJECT TO FUNDING OF THE PUBLICATION BUDGET IN LATER AGENDA ITEM, Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(3)

(4) APPROVAL OF HOURLY APPOINTMENTS: ENABLER PROGRAM (NON-CLASSIFIED SERVICE EMPLOYEES), SUBJECT TO FUNDING IN A LATER AGENDA ITEM, Attachment 2.2-a(4)

(5) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS) PROGRAM, Attachment 2.2-a(5)

(6) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR JULY, 1978, Attachment 2.2-a(6)

(7) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: BRUNO PAROLA, GROUNDSKEEPER, FAC. & OPER., 8/16/78 - 11/27/78, Attachment 2.2-a(7)

(8) APPROVAL OF AMENDED LEAVE WITHOUT PAY: BARBARA KINDRON, PABX OPER./RECEPT., SWITCHBOARD, 8/21/78 THROUGH 9/8/78, Attachment 2.2-a(8)

(9) ACCEPTANCE OF RESIGNATIONS: LINDA J. JONES, CONT.EDUCATION (8/11/78); JANE METIU, HEALTH OCCUPATIONS (7/21/78); AND SYLVIA SPARKS, DATA PROCESSING (12/7/78), Attachment 2.2-a(9)

(10) APPROVAL OF ANNUAL SALARY INCREASES, Attachment 2.2-a(10)

b. NON-ROUTINE

(1) APPROVAL OF LONGEVITY INCREMENT (15 YEARS): BARBARA CELLS, OFF-SET Duplicating Mach.Oper.Sr., Effective 9/1/78, Attachment 2.2-b(1)

Mr. Oroz stated that Barbara Cells has served the district for fifteen years and he recommended a longevity increment.

It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve of a longevity increment (15 years) for Barbara Cells, Off-Set Duplicating Machine Operator, Sr., effective September 1, 1978.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF EXTENSION OF ASSIGNMENT: MARILYN WEBER, TYP. CLK.INT., EOPS, EFFECTIVE 8/21/78, Attachment 2.2-b(2)

Mr. Oroz indicated that with the State increase in EOPS funds, there is a need to add to the assignment of the current intermediate typist clerk in that office. An amount to change the assignment from 10 months to 12 months is in the EOPS budget to be considered in a later agenda item.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of an extension of assignment for Marilyn Weber, Typ.Clk.Int., EOPS, effective 8/21/78, subject to approval of funding in a later agenda item.

(3) APPROVAL OF APPOINTMENT: LOIS M. DOERGE, ACCT.CLK.SR., CONT. EDUCATION DIVISION (REPLACING L. JONES), EFFECTIVE 8/28/78, Attachment 2.2-b(3)

Upon recommendation of Mr. Oroz, it was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Lois M. Doerge, Acct.Clk. Sr., Continuing Education Division (replacing L. Jones), effective August 28, 1978.

(4) APPROVAL OF APPOINTMENT: MARILYN PANEL, TYP.CLK.INT., CONT. EDUCATION DIVISION (REPLACING B. ORTIZ), EFFECTIVE 8/18/78, Attachment 2.2-b(4)

Upon recommendation of Mr. Oroz, it was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Marilyn Panel, Typ.Clk.Int., Continuing Education Division (replacing B. Ortiz), effective August 18, 1978.

In response to questions from the Board, it was stated that the Board's instructions to the Continuing Education Division were to operate on an 80% level. The above two positions became vacant through resignations, were reviewed for needs by their staff, and the division is functioning within the required level. Also, with the implementation of fee collections, there will be more responsibilities added to the positions.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-Routine - continued:

(5) APPROVAL OF APPOINTMENT: ROSALIE RAMIREZ, TYP.CLK.INT., ENABLER PROGRAM (SUBJECT TO FUNDING IN A LATER AGENDA ITEM), EFFECTIVE 8/18/78, Attachment 2.2-b(5)

Dr. Gooder indicated that this new position is included in a specially-funded program the budget for which will be considered in a later agenda item.

Mr. Huglin added that the Resources Allocation Review Board had been notified early in March of this position covered by outside funding.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Rosalie Ramirez, Typ.Clk.Int., Enabler Program, effective August 18, 1978 and subject to funding in a later agenda item.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: D. BECKER, S. CATHCART, J. FELIX, AND T. JACKSON, P.E. DEPARTMENT, 1978-79 SCHOOL YEAR, Attachment 2.3-a(1)

b. NON-Routine

(1) APPROVAL OF P.E. COACHING ASSIGNMENTS: V. BATASTINI, J. MOORE, R. SCHAACK, FALL 1978 SEMESTER, Attachment 2.3-b(1)

Upon recommendation of Mr. Oroz, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the P.E. coaching assignments for the 1978 Fall semester, as delineated in Attachment 2.3-b(1).
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3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke reported briefly on current activities of the Student Senate: at each future Board meeting, an officer or senator will be attending and reporting on ASB activities; plans are progressing on establishment of an executive cabinet and new representatives for minority affairs, historian, photographer, and parliamentarian. An Inner-Club Council is being created and its by-laws are being reviewed by the Student Senate. This council will meet once a month to consider how to help students and the school.

Mr. Clarke believes there is a lot of energy flowing on campus that needs to be channeled into constructive projects. His main goal is to have a report from every aspect of campus life.

Dr. Dobbs thanked him for his report and commented that his goal sounded very challenging.

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE, SUMMER 1978 SESSION, Attachment 3.2

Upon recommendation of the Sup't/President, it was moved by Mr. Wells, seconded by Mr. Frank, and unanimously passed by the Board to confer the Associate in Arts Degree on 48 candidates, and the Associate in Science Degree on 11 candidates, listed on Attachment 3.2, and subject to the completion of the State and local requirements for the degree.

3.3 REPORT ON 1977-78 ACTIVITIES OF SANTA BARBARA CITY COLLEGE'S EXTENDED OPPORTUNITY PROGRAMS AND SERVICES, Enclosure #2

Dr. Gooder stated that this was an information item. The enclosure contained the expenditures for the current year. (Copies of Enclosure #2 were in Board folders.)

Dr. Gil Robledo stated that 366 students were assisted in this program. His staff also worked with non-EOPS for a total of 973 students for the entire year. On page 4.3 of the report, a breakdown of direct payments indicated other sources of funds in addition to the $307,507 in Federal monies. The project was able to meet its objectives in providing assistance for all EOPS student in the 1977-78 year.

Dr. Dobbs thanked him for his report.

3.4 APPROVAL OF THE STUDENT HEALTH SERVICES BUDGET, Attachment 3.4

Dr. Gooder stated that the attachment contained an accounting of how the newly-approved increase in health fees will be used. There will be a saving of about $40,000 to the General Fund. The budget includes the cost of the two consultants in previous agenda items.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the Student Health Services Budget, as contained in Attachment 3.4.
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3. STUDENT SERVICES - continued:

3.5 APPROVAL OF THE 1978-79 CO-CURRICULAR BUDGET, Attachment 3.5

Dr. Gooder stated that the attachment contained the Co-Curricular Budget for 1978-79. A 20% reduction was made in expenditures and, also, in the district's contribution. Recent purchase of a new vehicle and photo I.D. equipment for student body cards will leave the ending balance at an acceptable reserve level.

It was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the 1978-79 Co-Curricular Budget, as contained in Attachment 3.5.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION COURSES FOR THE FALL 1978 TERM, Enclosure #3

Dr. Gooder indicated that Enclosure #3 contained the proposed list of courses to be offered by the Continuing Education Division for the 1978 Fall Term. The list now includes a fee schedule for those courses not supported by State funds.

Dr. Bobgan stated that the fee schedule had been worked out with the Board Budget Subcommittee. It was agreed that since social security benefits begin at age 62, a $2 fee would be charged those 62 years or over, except for regular lab fees. Regarding refunds, if a $5 fee was required for a course, a refund would be made if the student withdraws before the second meeting of the course. In pre-registered classes, a refund would be made if the student did not attend the course at all, but once the card was used, there would be no refund. Visitation privileges to the first meeting of a class have been eliminated.

Dr. Bobgan stated that to adhere to the 20% overall reduction for the division, the term has been reduced from 13 weeks to 10 weeks, and the originally-planned 550 courses have been reduced to 457 courses. To the list contained in Enclosure #3, Dr. Bobgan added the following:

WORLD, NATIONAL AND LOCAL AFFAIRS:

ROBERT F. KENNEDY AND HIS TIMES
CAN WE DEVISE A BETTER STATE INCOME TAX SYSTEM?
SANTA BARBARA'S NEXT MAJOR EARTHQUAKE:
WHAT CAN WE PREDICT?
TAXATION: MYTHS AND REALITY

Arthur Schlesinger, Jr.
Martin Huff
Phil Olsen
Stan Sofas

The course schedule will be an insert in the News Press issue delivered the last Sunday in August.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the Fall 1978 Term Courses, Continuing Education Division, as listed in Enclosure #3 and including the above-noted additions, with only a $2 fee (except for regular lab fees) for those 62 years of age or over.
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5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P89-0052 THROUGH AND INCLUDING P89-0175 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON ATTACHMENT 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR’S REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING JULY 31, 1978, ATTACHMENT 5.1-c

This was an information item only.

5.2 NON-Routine

a. ACCEPTANCE OF NURSING STUDENT LOAN AND NURSING SCHOLARSHIP, DEPT. OF HEALTH, EDUCATION AND WELFARE, ATTACHMENT 5.2-a

Dr. Gooder stated that the District was notified of a $7,211 award for loans and scholarships for students in the ADN Program. Acceptance of the award will require $434 in matching funds which are not now in the budget.

Miss Shirley Conklin commented that the funds are administered through the Financial Aids office and the Health Occupations office and students must qualify under certain guidelines. An attempt is made to provide each student with an amount that is a loan and a scholarship. After graduation, a certain period of time is allowed in which the loan is paid back with a small interest rate.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to accept the funds of $7,211 from the Department of Health, Education and Welfare for Nursing Student Loans and Scholarships, and to authorize $434 in matching funds in the district’s budget.

b. ACCEPTANCE OF THIRD YEAR GRANT FOR RADIOLOGIC TECHNOLOGY PROGRAM, ATTACHMENT 5.2-b

Dr. Gooder stated that an award of $655 has been granted for the third year of the Radiologic Technology Program. These funds together with the unexpended funds from the first year of the project will enable the program to be conducted for the third year of the planned three-year project. These funds include support for one of the teachers in the program. A determination whether to continue or cut back will be needed next year.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. continued:

Mr. Burt Miller added that money that is not spent this year can be re-applied for next year.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to accept the third year grant of $655 for the Radiologic Technology Program.

c. NOTIFICATION OF TITLE II, VOCATIONAL EDUCATION, SUBPART 2 OF PART A (BASIC GRANT), AND SUBPART 5 OF PART A (CONSUMER AND HOMEMAKING EDUCATION), Attachment 5.2-c

Dr. Gooder indicated that this was an information item. The allocated amounts are in the Publication Budget.

d. ACCEPTANCE OF EOPS ALLOCATION OF $194,603 FOR 1978-79, Attachment 5.2-d

Dr. Gooder stated that the District has been allocated $194,603 for the EOPS Program. It is the only program that received additional funding from the State. The District received an increase of $60,000 and Dr. Gooder believed it was because of the excellence of the program on this campus.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to accept the allocation of $194,603 for the EOPS Program for 1978-79.

e. APPROVAL OF PROPOSED 1978-79 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES BUDGET, Enclosure #4

Dr. Gooder stated that in their folders Board members would find a complete proposed budget for the EOPS Program for 1978-79 (Enclosure, #4).

Dr. Gil Robledo indicated that the budget is being submitted on the required forms and is a compromise between a maintenance plan and a full-funding plan. He commented on the second page which contained budget explanations including the two new positions of an earlier agenda item. Recruitment and screening for these two positions was accomplished through known channels such as UCSB graduates, Basic Skills instructors, etc. There is an increase in the amount for direct payments to students from $51,000 to $72,000.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the 1978-79 EOPS Program and Budget as contained in the Enclosure #4 distributed at today's meeting.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. ACCEPTANCE OF ALLOCATION OF $65,136 AND APPROVAL OF 1978-79 BUDGET FOR ENABLER PROGRAM, Attachment 5.2-f

Dr. Gooder stated that, under the current budget law, this is one of those programs that must be maintained at a funding level in 1978-79 of at least 85% of that in the 1977-78 fiscal year. The State has allocated $65,136 for the program.

There was discussion on the question of whether the funding level applied to the program or the budget. Dr. Sorsabal, who had just arrived from Sacramento, stated that the Chancellor and his office are trying to get clarification on this issue.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to accept the allocation of $65,136 for the Enabler Program and approve of the 1978-79 budget as contained in Attachment 5.2-f, and staff was directed to obtain clarification of the purpose of the funding for the next Board meeting.

g. APPROVAL OF LICENSE, NAVAL RESERVE CENTER, Attachment 5.2-g

Dr. Gooder indicated that the Continuing Education Division has used space in the Naval Reserve Center to conduct Physical Fitness classes. There is no cost to the District for this use.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of a license with the U.S. Department of Navy for use of space in the Naval Reserve Center for the Continuing Education Division to conduct classes.

h. APPROVAL OF EXTENSION OF VENDING CONTRACT, RICHARDSON VENDING COMPANY

Dr. Gooder stated that the services of the current vending company has been good during the term of the contract. At District option, the two-year contract can be renewed. Based on past performance, it was recommended that a one-year extension be approved.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of a one-year extension of the contract terms and conditions of exclusive vending contract with the Richardson Vending Company.

i. APPROVAL OF RE-EMPLOYMENT OF MR. GIL BISHOP, RETIREMENT CONSULTANT, FOR 1978-79 ACADEMIC YEAR, Enclosure #5

Dr. Gooder stated that the employment of a professional consultant had been approved last May to provide retirement services for District employees. During the 1977-78 fiscal year, Mr. Gil Bishop met and consulted with 55 employees.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. continued:

The administrative staff had also been provided with a monthly memo covering on-going retirement legislation.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of a contract with Professional Personnel Leasing, Inc., for the services of Mr. Gil Bishop, Retirement Consultant, for the 1978-79 academic year at a fee of $650.

j. APPROVAL OF WORK STUDY AGREEMENT WITH UCSB, Attachment 5.2-j

Dr. Gooder stated that this item had been held pending a determination of funding. The funds were included in the RARB List within the items approved by RARB members and the Superintendent-President.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of entering into a Work Study Agreement with UCSB for the period July 1, 1978 through June 30, 1979.

k. AUTHORIZATION TO CALL FOR BIDS FOR THE WAREHOUSE PROJECT

Dr. Sorsabal stated that bids for construction of the district's warehouse had been received and were rejected last March. Staff has worked with the project architects to reduce costs of the facility. Prior to the next Board meeting, final architectural recommendation for cost reduction will have been evaluated so that the project can be bid.

Dr. Sorsabal stated that certain portions of the project, such as the scissors lift on the dock, outside finishing of the building, etc. could become alternates for the bidding process. He added that some excavation of soil had been done and that soil will be used for erosion control on campus. A 3-4' cut has been made which will be a 18' level when the full excavation is complete.

Mr. Luria expressed concern about the depth the proposed building would be placed into the ground. The deeper the ground is cut, the more drainage problems result. He felt there could also be a saving to the district in not excavating so much soil.

Dr. Sorsabal reminded the Board of the neighbors' complaints of blocking their view and the compromise that had been reached at the public hearing. Any changes now would require going back to the Coastal Commission for their approval. Any change would also require another public hearing.

continued on next page...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

Other Board members felt no changes could be made in fairness to the people who had attended the public hearings. Also, they agreed it would be best to rely on the engineers.

It was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to authorize the staff to call for bids for the Warehouse Project, upon completion of review of the architect's recommendations for cost savings.

1. APPROVAL OF WORKING DRAWINGS AND AUTHORIZATION TO CALL FOR BIDS - RELOCATION OF CAMPUS BOOKSTORE

Dr. Sorsabal stated that the Bookstore relocation must be completed before the Campus Center Addition can be started. In addition, a small extension will be added to the Bookstore that is not part of the relocation project. It is included in the Campus Center Addition project and will be repaid by the Bookstore over a 5-10 year period.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of the working drawings for the relocation of the Campus Bookstore, and to go to bid.

m. RATIFICATION OF NOTIFICATION TO PROCEED, HANDICAPPED TRANSITION PLAN

Dr. Gooder stated that the Board had approved the development of preliminary plans for the Handicapped Transition Plan, subject to release of working drawing funds from the State. The district was notified of the release of working drawings funds shortly after the last Board meeting. Because of a tight time constraint, the architects were notified to proceed under terms of their contract.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to ratify the notification to proceed sent to Kruger, Bensen & Ziemer for development of Preliminary Plans for the Handicapped Transition Project.

n. DISCUSSION OF PROPOSED ACQUISITION OF FACILITIES FOR CONTINUING EDUCATION DIVISION

Dr. Gooder stated that staff and representatives of THE FUND FOR SANTA BARBARA CITY COLLEGE have been searching for facilities suitable for the Continuing Education Division. As a result of a discussion with the Budget Subcommittee, it was proposed to try to obtain the Cathedral Oaks School. Dr. Sorsabal

continued on next page. . . . . .
MINUTES - Special Meeting  
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

was directed to contact their business manager, and the results of those discussions were contained in a memo dated August 16, 1978 (copies were in Board folders). The acquisition is to be by lease with option to buy at a purchase price of $1,400,000. The term of the lease/purchase will be seven (7) years with annual payments of approximately $235,000, including principal and interest.

Dr. Sorsabal stated that the State will consider this an additional site and, therefore, it will require State approval.

Dr. Goeder stated that a copy of the memo, which listed 16 terms and conditions, had been cleared with County Counsel and then a copy delivered to Mr. Jack Kramer, Director of Facilities of the Goleta Union School District. A special meeting will be held by their Board.

Dr. Sorsabal spoke to the terms and conditions involving re-acquisition (#14, 15, and 16) of the property by the Goleta Union School District. Also, he mentioned some of the remodeling changes that have to be completed before occupancy.

Dr. Bobgan stated that all of the Fall Term courses have already been programmed in other sites. There are about 80-90 classes each term in the San Marcos High School alone, and, in all, from 130-150 classes are normally scheduled in that vicinity, or about 30% of the total 500 classes. It will take some time to have the new site ready for his needs.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the offer to be made to the Goleta Union School District for acquisition of the Cathedral Oaks School with the terms and conditions as described in the memo dated August 16, 1978, subject to approval of the appropriate State agencies.

(The agenda was moved up to Item 6.2 for the convenience of those in the audience attending for that item.)

o. ADOPTION OF 1978-79 PUBLICATION BUDGET, Enclosure #6

Dr. Goeder stated that Board members would find a copy of the minutes of the last meeting of the Budget Subcommittee in their folders. Copies of the Publication Budget were distributed at this time to Board members, News Press reporter and Mr. Rich Wilson, Santa Barbara County Taxpayers Association. (It was not possible to have the budget ready prior to this time.)

continued on next page. . . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

o. continued:

Dr. Sorsabal spoke briefly to changes since the Tentative Budget: income, expenditures, and what is in the Contingencies Reserve. According to Dr. Sorsabal, the proposed Publication Budget was figured to be as close to the final budget as possible. The final budget must be adopted in September. Pages 6A through 9A detailed the adjustments made to the Publication Budget.

Dr. Sorsabal stated that the budget does include the EOPS and Enabler budgets mentioned in previous agenda items. He stated that the District is not in deficit financing. The Board has not approved all construction projects but today's actions will provide for the Warehouse Project and the Bookstore Relocation Project out of the Contingencies Reserve. There will be approximately $200,000 reserves in addition to the Continuing Education reserves.

Dr. Sorsabal commended Mr. Dave Pickering, Controller, for an extremely magnificent job performed in getting all the figures together for this budget. Dr. Sorsabal stated that he personally felt very good about the budget.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to adopt the 1978-79 Publication Budget as presented in Enclosure #6.

(At this point, 6:24 p.m., Mrs. Powell left the meeting.)

6. GENERAL INFORMATION

6.1 APPOINTMENT OF DR. DAVID H. MERTES AS A MEMBER OF THE BOARD OF DIRECTORS, THE FUND FOR SANTA BARBARA CITY COLLEGE

Dr. Gooder stated that the By-Laws of THE FUND FOR SANTA BARBARA CITY COLLEGE calls for the Superintendent/President of the District to serve on the Board of Directors. With his retirement effective August 30, 1978, Dr. Gooder recommended that Dr. Mertes replace him on that board.

It was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to name Dr. David Mertes as a member of the Board of Directors of THE FUND FOR SANTA BARBARA CITY COLLEGE, effective August 31, 1978.
6. GENERAL INFORMATION - continued:

ITEM 6.2 ADOPTION OF RESOLUTION No. 2 (1978-79) REGARDING CHARITABLE DRIVES,
TAKEN Attachment 6.2
OUT OF
ORDER:

Dr. Gooder stated that on November 10, 1977, the Board had determined to limit fund drives on campus to two: the UNITED WAY and RED CROSS. The attachment contained a letter from Combined Health Agencies Drive (CHAD) requesting approval of a CHAD drive and participation in the payroll deduction plan. The accompanying Attorney General's opinion indicated that reasons must be advanced for limiting charitable drives.

Dr. Gooder stated that the attachment also contained a resolution prepared at the request of the Board Subcommittee on Educational Policies. He expressed a personal genuine interest in these kinds of projects having been president of Comprehensive Health Agency and chairman of United Way. In Board folders, was a revised resolution, on yellow paper, that had an additional paragraph "UNITED WAY does accept designations outside their umbrella and will honor them and will transfer the funds to other designated agencies".

Mr. Wells stated that he had suggested the additional paragraph, as it was his opinion that such requests are accepted and funds transferred accordingly.

Mr. Howard Menzel, CHAD Chairman, spoke for CHAD which consists of ten local branches of national organizations. He disagreed with the added paragraph in the resolution. He spoke in favor of 'donor designation' and felt the employee had the right to choose. UNITED WAY should not monopolize and the limit on drives should be for the two organizations in this community - UNITED WAY and CHAD.

A long discussion ensued on the wording in printed brochures of these agencies. Mr. Wells spoke for UNITED WAY and other Board members asked questions on the mechanics of drives. Dr. Sorsabal responded to the work involved for the Payroll office.

Dr. Gooder commented that it was inconceivable to him that this issue exists. It seemed reasonable that the agencies themselves could get together and resolve these differences. It did not seem appropriate to 'lay this in the laps of the Board members'.

Dr. Dobbs concluded that the subcommittee had considered this issue very seriously after the first request from CHAD. It was his feeling that the request had been dealt with in a fair manner. He, thereupon, read the full resolution (yellow sheet) for all to know its contents.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 2 (1978-79) as a policy limiting district participation in major charitable drives and payroll deductions on campus to the UNITED WAY and the RED CROSS. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank, Mr. Luria, Mr. Wells
Noes: Mrs. Powell, Mrs. Gutshall
Absent: No one
6. GENERAL INFORMATION - continued:

6.3 FINAL REPORT OF ITEMS FOR INSTITUTIONAL STUDY AND ACTION, 1977-78, Enclosure #7

Dr. Gooder stated that this was an information item.

6.4 ADOPTION OF SPECIAL RECOGNITION RESOLUTION No. 1 (1978-79)

Dr. Dobbs stated that this item was a special recognition resolution in honor of Dr. Glenn G. Gooder, retiring Superintendent/President. He stated that the Board members wished to have official action in the Board records but the resolution does not and can not do justice to how the members of the Board really feel.

Dr. Dobbs read the full resolution and the audience responded with enthusiastic applause.

Dr. Gooder accepted a framed copy of the resolution from Dr. Dobbs and acknowledged the applause of all present. He did not wish to get sentimental but declared his last eight years in the educational field had been spent in a most gratifying way serving the Santa Barbara Community College District and the members of its Board of Trustees.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and unanimously passed by the Board to adopt Resolution No. 1 (1978-79) giving special recognition to Dr. Glenn G. Gooder, retiring Superintendent/President, for his services to the District. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Alexander, Mr. Frank
Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Powell (not present for this item)

7. ADJOURNMENT

Due to action of the Board on July 27, 1978, following is the schedule of Board meetings through the month of September:

Schedule Special Meeting September 7, 1978
Cancel regular meeting September 14, 1978
Retain regular meeting September 28, 1978

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board of Trustees adjourned their special meeting at 6:30 p.m.

ATTEST:

JOE V. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees
on September 7, 1978.