MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 27, 1978

3:30 p.m. - Room A-121
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, April 27, 1978 at 3:33 p.m. in Room A-121 of the Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander (arrived 4:21 p.m.)
Mr. Sidney R. Frank (arrived 3:36 p.m.)
Mrs. Ann Gutshall
Mr. Eli Luria

Member absent:

Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooden, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Dr. Alfred Silvera, Administrative Dean, Student Services

Miss Lauren Chambliss, Reporter, THE CHANNELS
Mr. Keith Ernst, CHANNELS photographer
Dr. John Kay, President, Academic Senate
Mr. Jim Williams, College Information Officer

Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Peter D. Bowers, Student UCSB
Mr. David Emerson, Assistant Dean, Instructional Operations
Mrs. Charlotte Ley, Bookstore Manager
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. Franklin Lowance, visitor
Mr. Eugenio M. Lujan, Assistant Director, Classified Personnel
Ms. Salbe Marcussen, Enabler, Handicapped Students Program
Mr. Daniel Oroz, Director, Personnel Services/Affirmative Action Officer
Mrs. Lynda Rodrigues, Assistant Dean, Admissions & Records
Dr. Richard Sanchez, Assistant Dean, Educational Planning & Development
Mr. Donald Trent, Director, Facilities Development

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a welcome to all present and invited their participation in the meeting.

1.4 EXECUTIVE SESSION

Dr. Dobbs announced that there would be an executive session held at the end of today's regular meeting.

At 4:45 p.m., Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall and Mr. Luria adjourned to the President's office to hold an executive session. The session ended at 5:15 p.m. whereupon the six Board members returned to the Board Room (A-121). No statements were issued.

1.5 MINUTES OF ANNUAL ORGANIZATIONAL MEETING AND REGULAR MEETING OF APRIL 13, 1978

Upon motion of Mrs. Gutshall, seconded by Mrs. Powell, the minutes of the annual organizational meeting and regular meeting of April 13, 1978 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

Dr. Gooder stated that in their folders Board members would find a copy of a resolution from the Resources Allocation Review Board which recommends that the District make no major budget adjustments or priorizations at this time solely based on the possible passage of the Jarvis

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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

ADDED ITEM - continued:
ITEM:

initiative and, in the event the initiative passes, the Board establish an operational policy as a guide on deliberations of programs, services and policies.

Dr. Gooder stated that staff is working on costing out the list of alternatives which may be available for the next Board meeting.

ADDED ITEM:

Dr. Gooder stated that there was, also, a memo from William Miller, chairman of the Salary Committee, requesting to meet with the Board Salary Subcommittee as soon as the subcommittees are reorganized and membership announced for this year.

ADDED ITEM:

Dr. Gooder indicated that attendance by Board members at a May 25 conference in Monterey may necessitate cancellation of a regularly-scheduled Board meeting on that date. At the first meeting in May, the date could be reset for a special meeting on June 1st or as the Board desires.

a. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period April 28 to May 11, 1978, inclusive.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS/SUBSTITUTES (DAY & EVENING), SPRING 1978 SEMESTER, Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE

(2) APPROVAL OF HOURLY INSTRUCTORS, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, SUBSTITUTES, AND CONSULTANT (LECTURER), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(3)

b. NON-ROUTINE

(1) RE-APPOINTMENT OF DR. MARTIN BOBGAN AND MR. MEL ELKINS TO RAVEC, Attachment 2.1-b(1)

Mr. Oroz indicated that it is time to appoint two members to two-year terms on RAVEC. The terms of Dr. Bobgan and Mr. Elkins will expire June 30 and it was recommended that they be re-appointed.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to re-appoint Dr. Martin Bobgan and Mr. Mel Elkins to new two-year terms on the RAVEC Council as representatives of the Santa Barbara Community College District beginning July 1, 1978.

(2) APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): DR. ROBERT CARMAN, PROFESSOR/DIRECTOR, LEARNING RESOURCES CENTER, FALL SEMESTER 1978, Attachment 2.1-b(2)

Mr. Oroz stated that Dr. Carman is requesting a one-semester personal leave of absence in the event that funding is not available for his sabbatical leave. It is necessary that he make plans.

It was moved by Mrs. Powell, seconded by Mr. Frank, and passed by the Board to approve of a personal leave of absence (without pay) for Dr. Robert Carman, Professor/Director, Learning Resources Center, effective August 21, 1978 through December 22, 1978.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(1) APPROVAL OF HOURLY APPOINTMENTS, NON-CLASSIFIED SERVICE
EMPLOYEES, Attachment 2.2-a(1)

(2) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-
AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attach-
ment 2.2-a(2)

(3) ACCEPTANCE OF RESIGNATIONS: THOMAS F. BARBERE, A-V PROD.
COORD., AUDIO VISUAL DEPT. (EFFECTIVE 5/19/78), AND GARY
D. WYNN, LAB.TCHG.ASST., PSYCHOLOGY (EFFECTIVE 6/15/78),
Attachment 2.2-a(3)

(4) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR
FAMILY ILLNESS FOR APRIL 10-17, 1978, Attachment 2.2-a(4)

(5) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a(5)

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(6)

b. NON-ROUTINE

(1) APPROVAL OF NEW POSITION AND CLASSIFICATION OF TYP.CLK.INT.,
HANDICAPPED STUDENTS PROGRAM, Attachment 2.2-b(1)

Mr. Oroz stated that this item requests a new position
and classification of same. A full-time, 10-month clerk
typist position received approval from the Resources Allo-
cation Review Board on March 27, 1978. A desk audit of the
proposed position by the Personnel Department indicates a
classification as Typist Clerk Intermediate, Range 21.
This is funded under A.B. 77 and would require no costs
from the District this year. After a one-year period it
would become a permanent position.

It was moved by Mrs. Gutshall, seconded by Mr. Frank,
and passed by the Board to approve of a new position with
the classification of Typist Clerk, Intermediate, Range 21,
for the Handicapped Students Program, effective May 1, 1978.

2.3 GENERAL PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it
was moved by Mr. Frank, seconded by Mr. Luria, and passed by the
Board to approve of the following routine General Personnel items,
as described in the attachments:
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2. PERSONNEL - continued:  

2.3 GENERAL PERSONNEL - continued:  

a. ROUTINE - continued:  

(1) APPROVAL OF PROFESSIONAL VOLUNTEER STATUS, Attachment 2.3-a(1)  

(2) APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS), Attachment 2.3-a(2)  

3. STUDENT SERVICES  

3.1 REPORT BY ASSOCIATED STUDENTS  

No report.  

ADDED ITEM:  
In response to Dr. Dobbs, Lauren Chambliss spoke briefly on the recent conference she had attended in Seattle. Over 1,000 students from 76 schools were present, including representation for two colleges. She expressed great pride in belonging to SBCC as it was recognized as an exemplary school. Sixteen students from SBCC also attended and were accompanied by Dr. Peter Haslund. A full report had been written for THE CHANNELS' issue to be distributed tomorrow.  

3.2 REPORT OF STUDENT CHARACTERISTICS STATISTICS, SPRING 1978, Enclosure #1  

Dr. Gooder indicated that this was an information item. Enclosure #1 contained the Spring report on Student Characteristics Statistics including a summary of the past five years, as prepared by Mrs. Lynda Rodrigues, Assistant Dean, Admissions & Records.  

Mrs. Rodrigues stated briefly that the report shows more people this Spring than last Spring. More students are carrying fewer units and there are more night students and more women students.  

It was noted that loss of Vietnam veterans and changing family sizes plus a projected decline in area high school students may result in some enrollment changes in the future.  

Dr. Dobbs thanked her for the report.  

4. CURRICULUM AND INSTRUCTION  

4.1 APPROVAL OF 1978 SUMMER SESSION SCHEDULE, Enclosure #2  

Dr. Gooder indicated that Enclosure #2 contained the proposed Summer Session Schedule for 1978. It was not felt necessary to curtail any portion depending on the outcome of the initiative, as the summer session usually breaks even on costs.  

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

It was noted that there is an increase in the number of programs and this is due to special programs in the Theatre Arts and Music Departments.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the 1978 Summer Session Schedule, as contained in Enclosure #2.

4.2 APPROVAL OF 1978-79 BUDGET & COMPREHENSIVE PLAN OF SUPPORT SERVICES FOR HANDICAPPED STUDENTS (AB 77), Enclosure #3.

Dr. Gooder indicated that Enclosure #3 contained a brief summary and proposed budget for the 1978-79 Plan of Support Services for Handicapped Students. The original document consisting of over 60 pages will be sent to the Chancellor's Office after approval. Dr. Gooder then introduced Ms. Sallee Marcussen, Enabler for the Handicapped Program, who had prepared the proposal.

Ms. Marcussen, appointed last October, spoke to the two areas in her assignment: 1) physically handicapped students program and 2) the learning disabilities project (also known now as the Prescriptive Learning Project). This year, 57 severely-disabled students were identified and certified by the State Dept. of Rehabilitation for additional funding and the number is expected to increase to 65 students next year. Approximately 80 physically handicapped, 30 physically limited and 60 students with learning disabilities are enrolled this year. The Prescriptive Learning Project will test, diagnose, and prescribe for 80-100 students next year for specific learning problems. The entire program is a no-cost item to the District.

According to Ms. Marcussen, the projected potential income from AB 77 sources is $206,698 but the proposed budget in the enclosure only totals $157,358 and will serve a projected 180 students. She also responded to other questions from several of the Board members. She concluded by asking support of AB 2670, now in the legislative process, which requests increase in funding for this program for next year.

Mr. Luria commended Ms. Marcussen for the excellent program and her realistic approach in the preparation of the proposed budget.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of the submittal of the 1978-79 Budget & Comprehensive Plan of Support Services for Handicapped Students.

Dr. Dobbs thanked Ms. Marcussen for her fine presentation.
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P78-1990, and P78-2000 THROUGH AND INCLUDING P78-2113 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. ACCEPTANCE OF A WATER-DAMAGED 1978 NOVA 4-DR. SEDAN FROM THE CHEVROLET MOTOR DIVISION

Dr. Gooder stated that damaged autos are donated from time to time and through the intercession of Mr. Dean Ankeny, Director of Purchasing, such a vehicle has been given to the college's Auto Shop. The 1978 Nova sedan was damaged extensively during the recent heavy rains and will be of benefit as a training aid as it has the latest in smog equipment and automotive advances. It can not be sold, used for non-instructional purposes, licensed, or operated on any road or highway.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to accept the water-damaged 1978 Nova 4-dr. sedan from the Chevrolet Motor Division and authorized staff to send a letter of appreciation to the Chevrolet Motor Division and to C&H Chevrolet of Santa Barbara.

b. RATIFICATION OF SUBMITTAL OF APPLICATION FOR NURSING STUDENT LOAN AND SCHOLARSHIP FUNDS FOR 1978-79, Attachment 5.2-b

Dr. Gooder stated that the application for funding of Nursing Student Loan and Scholarships for 1978-79 had been mailed to meet a deadline date. Matching funds required of the District and amounting to 1/9 of the loan portion have been included in the 1978-79 Preliminary budget.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to ratify the submission of the Nursing Student Loan and Scholarship application for 1978-79, as described in Attachment 5.2-b.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

c. APPROVAL OF MODIFICATIONS TO THE ADMINISTRATION BUILDING VENTILATION SYSTEM

Dr. Sorsabal indicated that the engineering design has been completed and the project is ready to go to bid. The project will cover modifications to the present Board Room (A-121) and the small offices across the hall and the area in which Counseling is located. The engineer's estimate for the project is $3,050.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the engineering design for modifications to the Administration Building Ventilation System and to authorize staff to go to bid on the project.

d. APPROVAL OF ADDITIONAL SERVICES WITH PENFIELD & SMITH ENGINEERS, INC., FOR BRIDGE ABUTMENT EROSION CONTROL PROJECT, Attachment 5.2-d

Dr. Sorsabal stated that a misunderstanding occurred in what the District requires in bidding procedures. The engineers employed for design of erosion control at the bridge abutment incurred additional expenses due to these bidding procedures and coordination with the city on an easement. Their request is for an additional amount not to exceed $650 to cover $321.58 expenses incurred to date plus $328.42 for anticipated construction consultation.

Mr. Luria cautioned staff that there could not be very much construction consultation involved and perhaps the not-to-exceed amount will be lower than requested upon completion of the job.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the additional services by Penfield & Smith Engineers, Inc., at a cost not to exceed $650 for the Bridge Abutment Erosion Control Project.

e. AUTHORIZATION FOR THE COUNTY SUPERINTENDENT TO MAKE TRANSFERS IN DISTRICT FUNDS AND ADOPTION OF RESOLUTION No. 44 (1977-78), Attachment 5.2-e

Dr. Gooder stated that in accordance with Education Code Section 85200 a request is made annually for usual year-end budget adjustments.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

 e. continued:

    It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to authorize the County Superintendent to make necessary transfers in Santa Barbara Community College District funds for this year and to adopt Resolution No. 44 (1977-78). Upon poll of the members, the vote was as follows:

    Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

    Noes: None

    Absent: Mr. Wells

(Mrs. Alexander arrived during the discussion portion of the above item at 4:21 p.m.)

f. REPORT OF SUMMARY OF OPERATIONS OF CAMPUS BOOKSTORE AND STUDENT FINANCE, Enclosure #4

Dr. Goober stated that Enclosure #4 contained a summary of the operations of the Campus Bookstore, as prepared by Mrs. Charlotte Ley, and Student Finance, as prepared by Mike Combs. Both reports are for the period ending March 31, 1978.

Dr. Sorsabal commented that personnel benefits for the employees are now charged as an operating expense to the Bookstore instead of the District and salaries are charged to the District instead of the Bookstore.

Mrs. Ley noted that sales had increased about $50,000. In response to a question, she stated that there is about an 80% recovery rate on bad checks resulting in only a $300 loss per year.

This was an information item.

Dr. Dobbs thanked Mrs. Ley for her report.
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

8. PRESENTATION OF DISTRICT FINANCIAL REPORTS FOR THE QUARTER ENDING MARCH 31, 1978, Enclosure #5

Dr. Gooder stated that Enclosure #5 contained the District's financial report for the quarter ending March 31, 1978.

Dr. Sorsabal spoke briefly to the report. He noted on page 4 that all unsecured taxes under Local Income have not yet been realized and he will check with the County. On page 10 the increase in nonresident fees is due to an increase in the numbers of foreign students previously approved by the Board.

This was an information item.

6. GENERAL INFORMATION

6.1 ANNUAL INFORMATION REPORT TO THE ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES, Enclosure #6

Dr. Gooder stated that each Spring the college is required to submit a summary report on programs. Enclosure #6 contained a copy of the report for 1977-78 which is being submitted to the Accrediting Commission.

This was an information item.

6.2 ADOPTION OF RESOLUTION No. 43 (1977-78) OPPOSING PROPOSITION #13 AND SUPPORTING PROPOSITION #8 ON THE JUNE 6, 1978 BALLOT, Attachment 6.2

Dr. Gooder stated that the resolution has been revised according to Board interests and consideration of the public's concern for meaningful tax relief. Also, that the District has exercised restraint in its use of public funds and is prepared to reduce programs and services if that is the will of the people but can do so only in an orderly manner within a fiscal environment of relative legal certainty.

Dr. Gooder introduced Mr. Peter Bowers, a UCSB student, who was attending this meeting as an observer as he is writing a paper on the tax initiative.

Dr. Dobbs then introduced Dr. Franklin Lowance, a former City Councilman, who wished to speak to this item.

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6. GENERAL INFORMATION - continued:

6.2 continued:

Dr. Lowance speaking as a concerned citizen suggested that
another approach to Proposition #13 should be taken by supporting
the biggest tax reform and reduction program ever presented. He
felt that the Board as a public agency should take neither a 'for'
or 'against' position on this issue. He also indicated that if the
initiative passes, he thought there were means to carry the college
through the one year and the State would have to use their surplus
to assist the District.

Mrs. Alexander commented that this is the second time the Board
is considering the resolution and the Board is aware of being under
an extreme legal uncertainty. The contingency reserve includes on-
go ing funds for proposed buildings for the Continuing Education Di-
vision. The Board feels it is doing what the people want -- keeping the
District fiscally sound and planning to build the Continuing Education
facilities.

A motion was made by Mrs. Gutshall, seconded by Mrs. Alexander,
and passed by the Board to adopt Resolution No. 43 (1977-78) stating
opposition to Proposition #13 and support of Proposition #8 on the
June 6, 1978 ballot. Upon poll of the members, the vote was as
follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander
     Mr. Frank, Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mr. Wells

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board of Trustees
adjourned their regular meeting at 5:16 p.m.

The next regular meeting of the Board of Trustees will be held on Thursday,
May 11, 1978 at 3:30 p.m. in Room A-121, Santa Barbara City College, Santa
Barbara, California.

ATTEST:

JOE W. DOBBS  
President, Board of Trustees
Santa Barbara Community College District

Approved by the Board of Trustees
on ________ May 11 ________, 1978.

GLENN G. GOODER  
Superintendent/President and Secretary/ 
Clerk to the Board of Trustees