AGENDA

ANNUAL ORGANIZATIONAL MEETING
AND
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 13, 1978

3:00 p.m. - Room A-121
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
      a. MEETING WITH CHAIRMAN OF THE SCREENING COMMITTEE FOR THE
         SUPERINTENDENT/PRESIDENT POSITION
   1.5 MINUTES OF REGULAR MEETING OF MARCH 23, 1978
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. TRI-COUNTY SCHOOL BOARDS CONFERENCE
         Attachment 1.7-a
         Attachment 1.7-a contains a reminder notice of the Tri-
         County School Boards Conference to be held on the SBCC campus
         on April 21-22. Registration deadline is Friday, April 14.
      b. REPORT ON COMING EVENTS, MR. JIM WILLIAMS
   1.8 BOARD ACTION REQUIRED IN CONNECTION WITH THE BOARD OF TRUSTEES
      ORGANIZATIONAL MEETING FOR 1978-79
      a. ELECTION OF PRESIDENT AND VICE-PRESIDENT
         The Education Code requires that a President and a Vice-
         President be elected during this meeting. In accordance with
         Board policy established on March 11, 1971, "The President
         shall be elected for a one-year term and may succeed himself
         or herself in office for one additional year".
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1. GENERAL FUNCTIONS - continued:

   1.8 continued:

   b. ELECTION OF SECRETARY/Clerk AND ASSISTANT SECRETARY/Clerk

   The Superintendent recommends the following action with regard to filling the positions of Secretary/Clerk and Assistant Secretary/Clerk:

   (1) That the Superintendent/President, Dr. Glenn G. Gooder, be elected Secretary/Clerk for the period from April 1, 1978 through August 30, 1978.

   (2) That the Assistant Superintendent, Business Services, Dr. Donald K. Sorsabal, be elected Assistant Secretary/Clerk for the period from April 1, 1978 through March 31, 1979.

   c. ELECTION OF REPRESENTATIVES TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

   Annually, the Board has elected one of its members to represent the district on the County Committee on School District Organization. Last year, Mrs. Kathryn Alexander accepted this assignment and was elected to serve for the 1977-78 year.

   d. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

   In accordance with Board policy established on March 11, 1971, the Board of Trustees has met on the second and fourth Thursdays of each month in the Board Room (known as Room A-121 in the Administration Building). Official action on April 14, 1977 changed the starting time of the meetings to 3:00 p.m.

   e. LIAISON REPRESENTATIVE, COMMUNITY COLLEGE DIVISION OF THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA)

   Since 1974, Mr. Sidney Frank has served in this capacity.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

   a. ROUTINE

   (1) RECOMMENDED APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS AND SUBSTITUTES, DAY, EVENING COLLEGE, TWILIGHT COLLEGE, AND CHILDREN'S CENTER, SPRING 1978 SEMESTER

   Attachment 2.1-a(1)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTE, CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION

Attachment 2.1-a(2)

(3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF WORKING DAY SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1978-79 COLLEGE YEAR

Attachment 2.1-b(1)

Annually, the Board establishes the number of required working days for each category of certificated personnel. Attachment 2.1-b(1) delineates the recommended regular working schedule for: 10-month Certificated, 12-month Administrative, and Children's Center personnel.

The Superintendent recommends approval of the 1978-79 Working Schedules for certificated personnel as contained in Attachment 2.1-b(1).

(2) RECOMMENDED ACCEPTANCE OF RESIGNATION: EDWARD C. DELACY, DIRECTOR OF ATHLETICS, EFFECTIVE JUNE 16, 1978

Attachment 2.1-b(2)

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), AND HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR MARCH 13 and 14, 1978

Attachment 2.2-a(2)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(3) RECOMMENDED APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE: LOUIS M. TORRES, ASST. DIRECTOR, FACILITIES & OPERATIONS, 4/15/78 - 4/21/78

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF LEAVE OF ABSENCE WITHOUT PAY: THRESSA KUIPERS, TYP.CLK.INT., CONTINUING EDUCATION DIVISION, 9/1/78 - 12/15/78

Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF HALF-TIME LEAVE OF ABSENCE WITHOUT PAY: GARY O. PARKS, LAB.TECH., ART DEPARTMENT, 6/16/78 - 7/31/78

Attachment 2.2-a(5)

(6) RECOMMENDED ACCEPTANCE OF RESIGNATIONS: FRED W. CORDERO, COMPUTER OPERATOR, DATA PROCESSING and LINDA A. MEREDITH, TESTING TECH., ENGLISH DEPT., BOTH EFFECTIVE 4/14/78; AND W. RUTH WARWICK, TYP. CLK.INT., COMMUNITY SERVICES, EFFECTIVE 5/17/78

Attachment 2.2-a(6)

(7) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.2-a(7)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF APPOINTMENT: BARBARA A. HIRSCH, DEPT. AIDE, MUSIC DEPARTMENT (ITEM #17 ON R.A.R.B. 77-78 PRIORITY LIST), EFFECTIVE 4/17/78

Attachment 2.2-b(1)

(2) RECOMMENDED APPROVAL OF APPOINTMENT: LINDA JEAN HUGHES, FIN.AIDS CLK., PLACEMENT & FINANCIAL AIDS OFFICE (REPLACING J. BOUGEAUX), EFFECTIVE 4/14/78

Attachment 2.2-b(2)

(3) RECOMMENDED APPROVAL OF APPOINTMENT: KATHLEEN M. KINDRON, ACCT.CLK.,SR., PAYROLL DEPT. (REPLACING M. BRACKENHAMER), EFFECTIVE 4/14/78

Attachment 2.2-b(3)

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER STATUS: CHARLES HAYES (VOLLEYBALL) AND HAROLD POWELL (DANCE), SPRING 1978 SEMESTER

Attachment 2.3-a(1)

(2) RECOMMENDED APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS)

Attachment 2.3-a(2)
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

3.2 RECOMMENDED ADOPTION OF POLICY FOR SELECTION AND SERVICE OF NON-VOTING STUDENT MEMBER OF THE BOARD OF TRUSTEES

Attachment 3.2

On March 9, 1978, a proposed policy was submitted for selection and service of a non-voting student member of the Board of Trustees.

Consideration of the proposed policy was postponed pending further consideration by the Student Senate. The Student Senate has reviewed the proposed policy and recommends its adoption.

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF CONTINUING EDUCATION CLASS - EDIBLE AND MEDICINAL PLANTS

It is recommended that the Board approve a nine-week class, "Edible and Medicinal Plants".

Emphasis of the course will be on identification of useful native plants and wildflowers through field trips, plant samples and color slides. The meetings, which are sponsored in cooperation with the Museum of Natural History, will begin on April 17, 1978.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P78-1854 through and including P78-1999.
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5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT
OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.

c. INSPECTOR'S REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD
ENDING MARCH 31, 1978

Attachment 5.1-c

Attachment 5.1-c contains the inspector's reports for the following projects now under construction:

- Marine Technology 28% complete
- Physical Science Addition 11% complete
- Auto Shop Exhaust System 10% complete

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF $2,305 ALLOCATION FOR REAL ESTATE
ENDOWMENT FUNDS SCHOLARSHIPS

Attachment 5.2-a

Notification has been received from the Chancellor's office of an allocation of $2,305 for Real Estate Scholarships. The program will be administered by the Financial Aids office and the allocation is for the period January 2, 1978 through August 31, 1979.

It is recommended that the allocation of $2,305 be accepted for Real Estate Endowment Funds Scholarships.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

b. RECOMMENDED RATIFICATION OF APPLICATION FOR FEDERAL DISASTER FUNDS

Enclosure #1

At the March 23 meeting, the Board was informed of the staff's intent to apply for Federal Disaster Relief Funds to restore eroded areas caused by the extreme rainy season. The application contained in Enclosure #1 totals $270,314.

The Superintendent recommends ratification of the application for Federal Disaster Relief Funds.

c. RECOMMENDED APPROVAL OF THE SUBMISSION OF AN APPLICATION FOR FUNDS TO CONTINUE THE BILINGUAL/CROSS CULTURAL INSTRUCTIONAL AIDE PROGRAM

Enclosure #2

During 1977-78, Santa Barbara City College has conducted a program to train bi-lingual, cross-cultural instructional aides. The students work in local classrooms while they attend classes at SBCC. The program articulates with UCSB for those who wish to pursue the baccalaureate degree and credential. This application seeks $56,100 under AB 2817 to continue the program.

It is recommended that approval be given for the submission of this application.

d. CONSIDERATION OF COLOR AND TEXTURE SELECTIONS FOR THE MARINE TECHNOLOGY BUILDING

The selection of building material colors and textures have been completed by the project architects. The Marine Technology staff have reviewed the proposed color and texture selections.

Mr. Robert Grant, project architect, will present the color and texture selections to the Board for consideration at the meeting.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. RECOMMENDED EMPLOYMENT OF CONTRACT AUDITOR FOR FISCAL YEARS 1978, 1979 & 1980, WILLIAM D. KENDALL, CPA

Attachment 5.2-e

The district is required by law to employ an independent auditor to audit the funds of the district. Additionally, the Federal government now requires an annual audit of the Student Loan and College Work Study funds. A new State law also requires a more stringent examination of the District's records.

During the past 10 years, Mr. Kendall has been employed as the District's contract auditor and has performed his assignment very well. The new regulations will, however, require significantly more of his staff's time and thus increase the costs to the District.

The Superintendent recommends the employment of Mr. William D. Kendall, CPA, as the District's independent auditor for fiscal years 1978, 1979 and 1980 at the estimated costs of $5,750 for 1978, $5,400 for 1979, and $5,950 for 1980.

f. RECOMMENDED APPROVAL OF AGREEMENT FOR USE OF MUSIC BROADCAST MUSIC, INC.

Enclosure #3

Effective January 1, 1978, the new Federal copyright law became effective. Under this law, performances of music on college and university campuses are now subject to copyright royalty payments. To facilitate the law, representatives of the academic community developed a license arrangement with Broadcast Music, Inc., which represents nearly 50,000 writers-publishers of music. The cost for this license is $15 per performance of a musical attraction (i.e., concert, stage show, variety show, symphony, recital, chamber music, etc.) and $4 per ADA of the fall semester for all other uses of music. The implication of this agreement will be discussed in greater detail at the meeting.

The Superintendent recommends the approval of an agreement with Broadcast Music, Inc., (BMI) for use of music during the period of January 1, 1978 to December 31, 1979.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

g. RECOMMENDED ACCEPTANCE OF LOW BID FOR DISTRICT WAREHOUSE,
J. W. BAILEY CONSTRUCTION COMPANY

Attachment 5.2-g

On March 21, 1978, bids were received for the construction of a warehouse on the West Campus. An analysis of the bids and various alternatives has been made by staff and reviewed by the Board's Facilities Subcommittee. The urgency of this facility dictates the need to accept the low base bid of $299,797 with deductible alternates #1, #4 and #5. The resulting contract will be for $284,787 which is 20% over the proposed budget.

The Superintendent recommends the acceptance of the low bid for the Warehouse Project as submitted by the J. W. Bailey Construction Company for $299,797 less deductible alternates #1, #4 and #5.

h. RECOMMENDED APPROVAL OF EMPLOYMENT OF TESTING LABORATORY
FOR REQUIRED TESTING SERVICES FOR THE DISTRICT WAREHOUSE
FACILITY

Attachment 5.2-h

The project specifications require that all laboratory tests of materials be made by agencies appointed by the owner and approved by the architect. Attachment 5.2-h includes a list of the required tests for this project. Proposals have been received and will be discussed at Board meeting time.

A recommendation will be made by staff at the meeting regarding employment of the laboratory for the required testing for this project.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

i. RECOMMENDED APPROVAL OF EMPLOYMENT OF MR. NEWELL A RENAUX FOR CONSTRUCTION INSPECTION CONSULTANT, DISTRICT WAREHOUSE FACILITY

Bids were received on the District Warehouse Project on March 21, 1978, and construction is anticipated to start on April 24. It is required that the District hire a full-time inspector for this project who is acceptable to the project architect and the Office of the State Architect. Mr. Renaux has been employed by the University of California, Santa Barbara, and is recommended by the project architects.

It is recommended that approval be given of the employment of Mr. Newell A. Renaux as construction inspection consultant for the District Warehouse Facility at a rate not to exceed $1,500 per month, contingent upon approval of the Office of the State Architect.

j. CONSIDERATION OF LOW BID AND AUTHORIZATION TO AWARD CONTRACT FOR CONSTRUCTION OF BRIDGE ABUTMENT EROSION CONTROL

Attachment 5.2-j

Bids for this project will be received April 11, 1978. The Board approved a budget of $10,000 for this project on March 9, 1978. Attachment 5.2-j includes the anticipated construction schedule.

An analysis of the bids received and recommendations for proceeding will be made by staff at the meeting.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #78-073, 074 and 075

Attachment 5.2-k

#78-073 in the amount of $3,245: Transfer to appropriate accounts within Cost Centers for specific expenses.

#78-074 in the amount of $1,500: Transfer from Supplies to Mileage for student transportation with the Bilingual State Grant.

#78-075 in the amount of $3,000: Transfer from Equipment to Supplies for purchase of supplies, Nursing Capitation Grant.

It is recommended that the above appropriation transfers be approved.

1. RECOMMENDED ADOPTION OF RESOLUTION No. 42 (1977-78) TO ADD NEW MONIES TO THE GENERAL FUND

Attachment 5.2-1

On March 23, 1978, a Sea Grant contract in the amount of $20,720 was approved by the Board. In accordance with accounting procedures, it is necessary to increase the District's Income Budget by $20,720 and distribute the new monies to the proper cost center.

It is recommended that Resolution No. 42 (1977-78) be adopted to add $20,720 (Sea Grant) to the General Fund and to distribute to the Marine Technology Cost Center.
6. GENERAL INFORMATION

6.1 RECOMMENDED APPROVAL OF CONCEPT FOR ART WORK FOR WEST CAMPUS

Attachment 6.1

On March 9, 1978, the Board referred to the College Art Works Committee a proposal by Mr. Bridge Beardsley for a piece of modern sculpture for the West Campus. Mr. Beardsley met with the Art Works Committee on March 22, 1978. The committee made several suggestions for modification in the plan. The committee's report is in Attachment 6.1 All proposed modifications were acceptable to Mr. Beardsley except that the prescribed steel is not available in the dimension required. The finished work, therefore, would be painted a color to be agreed upon. Mr. Beardsley computes the cost of the work at $1,500.

It is recommended that the concept be approved with the understanding that the finished art work is to be approved by the Board before installation and the District shall incur no expenses related to the art work or its installation.

6.2 REPORT OF COUNTY SPLIT COMMISSION DECISION REGARDING DISTRICT BOUNDARIES

On February 23, 1978, the Board directed staff to present to the County Split Study Commission the District's position on possible boundary changes if the county split is approved.

Dr. Gooer and Dr. Sorsabal did report to the commission on March 14. The commission voted not to consider the request that certain of the Channel Islands be included in the district and voted not to change the boundaries between the Allan Hancock Community College District and the Santa Barbara Community College District.
6. GENERAL INFORMATION - continued:

6.3 LIST OF ITEMS WHICH MAY BE CONSIDERED IF A SIGNIFICANT LOSS OF REVENUE RESULTS FROM PASSAGE OF THE JARVIS-GANN INITIATIVE

Enclosure #4

The Board has directed staff to prepare alternatives in case the Jarvis-Gann Initiative passes. It is still not possible to determine what the total impact of the initiative may be upon the district.

Enclosure #4 contains a list of items which may be considered as alternatives are developed. Suggestions have been sought from members of the faculty, students, and staff. The list was developed from those suggestions. Further information is needed regarding both costs or savings and implications for college services with each of the items. Further discussion will be held before a list of priorities is developed for consideration.

6.4 RECOMMENDED ADOPTION OF RESOLUTION No. 43 (1977-78) INDICATING OPPOSITION TO PROPOSITION #13 ON THE JUNE 6, 1978 BALLOT

Enclosure #5

The questions of tax reform and tax relief are of major concern to the public. A major tax change is being advocated and will appear on the June 6, 1978 ballot as Proposition #13.

Proposition #13 will result in great uncertainty and appears extremely likely to result in significant loss of operating funds for the District.

Resolution No. 43 (1977-78) has been prepared which, if approved, would indicate that the Board of Trustees opposes Proposition #13 and supports Proposition #8 on the June 6 ballot.

Adoption of the resolution is recommended.

7. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for Thursday, April 27, 1978 at 3:00 p.m. in the Board Room (A-121) of Santa Barbara City College, Santa Barbara, California.