M I N U T E S

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 12, 1978

3:00 p.m. - Room A-160
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, January 12, 1978 at 3:06 p.m. in Room A-160 of the Administration Building, Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
 Mrs. Joyce H. Powell, Vice-President
 Mr. Sidney R. Frank (arrived 3:17 p.m.)
 Mrs. Ann Gutshall
 Mr. Eli Luria (arrived 3:30 p.m.)
 Mr. Benjamin P. J. Wells

Member absent:

Mrs. Kathryn O. Alexander

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Asst. Superintendent, Business Services and Asst. Secretary/Clerk to the Board of Trustees
Dr. Martin M. Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, StudentServices and Activities
Miss Lauren Chambliss, Reporter, THE CHANNELS
Mr. Greg Perger, Vice-President, Associated Students
Dr. John Kay, President, Academic Senate
Mr. Jim Williams, College Information Officer

Mr. Henry Bagish, Chairman, Professional Standards & Leave Committee
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Melvin Elkins, Assistant Dean, Occupational & Career Education
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1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. David Emerson, Assistant Dean, Instructional Operations
Mrs. Ruth Little, College Librarian
Mr. Burt Miller, Administrative Assistant to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel Services/ Affirmative Action Officer
Mr. Calvin Reynolds, Assistant Dean, Student Activities and Community Services
Mr. Gilbert Robledo, EOPS Director
Dr. Richard M. Sanchez, Assistant Dean, Educational Planning & Development
Mr. Donald L. Trent, Director, Facilities Development

Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 22, 1977

Upon motion of Mr. Wells, seconded by Mrs. Powell, the minutes of the regular meeting of December 22, 1977 were approved by the Board of Trustees as delivered.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

ADDED ITEM: Dr. Goeder announced the new officers for CSEA, Chapter 289, for the 1978 year:

President Leonard Ramirez
Vice-President William Regis
Secretary Simone Woodcock
Treasurer Doris Sofas
Reporter Trish Dupart

ADDED ITEM: Dr. Goeder stated that the visit to the Planetarium of the Santa Barbara Museum of Natural History has been arranged for January 26. A reminder notice of the schedule will be sent to all Board members.
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1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

a. REPORT ON COMING EVENTS, MR. JIM WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period January 13 through January 26, 1978.

ADDED ITEM:
Dr. Dobbs read a letter he had received from Assemblyman Gary Hart telling of the defeat of A.B. 1812 (50% Bill). Mr. Hart had supported this bill and was the only democrat who had done so.

ADDED ITEM:
Dr. Dobbs announced meetings that may be of interest to Board members:

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<tr>
<th>Event</th>
<th>Date</th>
<th>Location</th>
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<tr>
<td>S.B. 90 Workshop</td>
<td>February 18</td>
<td>Los Angeles</td>
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<td>Legislative Workshop</td>
<td>February 25</td>
<td>San Francisco</td>
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<tr>
<td>ACCCA on Vocational</td>
<td>January 26</td>
<td>Los Angeles</td>
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<td>Education</td>
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2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Certified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY SUBSTITUTES AND HOURLY INSTRUCTOR (DAY & EVENING), SPRING 1978 SEMESTER, Attachment 2.1-a(1)

(2) APPROVAL OF INSTRUCTORS AND CONSULTANTS (LECTURERS), CONTINUING EDUCATION DIVISION, Attachment 2.1-a(2)

(3) APPROVAL OF PROFESSIONAL EXPERTS (CONSULTANTS), P. E. DEPARTMENT, Attachment 2.1-a(3)

(4) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a(4)
2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT (SABBATICAL LEAVE REPLACEMENT): FRED HOFMANN, POLITICAL SCIENCE, SPRING 1978 SEMESTER, Attachment 2.1-b(1)

Mr. Oroz recommended the appointment of Fred Hofmann as a sabbatical leave replacement for Dr. Robert Cazier in Political Science.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Fred Hofmann, Political Science, as a sabbatical leave replacement for the 1978 Spring semester.

(2) APPROVAL OF SABBATICAL LEAVES FOR 1978-79, SUBJECT TO FUNDING

Dr. Gooder stated that at the last Board meeting proposed sabbatical requests for 1978-79 had been presented for information and a first reading.

Mr. Henry Bagish, chairman of the Professional Standards and Leave Committee, was present to respond to questions.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the sabbatical leave requests, identified as Enclosure #1 (Item 2.1-b(2)) from the December 22, 1977 Board meeting, subject to further consideration regarding funding.

(3) APPROVAL OF RETIREMENT OF GLENN G. GOODER, SUPERINTENDENT/ PRESIDENT, EFFECTIVE SEPTEMBER 1, 1978, Attachment 2.1b(3)

Mr. Oroz stated that, as indicated in the attachment, Dr. Glenn Gooder, Superintendent/President, has requested release from the remainder of his current contract. He wishes to retire on September 1, 1978.

Dr. Gooder stated that a prepared statement was contained in Attachment 2.1-b(3). He was very grateful to have served this district and appreciated all the support that had been extended to him by the Board.

Dr. Gooder stated that he has prepared proposed procedures according to Board policy and forwarded them to Dr. John Kay, President of the Academic Senate, for submittal to Representative Council. It was anticipated that the procedures will be ready to present to the Board at their next meeting.

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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(3) continued:

Mrs. Gutshall stated that in many instances recently members of the community have reacted in anger and great disappointment on hearing the news of Dr. Gooder's retirement. Mrs. Gutshall said they are all very concerned and she was pleasantly surprised to learn how much aware citizens are.

Mr. Wells commented that when Dr. Gooder's selection was made, the criteria was very heavy and Dr. Gooder met all except one -- "he could not walk on water".

Mrs. Powell complimented Dr. Gooder on the excellence of his statement which was to be expected as his performance in everything has always been on that high a level.

With great reluctance, a motion was made by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to release Dr. Glenn G. Gooder, Superintendent/President, from the remainder of his current contract and approve of his retirement effective September 1, 1978.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Classified Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), Attachment 2.2-a(1)

(2) APPROVAL OF HOURLY APPOINTMENTS (NON-CLASSIFIED SERVICE EMPLOYEES), CONTINUING EDUCATION DIVISION, Attachment 2.2-a(2)

(3) APPROVAL OF STUDENT APPOINTMENTS; COLLEGE WORK STUDY PROGRAM (ON- AND OFF-CAMPUS), Attachment 2.2-a(3)

(4) APPROVAL OF EXTENSION OF HEALTH LEAVE OF ABSENCE; MARIANN ZACHARELLIS, FN.AIDS CLK., EFFECTIVE 12/26/77 - 1/15/78, Attachment 2.2-a(4)
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

a. ROUTINE - continued:

(5) APPROVAL OF REQUESTS FOR PERSONAL NECESSITY LEAVE FOR FAMILY ILLNESS (12/12/77 THROUGH 12/22/77), Attachment 2.2-a(5)

(6) ACCEPTANCE OF RESIGNATION: GERALD D. ANDERSON, CUSTODIAN, FACILITIES & OPERATIONS DEPT., EFFECTIVE 2/1/78, Attachment 2.2-a(6)

(7) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a(7)

(At this point, 3:17 p.m., Mr. Sidney Frank arrived.)

b. NON-Routine

(1) APPROVAL OF REVISION OF SECTION 1560, CLASSIFIED RULES & REGULATIONS, DISCIPLINARY ACTION AND APPEAL, Enclosure #1

Mr. Oroz stated that Enclosure #1 contained a proposed change in Classified Rules & Regulations related to disciplinary action and appeal. (The enclosure contained both the current policy and the proposed new policy.) The current policy provides for disciplinary action prior to the hearing appeal procedure and according to the California Supreme Court decision in Skelly v. State Personnel Board the disciplinary action may not take place until there has been an opportunity for a hearing. The proposed policy had been reviewed by County Counsel for compliance with the Education Code and, also, reviewed by the Subcommittee on Educational Policies and received their approval.

Mr. Oroz stated that disciplinary action refers to suspension, demotion, or dismissal. He also responded to specific questions from Board members.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of a revision to Section 1560 of the Classified Personnel Rules & Regulations, Disciplinary Action, as contained in Enclosure #1, effective January 13, 1978.

2.3 GENERAL PERSONNEL

No items
3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

Mr. Greg Perger reported that approximately $400 had been gained from the recent Arts and Crafts event. Also, the Senate is discussing and working on other possible projects, such as: rest rooms in the stadium; conveyor belt system in cafeteria; communications system, etc. Only brief discussions have been held on the seating of a student representative on the Board of Trustees but further discussions are now scheduled for January 31.

Mr. Perger presented a petition (copies were in Board folders) requesting that the library be open on weekends. A survey had been made of students for a choice of Saturday or Sunday and the majority voted for Sundays between the hours of 1:00 p.m. to 6:00 p.m. Time did not allow the placement of the request on the regular agenda as the students are very interested in having the library open next Sunday in time for finals. Mr. Perger and Mrs. Little, College Librarian, had appeared before the Resources Allocation Review Board on January 9. The request was turned down by that group as the item was #24 on the RARB List and the Board had only approved items through #17. That group referred Mr. Perger and Mrs. Little to the Superintendent.

Dr. Gooder confirmed that he had been contacted and felt that with the time constraint and this not being an official agenda item, it would be appropriate to administratively authorize this request and the action could be ratified by the Board at the next meeting. He added that Item #24 on the RARB List had originally been for $1,400 and only $801.55 is needed at this time. He recommended approval of the request.

Mr. Frank, and other Board members, wholeheartedly approved of this type of action on the part of students and appreciated the urgency of wanting the library open before finals start.

Mrs. Little stated that the facility being open on Sunday will also be beneficial to members of the community who have temporarily lost the services of the public library due to the City remodeling project.

It was moved by Mr. Frank, seconded by Mrs. Wells, and passed by the Board to approve of the request to have the college library open on Sundays for the period January 15 through June 11, 1978 from 1:00 pm to 6:00 pm at a cost of $801.55 with this action to be ratified at the next Board meeting.

(At this point, 3:30 p.m., Mr. Eli Luria arrived.)

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF NEW COURSES - SPRING 1978 SEMESTER, Attachment 4.1

Dr. Gooder stated that the attachment contained a report and recommendations from the Curriculum Committee on a change and proposed new courses for the Spring semester.

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4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the addition of BUSINESS ADMINISTRATION 5 as a course meeting general education requirements under the Social Sciences and of the following new courses for Spring 1978 semester:

- JOURNALISM 4
- H. O. 20
- P.E. 24 AX-CX

- Copy Editing (3 units)
- Medical Care For Women (3 units)
- Ice Skating (1 unit)

4.2 APPROVAL OF T.V. COURSE FOR SPRING 1978 SEMESTER AND ADOPTION OF RESOLUTION No. 33 (1977-78), Attachment 4.2

Dr. Cooder indicated that the Board had in the past declared its interest in a coordinated instruction system and several courses have been offered. A new course is now proposed entitled HOME GARDENER-BOTANY 5. He recommended adoption of the resolution approving of this course.

It was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board to adopt Resolution No. 33 (1977-78) approving of HOME GARDENER-BOTANY 5 course for the Spring 1978 semester. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mr. Frank
Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Alexander

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P78-1272 THROUGH AND INCLUDING P78-1364 FOR SUPPLIES, EQUIPMENT AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.
5. BUSINESS SERVICES - continued:

5.1 ROUTINE - continued:

c. INSPECTOR'S REPORT No. 3, MARINE TECHNOLOGY BUILDING PROJECT, FOR PERIOD ENDING DECEMBER 31, 1977, Attachment 5.1-c

Dr. Gooder stated that this was an information item. Due to the current rains, there may be a slight delay in the project.

5.2 NON-ROUTINE

a. APPROVAL OF THE SUBMISSION OF THE APPLICATION FOR CONTINUED FUNDING UNDER S.B. 164 (ALQUIST) OF EXTENDED OPPORTUNITY PROGRAMS AND SERVICES, Enclosure #2

Dr. Gooder indicated that Enclosure #2 contained the application for continued funding of the EOPS Program.

Dr. Silvera stated that three members of the Chancellor's staff had visited the campus recently and evaluated the program. After meeting with many faculty members and department heads, they reported that the SBCC program is the finest in the state. They also praised Mr. William Cordero and his staff in the Financial Aids office for their assistance with the program.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the submittal of the Extended Opportunity Programs and Services Application for 1978-79, as contained in Enclosure #2.

b. AUTHORIZATION TO ENTER JOINT POWERS AGREEMENT FOR CHANNEL COAST REGIONAL TRAINING CENTER, Enclosure #3

Dr. Gooder stated that the Board in the past had approved in concept an agreement for a Regional Training Center with UCSB as the headquarters. It has been determined that participation should be based upon a Joint Powers Agreement. Advantage to SBCC would be that it would give us a voice in the direction to be taken.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to authorize staff to enter into a Joint Powers Agreement for a Channel Coast Regional Training Center, as described in Enclosure #3.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

c. APPROVAL TO SUBMIT GRANT REQUEST FOR SUPPORT OF BI-LINGUAL VOCATIONAL SECRETARIAL TRAINING PROJECT, Enclosure #4

Dr. Gooer indicated that this grant request is a re-submittal for support of a Bi-lingual Secretarial Training Project. There are no budget implications as matching may be done through in-kind expenditures.

Mr. Mel Elkins stated that this is one of the very few which must be submitted to the Washington Office instead of to the Sacramento Office. The project, if funded, would serve 65 students in a self-paced program.

It was moved by Mr. Wells, seconded by Mr. Luria, and passed by the Board to approve of the submittal of an application for a Bi-lingual Vocational Secretarial Training Project, as described in Enclosure #4.

d. APPROVAL OF THE SUBMISSION OF A GRANT APPLICATION FOR COLLEGE LIBRARY RESOURCES, Attachment 5.2-d

Dr. Gooer indicated that grants up to $5,000 have been provided in the past under Title II-A of the Higher Education Act for the purchase of library materials. A grant application has been prepared for submittal and it was anticipated that grants awarded would average around $3,800.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the submittal of the application for a College Library Resources grant, as described in Attachment 5.2-d.
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

e. APPROVAL OF THE SUBMISSION OF A LETTER OF INTENT TO CONTINUE
THE BI-LINGUAL TEACHER CORPS PROGRAM UNDER A.B. 2817, Attachment 5.2-e

Dr. Gooder stated that a Bi-lingual Teacher Corps Program had been conducted on campus for the past few years. It is necessary to submit a 'letter of intent' by those colleges who wish to continue the program.

It was moved by Mrs. Powell, seconded by Mrs. Gutshall, and passed by the Board to approve of the submission of a Letter of Intent to continue the Bi-lingual Teacher Corps Program on the Santa Barbara City College campus.

f. RATIFICATION OF THE SUBMISSION OF A PRELIMINARY PROPOSAL TO
THE FUND FOR THE IMPROVEMENT OF POSTSECONDARY EDUCATION FOR
THE DEVELOPMENT OF ESL MATERIALS, Enclosure #5

Dr. Gooder indicated that a proposal had been prepared to request funds for ESL materials. No matching funds are required from the District. The proposal was mailed to meet a January 11 deadline.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to ratify the submission of a preliminary proposal to The Fund For the Improvement of Postsecondary Education for the Development of ESL Materials, as described in Enclosure #5.

g. APPROVAL OF APPROPRIATION TRANSFERS #78-043 and #78-044,
Attachment 5.2-g

Dr. Gooder indicated that these appropriation transfers were for internal accounting actions.

It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of Appropriation Transfers #78-043 and #78-044, as delineated in Attachment 5.2-g.
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5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

h. ADOPTION OF RESOLUTION No. 34 (1977-78) TO ADD NEW MONIES TO THE GENERAL FUND, Attachment 5.2-h

Dr. Gooder stated that the Board had accepted a grant in the amount of $50,000 for ESL classes for IndoChinese refugees. He recommended adoption of the resolution to increase the District's Income Budget by this amount and to distribute to the proper cost center.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 34(1977-78) to add $50,000 to the District's Income Budget and to distribute to the Special Programs Cost Center of the Continuing Education Division. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mr. Frank
      Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Alexander

i. APPROVAL OF APPROPRIATION TRANSFERS #78-040, 041 AND 042 AND ADOPTION OF RESOLUTION No. 35(1977-78), Attachment 5.2-i

Dr. Gooder indicated that the appropriation transfers, as contained in the attachment, were for transfer of funds from the Contingencies Reserve Account to cover actions approved by the Board at previous meetings.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of Appropriation Transfers #78-040, 041 and 042 and to adopt Resolution No. 35(1977-78) transferring $35,141 from the Contingencies Reserve Account. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mr. Frank
      Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: Mrs. Alexander
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6. GENERAL INFORMATION

ADDED ITEM: The next meeting of the Subcommittee for Facilities was scheduled for Wednesday, January 25, 1978 at 10:00 a.m. in Room A-121 of the Administration Building. Board members of the committee are: Mr. Luria, Mrs. Powell, and Mr. Wells.

ADDED ITEM: The next meeting for the Board of Directors of THE FUND FOR BARBARA CITY COLLEGE was scheduled for Wednesday, January 25, 1978 at 8:00 a.m. on campus. Board members on the Board of Directors are: Mr. Luria and Mr. Frank.

ADDED ITEM: In response to a request from the Board, Dr. Gooder offered to arrange a workshop covering items such as:

...brief summary of programs and support services
...projection of enrollments
...various political issues and their uncertainties (Jarvin amendment)
...facilities and programs
...reserves and tax rate
...items not funded last year
...backlog of equipment requests

It was moved by Mrs. Cutshall, seconded by Mrs. Powell, and passed by the Board to hold a Special Meeting on Thursday, February 9, 1978 to conduct a workshop starting at 10:00 a.m., lunch break at 12:30 p.m., and workshop to continue until time to start the regular agenda of the regular Board meeting at 3:00 p.m. This workshop and regular meeting will be held in Room A-121 of the Administration Building.

7. ADJOURNMENT

Upon motion of Mr. Wells, seconded by Mr. Frank, the Board of Trustees adjourned their regular meeting at 4:00 p.m.

The next meeting of the Board of Trustees is a regular meeting scheduled for Thursday, January 26, 1978 at 3:00 p.m. to be held in Room A-121 in the Administration Building, Santa Barbara City College.

Attest:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent/President and Secretary/
Clerk to the Board of Trustees

Approved by the Board of Trustees on January 26, 1978.