MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 22, 1978

3:30 p.m. - Room A-121
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara
Community College District was called to order by President Joe Dobbs
on Thursday, June 22, 1978, at 3:32 p.m. in Room A-121 of the Adminis-
tration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce Powell, Vice President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Ann Gutshall
Mr. Benjamin P. J. Wells

Members absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary
Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services
and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. Tim Clarke, President-elect, Associated Students
Mr. Dave Hardy, Reporter, NEWS-PRESS
Mr. Jim Williams, College Information Officer
Dr. Abelino Bailon, Asst. Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Dr. Isabel Beck,
Mr. Jake Buckwalter
Mrs. Donna Coffman, Director, Children's Center
Mr. Byron Culbertson, Assoc. Professor, Mathematics
Dr. Betty Dean, Asst. Director, Health Occupations
MINUTES - Regular Meeting  
Board of Trustees - SBCCD  
June 22, 1978  

1. GENERAL FUNCTIONS - continued:  

1.2 ROLL CALL - continued:  
Others present for all or a portion of the meeting - continued:  

Mr. Bob Dinaberg, Athletic Director-elect  
Ms. Ellen Downing, Program Planning Asst., Cont. Education  
Mr. Mel Elkins, Asst. Dean, Occupational & Career Education  
Mr. Dave Emerson, Asst. Dean, Instructional Operations  
Dr. Pope Freeman, Director, Theatre Management  
Ms. Lucille Greger, Statistical Clerk, Research & Grants  
Mrs. Mary Griffith, Accounting Office Supervisor  
Ms. Elizabeth Nokes, Assoc. Professor, Mathematics  
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising  
Ms. Melinda Lorenz  
Mr. Bill Miller, Professor, Physics  
Mr. Burt Miller, Admin. Asst. to the Superintendent/President  
Mr. Dan Oroz, Director, Personnel/Affirmative Action Officer  
Mr. David Pickering, Controller  
Mr. Leonard M. Ramirez, President, CSEA  
Mr. John Romo, Director, Reading/Study Skills Center  
Mr. Cal Reynolds, Asst. Dean, Student Activities  
Mrs. Lynda Rodrigues, Asst. Dean, Admissions & Records  
Ms. Jacqueline Roy  
Dr. Richard Sanchez, Asst. Dean, Educational Planning & Development  
Mr. Tom Smith, Asst. Professor, HRM  
Mr. Henri Toussaint  
Ms. Julie Velarde  
Mrs. Barbara Armstrong, Secretary, President's Office  
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees  

1.3 WELCOME TO GUESTS  
Dr. Dobbs extended a cordial welcome to all present and invited their participation in the meeting.  

1.4 EXECUTIVE SESSION  
Dr. Dobbs indicated that there would not be an executive session.  

1.5 MINUTES OF REGULAR MEETING OF JUNE 8, 1978  
Upon motion of Mr. Wells, seconded by Mr. Frank, the minutes of the regular meeting of June 8, 1978, were approved by the Board of Trustees as delivered.  

1.6 HEARING OF CITIZENS  

a. WRITTEN REQUEST FROM MR. JAKE BUCKWALTER, Attachment 1.6-a  

continued...
1. GENERAL FUNCTIONS - continued:

1.6 HEARING OF CITIZENS - continued:

a. continued:

Mr. Jake Buckwalter appeared before the Board to offer his apologies for using the name of the College and Continuing Education Division without authorization in regard to the publicity of a TV program on the Rent Control issue of the recent election. He also expressed his concern over the cancellation of a TV production class to be offered in the Fall.

1.7 COMMUNICATIONS

a. 1978 CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) DELEGATE ASSEMBLY NOMINATIONS, Attachment 1.7-a

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to nominate Dr. Joe W. Dobbs, to the California School Boards Association Delegate Assembly for 1978-79.

b. STATUS REPORT ON PROPOSITION #13

Dr. Gooder informed Board members that he had attended several meetings regarding Proposition #13 and that the information gathered to this point indicates a 15 to 20 percent cut in income for community colleges. He noted that there are two problems facing the District at present: 1) whether or not the unrestricted reserves of the California Community Colleges will be used to make up part of what is considered the community colleges' share of the State surplus, and 2) what the status of non-credit education will be.

Although the income will not be known nor will there be any kind of agreement reached before July 1, the Chancellor of the California Community Colleges considers the community college share of the 1 percent property tax and the community college share of the State surplus necessary to operate effectively.

This was an information item only.

c. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period June 23 to August 10, 1978, inclusive.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL INSTRUCTOR, AND CHANGE FOR PREVIOUSLY-APPROVED INSTRUCTOR, CONTINUING EDUCATION DIVISION, 1978 SUMMER TERM, Attachment 2.1-a (1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (2)

b. NON-ROUTINE

(1) CONTINUATION OF 1977-78 CERTIFICATED SALARY SCHEDULES FOR 1978-79

Due to the fiscal situation resulting from the passage of Proposition #13, it is not possible to improve salaries or benefits for certificated personnel.

Bill Miller and Barbara Lindemann spoke to the Board on behalf of the faculty. Faculty members, although sympathetic to the fiscal situation of the District, are concerned about a loss in support staff and about salaries falling below the 67th percentile. They asked the Board to agree at this time to raise salaries if and when the fiscal situation improves.

Dr. Gooder commended the entire staff in the way in which they have reacted to the financial problems of the College. Many have offered good suggestions. He replied, however, that it was fiscally impossible for the Board to make a firm commitment at this time.

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to extend the Certificated Salary and Personnel Benefits Schedule and the Certificated Administrators Salary and Personnel Benefits Schedule adopted by the Board of Trustees on June 23, 1977, through June 30, 1979, effective July 1, 1978, with the following exceptions:

1. Section 6.00 - (Departmental Leadership Compensation) is suspended for the 1978-79 year.

2. Personnel benefits for certificated employees employed part-time are rescinded.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), AND FOR CONTINUING EDUCATION DIVISION, Attachment 2.2-a (1)

(2) APPROVAL OF STUDENT APPOINTMENTS: TUTORIAL PROGRAM, 1978 SUMMER SESSION, Attachment 2.2-a (2)

(3) APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR APRIL, MAY & JUNE, 1978, Attachment 2.2-a (3)

(4) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: FRANCESC A PARKER, TYP. CLK. SR., PERSONNEL DEPT., 7/3/78 UNTIL 11/27/78, Attachment 2.2-a (4)

(5) APPROVAL OF EXTENSION OF WORKING-OUT-OF-CLASSIFICATION ASSIGNMENT: STELLA CASTELLANOS, TYP. CLK. SR., PERSONNEL DEPT., (REPLACING F. PARKER ON HEALTH LEAVE) UNTIL 11/27/78, Attachment 2.2-a (5)

(6) APPROVAL OF PROBATIONARY DISMISSAL: MICHAEL A. RUDOLPH, GROUNDSKEEPER, FACILITIES & OPERATIONS DEPT., EFFECTIVE 6/16/78, Attachment 2.2-a (6)

(7) APPROVAL OF MILITARY LEAVE OF ABSENCE WITH PAY: JAMES M. WILLIAMS, COLLEGE INFORMATION OFFICER, 7/24/78 THROUGH 8/4/78, Attachment 2.2-a (7)

(8) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (8)

(9) APPROVAL OF CAREER (LONGEVITY) INCREMENT 10 YEARS: MARY E. JAMES, ADM. & REC. CLK., ADMISSIONS & RECORDS, EFFECTIVE 7/1/78, Attachment 2.2-a (9)

ADDENDUM

(10) ACCEPTANCE OF RESIGNATION: JOSEPH J. LEON, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE JUNE 19, 1978, Attachment 2.2-a (10)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) CONTINUATION OF 1977-78 CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL PERSONNEL SALARY AND BENEFITS SCHEDULE FOR 1978-79

Due to the fiscal situation resulting from the passage of Proposition #13, it is not possible to improve salaries or benefits for classified management/supervisory/confidential employees.

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to extend the salary and benefit schedule for classified management/supervisory/confidential employees adopted by the Board of Trustees on June 23, 1977, through June 30, 1979, effective July 1, 1978.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the following routine General Personnel item, as described in the attachment:

(1) APPROVAL OF PROFESSIONAL CONSULTANTS (SUMMER REPERTORY THEATRE): SUBSTITUTES AND CHANGE FOR PREVIOUSLY-APPROVED CONSULTANT, Attachment 2.3-a (1)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Tim Clarke, President-elect, Associated Students, reported to the Board that the ASB is trying to organize for next year. They are considering adding the following organizations to the ASB: inter-club council, departmental advisory board, and an executive student cabinet. Mr. Clarke stated that an attempt will be made to broaden student inter-action with the College. He further stated that he is looking forward to working with the Board and considers this experience to be a learning one. He hopes to provide input that will be important to the Board.
3. STUDENT SERVICES - continued:

3.2 CONTINUATION OF THE STUDENT ACCIDENT INSURANCE (MANDATORY) AND VOLUNTARY STUDENT HEALTH AND ACCIDENT INSURANCE POLICIES

For several years, the Student Insurance Company of Los Angeles has been the carrier for the student accident and illness insurance plans. There are no changes in the policies.

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve Student Insurance Company of Los Angeles to serve as the carrier of the mandatory Student Accident Insurance Policy and, also, of the voluntary 24-hour Accident and Sickness Insurance Plan for the period August 25, 1978, through August 24, 1979.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW COURSES, Attachment 4.1

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve the new courses contained in Attachment 4.1 and endorsed by the Curriculum Advisory Committee.

4.2 APPROVAL OF CLUSTER LEADER COUNCIL (CLC) ORGANIZATIONAL PROCEDURES Attachment 4.2

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve the Cluster Leader Council Organizational Procedures, as outlined in Attachment 4.2.

5. BUSINESS SERVICES

5.1 ROUTINE

It was recommended by the Superintendent, moved by Mr. Frank, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P78-2467 THROUGH AND INCLUDING P78-2538 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. APPROVAL OF SUBMITTAL OF 1978-79 CHILDREN'S CENTER APPLICATION, Enclosure #1

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve the submittal of the application, including the proposed budget, to the California State Department of Education for renewal of the Children's Center Program for the 1978-79 fiscal year.

b. RATIFICATION OF SUBMISSION OF PROPOSAL FOR ESL PROGRAM FOR INDOCHINESE REFUGEES, Attachment 5.2-b

During the past year, the Continuing Education Division conducted a highly praised ESL program for IndoChinese refugees—especially the Hmong Lao. Responsibility for this program has been transferred to the Social Security Administration Regional offices, and proposals for 1978-79 have been solicited.

The College has submitted a proposal for $140,829 in 1978-79 funds to the Social Security Administration. An identical proposal was submitted to the State Department of Health for integration with other agencies in a state-wide program, which will also go to S. S. A. These proposals were mailed to meet a June 22 deadline.

No matching funds are required, although indirect costs of $43,934 are shown as a District contribution.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to ratify the submission of the proposal for English-as-a-Second-Language Program for IndoChinese refugees, as outlined in Attachment 5.2-b.

c. RATIFICATION OF APPLICATION FOR VETERANS' COST-OF-INSTRUCTION PROGRAM (VCIP) FUNDS, Attachment 5.2-c

Changes in federal law concerning funding of the Veterans' Cost-of-Instruction Program suggest that Santa Barbara City College may once again be eligible for funds. Since the services are currently being provided by the College and since federal funds would augment District income, an application was filed to meet the deadline of June 15, 1978. No District funds are required.

Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to ratify the application for Veterans' Cost-of-Instruction Program funds, as delineated in Attachment 5.2-c.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. APPROVAL OF DESTRUCTION OF RECORDS

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to give permission to staff to destroy hourly certificated instructor personnel files that have been inactive since 1973. These records have been retained for the required period of five years.

Item Withdrawn:

e. RECOMMENDED APPROVAL OF SUNDAY USE OF FACILITIES AT NO COST TO THE DISTRICT, Attachment 5.2-e

f. RECOMMENDED APPROVAL OF SABBATICAL LEAVES AT NO COST TO THE DISTRICT

Sabbatical leaves for 1978-79 were approved but were not funded because of the fiscal situation resulting from Proposition #13.

A one-year, interim procedure has been proposed by the Representative Council which would provide for sabbatical leaves at no cost to the District.

It is recommended by Dr. Gooder that instructors on sabbatical leave be paid only the difference between their regular salary and the maximum salary of the 1977-78 Long-Term Substitute and Sabbatical Replacement Teachers' Salary Schedule. The net result is no cost to the District and a possible saving in every case where the replacement is paid at a rate lower than the maximum substitute salary.

A motion was made by Mrs. Gutshall to pay teachers on sabbatical leave the difference between the salary paid a substitute teacher and their regular contract salary.

Members of the Board expressed their concern about committing funds in any way regarding this item, since the total financial picture for the College is unknown. It was also suggested by Board members that substitute teachers might not be needed if classes of the teacher on sabbatical leave could be re-distributed among other members of the department.

For lack of a second the motion received no action. Another motion was made by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to postpone action on Item 5.2-f, "Recommended Approval of Sabbatical Leaves at No Cost to the District," until the College is on firmer financial ground.
MINUTES - Regular Meeting
Board of Trustees - SBCCD
June 22, 1978

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

(Item 6.1 was taken out of order and discussed at this time to allow participants to leave for an appointment.)

(At this time, 5:15 p.m., Dave Hardy, Reporter for the SANTA BARBARA NEWS-PRESS, left the meeting.)

g. APPROVAL OF 1978-79 TENTATIVE BUDGET, Enclosure #2

The 1978-79 Tentative Budget has been developed without known income figures or firm State level support. The basic assumption underlying the income projections is that the District will receive its proportional share of the local 1 percent property tax based upon its ratio to the County collection from State sources, and local tax revenues will approximate 80 percent of that received in 1977-78.

Dr. Sorsabal spoke to this item and informed the Board that the 1978-79 Tentative Budget is a balanced budget as required by the County and shows a 14.5 percent reduction, which represents a $1.8 million cut—but not the proposed reduction goal of 20 percent.

Dr. Sorsabal reviewed the items to be cut from the budget listed in the memo attached to Enclosure #2 and noted the possible implications to the District. He also reviewed the figures for the Tentative Budget listed on pages 3 and 4 of Enclosure #2 and indicated the amount of reduction in each account. Payroll costs for the District for insurance and retirement increased slightly due to increased costs of the programs.

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the proposed 1978-79 Tentative Budget, as outlined in Enclosure #2.

6. GENERAL INFORMATION

6.1 FURTHER CONSIDERATION OF PROPOSED ART WORK

On June 8, 1978, Mr. Henri Toussaint proposed a concept for a contemporary art work to be located on the campus. The Board of Trustees requested that Mr. Toussaint prepare a more detailed proposal with sketches.

Mr. Toussaint referred to a handout distributed to Board members and to a scale model as he reviewed his plans for a solar sculpture to be placed adjacent to the Drama/Music building on the West Campus. He stated that the solar project had its basis in early American

continued . . .
6. GENERAL INFORMATION - continued:

6.1 FURTHER CONSIDERATION OF PROPOSED ART WORK - continued:

Indian culture. Mr. Toussaint asked the Board to approve of the concept of his proposal so that he may submit a grant request to the National Endowment for the Arts.

Ms. Melinda Lorenz, who assisted in the presentation, read a draft of a letter which the artist would like the District to send to the NEA in support of the proposal. Members of the Board changed the word "commission" in the first paragraph to "encourage" and deleted the last sentence of the last paragraph.

It was moved by Mrs. Powell and seconded by Mrs. Gutshall to accept the concept of the proposal without being obligated to accept the final product. The vote was as follows:

Ayes:  Dr. Dobbs, Mr. Frank, Mrs. Gutshall, Mrs. Powell
Noes:  Mrs. Alexander, Mr. Wells
Absent: Mr. Luria

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Mrs. Alexander, the Board of Trustees adjourned their regular meeting at 6:22 p.m.

ATTEST:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees