MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 22, 1977

3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The regular meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, September 22, 1977, at 3:02 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:

Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President (arrived 3:27 p.m.)
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank (arrived 3:28 p.m.)
Mrs. Ann Gutshall
Mr. Eli Luria

Members absent:

Mr. Benjamin P. J. Wells

Others present for all or a portion of the meeting:

Dr. Glenn G. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees (left at 4:10 p.m.)
Dr. Donald K. Sorsabal, Assistant Superintendent and Assistant Secretary/Clerk to the Board of Trustees (arrived at 3:04 p.m.)
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Mr. M. L. Huglin, Administrative Dean, Instruction
Dr. Alfred Silvera, Administrative Dean, Student Services and Activities
Miss Lauren Chambliss, reporter, THE CHANNELS
Dr. John Kay, President, Academic Senate
Mr. Jim M. Williams, College Information Officer
Ms. Vivian Alcantar, Admissions & Records Clerk appointee
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mr. Pablo Buckelew, Director, Instructional Support Services
Mrs. Irene Butler, Administrative Secretary, Business Services
Ms. Arlene Douglas, Sr. Secretary, Facilities Development
1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting - continued:

Mr. John Dunn, Associate Professor, HRM
Mr. Robert I. Grant, Architect, Arendt/Mosher/Grant
Mrs. Charlotte Ley, Bookstore Manager
Mr. Eugenio M. Lujan, Assistant Director, Personnel
Ms. Sallee Marcussen, Instructor, Learning Disabilities/Enabler
Ms. Deborah McCleister, Lab. Tech. appointee, Life Science
Mr. Bill Miller, Professor, Physics/Engineering
Mr. Burt Miller, Admin. Ass't to the Superintendent/President
Mr. Daniel Oroz, Director, Personnel Services/Affirmative
          Action Officer
Mr. Bill Regis, CSEA President
Mr. Cal Reynolds, Ass't Dean, Student Activities
Mrs. Lynda Rodrigues, Ass't Dean, Admissions & Records
Dr. Richard Sanchez, Ass't Dean, Educational Planning
          and Development
Mr. Don Trent, Director, Facilities Development
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees
Mr. Jerry Morin, Audio-Visual Technician

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a cordial welcome to all present. In par-
icular, he welcomed Lauren Chambliss, reporter for THE CHANNELS.

1.4 EXECUTIVE SESSION

Dr. Dobbs stated that there would not be an executive session.

1.5 MINUTES OF SPECIAL MEETING OF SEPTEMBER 1, 1977

Dr. Goeder noted a correction on page 10: Item 5.1-a should
read: "P78-0250 through and including P78-0477."

Upon motion of Mrs. Gutshall, seconded by Dr. Dobbs, the minutes
of the special meeting of September 1, 1977, were approved by the
Board of Trustees as corrected above.

1.6 HEARING OF CITIZENS

None

1.7 COMMUNICATIONS

a. NOTICE OF APPOINTMENT OF WILLIAM REGIS AS C. S. E. A.,
   REGION 66, REPRESENTATIVE, Attachment 1.7-a

   Dr. Goeder stated that William Regis has been appointed a
   regional representative for CSEA. Congratulations were offered
   on this appointment.
1. GENERAL FUNCTIONS - continued:

1.7 COMMUNICATIONS - continued:

b. PASSAGE OF A. B. 1794

Dr. Goeder acknowledged the assistance given the College by Assemblyman Hart in A. B. 1794. This bill has passed and been signed by the Governor and permits continuation of the use of facilities at Nopal Street for the Marine Technology Program. One additional approval is still forthcoming from another agency.

c. MEETING OF CHANCELLOR'S ADVISORY COMMITTEE

Dr. Goeder reported on several meetings held with the new Chancellor. He is very encouraged with the manner and approach of Dr. Craig who is open to input from everyone. Dr. Craig is working on a short list of priorities on which "finance" rates very high. He believes in local autonomy and agrees there is a need for better management systems.

Dr. Goeder stated that a bill to have a Washington office had passed but was vetoed by the Governor. He explained that he would be leaving today's board meeting early to attend another meeting called by the Chancellor for several associations to confer on this subject and others.

Mrs. Alexander expressed confidence in and approval of the travel time now being spent by Dr. Goeder. She felt it was vital that Dr. Goeder attend as many meetings as possible, since the Chancellor is new and Dr. Goeder now holds the presidency of CCJCA.

d. BOARD OF GOVERNORS' FIVE-YEAR PLAN

Dr. Goeder stated that, in terms of timing, responses to the Board of Governors' Five-Year Plan should be mailed by October 15. His original draft will be changed somewhat to include comments of a positive note. The document will be presented for Board consideration on October 13, 1977.

Added Item:

Dr. Goeder introduced Dr. Richard Sanchez, newly-appointed Assistant Dean, Educational Planning and Development.

Added Item:

According to Mr. Huglin, the Cluster Leaders' Council (CLC) is considering classes for a "mini-college" or "twilight college," due to cancellation of several classes. This will have no budget implications but will be started prior to the next Board meeting.
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2. PERSONNEL  

2.1 CERTIFICATED PERSONNEL  

a. ROUTINE  

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS, FALL 1977 (DAY), Attachment 2.1-a (1)

(2) APPROVAL OF ADDITIONAL HOURLY INSTRUCTORS (EVENING COLLEGE), FALL 1977, Attachment 2.1-a (2)

(3) APPROVAL OF HOURLY SUBSTITUTES (DAY & EVENING), AND CHANGE OF PREVIOUSLY-APPROVED INSTRUCTOR, Attachment 2.1-a (3)

(4) APPROVAL OF HOURLY, ADDITIONS/CHANGES OF PREVIOUSLY-APPROVED, AND SUBSTITUTES, CONTINUING EDUCATION DIVISION, Attachment 2.1-a (4)

(5) APPROVAL OF PROFESSIONAL VOLUNTEERS, P. E. DEPARTMENT, FALL 1977 SEMESTER, Attachment 2.1-a (5)

(6) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (6)

b. NON-ROUTINE

(1) APPROVAL OF PROFESSIONAL EXPERT (CONSULTANT): MARTA SANCHEZ-ZILZ, TITLE VII BILINGUAL/CROSS-CULTURAL PROGRAM, 9/1/77 THRU 9/30/77, Attachment 2.1-b (1)

A recommendation had been received from the program supervisor that the Bilingual/Cross-Cultural program have continued support of a professional expert during the month of September.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of the employment of Marta Sanchez-Zilz as a professional expert (consultant), Title VII Bilingual/Cross-Cultural program, September 1 through September 30, 1977.

(2) APPROVAL OF APPOINTMENT: ROBERT W. BROWN, SABBATICAL LEAVE REPLACEMENT FOR H. STEWART, 1977-78 SCHOOL YEAR, ENGLISH DEPARTMENT, Attachment 2.1-b (2)

Mr. Oroz recommended the appointment of Robert Brown as a sabbatical replacement in the English Department.

continued . . .
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2. PERSONNEL - continued:

2.1 CERTIFICATED PERSONNEL - continued:

b. NON-ROUTINE - continued:

   (2) continued:

   It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Robert W. Brown (sabbatical replacement for H. Stewart), 1977-78 school year.

   (3) APPROVAL OF APPOINTMENT: SALLEE MARCUSSEN, INSTRUCTOR, LEARNING DISABILITIES/ENABLER (NEW POSITION), 1977-78 SCHOOL YEAR (STARTING SEPTEMBER 26, 1977), Attachment 2.1-b (3)

   Mr. Oroz recommended the appointment of Sallee Marcussen to the new Enabler position. She has been very active with community groups in a counseling capacity.

   It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Sallee R. Marcussen, Instructor, Learning Disabilities/Enabler (new position) starting September 26, 1977, for the 1977-78 school year.

   Ms. Marcusseen was present and introduced to the Board. Dr. Dobbs welcomed her to the college staff.

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

   Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the routine Classified Personnel items, as described in the attachments:

   (1) APPROVAL OF HOURLY APPOINTMENTS, NON-CLASSIFIED SERVICE, Attachment 2.2-a (1)

   (2) APPROVAL OF HOURLY APPOINTMENTS, NON-CLASSIFIED SERVICE, CONTINUING EDUCATION DIVISION, Attachment 2.2-a (2)

   (3) APPROVAL OF STUDENT APPOINTMENTS: COLLEGE WORK-STUDY (ON- AND OFF-CAMPUS), GENERAL AND TUTORIAL PROGRAMS, Attachment 2.2-a (3)

   (4) APPROVAL OF ASSISTANT FOOTBALL COACHING ASSIGNMENTS: VICTOR BATESTINI AND RAY SCHAACK, FALL 1977 SEMESTER, Attachment 2.2-a (4)
MINUTES - Regular Meeting
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2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      a. ROUTINE - continued:

(5) APPROVAL OF CHANGE OF SHIFT: EVERARDO F. SILVA, CUSTODIAN, FROM DAY SHIFT TO GRAVEYARD SHIFT, EFFECTIVE 9/6/77, Attachment 2.2-a (5)

(6) ACCEPTANCE OF RESIGNATIONS: HARVEY BAGLEY, CONSTRUCTION INSPECTOR, FACIL. DEVEL., 9/12/77; IRENE BUTLER, ADMIN. SECRETARY, BUSINESS SERVICES, 11/18/77; JEROME MORIN, AV REPAIR TECH., AV MEDIA DEPT., 9/23/77, Attachment 2.2-a (6)

(7) APPROVAL OF TERMINATION (1-YR. LIMITATION) OF CETA EMPLOYEES: S. CASTELLANOS, TYP. CLK., PERSONNEL, C. CONCHA, TYP. CLK., SEC. SUP. CENTER, EFFECTIVE 9/30/77, Attachment 2.2-a (7)

(8) APPROVAL OF HEALTH LEAVE OF ABSENCE: BARBARA S. JONES, ACCT. CLK., INT., BUSINESS SERVICES, EFFECTIVE 10/17/77 FOR APPROX. 6-8 WEEKS, Attachment 2.2-a (8)

(9) APPROVAL OF ANNUAL SALARY INCREMENTS, Attachment 2.2-a (9)

(10) APPROVAL OF CAREER (LONGEVITY) INCREMENT (10 YEARS): LUCY A. PRIETO, SR. SEC., EVENING COLLEGE, Attachment 2.2-a (10)

(11) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.2-a (11)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: VIVIAN C. ALCANTAR, ADM. & REC. CLK., ADMISSIONS (REPL. G. GUERRERO), 9/23/77, Attachment 2.2-b (1)

Mr. Oroz recommended the appointment of Vivian Alcantar to the vacant clerk position in Admissions and Records. Her background included service as a former EOPS peer counselor.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Vivian C. Alcantar, Admissions and Records Clerk (replacing G. Guerrero), effective September 23, 1977.

Mr. Oroz introduced Ms. Alcantar to the Board. Dr. Dobbs welcomed her to the staff.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL - continued:

b. NON-ROUTINE - continued:

(2) APPROVAL OF APPOINTMENT: SUNG-IN HORTON, TYP. CLK., SR., LIBRARY (REPL. C PETERSEN), 9/23/77, Attachment 2.2-b (2)

Mr. Oroz recommended the appointment of Sung-In Horton to the vacant, half-time clerk position in the Library. She has served on an hourly basis in that department.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of Sung-In Horton, Typist-Clerk, Sr., (replacing C. Petersen), Library, effective September 23, 1977.

(3) APPROVAL OF APPOINTMENT: DEBORAH S. MC CLEISTER, LAB. TECH., LIFE SCIENCE (REPL. J. GONG), 9/26/77, Attachment 2.2-b (3)

Mr. Oroz recommended the appointment of Deborah Mc Cleister to the vacant laboratory technician position in the Life Science Department.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the appointment of Deborah S. Mc Cleister, Laboratory Technician (replacing J. Gong), Life Science Department, effective September 26, 1977.

Ms. Mc Cleister was present and Mr. Oroz introduced her to the Board.

Dr. Dobbs welcomed her to the staff.

2.3 GENERAL PERSONNEL

No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

None. Dr. Gooder indicated that the Associated Student Body President is a member of the football team. Cal Reynolds is meeting regularly with the Student Senate.

4. CURRICULUM AND INSTRUCTION

4.1 APPROVAL OF CONTINUING EDUCATION CLASS: BASIC EDUCATION

The Board accepted a recent grant award from the State Department of Education. The Continuing Education Division has proposed 5 sections of a Basic Education class under this grant. The classes will meet daily, Monday through Thursday, for 2½ hours at 3 different locations throughout the County.

continued . . .
4. CURRICULUM AND INSTRUCTION - continued:

4.1 continued:

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of 5 sections of a Basic Education class to extend from 9/12/77 through 6/30/78.

4.2 APPROVAL OF ADULT EDUCATION CLASS--HOMEOWNERS' SURVIVAL: TECHNIQUES TO COMBAT/COPE WITH FIRE HAZARDS

A four-meeting class on HOMEOWNERS' SURVIVAL is proposed by the Continuing Education Division and co-sponsored by the Sycamore Creek Association. The series will be moderated by Mr. Silvio DiLoreto.

It was moved by Mr. Luria, seconded by Mrs. Alexander, and passed by the Board to approve of a 4-meeting class; HOMEOWNERS' SURVIVAL: TECHNIQUES TO COMBAT/COPE WITH FIRE HAZARDS, beginning September 26, 1977.

(At this point Mrs. Powell arrived, 3:27 p.m., followed by Mr. Frank at 3:28 p.m.)

5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P78-0478 THROUGH AND INCLUDING P78-0622 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. APPROVAL OF AMENDMENT TO 1977-78 MILEAGE ALLOWANCES LIST, Attachment 5.2-a

Upon recommendation of the Superintendent, it was moved by Mrs. Powell, seconded by Mrs. Alexander, and passed by the Board to amend the 1977-78 Mileage Allowances List to include the name of David E. Emerson, Assistant Dean, Instructional Operations.

b. COMMUNITY SERVICES REPORT FOR 1976-77, Enclosure #1

Dr. Gooder stated that Enclosure #1 contained a brief statistical report on community service activity. It is continued . . .
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5. BUSINESS SERVICES - continued:

5.1 NON-ROUTINE - continued:

b. continued:

required by the State as they continue a 3-year study of community service activities in the community colleges. It is not known how this information will be used.

Dr. Bobgan, Burt Miller, and Dr. Sorsabal responded to specific questions.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to officially acknowledge the Community Services Report for 1976-77 and to approve of its submittal to the Chancellor's Office.

c. APPROVAL OF ADULT EDUCATION AGREEMENT WITH SANTA BARBARA HIGH SCHOOL DISTRICT, Attachment 5.2-c

Dr. Gooder indicated that the attachment contained a proposed agreement with the high school district for use of their rooms for Continuing Education purposes. The cost agreed upon would be $2 per room use and is estimated to be in excess of $12,000.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the agreement for the use of Santa Barbara High School District facilities by the Continuing Education Division, as described in Attachment 5.2-c.

d. APPROVAL OF VOLUNTARY LIFE INSURANCE PLAN

Dr. Sorsabal indicated that a voluntary life insurance program has been made available to the districts by the County Superintendent's Office. It would not be a part of the current cafeteria plan.

It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of a Voluntary Life Insurance Program provided by Pacific Educators, Inc., for use by employees of the District.

e. APPROVAL OF APPROPRIATION TRANSFERS #78-003 AND #78-004, Attachment 5.2-e

Dr. Gooder indicated that these transfers do not involve funds from the Contingencies Account; only internal accounting actions are required.

It was moved by Mrs. Alexander, seconded by Mr. Luria, and passed by the Board to approve of Appropriation Transfers #78-003 and #78-004.
5. BUSINESS SERVICES - continued:

5.1 NON-ROUTINE - continued:

f. ADOPTION OF RESOLUTION No. 5 (1977-78) TO ADD $134,971 TO THE GENERAL FUND, Attachment 5.2-f

Dr. Goeder stated that in accordance with present accounting procedures, it is necessary to increase the Income Budget by $134,971. These funds were accepted by the Board for the EOPS Program for 1977-78.

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 5 (1977-78) to add $134,971 in EOPS funds to the District's Income Budget and then distribute these funds to the EOPS Cost Center. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mr. Wells

g. ADOPTION OF RESOLUTION No. 6 (1977-78) TO ADD $3,855 TO THE GENERAL FUND, Attachment 5.2-g

Dr. Goeder stated that a College Library Resources grant had been accepted by the Board. Therefore, it is necessary to add $3,855 to the District's Income Budget.

It was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 6 (1977-78) to add $3,855 in College Library Resources funds to the District's Income Budget for 1977-78 and then distribute these funds to the Library Cost Center. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mr. Wells

h. APPROVAL OF APPROPRIATION TRANSFER #78-002 AND ADOPTION OF RESOLUTION No. 7 (1977-78), Attachment 5.2-h

Dr. Goeder indicated that this transfer involves funds to and from the Contingencies Account. Corrections need to be made for the EOPS program and adjustments for the HRM Lab, Teaching Assistant, President's salary, and a new position of Groundsman.

continued . . .
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5. BUSINESS SERVICES - continued:  

5.1 NON-ROUTINE - continued:  

h. continued:  

Dr. Sorsabal added that the Groundsman's position had been approved and budgeted last year but inadvertently left out of this year's budget.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to adopt Resolution No. 7 (1977-78) approving of Appropriation Transfer #78-002 in the amount of $43,181. Upon poll of the members the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mr. Wells

i. DISTRIBUTION OF THE 1977-78 ADOPTED DETAIL BUDGET, Enclosure #2

Dr. Gooder stated that Enclosure #2 was presented as an information item only.

Dr. Sorsabal added that the enclosure contained the 1977-78 Budget adopted by the Board in August. It is a $14 million budget with an estimated 52 percent support from the State and 7-8 percent from the Federal government. The document includes details on all cost centers.

A discussion was held on enrollment figures. Dr. Gooder stated that about 9,000 students are now enrolled resulting in about a 2 1/2 percent decrease in ADA. This situation could be remedied with the proposed mini- or twilight college courses. Members of the faculty are suggesting 12-15 classes beginning October 12 for 6 hours per week for 9 weeks. Classes would be scheduled for late afternoon hours.

Mr. Huglin added that the members of the Cluster Leaders' Council are also very excited about this concept and more time is required to work out all the details. A proposal has been written by Dr. Sanchez, and it is hoped that this will be of great assistance to students.

(Dr. Sorsabal stated that he would talk in general terms about Items 5.2-j to 5.2-y.)

A thorough inspection had been conducted the last two days by architects, inspectors, contractor, and staff of the new Drama/Music facilities. It was agreed to extend contract time on the three additional contracts to the building construction contracts. Three agenda items contain change orders to cover

continued . . .
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5. BUSINESS SERVICES - continued:

5.1 NON-ROUTINE - continued:

this extension of time. Also, all three contracts were substan-
tially complete enough as of today to commence filing of Notices
of Completion. Three agenda items request this action pending
completion of all terms of contracts.

Preliminary Plan Packages for construction projects, other
than the Marine Tech. and Warehouse projects, are due in the
Chancellor's Office by October 1. They are:

1) Administration Building: Staff recommended a reduction
in scope and program as the architects' estimate is more
than $600,000 over the project budget. This also neces-
sitates a modification of the contract with the architects.

2) Campus Center (HRM) Addition: Staff recommended a change
of program as the State funding was reduced considerably.
The State will not fund any of the remodeling aspects, and
staff re-evaluated the program which also includes reloca-
tion and expansion of the Bookstore. This will also neces-
sitate modifying the contract with the architects.

3) Physical Science Addition and Renovation Equipment: This
Preliminary Plan Package requests equipment funds in the
1978-79 fiscal year. A lengthy discussion ensued on the
why's and wherefore's of the changes in these projects.
Dr. Sorsabal and Mr. Trent responded to specific questions.

The last two items related to testing services and inspec-
tion of the Marine Tech. project. Two laboratories sub-
mitted verbal proposals and staff recommended the one
which offered the lower hourly rate. Also, staff studied
alternatives for a full-time inspector during the con-
struction phase and recommended again hiring an individual
for this project.

Dr. Dobbs closed the discussion and continued with the agenda.
(Note: At the very beginning of this informal discussion, it was
necessary for Dr. Gooder to leave in order to attend a specially-
called meeting of the Chancellor in Sacramento.)

j. APPROVAL OF CHANGE ORDER No. 2, DRAMA/MUSIC PLATFORM RIGGING,
DRAPERY TRACKS, AND CONCERT SHELL PROJECT, WESTMONT INDUSTRIES,
CONTRACTOR

Upon recommendation of Dr. Sorsabal, it was moved by
Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the
Board that approval be given of Change Order No. 2, Drama/Music
Platform Rigging, Drapery Tracks, and Concert Shell Project,
Westmont Industries, contractor, at no increase in contract
price, and a change in the completion date to September 22, 1977.

continued . . .
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5. BUSINESS SERVICES - continued:

5.1 NON-ROUTINE - continued:

j. continued:

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k. APPROVAL OF CHANGE ORDER No. 2 DRAMA/MUSIC MAIN THEATRE SOUND AND COMMUNICATIONS, ACROMEDIA CORP., CONTRACTOR

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board that approval be given of Change Order No. 2, Drama/Music Main Theatre Sound and Communications, Acromedia Corp., contractor, at no increase in contract price, and a change in the completion date to September 22, 1977.

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l. APPROVAL OF CHANGE ORDER No. 1, DRAMA/MUSIC THEATRE LIGHTING, CALIFORNIA ELECTRIC CO., CONTRACTOR

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Powell, seconded by Mr. Luria, and passed by the Board that approval be given of Change Order No. 1, Drama/Music Theatre Lighting, California Electric Co., contractor, at no increase in contract price, and a change in the completion date to September 22, 1977.

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m. ACCEPTANCE OF THE DRAMA/MUSIC PLATFORM RIGGING, DRAPERY, AND CONCERT SHELL PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon recommendation of Dr. Sorsabal, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board that the Drama/Music Platform Rigging, Drapery, and Concert Shell Project be accepted as substantially complete as of September 22, 1977, and authorization be given to file the Notice of Completion, subject to completion of all conditions of the contract.

n. ACCEPTANCE OF THE DRAMA/MUSIC MAIN THEATRE SOUND AND COMMUNICATIONS SYSTEM PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon recommendation of Dr. Sorsabal, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board that the Drama/Music Main Theatre Sound and Communications System Project be accepted as substantially complete as of September 22, 1977, continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

n. continued:

and authorization be given to file the Notice of Completion, subject to completion of all conditions of the contract.

o. ACCEPTANCE OF THE DRAMA/MUSIC THEATRE LIGHTING PROJECT AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon recommendation of Dr. Sorsabal, it was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board that the Drama/Music Theatre Lighting Project be accepted as substantially complete as of September 22, 1977, and authorization be given to file the Notice of Completion, subject to completion of all conditions of the contract.

p. APPROVAL OF ADMINISTRATION BUILDING RENOVATION DESIGN DEVELOPMENT DRAWINGS AND REDUCTION OF PROGRAM, Attachment 5.2-p

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board that the Administration Building Renovation Preliminary Plans be accepted and that the project scope be reduced to 20,483 assignable square feet with a tentative building budget of $706,865.

q. MODIFICATION OF ARCHITECTURAL CONTRACT WITH KRUGER, BENSEN AND ZIEMER, ARCHITECTS, ADMINISTRATION BUILDING RENOVATION, Attachment 5.2-q

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to modify the architectural contract with Kruger, Bensen and Ziemer, Administration Building Renovation Project, to include extra services for revised design development studies at a cost not to exceed $12,500 and a revised fee of 9.75 percent for completing construction documents and construction administration.

r. CHANGE OF PROGRAM FOR THE CAMPUS CENTER (HRM) ADDITION, Attachment 5.2-r

Dr. Sorsabal stated that this proposed change in program for the addition to the Campus Center also provides for relocation of the Campus Bookstore and adding two modules (bays) to expand the existing facility by 960 assignable square feet.

Mr. John Dunn and Mrs. Charlotte Ley both expressed pleasure at the prospect of additional facilities.

continued . . .
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5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

r. continued:

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of a reduction in program to 3,840 ASF for the HRM Program and of a tentative building budget of $557,500 including relocation and expansion (960 ASF) of the Campus Bookstore.

s. MODIFICATION OF ARCHITECTURAL CONTRACT WITH ARENDT/MOSHIER/GRAHAM/PEDERSEN/PHILLIPS, CAMPUS CENTER ADDITION

Upon recommendation of Dr. Sorsabal, it was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to modify the contract with Arendt/Mosher/Grant/Pedersen/Phillips, architects, to provide services for a reduced program of 3,840 assignable square feet, Campus Center addition, and a tentative building budget of $557,500 for a fee of 9 1/2 percent of construction costs.

t. APPROVAL OF THE SUBMITTAL OF THE PRELIMINARY PLAN PACKAGE FOR THE PHYSICAL SCIENCE ADDITION AND RENOVATION EQUIPMENT AND ADOPTION OF RESOLUTION NO. 8 (1977-78) ATTACHMENT 5.2-t

Dr. Sorsabal stated that construction documents have been completed and release of funds is anticipated by September 26. This Preliminary Plan Package requests equipment funds in the 1977-78 fiscal year.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 8 (1977-78) approving of the submission of the Preliminary Plan Package for the Physical Science Addition and Renovation Equipment Project. Upon roll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

Nees: None

Absent: Mr. Wells

u. APPROVAL OF THE SUBMITTAL OF THE PRELIMINARY PLAN PACKAGE FOR THE ADMINISTRATION BUILDING RENOVATION EQUIPMENT AND ADOPTION OF RESOLUTION NO. 9 (1977-78), ATTACHMENT 5.2-u

Dr. Sorsabal indicated that the equipment portion of this project had been deferred one year. This Preliminary Plan Package requests equipment funds in the 1978-79 fiscal year for the reduced project.

continued ...
5. BUSINESS SERVICES - continued:

5.2 NON ROUTINE - continued:

u. continued:

It was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to adopt Resolution No. 9 (1977-78) approving of the submission of the Preliminary Plan Package for the Administration Building Renovation Equipment Project. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mr. Wells

v. APPROVAL OF THE SUBMITTAL OF THE PRELIMINARY PLAN PACKAGE FOR THE CAMPUS CENTER (HRM) ADDITION EQUIPMENT AND ADOPTION OF RESOLUTION No. 10 (1977-78)

Dr. Sorsabal stated that this program has been revised to include only lab areas with no renovation. This Preliminary Plan Package requests equipment funds in the 1978-79 fiscal year.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to adopt Resolution No. 10 (1977-78) approving of the submission of the Preliminary Plan Package for the Campus Center (HRM) Addition Equipment Project. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander, Mr. Frank, Mrs. Gutshall, Mr. Luria

Noes: None

Absent: Mr. Wells

w. EMPLOYMENT OF TESTING LABORATORY FOR REQUIRED TESTING SERVICES FOR THE MARINE TECHNOLOGY BUILDING PROJECT, Attachment 5.2-w

Dr. Sorsabal stated that verbal bids had been received from BTC Labs and Pacific Materials Labs. He recommended employment of Pacific Materials Labs, as they offer a lower hourly rate, and the actual number of tests required are determined by the inspector and architect on the job site.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of the employment of Pacific Materials Laboratory for testing services on the Marine Technology Building project at a cost not to exceed $10,500.
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

x. APPROVAL OF CONSTRUCTION INSPECTION FOR THE MARINE TECHNOLOGY BUILDING

Dr. Sorsabal indicated that the Facilities Subcommittee had discussed the problem of hiring another individual or using a testing laboratory. A well-qualified local resident is available with appropriate experience. He is agreeable to work on a day-by-day basis at $15 per hour for time worked only.

It was moved by Mr. Luria, seconded by Mr. Frank, and passed by the Board to approve of the employment of Lewis LeButt, Professional Expert, to provide inspection services on the Marine Technology Building at a cost of $15 per hour worked and not to exceed the rate of $2,600 per month.

y. EMPLOYMENT OF PENFIELD & SMITH, ENGINEERS, INC., TO PREPARE CONSTRUCTION DOCUMENTS FOR THE LOMA ALTA STORM DRAIN EXTENSION, Attachment 5.2-y

Dr. Sorsabal indicated that the Facilities Subcommittee had discussed the Loma Alta improvements. The District had a commitment with the City in connection with widening this street. The City has employed Penfield & Smith to do working drawings which will include the replacement of a 36" storm drain. Staff recommended that the storm drain be extended 400 feet up Hondo Creek which will correct a dangerous erosion problem and provide a fill area for excess soil. It was also recommended that Penfield & Smith be employed to do the engineering study for the storm drain extension.

It was moved by Mr. Luria, seconded by Mrs. Gutshall, and passed by the Board to approve of the employment of Penfield & Smith, Engineers, Inc., to prepare construction documents for an extension of the Loma Alta storm drain at a cost not to exceed $1,300.

6. GENERAL INFORMATION

6.1 DESIGNATION OF THEATRE AS THE JAMES R. GARVIN MEMORIAL THEATRE, Attachment 6.1

Dr. Sorsabal stated that the Board had adopted a policy regarding the naming of District facilities.

On October 16 ceremonies will be held dedicating the Theatre/Music Building. It is the recommendation of the staff that the auditorium portion be named in memory of the late James R. Garvin.

continued . . .
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6. GENERAL INFORMATION - continued:

6.1 continued:

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed by the Board to approve of naming the auditorium in the new Theatre/Music building the JAMES R. GARVIN MEMORIAL THEATRE and to direct staff to prepare a resolution for Board action on October 13.

6.2 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Mr. Jim Williams, College Information Officer, presented items of interest which had been scheduled by Santa Barbara City College and its Continuing Education Division and community on-campus activities for the period September 23 through October 13, 1977.

In particular, the first football game with the new stadium lights will be held Saturday, September 24. A total of 425 dinner tickets have been purchased for the Vaquero Round-up, an annual event for the first game of the season.

Added Item: Mr. Frank proudly announced that this day marked the fifth anniversary of the heart attack he had in 1972. He added that he is in excellent health again and extended good wishes to others in the same condition.

7. ADJOURNMENT

Upon motion of Mrs. Gutshall, seconded by Mrs. Powell, the Board of Trustees adjourned their regular meeting at 4:52 p.m.

The next meeting of the Board of Trustees will be a regular meeting on Thursday, October 13, 1977, at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

JOE W. DOBBS
President, Board of Trustees
Santa Barbara Community College District

GLENN G. GOODER
Superintendent/President and Secretary/Clerk to the Board of Trustees

Approved by the Board of Trustees on October 13, 1977.