MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 9, 1978

3:30 p.m. - BOARD ROOM
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, November 9, 1978 at 3:38 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mr. Sidney R. Frank
Mrs. Ann Cutshall
Mr. Eli Luria
Mr. Benjamin P. J. Wells
Mr. Tim Clarke, Student

Members absent:

Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting:

Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvers, Administrative Dean, Student Services
Dr. John Kay, President, Academic Senate
Mr. Scott A. Freeman, Senator, Associated Students
Miss Mara Lustica, Reporter, THE CHANNELS
Mr. Jim Williams, College Information Officer

Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Ms. Dana Bixby, SBCC student
Ms. Wendy Carlisle, Financial Aids Clerk, Financial Aids
Mr. John Dunn, Director, Food Services
Mr. David Emerson, Assistant Dean, Instructional Operations
Mrs. Bea Howorth, Hourly Instructor, Fashion Merchandising
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. John E. Hupp, Vice-President, Associated Students
Mrs. Charlotte M. Ley, Manager, Campus Bookstore
Mr. Eugenio M. Lujan, Assistant Director, Classified Personnel
Mr. Burt Miller, Administrative Assistant to the
    Superintendent/President
Mr. David Pickering, Controller, Business Services
Mr. Leonard M. Ramirez, CSEA President, Chapter 289
Ms. Marian Rapp, Administrative Secretary, Business Services
Mr. Cal Reynolds, Assistant Dean, Student Activities
Ms. Viola Robles, Placement Clerk, Placement Office
Dr. Richard M. Sanchez, Assistant Dean, Educational
    Planning & Development
Mr. Michael Shay, Penfield & Smith Engineers, Inc.
Mr. Tom Smith, Asst. Professor, H.R.M. Department
Dr. Curtis Solberg, Professor, History
Mrs. Dorothy K. Taylor, guest
Mr. John P. Tobin, Business Services Supv., Business Services
Mr. Dennis Walters, Reporter, THE CHANNELS
Mr. Danny Wynn, Penfield & Smith Engineers, Inc.
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present and invited
their participation in the meeting.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 12, 1978

Upon motion of Mrs. Gutshall, seconded by Mr. Wells, the minutes
of the regular meeting of October 12, 1978 were approved by the Board
of Trustees as delivered.

1.6 HEARING OF CITIZENS

None
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS

a. LETTER OF APPRECIATION FROM MR. DESMOND O'NEILL

Dr. Mertes stated that the attachment contained a letter of appreciation for use of facilities in connection with the annual Santa Barbara Marathon.

Dr. Dobbs commended THE CHANNELS for good coverage of the event.

Mr. Frank expressed pleasure of the event itself and the fine interaction of the College and the community.

b. LETTER FROM C. S. E. A., CHAPTER 289, Attachment 1.7-b

Dr. Mertes read the letter from CSEA regarding a motion of the membership.

Mr. Leonard Ramirez stated that the motion requested the Board to take a public position in opposition to the cost-of-living freeze provisions of SB 154. They felt informing the Governor and State Legislature would add more pressure to the issue. Mr. Ramirez added that they are aware of class action suits now in the court, but that the language was not in the best interest of employer-employee relations.

Dr. Mertes stated that the wage freeze resulting from the passage of Proposition #13 was only one of several issues in the question of local control. This Board has always taken a very active role in the need to maintain local control. He recommended that the Board not take these issues one by one and only re-affirm its long-standing belief in maintaining local control.

Board members intended to honor all conditions of the CSEA contract when legal to do so. They expressed concern that increased State financial support would bring greater State control of District affairs. They were agreed to re-affirm their stand for local control, as nothing could be gained by voicing opposition to a law that has passed.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board that the Board of Trustees re-affirms its basic statement of advocating local control and will adhere to the CSEA contract when legal to do so.

c. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period November 10 through December 14, 1978.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

Added Item:
Dr. Mertes reported that there is a problem with the Simplex System regulation of lights. On Monday night, November 6, an administrative decision was made to cancel evening classes due to failure of lights with resultant security and safety problems.

Added Item:
Dr. Mertes gave a brief update on the bus accident: Robyn Dillard and Melinda Nagel were both flown back to Santa Barbara by air ambulance. Ms. Nagel with the back injury wears a brace and is back in class. Ms. Dillard is in traction at Cottage Hospital and has elected to have a body cast.

Also, the official report has been received from the California Highway Patrol which states it was not a human error. He read from the report that "was found to have both rear brake chambers out of adjustment and in violation of 26453 VC, unsafe and defective brakes and a primary cause of the accident." The report is on file in the President's Office and available to anyone interested.

2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

In the absence of Mr. Oroz due to jury duty, Mr. Eugenio Lujan presented personnel items.

Upon recommendation of the Assistant Director, Classified Personnel, it was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel items:

(1) APPROVAL OF TEMPORARY HOURLY INSTRUCTORS, FALL 1978 SEMESTER, Attachment 2.1-a (1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (2)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT (LONG-TERM SUBSTITUTE): MARGARET CAREY (REPLACING P. SMITH), COUNSELING/WOMEN'S CENTER, DECEMBER 1, 1978 - JUNE 1, 1979, Attachment 2.1-b (1)

It was moved by Mr. Frank, seconded by Mr. Luria, and passed by the Board to approve of the appointment of Margaret Carey, Counselor, replacing P. Smith, for the period December 1, 1978, through June 1, 1979.
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-Routine - continued:

(2) APPROVAL OF CHANGE IN SABBATICAL LEAVES: MR. H. BAGISH, PROFESSOR, SOCIAL SCIENCE, AND DR. J. HENDRICK, ASSOCIATE PROFESSOR, NURSERY SCHOOL EDUCATION, Attachment 2.1-b (2)

Mr. Lujan stated that two requests had been received for change in sabbatical leaves. Mr. Hank Bagish requested reducing his one-year leave to a one-semester leave, and Dr. Joanne Hendrick requested returning from a one-semester to her original one-year leave.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the requested changes in sabbatical leave for H. Bagish and J. Hendrick, as described in Attachment 2.1-b (2).

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Asst. Director, Classified Personnel, it was moved by Mr. Frank, seconded by Mr. Wells, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENT (NON-CLASSIFIED SERVICE EMPLOYEE), CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

(3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (3)

(4) ACCEPTANCE OF RESIGNATIONS: LARRY J. KIMMETT, CUSTODIAN (EFF: 10/19/78), AND BRUNO D. PAROLA, GROUNDSKEEPER (EFF: 11/27/78), FACILITIES & OPERATIONS DEPT., Attachment 2.2-a (4)

(5) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS, OCTOBER, 1978, Attachment 2.2-a (5)

(6) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (6)

(7) APPROVAL OF LONGEVITY (CAREER) INCREMENT - 10 YEARS: LEONARD M. RAMIREZ, CONTROL CLERK, DATA PROCESSING, EFFECTIVE 11/1/78, Attachment 2.2-a (7)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF CHANGE OF SHIFT, ERIC KRUZEL, AUDIO-VISUAL REPAIR TECHNICIAN, MEDIA SERVICES, EFFECTIVE 11/13/78, Attachment 2.2-b (1)

Mr. Lujan indicated that a change of shift was recommended for the Audio-Visual Repair Technician to provide emergency repair and setup service to evening college faculty.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of a shift change for Eric Kruzel, Audio-Visual Repair Technician, as delineated in Attachment 2.2-b (1).

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke introduced Mr. Scott Freeman, Senator, who chairs the Student Concern Committee.

Mr. Freeman reported on student activities: ticket drive is on for the hypnotist dinner-show; homecoming last week resulted in a game victory, very fine half-time show, but dance after the game was not profitable. The next event will be a benefit basketball game of faculty/staff members against the regular team. Proceeds will be split--half to the team for travel expenses and half to be added to the food drive for needy families during the holidays.

The Student Concern Committee received complaints about the untidy Campus Center. After contacting John Dunn, the committee will attempt to distribute a questionnaire to determine a solution.

Dr. Dobbs thanked him for the report.

3.2 PRESENTATION OF ANNUAL FINANCIAL AIDS OFFICE REPORT, Enclosure #1

Mr. William Cordero stated that the annual report of the Financial Aids Office for 1977-78 (Enclosure #1) is similar to past years. One copy of substantial backup material is on file in the President's Office. Current legislation that is anticipated to be signed by President Carter will increase loan funds for the middle income student bracket.

continued . . .
3. STUDENT SERVICES - continued:

3.2 continued:

Mr. Cordero spoke to the general principles and procedures, priority categories, and recipient responsibilities. The average dollar aid for 1977-78 was $999 and for 1976-77 was $960. He indicated he would like the Board to review this more closely some day for an increase in the base of support. (Dr. Mertes interjected that action was not appropriate at this time.)

In conclusion, Mr. Cordero stated that, in comparison to the campus as a whole, the report on page 8 shows that financial aid students attempt more units and complete more units.

Dr. Dobbs commended THE CHANNELS for an excellent article in the last issue. Mr. Cordero agreed that he was quoted accurately and also appreciated the well-written article.

3.3 PRESENTATION OF ANNUAL PLACEMENT OFFICE REPORT, Enclosure #2

Mr. Cordero spoke briefly to the annual report of the Placement Office for 1977-78. The most significant data was that there was a 51.5% increase in job orders from the community.

Although Shelia Henderson, a staff member, was not present, he expressed appreciation for her excellent handling of this particular office.

The last page of the enclosure was a five-year summary. Variety of jobs is stressed and no job is accepted that would pay less than $2.65/hr.

In response to a question from a Board member, Tim Clarke reported that students complain of a lack of jobs. Mr. Cordero answered that there is a difference of "wanting a job" or "wanting to work."

Dr. Dobbs thanked Mr. Cordero for his two reports.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF EXTENSION OF A. D. N. SELECTION PROCEDURES FOR 1978-79

Dr. Mertes indicated that the Subcommittee on Educational Policies held another meeting on November 1. Prior to that meeting, all Board members were sent a background paper as a Partial History of the Development of Existing SBCCCD Policy on ADN Admission. This was reviewed by the committee. The Board adopted the existing 1977-78 policy in October of 1977 and for only one year. The committee also met during the Summer, June and July, and in October to review the adopted policy as they were aware that the policy would terminate during the Summer. More time was required to evaluate the procedure, and a recommendation was made to extend the existing policy for this year. The problem of the students left over from last year's lottery was thoroughly discussed by the subcommittee at great length.

continued ...
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

Dr. Mertes stated two actions needed to be considered:

1) to extend the 77-78 policy for one more year (78-79), and
2) address the issue of the unsuccessful students from last year's lottery.

After some discussion, Mr. Wells made a motion that the Board take a vote on the extension of the 77-78 policy for one year with the charge to staff that a study be conducted for a recommended policy for the 79-80 year and thereafter to be presented not later than May of 1979.

This motion was seconded by Mrs. Gutshall and passed by the Board by voice consent.

Dr. Mertes elaborated on the after-effects of the two actions mentioned above. He also stated that these have been trying times for both members of the subcommittee, the Board, and staff in attempting to deal with a very difficult situation. After deliberation on November 1, the subcommittee's second recommendation was to give preferential treatment to the residual eligible students from the 77-78 lottery and to adjust the number of new applicants accepted so there would be no carry-over.

Mr. Tim Clarke then read a petition signed by 16 students who will be applying to the program this year. The petition supported the President's recommendation of preferential treatment for the 46 residual students. They requested that all of this year's new applicants be taken into the program during the 79-80 year.

A lengthy discussion ensued for over an hour with Board members, staff, and the student, Dana Bixby, who presented the petition. Dr. Mertes concluded that the basic problem is that this is an impacted program, and there is no method that can be introduced at this point that will take care of all students.

A second motion was made by Mr. Wells, and seconded by Mr. Frank to amend the 1977-78 ADN selection procedure to give preferential treatment to the residual, eligible resident students from the 1977-78 lottery, as recommended by the Superintendent/President, and that the number of new students be reduced accordingly.

This motion passed with four "yes" votes. Dr. Dobbs voted "no."
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDERS P89-0458, AND P89-0510 THROUGH AND INCLUDING P89-0629 FOR SUPPLIES, EQUIPMENT AND SERVICES.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

c. INSPECTOR'S REPORTS FOR CONSTRUCTION PROJECTS FOR PERIOD ENDING OCTOBER 31, 1978, Attachment 5.1-c

This was an information item. Prior to this meeting, Board members were given a tour of the Marine Technology building.

5.2 NON-ROUTINE

a. RATIFICATION OF THE SUBMISSION OF AN APPLICATION FOR COLLEGE LIBRARY RESOURCES GRANT, Attachment 5.2-a

Dr. Mertes indicated that an application for a Title II grant for College Library Resources had been mailed to meet a deadline of November 6. There are no matching funds required.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to ratify the submission of the application as described in Attachment 5.2-a.

b. APPROVAL OF THE 1979-80 BUDGET CALENDAR, Attachment 5.2-b

Dr. Mertes stated that Attachment 5.2-b contained the proposed Budget Calendar for 1979-80. Each year the budget process sequence is established which results in the adoption of the budget in August. One minor correction was noted: November 7 replaces November 6 for the date the calendar was reviewed by College Council.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the 1979-80 Budget Calendar, as contained in Attachment 5.2-b and with the above-noted correction.

c. APPROVAL OF STIPEND PAYMENTS - DEPARTMENT CHAIRPERSONS, Attachment 5.2-c

Dr. Mertes indicated that the attachment contained a list of staff members who are eligible to receive a stipend for supplemental services rendered.

continued . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. continued:

Mr. Huglin stated that the chairpersons are chosen by their peers in the department. The fee is figured to a formula according to policy and stipends are paid bi-annually. This item was rein-stated in the budget upon recommendation of the Resources Allocation Review Board.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of the payment of Department Chair-person stipends in the amounts and to the individuals delineated in Attachment 5.2-c.

(At this point the agenda was moved up to consider Item 5.2-j.)

d. AUTHORIZATION OF PERSONNEL TO ISSUE PARKING CITATIONS, Attachment 5.2-d

Dr. Mertes stated that as a result of the passage of Proposition #13 issuance of parking citations was suspended. The voluntary system is not sufficient as people know there is no enforcement of rules. Prior Board action authorized a tow-away system. Until signs are posted for tow-away, an interim system is proposed for certain staff members to be authorized to give citations. Staff is still exploring a Student Corps system for a long-range plan.

It was moved by Mrs. Gutshall, seconded by Mr. Frank, and passed by the Board to authorize staff listed on Attachment 5.2-d to issue parking citations to cars determined to be illegally parked but not requiring tow-away action.

e. PRESENTATION OF DISTRICT FINANCIAL REPORTS FOR THE QUARTER ENDING SEPTEMBER 30, 1978, Enclosure #3

Dr. Mertes stated that Enclosure #3 contained the District's financial status as an information item.

Mr. Dave Pickering, Controller, added that this is the report for the first quarter. There is no unusual item, and revenue has been received as expected.

f. PRESENTATION OF REPORT OF SUMMARY OF OPERATIONS OF CAMPUS BOOKSTORE, Attachment 5.2-f

Dr. Mertes stated that the attachment contained a summary report of the operations of the Campus Bookstore.

Mrs. Charlotte Ley, Bookstore Manager, stated that due to a time factor of the new semester (early calendar), all bills were paid earlier, so sales are not actually down.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

 g. PRESENTATION OF REPORT OF STUDENT FINANCE OPERATIONS FOR THE PERIOD ENDING SEPTEMBER 30, 1978, Enclosure #4

Dr. Mertes stated that Enclosure #4 contained a report of the operations of Student Finance for the first quarter of the 1978-79 year.

This was an information item.

 h. APPROVAL OF LEASE WITH COASTAL LEMON COMPANY, Attachment 5.2-h

Dr. Mertes stated that the lease with the Coastal Lemon Company expired on October 31, 1978. Space will be required until the new facilities at the Cathedral Oaks School are ready for occupancy. Negotiations have been concluded to extend the lease on a monthly basis at an increase of $100 per month.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of a monthly lease with the Coastal Lemon Company for space at 302 E. Montecito Street at a cost of $1,800 per month.

 i. APPROVAL OF SUB-LEASE OF PORTION OF THE 302 E. MONTECITO STREET FACILITY TO CALAVO GROWERS OF CALIFORNIA

Dr. Mertes stated that some portion of the leased space at 302 E. Montecito Street will not be required after November 2, 1978. Another company has indicated an interest at District costs of 18¢ per sq. ft. per month.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of a sub-lease of certain portions of the 302 E. Montecito Street facility to Calavo Growers of California at 18¢ per sq. ft. per month.

 j. APPROVAL OF WORKING DRAWINGS AND AUTHORIZATION TO BID -- CAMPUS CENTER ADDITION

Dr. Mertes indicated that Mr. Robert Grant, architect, was present to speak to this item.

Mr. Grant stated that the plans have been approved by all State agencies including the Coastal Commission. The plans are verbatim to the preliminary plans previously presented to the Board. Modifications were made to the kitchen plans. The Bookstore renovation will be an alternate, as there are no State funds available. A major contribution to the Campus Center project is being donated by Sambo's. They will contribute a total of $150,000 towards kitchen equipment. The District will be responsible for approximately $40,000 which includes freight costs.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

j. continued:

Mr. John Dunn's only comment was "Please pass the motion."

Mr. Frank commented that the District is grateful to Sambo's for their contribution.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the working drawings for the Campus Center Addition and to authorize staff to go to bid.

(The agenda moved on to Items 5.2-m and 5.2-n as a convenience to guests present for those items.)

Item k. RECOMMENDED ACCEPTANCE OF THE MARINE TECHNOLOGY BUILDING AS SUBSTANTIALLY COMPLETE AND AUTHORIZATION TO FILE NOTICE OF COMPLETION, SUBJECT TO CONDITIONS

At the request of the Superintendent, this item was withdrawn.

1. APPROVAL OF APPOINTMENT OF MR. JOSEPH CONNELL, CIVIL ENGINEER, FOR ENGINEERING SERVICES AT CATHEDRAL OAKS SCHOOL

Dr. Mertes stated there is some work needed at the Cathedral Oaks School site. It is necessary to have some engineering work for blacktopping certain areas and putting a road on the south side. This will provide a means of estimating costs to present to the Board at a future meeting.

It was moved by Mr. Luria, seconded by Mr. Wells, and passed by the Board to approve of the appointment of Mr. Joseph Connell to develop grading, site planning, and general engineering work as required at the Cathedral Oaks School on an hourly basis of $20 per hour plus direct costs for supplies and materials used.

Taken out of order:

m. APPROVAL OF CATEGORICAL EXEMPTION FOR EROSION CONTROL PROJECT - AREA #9, Attachment 5.2-m

Dr. Mertes stated that the erosion control work behind the new Marine Technology building qualifies for a categorical exemption from the environmental review process.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of a finding of categorical exemption for Erosion Control Project, Area #9, and to authorize staff to file a Notice of Exemption with the County Clerk.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

Taken n. APPROVAL OF PLANS AND SPECIFICATIONS FOR EROSION CONTROL PROJECT, AREA #9, AND AUTHORIZATION TO GO TO BID

Dr. Mertes indicated that Mr. Dan Wynn, Engineer, was present to speak to this item.

Mr. Wynn stated that drawings and specifications have been completed for areas identified in a report submitted to the Board a few months ago. Coastal Commission approval was obtained for Area #9 due to the urgency and nature of the problem of the bank on the west side of the Administration Building.

Mr. Luria expressed concern that there is no provision for a wall to prevent runoff from rain to go into the new building at the bottom of the hill.

Mr. Wynn stated that his office was informed of this area after his study report had been started. The initial recommendation was that the area be restored and landscaped. An actual buffer at the Marine Technology building had not been suggested before.

Mr. Luria made a serious plea to Mr. Wynn that he solve the problem and implement it.

Mr. Wynn agreed he could incorporate it into this project, but he would have to check with the instructional engineer of the Marine Technology building.

Mr. Burt Miller said that this was not included in the project approved by the Coastal Commission, but he would check it out as a separate phase of the project.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of the plans and specifications for the Erosion Control Project, Area #9, as submitted by Penfield & Smith and amended to add the problem above the Marine Technology building, and to authorize staff to go to bid.

o. CONSIDERATION OF INITIAL ENVIRONMENTAL STUDY OF THE ACQUISITION OF CATHEDRAL OAKS SCHOOL AND CONVERSION TO USE AS AN ADULT EDUCATION CENTER, Enclosure #5

Mr. Burt Miller stated that Enclosure #5 contained an initial study of the acquisition of Cathedral Oaks School and conversion to use as an Adult Education center. This was prepared in accordance with procedures adopted by the Board in May of 1974. The study indicates that the project will not have significant impact. It is appropriate that the Board direct staff to prepare a Negative Declaration and a public hearing be set at the next Board meeting.

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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

o. continued:

Dr. Mertes added that letters had been sent to about 200 neighbors to attend an informal meeting on Wednesday, November 15. Staff will present their plans and listen to concerns of the residents in the area.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to direct staff to prepare a Negative Declaration and to schedule a public hearing on December 14, 1978, to review this matter.

6. GENERAL INFORMATION

6.1 BOARD OF GOVERNORS - CREDIT/NON-CREDIT DEFINITIONS, Enclosure #6

Dr. Mertes stated that Enclosure #6 contained a position paper on credit/non-credit definitions that will be discussed at the November meeting of the Board of Governors. This subject is being discussed by many groups around the State and is of great concern as to the motivation on the State level. This has always been a local issue and is best decided on the local level.

Mr. Pat Huglin gave a brief summary of the position paper.

7. ADJOURNMENT

Dr. Mertes stated that plans for dedication ceremonies of the new Marine Technology building will be cancelled.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to schedule a special meeting as an executive session for personnel matters on Thursday, December 7, 1978, at 3:30 p.m. in the President's Office at Santa Barbara City College.

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board of Trustees adjourned their regular meeting at 6:10 p.m.

Attest:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

DAVID MERTES
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees

on December 14, 1978