MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 26, 1978
3:30 p.m. - BOARD ROOM
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS
1.1 CALL TO ORDER
The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, October 26, 1978 at 3:34 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL
Members present:
Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:45 p.m.)
Mrs. Ann Gutshall
Mr. Eli Luria
Mr. Benjamin P. J. Wells
Mr. Tim Clarke, Student

Member absent:
None

Others present for all or a portion of the meeting:
Dr. David Mertes, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services
Dr. John Kay, President, Academic Senate
Miss Michelle Jeffers, Treasurer, Student Senate
Miss Mara Lustica, Report, THE CHANNELS
Mr. Jim Williams, College Information Officer
Mr. L. Dwight Anderson, Counselor
Dr. Abelino Bailon, Assistant Dean, Continuing Education
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Darwin E. Belfils, Santa Barbara County Schools
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Dr. Ken Berry, Coordinator, Media Services
Mrs. Helen Campbell, Sr. Secretary, Athletics
Ms. Shirley Conklin, Assistant Dean, Health Education & Technology
Mr. David Emerson, Assistant Dean, Instructional Operations
Miss Gina Merz, Student Senator
Mr. Burton P. Miller, Administrative Assistant to the Superintendent/President
Ms. Claudia Mitchell, Assistant Professor, A.D.N. Program
Miss Suzi Moore, SBCC student
Mr. Marc Pakin, Student Senator
Mr. David L. Pickering, Controller, Business Services
Mr. Armando Ramos, Student Senator
Dr. Richard Sanchez, Assistant Dean, Educational Planning & Development
Mr. Jack H. Stoltz, Santa Barbara County Schools
Ms. Dorothy K. Taylor, Neighbor/guest
Mr. Dave Williams, Professor, Geology Department
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES

None

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED ITEM:

Dr. Mertes stated that Mr. Dave Williams was present to give a report of the Geology Field Trip bus accident which occurred Friday, October 20, 1978 approximately 20 miles north of Bishop, California.

Mr. Williams displayed a drawing showing the area in which the accident took place and the path the bus went. There are two girls, Robyn Dillard and Melinda Nagel, in the Northern Inyo County Hospital and will be flown to Santa Barbara by air ambulance on Saturday. It

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1. GENERAL FUNCTIONS - continued:

1.7 continued:

was an overwhelming fact that many lives would have been lost if the
bus had overturned or gone straight ahead into the rock. He described
in detail the circumstances of the area, the obstacle of Cal Trans
heavy duty equipment, traffic on the four-lane #395 highway, and the
split decision the driver had to make to go uphill to cut the speed of
the bus. Miraculously the bus stopped in soft ground and ended standing
up. He and Bill Page, male nurse hired for this trip, were on the scene
immediately, as they followed the bus in their van. Students exited by
the rear emergency door. With the able assistance of Dr. Harold Alexander
(husband to trustee, Kay Alexander) injuries were assessed quickly and
medical aid given to those most seriously hurt.

Mr. Williams proudly stated that the attitude of all there was a
"help others" attitude; concern for all, no selfish motives present.
Everyone worked quietly and courageously.

With thanks to Bill Harz this trip, like all others, was the most
thoroughly stocked with medical equipment, supplies, etc. Bill Page, a
Vietnam veteran from Mercy Marina Hospital, made split-second decisions
in helping the injured. Dr. Alexander's impact of calm, professional
service to the students was so very effective.

Mr. Williams related that an equipment man from Cal Trans called
for ambulances; a mountain rescue team happened by and stopped to assist;
a CHP officer arrived within seconds and helped. The injured were trans-
ported to the Bishop hospital, and any and all who had any complaint of
any kind were checked out in the emergency unit. From the community came
offers of housing for the night. The Continental Phone Co. set aside
telephone services for all students of the entire group to make calls
free of charge to families and friends in Santa Barbara. (A complete
list of persons and companies will be given to the Superintendent for
letters of appreciation to be sent on behalf of the Board and the College.)

Mr. Williams expressed pride in his staff: Phil Olsen, Karl Halbach,
Janice Dependahl, Robert Gray, and Bill Harz. He also commended Tom
Smith and his HRM students. This was the first time in 22 years of
field trips that the HRM program had participated, and they provided
a memorable meal for all on that Friday when all were back in the
Keoughs Hot Springs Camp.

A check continues on actual loss of equipment and supplies which
had taken years to accumulate. Many of the medical supplies will need
replacement.

Mr. Williams stated that in 22 years of conducting field trips, a
possible one million miles have been logged. These trips are arranged
to emphasize field experience, and nature is the laboratory. District
funds have never been used to purchase any of the equipment. The
Geology Department is the lowest-cost science program in the District,
and the program is known as one of the best in the country.

continued . . .
1. GENERAL FUNCTIONS - continued:

1.7 continued:

In conclusion, Mr. Williams said, "I am sorry about the injuries."

Dr. Dobbs thanked him for the report.

Mr. Tim Clarke, on behalf of all students, commended the geology staff for their actions at the site and the administrative staff for keeping all communications open at the College. He felt it showed concern and care for the students. He offered thanks to the Almighty that on that bus there was a doctor, nurse, lawyer— even though it happened, the circumstances could not have been better.

Mrs. Gutshall added that Mr. Williams had not mentioned the driver of the bus had been his wife, Mrs. Leah Williams, a certified bus driver of many years experience. In talking to various people in the community, Mrs. Gutshall stated that Mrs. Williams must be given credit for the best possible handling of the bus to result in so few injuries.

Dr. Mertes commended Mr. Williams for his part and expressed pride in the leadership executed in developing the planning of these field trips.

Dr. Mertes also commended Jim Williams, College Information Officer, and his fine relationship with the local news, TV, and radio media. Through his efforts, the public was informed, and the news media were careful not to cause the problem to be worse than it was.

In conclusion, Dr. Mertes stated that there will be an official report from the CHP. When received, the Board members will be informed of its contents.

Dr. Mertes stated that his previous announcement of a $499,000 shortfall turned out to be premature information. It is being checked out with the State as to how the figure was arrived at, and the Board will be given information that is more reliable as soon as it is obtained by staff.

Dr. Mertes reminded Board members of the tour of the Marine Technology building planned prior to the next meeting on November 9 at 3:00 p.m.

a. REPORT ON COMING EVENTS - Mr. Jim Williams

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period October 27 through November 9, 1978.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF TEMPORARY HOURLY INSTRUCTOR, FALL 1978 SEMESTER, Attachment 2.1-a (1)

(2) APPROVAL OF HOURLY INSTRUCTOR AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a (2)

(3) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (3)

b. NON-ROUTINE

(1) APPROVAL OF TEMPORARY ASSIGNMENT: BOB MOORE, MEN'S VOLLEYBALL COACH, 1978-79 VOLLEYBALL SEASON, Attachment 2.1-b (1)

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the temporary assignment of Bob Moore, Men's Volleyball Coach, for the 1978 Volleyball season.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mr. Wells, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (CLASSIFIED SERVICE EMPLOYEES) Attachment 2.2-a (1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a (2)

(3) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 22-a (3)

(4) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK STUDY (ON-AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (4)

(5) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS FOR SEPTEMBER, 1978, Attachment 2.2-a (5)
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2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(6) ACCEPTANCE OF RESIGNATION: FRANCESCA M. PARKER, TYP. CLK.
SR., (MANAGEMENT/SUPERVISORY/CONFIDENTIAL GROUP), PERSONNEL
OFFICE, EFFECTIVE NOVEMBER 27, 1978, Attachment 2.2-a (6)

(7) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (7)

(8) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a (8)

b. NON-ROUTINE

(1) APPROVAL OF MILITARY LEAVE OF ABSENCE (WITH PAY): EDWARD H.
LESKA, PROGRAMMER/ANALYST, DATA PROCESSING, 10/23/78 THROUGH
11/17/78, Attachment 2.2-b (1)

It was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of a military leave of absence with pay for Edward H. Leska, Programmer/Analyst, Data Processing Dept., effective 10/23/78 through 11/17/78 and as described in Attachment 2.2-b (1).

(2) APPROVAL OF PERSONAL LEAVE OF ABSENCE WITHOUT PAY: NANCY
SORENSEN, SECRETARY, SR., ACADEMIC SENATE, EFFECTIVE 10/27/78 –
6/30/79, Attachment 2.2-b (2)

Mr. Oroz indicated that the request for a personal leave without pay for the Academic Senate Secretary was approved by her supervisor and the Dean of Instruction. Arrangements were made to have another employee substitute in this position on a part-time basis. Should this arrangement not be practical, the position would be filled on a temporary basis.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of a personal leave of absence without pay for Nancy Sorensen, Sr. Secretary (half-time), Academic Senate, effective 10/12/78 through 6/30/79.

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Tim Clarke introduced Michelle Jeffers, Treasurer for the Student Senate.

continued . . .
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3. STUDENT SERVICES - continued:

3.1 continued:

Miss Jeffers reported on: good attendance yesterday for the appearance of Congressman Lagomarino; homecoming plans by both Student Senate and Cheerleaders progressing well—370 votes cast resulted in five finalists; a dance will be held after the game; all clubs participating in a canned food drive for the needy; on November 17 a basketball game is planned between the regular team and faculty/staff members; and on December 1st a hypnotist will present two shows (one a dinner-show). She added that all Senate meetings have been well attended and all are working well together.

Dr. Dobbs thanked her for the report.

3.2 APPROVAL OF REVISION OF STUDENT PERSONNEL POLICY 3251.4, Attachment 3.2

Dr. Mertes stated that the proposed policy change in Attachment 3.2 will bring the District policy into conformity with current regulations of the California Community and Junior College Association.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the revision of Student Personnel Policy 3251.4, as described in Attachment 3.2.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION CLASS - ADVANCED CARDIO-PULMONARY RESUSCITATION

Upon recommendation of Dr. Bobgan, it was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the Board to approve of an eight-hour class in Advanced Cardiac-Pulmonary Resuscitation, Continuing Education Division, to be held Saturday, November 11.

4.2 APPROVAL OF EXTENSION OF ADN SELECTION PROCEDURES FOR 1978-79
Attachment 4.2

Dr. Mertes stated that this subject matter has been reviewed by the Subcommittee on Educational Policies. In substance, this procedure determines a pool of students from applicants who meet basic requirements. Then selection is made by a lottery system to fill available places in the class.

The recommendations from the subcommittee and staff were to continue the existing policy for selection for the academic year 1978-79, and to give preferential acceptance to those eligible students unsuccessful in last year's lottery. It was to be understood that this implies a one-year extension only, as there will be a review of the entire matter. The results of that review will or without recommendations will be presented to the subcommittee and then to the full Board. It was hoped that a policy could be developed that would be put in place for a number of years.

continued . . .
4. CURRICULUM AND INSTRUCTION

4.2 continued:

Mr. Wells, Chairman of the subcommittee, stated that there was concern the lottery system would be a perpetuating thing. The point system, although desirable, contained some discriminatory facets. He commended the subcommittee members and staff for persistence in trying to resolve this problem.

A lengthy discussion was held on the pros and cons of consideration of last year's unsuccessful students.

Dr. Mertes added that a meeting is scheduled on November 7 for staff to meet with hospital administrators to discuss job opportunities and expansion of the program.

A motion was made by Mrs. Alexander to refer the issue back to the subcommittee. The motion failed for lack of a second.

Another item discussed was the agenda wording of "200 applications to be received" for processing. Dr. Mertes noted that the agenda had to be prepared according to a required timetable, and the subcommittee meeting occurred afterwards. At that meeting, the subcommittee wrestled with the problem of the 46 students from last year's lottery and the possibility of reducing the number of applications to be accepted.

After further discussion, it was apparent there was misinterpretation of the intent of the subcommittee on the carry-over issue. Many and varied statements added confusion to the discussion. Dr. Mertes, in the interest of getting the best possible interim solution, suggested the issue go back to the subcommittee and again to the full Board on November 9. (A request was made to research past minutes of Board and subcommittee meetings in the hope of some clarification.)

A final motion was made by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to refer the issue back to the Subcommittee on Educational Policies.

5. BUSINESS SERVICES

5.1 ROUTINE

a. PURCHASE ORDER NUMBERS

None

b. Upon recommendation of the Superintendent, it was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the following routine Business Services items, as described in the attachment:

AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine

a. ACCEPTANCE OF NURSING CAPITATION GRANT OF $12,506, Attachment 5.2-a

Dr. Mertes indicated that notification had been received of an award of a $12,506 Nursing Capitation Grant. Matching funds are not required, and the total period covers 7/1/78 to 6/30/80.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to accept the $12,506 grant award.

b. APPROVAL OF BUDGET FOR THE VETERANS' COST-OF-INSTRUCTION PAYMENTS (VCIP), Attachment 5.2-b

Dr. Mertes stated that the budget for the Veterans' Cost-of-Instruction Payments Program, contained in the attachment, was developed on the basis of Federal Guidelines and Regulations for expenditure of the funds. The allocation is received from the Department of Health, Education, and Welfare.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve the budget for the Veterans' Cost-of-Instruction Payments Program, as contained in Attachment 5.2-b.

c. APPROVAL OF UPDATED CIVIL DEFENSE DISASTER AND DISTURBANCE PLAN, Enclosure #1

Dr. Mertes stated that the enclosure contained an update of the District's Civil Defense Plan. Only minor changes in names and telephone numbers were incorporated into the plan.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the updated Civil Defense, Disaster and Disturbance Plan, as contained in Enclosure #1.

d. SUMMARY OF GRANT ACTIVITY FOR 1977-78, Enclosure #2

Dr. Mertes indicated that Enclosure #2 contained a summary of grants activity during the 1977-78 academic year. The report had been prepared by Burt Miller and was presented as information.

e. ADOPTION OF RESOLUTION NO. 17 (1978-79) REGARDING FUNDING OF PROGRAMS FOR INDOCHINESE REFUGEES, Attachment 5.2-e

Dr. Mertes stated that in September Board members had approved continuation of an ESL program for Indochinese refugees with a Federal grant. The Federal grant supplied insufficient funds, and the Board was placed in a position of using District funds from other programs as a supplement. This was referred also to the Subcommittee on Educational Policies which recommended a resolution for a specific issue rather than a formula policy for all unknown situations in the future. The proposed resolution

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5. BUSINESS SERVICES - continued:  

5.2 NON-ROUTINE - continued:  

e. continued:  

in the attachment will be included in a communication sent to  
State and Federal legislators.  

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and  
passed by the Board to adopt Resolution No. 17 (1978-79) regarding  
funding for educational programs/services provided for Indochinese  
refugees. Upon poll of the members, the vote was as follows:  

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander,  
Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells  
Noes: None  
Absent: No one  

f. RATIFICATION OF AGREEMENT FOR CONSTRUCTION INSPECTOR SERVICES,  
Attachment 5.2-f  

Dr. Sorsabal indicated that due to the resignation of the  
District's building inspector since the last Board meeting, it was  
necessary to appoint a replacement. Mr. Newell Renaux, formerly  
with UCSB, was interviewed and found to meet all the job require-  
ments and is recommended as the inspector to finish the Physical  
Science Addition project.  

It was moved by Mrs. Powell, seconded by Mr. Wells, and  
passed by the Board to ratify the agreement for the employment  
of Mr. Newell Renaux as building inspector, as contained in  
Attachment 5.2-f.  

g. RATIFICATION OF RENEWAL OF TRAVEL ACCIDENT INSURANCE POLICY  

Dr. Sorsabal stated that three years ago with Board approval  
the District joined the County in their Travel Accident Plan. The  
premium was based on actual travel days for 1977-78, and the Dis-  
trict's invoice arrived and was paid. Due to a constrained time  
schedule, it was not possible to review the plan ahead of invoicing  
period; but Dr. Sorsabal stated he would do such a review before  
the next renewal period.  

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and  
passed by the Board to ratify the payment of the $1,627.20  
premium for Travel Accident insurance with the Insurance Company  
of America.  

h. REQUEST FOR SUNDAY USE OF FACILITIES, Attachment 5.2-h  

Dr. Sorsabal stated that after the agenda had been printed  
and distributed, he learned that this event is sponsored by  
County Schools, not the Metropolitan Opera Council. Consequently,  
as such they qualify under "public use" and are entitled to free  
use of facilities.  

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. continued:

Mr. Garland Belfils and Mr. Jack Stoltz of the County Schools were both present to speak to this item. Mr. Belfils stated that this event is sponsored by County Schools. They were anxious to use the District's new James R. Garvin Memorial Theatre which was considered a "magnificent" facility. Any monies collected from donations at the door are used to pay the technicians. Mr. Belfils added that the County acts as a service organization in programming this kind of event, developing its procedures and guidelines, and contacting people in the music field. All who promote and conduct these auditions are volunteers--only the accompanist is compensated.

Mr. Stoltz commented that, in the past, facilities of Lobero and Westmont have been used, but it was felt it would be advantageous for City College to lend its new theatre this year. From 15 to 22 singers are auditioned and with the event open to the public, it would be a good community interaction on the part of the campus.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of the request, as described in Attachment 5.2-h, of Sunday use of facilities without rental fee.

i. APPROVAL OF PAYMENT OF CLUSTER LEADER STIPENDS, Attachment 5.2-i

Dr. Mertes stated that the cost of this item is included in the adopted budget. Payment of stipends are made in two installments during the current fiscal year.

It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of payment of Cluster Leader stipends to those listed and as described in Attachment 5.2-i.

j. APPROVAL OF APPROPRIATION TRANSFERS #79-003 AND #79-010, Attachment 5.2-j

Dr. Mertes stated that these transfers provided for intra-department accounting purposes.

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of Appropriation Transfers #79-003 and #79-010, as contained in Attachment 5.2-j.

k. ADOPTION OF RESOLUTION NO. 14 (1978-79) TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-k

Dr. Mertes indicated that this resolution provides for the balance of the Veterans' Cost-of-Instruction Payments' allocation of $4,700. The 1978-79 budget includes $30,000 of the allocation.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

k. continued:

   It was moved by Mr. Wells, seconded by Mrs. Alexander, and
   passed by the Board to adopt Resolution No. 14 (1978-79) to
   increase the General Fund by $4,700 and re-distribute these funds
   to the Veterans' Cost-of-Instruction Payments Cost Center. Upon
   poll of the members, the vote was as follows:

   Ayes:    Dr. Dobbs, Mrs. Powell, Mrs. Alexander,
            Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells
   Noes:    None
   Absent:  No one

1. APPROVAL OF APPROPRIATION TRANSFERS #79-004, 005, 006, 007, 008,
   AND 009 AND ADOPTION OF RESOLUTION NO. 18 (1978-79), Attachment

   Dr. Mertes stated that the resolution in the attachment pro-
   vided for transfer of funds previously approved by the Board in
   past meetings.

   It was moved by Mrs. Alexander, seconded by Mr. Wells, and
   passed by the Board to adopt Resolution No. 18 (1978-79) approving
   of Appropriation Transfers #79-004, 005, 006, 007, 008, and 009.
   Upon poll of the members, the vote was as follows:

   Ayes:    Dr. Dobbs, Mrs. Powell, Mrs. Alexander,
            Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells
   Noes:    None
   Absent:  No one

m. RELOCATION OF CONTINUING EDUCATION ACTIVITIES, Enclosure #3

   Dr. Mertes stated that with the completion of the purchase of
   Cathedral Oaks School, it is possible to vacate the leased premises
   at 302 E. Montecito Street. The existing programs can be moved to
   the new facilities thereby effecting an annual savings of about
   $29,000. This has been discussed by the Facilities Subcommittee.

   Dr. Mertes added that the enclosure describes plans for the
   move and the other Continuing Education facilities. One important
   aspect is that it will make all programs at both sites accessible
   to handicapped persons.

   It was moved by Mr. Luria, seconded by Mrs. Gutshall, and
   passed by the Board to approve of relocating all programs from
   302 E. Montecito Street to Cathedral Oaks School as soon as the
   new facility can be made ready.
6. GENERAL INFORMATION

No items

7. ADJOURNMENT

Dr. Mertes suggested that a special meeting be scheduled for personnel matters. Two dates were considered by Board members and all would be available on December 7.

Dr. Mertes reminded all that the next meeting would start at 3:00 p.m. with a tour of the Marine Technology building.

The next regular meeting of the Board of Trustees is scheduled for Thursday, November 9, 1978, at 3:30 p.m. in the Board Room.

Upon motion of Mr. Frank, seconded by Mrs. Powell, the Board of Trustees adjourned their regular meeting at 5:36 p.m.

Attest:

[Signature]
JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

[Signature]
DAVID METES
Superintendent/President and Secretary/ Clerk to the Board of Trustees

Approved by the Board of Trustees

on December 14, 1978