AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 23, 1978

3:00 p.m. - Room A-121
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME TO GUESTS
   1.4 EXECUTIVE SESSION
   1.5 MINUTES OF REGULAR MEETING OF MARCH 9, 1978
   1.6 HEARING OF CITIZENS
      a. STATEMENT FROM LA JUNTA OF SANTA BARBARA CITY COLLEGE
         Attachment 1.6-a
   1.7 COMMUNICATIONS
      a. NOTICE OF TAX REFORM FORUM - MARCH 31, 1978
         Attachment 1.7-a
         Attachment 1.7-a contains information related to a
         Tax Reform Forum which will be held in Sacramento on
         March 31.
      b. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

2. PERSONNEL
   2.1 CERTIFICATED PERSONNEL
      a. ROUTINE
         (1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS AND SUBSTITUTES (DAY & EVENING), SPRING 1978 SEMESTER
            Attachment 2.1-a(1)
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2. PERSONNEL - continued:

2.1 CERTIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(2) RECOMMENDED APPROVAL OF CHANGES IN HOURLY INSTRUCTORS, SPRING TWILIGHT COLLEGE

Attachment 2.1-a(2)

(3) RECOMMENDED AUTHORIZATION FOR TRAVEL AND CONFERENCE

Attachment 2.1-a(3)

b. NON-ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY INSTRUCTORS, SUBSTITUTES, ADDITIONS/CHANGES OF PREVIOUSLY-APPROVED INSTRUCTORS, AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, SPRING 1978 TERM

Enclosure #1

(2) RECOMMENDED APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): DENNIS L. COON, ASST. PROFESSOR, PSYCHOLOGY, EFFECTIVE SPRING 1979 SEMESTER

Attachment 2.1-b(2)

(3) RECOMMENDED APPROVAL OF PERSONAL LEAVE OF ABSENCE (WITHOUT PAY): ELIZABETH HODES, ASSOC. PROFESSOR, MATHEMATICS, 1978-79 COLLEGE YEAR

Attachment 2.1-b(3)

As indicated in Attachment 2.1-b(3), Ms. Elizabeth Hodes is requesting a one-year personal leave of absence in the event that funding is not available for her sabbatical leave.

It is necessary that Ms. Hodes make plans and it is not possible for her to wait until the question of funding is resolved. Naturally, she prefers that her leave be on a sabbatical basis but wishes to pursue her plans even if the sabbatical is not funded.

It is recommended that Ms. Hodes' request be approved.

(4) RECOMMENDED APPROVAL OF MILITARY LEAVE: DR. RICHARD M. SANCHEZ, ASST. DEAN, EDUC. PLANNING & DEVELOPMENT, FOR THE PERIOD 4/10/78 THROUGH 4/21/78

Attachment 2.1-b(4)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), AND HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION

Attachment 2.2-a(1)

(2) RECOMMENDED APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS

Attachment 2.2-a(2)

(3) RECOMMENDED APPROVAL OF REQUEST FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR MARCH 3, 1978

Attachment 2.2-a(3)

(4) RECOMMENDED APPROVAL OF MATERNITY LEAVE OF ABSENCE (WITHOUT PAY): BARBARA J. POINTER, TYP.CK.,INTER., SECRETARIAL SUPPORT, 6-8 WEEKS, EFFECTIVE 2/27/78

Attachment 2.2-a(4)

(5) RECOMMENDED APPROVAL OF HEALTH LEAVE OF ABSENCE: LOUIS M. TORRES, ASST.DIRECTOR, FACIL. & OPER., 6-8 WEEKS, EFFECTIVE 2/21/78

Attachment 2.2-a(5)

(6) RECOMMENDED APPROVAL OF ANNUAL INCREMENTS

Attachment 2.2-a(6)
2. PERSONNEL - continued:

2.3 GENERAL PERSONNEL

a. ROUTINE

(1) RECOMMENDED APPROVAL OF PROFESSIONAL VOLUNTEER

Attachment 2.3-a(1)

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

4. CURRICULUM AND INSTRUCTION

4.1 RECOMMENDED APPROVAL OF SPRING 1978 TERM COURSES, CONTINUING EDUCATION DIVISION

Enclosure #2

Enclosure #2 contains the new courses for the 1978 Spring Term for the Continuing Education Division.

It is recommended that the 1978 Spring Term courses be approved.

5. BUSINESS SERVICES

5.1 ROUTINE

a. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS FOR SUPPLIES, EQUIPMENT AND SERVICES

Attachment 5.1-a

The Superintendent recommends authorization and/or ratification of the purchase of supplies, equipment and services on Purchase Orders No. P78-1599, and P78-1752 through and including P78-1853.

b. RECOMMENDED AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS

Attachment 5.1-b

The Superintendent recommends authorization and/or ratification of payment of claims listed on Attachment 5.1-b and such other claims as may arise prior to the meeting.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE

a. RECOMMENDED ACCEPTANCE OF A 1969 CHEVROLET FROM DR. M. D. RICE

Attachment 5.2-a

Dr. Mike Rice, faculty member, has offered his 1969 Chevrolet to the Automotive Program. The Auto Shop can use parts from the car in their program. The estimated value of the parts is $300.

It is recommended that the car be accepted and staff be directed to send a letter of appreciation.

b. RECOMMENDED APPROVAL OF APPLICATION FOR VOCATIONAL EDUCATION FUNDS, TITLE II, PART A, SUBPART 5 (CONSUMER AND HOMEMAKING EDUCATION) BASIC GRANT FOR 1977-78

Enclosure #3

Enclosure #3 contains the application for Vocational Education funds in compliance with the Educational Amendments of 1976 (Public Law 94-482), Title II, Vocational Education, Part A, Subpart 5 (Consumer and Homemaking Education) Basic Grant.

It is recommended that the application be approved for submission.

c. RECOMMENDED RATIFICATION OF SEA GRANT CONTRACT

Enclosure #4

The College has entered into a contract with the University of California, San Diego. This contract provides that UCSD will furnish $20,720 in Sea Grant funds to purchase a diesel-driven hydraulic power unit and air compressor to support the Marine Diving Technology program.

No previously unbudgeted matching funds are required.

It is recommended that the Sea Grant contract be ratified.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

d. RECOMMENDED RATIFICATION OF SUBMISSION OF APPLICATION FOR CETA FUNDS TO SUPPORT SUMMER REPERTORY THEATER

Enclosure #5

It is planned to carry out a summer repertory theater project during the summer of 1978. Several positions in this project could be made available to CETA-eligible individuals. Accordingly, an application was submitted to the City of Santa Barbara for CETA, Title VI, funds to cover several positions in the project. Total requested funding is $14,946. No matching funds are required.

It is recommended that submission of this application for CETA funds be ratified.

e. RECOMMENDED APPROVAL OF APPROPRIATION TRANSFERS #78-068, 069, 070, 071 and 072

Attachment 5.2-e

#78-068 in the amount of $2,000: From Salary Account to Consultant Account for Theatre Consultant in Theatre Arts Cost Center.

#78-069 in the amount of $416: From Salary to In-Service Account for consultants in connection with EOPS Program.

#78-070 in the amount of $2,000: From Carry-Over to Conferences Account for additional travel and conference costs in Executive Office Cost Center.

#78-071 in the amount of $550: From Supplies to Film Rental Account for the Biology Cost Center.

#78-072 in the amount of $1,704: From Supplies to cover carry-over reduction for Geology Cost Center.

It is recommended that the above appropriation transfers be approved.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

f. RECOMMENDED APPROVAL OF AMENDMENTS TO THE MILEAGE ALLOWANCE LIST FOR 1977-78

Attachment 5.2-f

Attachment 5.2-f contains the list of Work Experience Activities for the Spring 1978 semester. Also, the name of Nancy Eskilson should be added as a replacement for Sydney Siemens who is on leave for the Spring semester.

It is recommended that the Mileage Allowance List for 1977-78 be amended as delineated in Attachment 5.2-f.

g. RECOMMENDED APPROVAL OF FILM CONTRACT WITH LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS

Attachment 5.2-g

Annually, the District enters into a contract with the Los Angeles County Superintendent of Schools for a film service through a cooperative arrangement with many colleges, universities and school districts. This year the film contract schedule and agreement allows participation in one of three levels. Currently, films are rented at the rate of $7.50 per film use. Under the new proposed contract, the limited contract which is Schedule #1 has been increased to $8.00.

The Media staff has reviewed the proposed contract and recommends that the District enter into an agreement for Schedule #1.

It is recommended that the District enter into an agreement for film service for the 1978-79 college year with the Office of the Los Angeles County Superintendent of Schools, as contained in Attachment 5.2-g, stipulating Schedule #1.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. RECOMMENDED AUTHORIZATION TO ENTER INTO CONTRACT NEGOTIATIONS WITH DESIGNS IN COMMUNICATIONS

The Board at the meeting of February 9 entertained the concept of allowing a contract to televise SBCC home football games.

The Board Subcommittee on Educational Policies has further discussed this issue and may wish to comment.

It is recommended that District staff be authorized to enter into contract negotiations with DESIGNS IN COMMUNICATIONS for purposes of televising SBCC home football games.

i. CONSIDERATION OF LOW BID AND AUTHORIZATION TO AWARD CONTRACT FOR CONSTRUCTION OF THE DISTRICT WAREHOUSE FACILITY

Attachment 5.2-i

Bids for this project will be received on March 21, 1978. The Board approved a budget of $239,373 for this project on February 23, 1978. Attachment 5.2-i includes the anticipated construction schedule for the project.

An analysis of the bids received and recommendations for proceeding will be made by staff at the meeting.

j. RECOMMENDED APPROVAL OF EMPLOYMENT OF TESTING LABORATORY FOR REQUIRED TESTING SERVICES FOR THE DISTRICT WAREHOUSE FACILITY

Attachment 5.2-j

The project specifications require that all laboratory tests of materials be made by agencies appointed by the owner and approved by the architect. Attachment 5.2-j includes a list of the required tests for this project. Proposals will be received and evaluated prior to Board meeting time.

A recommendation will be made by staff at the meeting regarding employment of the laboratory for the required testing for this project.
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

k. RECOMMENDED APPROVAL OF EMPLOYMENT OF MR. NEWELL A. RENAUX FOR CONSTRUCTION INSPECTION CONSULTANT, DISTRICT WAREHOUSE FACILITY

Bids will be received on the District Warehouse Project March 21, 1978, and construction is anticipated to start on April 3. It is required that the District hire a full-time inspector for this project who is acceptable to the project architect and the Office of the State Architect. Mr. Renaux has been employed by the University of California, Santa Barbara, and is recommended by the project architects.

It is recommended that approval be given of the employment of Mr. Newell A. Renaux as construction inspection consultant for the District Warehouse Facility at a rate not to exceed $1,500 per month, contingent upon approval of the Office of the State Architect.

1. PRESENTATION OF ADMINISTRATION BUILDING RENOVATION BOARD ROOM LAYOUT

The Board approved the revised preliminary plans for the Administration Building on February 23, 1978, and authorized proceeding with working drawings. The architect agreed, however, to provide additional design studies of the future Board meeting room. These studies have been completed and will be presented by the architect at the meeting.

m. RECOMMENDED APPROVAL OF EMPLOYMENT OF PACIFIC MATERIALS LABORATORY FOR FOUNDATION INVESTIGATION, CAMPUS CENTER ADDITION PROJECT

Attachment 5.2-m

The architects for the Campus Center Addition have requested a foundation investigation in order to complete the project's structural design phase of work. Attachment 5.2-m includes Pacific Materials' proposal for six subsurface borings, lab and field tests and analysis to provide the necessary criteria for foundation design. The cost of this investigation will be based on time-and-material cost not to exceed $1,600.

It is recommended that approval be given of the employment of Pacific Materials Laboratory for foundation investigation of the Campus Center Addition project at a cost not to exceed $1,600.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. RECOMMENDED APPROVAL OF SUBSTITUTION OF ROOFING SUBCONTRACTOR FOR THE MARINE TECHNOLOGY BUILDING PROJECT

Attachment 5.2-n

The general contractor, J. W. Bailey Construction Company, for the Marine Technology Building project has requested approval of Weather-Tite Roofing Company to replace Joseph L. DeLancey Roofing Company due to cancellation of insurance. Attachment 5.2-n includes J. W. Bailey's letter requesting the substitution and letters from Joseph L. DeLancey. In accordance with Section 4107 of the Government Code, certified notification has been sent to Mr. Joseph L. DeLancey of the request for substitution.

It is recommended that approval be given of Weather-Tite Roofing Company as roofing subcontractor to J. W. Bailey Construction Company on the Marine Technology construction contract in lieu of Joseph L. DeLancey Roofing Company.

6. GENERAL INFORMATION

6.1 PRESENTATION OF PLANS BY REPRESENTATIVES OF THE SANTA BARBARA TRUST FOR HISTORIC PRESERVATION

Mr. John Woodward of the Santa Barbara Trust for Historic Preservation will be present to describe plans of the Trust for restoration of the Presidio and relationships between that plan and Continuing Education facilities.
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6. GENERAL INFORMATION - continued:

6.2 INTERIM REPORT ON ITEMS FOR INSTITUTIONAL STUDY AND ACTION

Enclosure #6

In the Fall, the staff presented a list of Items for Institutional Study and Action for the 1978-79 college year.

Enclosure #6 contains an interim report on progress to this time on the Items for Study and Action. A final report will be presented during the summer.

7. ADJOURNMENT

7.1 In accordance with provisions of Education Code Section 35143, it is recommended that the annual organizational meeting of the Board of Trustees of the Santa Barbara Community College District be held on Thursday, April 13, 1978.

The next meeting of the Board of Trustees is scheduled for Thursday, April 13, 1978 at 3:00 p.m. in the Board Room (A-121) of Santa Barbara City College, Santa Barbara, California.