M I N U T E S
SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 4, 1977
3:00 p.m. - Board Room
Santa Barbara City College
Santa Barbara, California

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The special meeting of the Board of Trustees of the Santa Barbara Community College District was called to order by President Joe Dobbs on Thursday, August 4, 1977, at 3:04 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

1.2 ROLL CALL

Members present:
Dr. Joe W. Dobbs, President
Mrs. Joyce H. Powell, Vice-President
Mrs. Kathryn O. Alexander
Mr. Sidney R. Frank
Mrs. Ann Gutshall
Mr. Eli Luria
Mr. Benjamin P. J. Wells

Members absent:
None

Others present for all or a portion of the meeting:
Dr. Glenn C. Gooder, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Donald K. Sorsabal, Assistant Superintendent, Business Services and Assistant Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Administrative Dean, Continuing Education
Dr. Alfred Silvera, Administrative Dean, Student Services
Mr. Jim Williams, College Information Officer

Mr. George H. Adams, Club West
Mrs. Betty Bartels, Principal Clerk, Facilities & Operations
Mrs. Irene Butler, Administrative Secretary, Business Services
Mr. John Dunn, Representative Council
Mr. David E. Emerson, appointee, Assistant Dean, Instructional Operations
Mr. Karl Halbach, Instructor, Earth Science
Mr. William Harz, Lab Technician Supervisor, Earth Science
MINUTES - Special Meeting  
Board of Trustees - SBCCD  
August 4, 1977

1. GENERAL FUNCTIONS - continued:

1.2 ROLL CALL - continued:

Others present for all or a portion of the meeting:

Mrs. Lorraine Hatch, Chairperson, English Department  
Mr. Eugenio M. Lujan, Assistant Director, Classified Personnel  
Mr. Loring McAuliffe, Director, Data Processing  
Mr. Bob Mullaney, Club West  
Mr. Daniel Oroz, Director, Personnel Services/Affirmative Action Officer  
Mrs. Lynda Rodrigues, Assistant Dean, Admissions and Records  
Mr. John Romo, appointee Instructor, English Department  
Mr. Don Trent, Director, Facilities Development  
Mrs. Joan Wasil, Admissions and Records Office Supervisor  
Dr. Ken Berry, Coordinator, Audio-Visual Services  
Mrs. Elsie Brandt, Secretary to Superintendent/Board of Trustees

1.3 WELCOME TO GUESTS

Dr. Dobbs extended a welcome to all present.

1.4 EXECUTIVE SESSION - Item 2.1-b (2) and Item 2.1-b (3)

Dr. Dobbs declared the meeting adjourned for an executive session at 3:05 p.m. All seven Board members joined Dr. Gooder in the President’s office.

At 3:02 p.m. all Board members and Dr. Gooder returned to the Board Room.

Dr. Dobbs stated a discussion had been held on the appointment of the new assistant deans. Action will be taken at the appropriate time on the agenda.

1.5 MINUTES

None available.

1.6 HEARING OF CITIZENS

None.

1.7 COMMUNICATIONS

Dr. Gooder indicated that in their folders Board members would find a copy of the new CSEA agreement approved at the last Board meeting. It is now in booklet form and will be distributed to all employees.
2. PERSONNEL

2.1 CERTIFICATED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the following routine Certificated Personnel items, as described in the attachments:

(1) APPROVAL OF HOURLY INSTRUCTOR (DAY), Attachment 2.1-a (1)

(2) AUTHORIZATION FOR TRAVEL AND CONFERENCE, Attachment 2.1-a (2)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT: JOHN B. ROMO, INSTRUCTOR, READING/STUDY SKILLS CENTER (REPLACING K. MARRIOTT), EFFECTIVE 9/6/77, Attachment 2.1-b (1)

Mr. Oroz recommended the appointment of John Romo to the vacant position in the English Department.

It was moved by Mrs. Alexander, seconded by Mrs. Gutshall, and passed by the Board to approve of the appointment of John B. Romo, Instructor (replacing K. Marriott), Reading/Study Skills Center, effective 9/6/77.

Mrs. Lorraine Hatch, English Department Chairperson, introduced Mr. Romo to the Board members. She stated he will be the Director of the Study Skills Center and will receive his Ph. D. in June from UCSB.

Dr. Dobbs welcomed him to the staff.

(2) APPROVAL OF APPOINTMENT OF ASSISTANT DEAN, INSTRUCTIONAL OPERATIONS

Mr. Oroz recommended the appointment of David Emerson for the vacant assistant dean position in Instruction.

Dr. Gooder commented that there had been 188 applicants for this position. Mr. Emerson is able to begin September 1st.

Mr. Huglin introduced Mr. Emerson who comes from the "heartland of America." He is currently the Dean of Instruction at a community college in Illinois. His background of extensive accounting was considered a great asset for the duties he will assume. He is also a Certified Public Accountant (CPA).

continued ...
MINUTES - Special Meeting  
Board of Trustees - SBCCD  
August 4, 1977

2. PERSONNEL - continued:
   2.1 CERTIFICATED PERSONNEL - continued:
      b. NON-Routine - continued:
         (2) continued:

         It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the appointment of David E. Emerson as Assistant Dean, Instructional Operations, Step 2, (replacing R. Wenzlau), effective September 1, 1977.

         Mr. Emerson expressed pleasure in being present--his first visit to Santa Barbara.

         Dr. Dobbs on behalf of the Board welcomed him to the College staff.

         (Copies of the attachment had been distributed to the Board during the executive session.)

   (3) APPROVAL OF APPOINTMENT OF ASSISTANT DEAN, EDUCATIONAL PLANNING AND DEVELOPMENT

         Dr. Gooder recommended the appointment of Richard Sanchez to the new assistant dean position.

         Dr. Gooder stated that 208 candidates had applied for this position. Dr. Sanchez is currently an associate dean at Cal Poly State University. He was not able to be present today. He, also, needs to settle affairs in San Luis Obispo and will be available September 19.

         It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment of Dr. Richard M. Sanchez, as Assistant Dean, Educational Planning and Development, Step 2 plus doctoral bonus, (new position) effective September 19, 1977.

         (Copies of the attachment had been distributed to Board members during the executive session.)

   (4) RE-INSTATEMENT OF SABBATICAL LEAVE FOR ELAINE HARKINS

         Mr. Oroz stated that on July 14, the Board had canceled a sabbatical leave for Ms. Elaine Harkins at her request. She now finds her situation changed and requests permission to take the leave as planned.

         It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to reinstate the sabbatical leave for Ms. Elaine Harkins, English Department, for the 1977-78 college year.
2. PERSONNEL - continued:

2.2 CLASSIFIED PERSONNEL

a. ROUTINE

Upon recommendation of the Director, Personnel Services, it was moved by Mrs. Alexander, seconded by Mr. Frank, and passed by the Board to approve of the following routine Classified Personnel item, as described in the attachment:

(1) APPROVAL OF HOURLY APPOINTMENTS, Attachment 2.2-a (1)

b. NON-ROUTINE

(1) APPROVAL OF APPOINTMENT (PROMOTION): PATRICIA J. FOLEY, SECRETARY, DRAMA/MUSIC FACILITY (NEW POSITION), EFFECTIVE 9/6/77, Attachment 2.2-b (1)

Mr. Oroz recommended the appointment of Patricia Foley to the new secretary position for the Drama/Music building. She has been an hourly employee since 1975 and assumed a half-time position in March of this year. Both assignments covered the duties of enrollment records for TV courses.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board to approve of the appointment (promotion) of Patricia J. Foley, Secretary (new position), Drama/Music facility, effective 9/6/77.

(2) APPROVAL OF APPOINTMENT (PROMOTION): LILY C. GLOCKLER, LAB. TECH., CHEMISTRY (REPLACING L. TROXELL), EFFECTIVE 9/19/77, Attachment 2.2-b (2)

Mr. Oroz recommended the appointment of Lily Glockler to the vacant lab technician position in Chemistry. This is a promotion for Ms. Glockler who currently works in Admissions and Records.

It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the appointment (promotion) of Lily C. Glockler as Laboratory Technician (replacing L. Troxell), Chemistry Department, effective September 19, 1977.

(3) APPROVAL OF APPOINTMENT (PROMOTION): JACK R. JOHNSTON, PRODUCTION OFFICE SUPERVISOR, PRINT SHOP, (REPLACING J. RUGGIERO), EFFECTIVE 9/1/77, Attachment 2.2-b (3)

Mr. Oroz recommended the appointment of Jack Johnston to the vacant supervisory position in the Print Shop. This is also a promotion for Mr. Johnston who replaces the late Jim Ruggiero. Mr. Johnston has been working on and off in the Print Shop since 1973. His experience will add to the position.

continued ...
MINUTES - Special Meeting  
Board of Trustees - SBCCD  
August 4, 1977

2. PERSONNEL - continued:
   2.2 CLASSIFIED PERSONNEL - continued:
      b. NON-ROUTINE - continued:
         (3) continued:

         It was moved by Mr. Wells, seconded by Mrs. Gutshall,  
         and passed by the Board to approve of the appointment (pro-  
         motion) of Jack R. Johnston as Production Office Supervisor  
         (replacing the late J. Ruggiero), effective September 1, 1977.

2.3 GENERAL PERSONNEL

   No items

3. STUDENT SERVICES

3.1 REPORT BY ASSOCIATED STUDENTS

   No report

3.2 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE  
   IN SCIENCE DEGREE, SUMMER SESSION 1977, Attachment 3.2

   With pleasure Dr. Gooder recommended the Board confer the AA Degree  
   on 88 candidates and the AS Degree on 16 candidates of the 1977 Summer  
   Session.

   It was moved by Mr. Wells, seconded by Mr. Luria, and unanimously  
   passed by the Board to confer the AA Degree on 88 candidates and the  
   AS Degree on 16 candidates, listed in Attachment 3.2, subject to com-  
   pletion of the State and local requirements.

3.3 APPROVAL OF THE 1977-78 CO-CURRICULAR BUDGET, Enclosure #1

   Dr. Gooder stated that Enclosure #1 contained the proposed  
   co-curricular budget for 1977-78. A comparison study with last year  
   is shown on page 2.

   Dr. Silvera indicated that the budget had been prepared by  
   Lynda Rodrigues and Mike Combs in consultation with Cal Reynolds,  
   newly-appointed Assistant Dean of Student Activities.

   Mrs. Rodrigues responded to a few specific questions from Board  
   members.

   It was moved by Mr. Frank, seconded by Mr. Luria, and passed by  
   the Board to approve of the 1977-78 Co-Curricular Budget as contained  
   in Enclosure #1.

4. CURRICULUM AND INSTRUCTION

   No items
5. BUSINESS SERVICES

5.1 ROUTINE

Upon recommendation of the Superintendent, it was moved by Mr. Frank, seconded by Mrs. Powell, and passed by the Board to approve of the following routine Business Services items, as described in the attachments:

a. AUTHORIZATION AND/OR RATIFICATION OF PURCHASE ORDER NUMBERS P78-0167 THROUGH AND INCLUDING P78-0249 FOR SUPPLIES, EQUIPMENT, AND SERVICES, Attachment 5.1-a.

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS LISTED ON Attachment 5.1-b AND SUCH OTHER CLAIMS THAT MAY HAVE BEEN SUBMITTED PRIOR TO THE MEETING.

5.2 NON-ROUTINE

a. REQUEST FOR SPECIAL USE OF LA PLAYA STADIUM, AUGUST 28, 1977, Attachment 5.2-a

Dr. Gooder stated that Mr. George Adams was present to speak to his request for use of La Playa Stadium for a special event.

Mr. Adams, Club West President, stated that Club West has started a drive to raise $30,000 to apply to the cost of an all-weather track at La Playa Stadium. They propose a special event, Speedway Motorcycle Racing, on Sunday, August 28, for the hours of noon to 4:00 p.m. Participants are over 40 years of age and will come from 17 different states. The motorbikes are not the large, noisy type, all have exhaust depressors, and this kind of event is held 4 times per year. Club West will repair any damage to the track after the event. Mr. Ed DeLacy accompanied the Club West group to Ventura to view first-hand such an event.

A discussion ensued on cost of the installation of the all-weather track and financial responsibility of Club West and SBCC.

Dr. Sorsabal stated that the original agreement called for Club West to install the track at their expense. There had been a change in emphasis and in price, and an allowance had been anticipated in the proposed budget for the College's share towards this project. Staff was directed to research the agreement.

Dr. Gooder added that as the request appears, it is a feasible procedure. Funds are available in the Community Services budget in the contingencies account. Improvement of the track is a very important item.

It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the request from Club West to use La Playa Stadium for a Speedway Motorcycle Race on Sunday, August 28, 1977.
5. BUSINESS SERVICES

5.2 NON-ROUTINE - continued:

b. APPROVAL OF AMENDMENT TO COSMETOLOGY CONTRACT, Attachment 5.2-b

Dr. Gooder indicated that one word needed to be added to the Cosmetology contract previously approved by the Board. This request was received from the Chancellor's Office. Both contractors have been contacted, and they are amenable to the addition.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of an amendment to the Cosmetology contract, as described in Attachment 5.2-b.

c. APPROVAL OF APPOINTMENT OF LIAISON PERSON, LOCAL COASTAL PROGRAM (LCP), Attachment 5.2-c

Dr. Gooder stated that, as indicated in the letter from the Community Development Department, it is recommended that the District participate in the Local Coastal Program and appoint a representative.

It was moved by Mrs. Alexander, seconded by Mr. Wells, and passed by the Board that the Santa Barbara Community College District participate in the Local Coastal Program and that Mr. Donald Trent be designated as the District's liaison person to the program.

d. APPROVAL OF EMPLOYMENT OF TESTING LABORATORY FOR FOUNDATION INVESTIGATION

Dr. Sorsabal indicated that normal procedure is to have soils testing prior to a construction of a major project.

Bids had been received from two firms, Pacific Materials Laboratory and BTC Laboratories. Based on the hourly figures submitted, the bid of Pacific Materials was recommended for acceptance at a not-to-exceed figure of $900.

Mr. Trent commented that this was requested by the architects as an aid in their design work for footings, etc.

It was moved by Mr. Frank, seconded by Mrs. Gutshall, and passed by the Board to approve of the employment of Pacific Materials Laboratory for soils testing for the Warehouse project at a not-to-exceed figure of $900.

e. APPROVAL TO ENTER INTO A RENTAL AGREEMENT FOR SPACE FOR A DOWNTOWN ADULT LEARNING CENTER FOR THE 1977-78 SCHOOL YEAR

Dr. Gooder stated that this had been discussed with the Budget Subcommittee. The Continuing Education Division would like to rent space for an Adult Learning Center. Facilities have been found, but an agreement has not yet been reached. Authorization to negotiate and enter into an agreement was recommended.

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

e. continued:

Funding for an Adult Education proposal is expected, and with facilities in a ready position ESL and Basic Education classes can be offered.

It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to authorize the staff to negotiate and enter into an agreement for rental of not-to-exceed 2,300 sq. ft. of space at 25.5¢ per sq. ft. per month by the Continuing Education Division.

f. ACCEPTANCE OF CHANGE ORDERS No. 18 and 23, DRAMA/MUSIC FACILITIES PROJECT, DON GREEN CONTRACTOR, INC., CONTRACTOR

Dr. Gooder indicated that these change orders were approved in January and June of this year. The building itself has been accepted as complete. Work covered by these change orders is also now complete.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to accept Change Orders No. 18 and 23, Drama/Music Facility, as substantially complete as of August 4, 1977, subject to all conditions of the contract.

g. PUBLIC HEARING AND RECOMMENDED ADOPTION OF 1977-78 BUDGET, Enclosure #2

Dr. Gooder indicated that Enclosure #2 contained the proposed final Budget for 1977-78. (Copies were delivered to Board members, news media, and Santa Barbara Taxpayers' Association by courier on Wednesday, August 3.)

Dr. Gooder stated that the budget as proposed contained the adjustments approved previously by the Board and recommendations of the Budget Subcommittee. Due to more recent information, income totals were adjusted and Community Service income was reduced making an additional 1¢ cut in the tax rate. Expenditure totals were increased to include RARB Items #2 through #10, increases in classified salaries and benefits resulting from CSEA agreement, and an additional allowance of $480,000 for facilities construction.

The Budget Subcommittee had reviewed RARB Items #11 through #17 but offered no recommendations. The items for which the subcommittee neither votes for or against are:

Replacement of Equipment, '76-77 level ........... $ 33,000
Increase in CWS .................................................. 5,800
Alterations and Improvements, '76-77 level ........ 30,000
District Share, Special Programs ...................... 10,000

continued ...
MINUTES - Special Meeting
Board of Trustees
August 4, 1977

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

  g. continued:

New Equipment, '76-77 level .......................... $ 55,000
Cluster Leaders' Stipends (9 @ $500) ................. 4,500
Instrument Librarian, D/M, Range 24, 100%, 10 mo. .... 9,675

$147,975

The present budget does not include one dollar for equipment--
new or replacement. Dr. Gooder was not today recommending this
item be included.

According to Dr. Gooder's cover memo to the budget, the con-
tingency reserve of $1,434,290 included:

$704,370  Accumulated Continuing Education Reserve
$183,239  Full credit for additional State funds to
Continuing Education for 1977-78 (based
upon estimated State support @ $761.16
per ADA)

$509,658  5% reserve for the credit program in
accordance with policy

The proposed budget anticipates requiring a local tax rate
for general purposes (including Community Services) to be 1.43c
below the 1976-77 level. An additional anticipated reduction in
the bond rate of 1.5c and .15c for the Children's Center will
result in a total tax rate of 3.08c.

Dr. Gooder recommended approval of the final 1977-78 budget as
amended in accordance with recommendations of the Board Budget Sub-
committee.

It was further recommended that the Board of Trustees establish
as its policy that allocations to Continuing Education shall include
full credit for State funding generated by Continuing Education
classes and programs.

Dr. Sorsabal then spoke in detail to the budget itself--"the
first year that he has felt bad about the budget." The process
had been long and complicated in attempting to balance it with
needs. The District is solvent and the budget is balanced and
does produce more dollars for District operations, but it will not
meet the needs. Some of his concerns were leveling off of enrollment,
reductions in financial support from the State, and depletion of
the District's bond fund for construction.

Dr. Sorsabal reported he had a call from Mr. Chet Knutila of
the Taxpayers' Association who expressed dismay at the low reduction
in the tax rate. He was not able to be present at today's meeting

continued . . .
5. BUSINESS SERVICES - continued:

5.2 NON-Routine - continued:

g. continued:

but asked Dr. Sorsabal to convey his message of extreme concern in the large increase in local collections, Continuing Education reserves, and need of clarification of construction plans. He also requested consideration of any savings in salary accounts to be passed on to taxpayers.

Dr. Sorsabal also noted that the proposed budget will not provide any funds for new or replacement equipment, stipends for cluster leaders, or additional building alterations or improvements for the credit program. An overall 3% drop in the credit program has affected the budget. Enrollment increases of 8 to 11% are predicted for the non-credit program. One alternative of alleviating some of the financial problems could be to shift funds from Continuing Education to the credit program. The budget will allow, with State support, continuation of current plans to renovate the Administration Building and to make additions to the Physical Science and Campus Center buildings. Unfortunately, the financial construction picture may be the same next year as additional equipment will be needed for those three buildings.

A lengthy pro and con discussion was held by Board members. Dr. Sorsabal responded to specific questions.

Board members discussed in detail the recommendation to establish policy for Continuing Education to receive full credit for State funding.

Dr. Gooder in summary stated that the issue had been greatly complicated by "accidents of legislative history." He suggested that the policy could be amended to read "for the 1977-78 year."

At 5:02 p.m. Dr. Dobbs declared the meeting open for the public hearing.

Mr. Luria made a general statement that it seemed imperative that THE FUND FOR SANTA BARBARA CITY COLLEGE move ahead at a more aggressive pace with the possibility of eliminating a recurrence of the existing problem.

There being no visitors in the audience and no comments from those present, Dr. Dobbs closed the public hearing at 5:04 p.m. Discussion of the agenda item also ceased at this time.

Dr. Sorsabal stated the County Superintendent's Office now requires the budget to be acted upon in separate portions. Therefore, upon recommendation of the Assistant Superintendent, Business Services, the following actions were taken:

continued ...
MINUTES - Special Meeting
Board of Trustees
August 4, 1977

5. BUSINESS SERVICES - continued:

5.2 NON-ROUTINE - continued:

  g. continued:

a. It was moved by Mr. Wells, seconded by Mr. Frank, and passed by the Board to approve of the General Fund, pages 4, 5, 6, and 7 of Enclosure #2, 1977-78 Final Budget.

b. It was moved by Mrs. Gutshall, seconded by Mr. Luria, and passed by the Board to approve of the Building Fund, pages 16, 17, and 18 of Enclosure #2, 1977-78 Final Budget.

c. It was moved by Mrs. Alexander, seconded by Mrs. Powell, and passed by the Board to approve of the Special Reserve Fund, pages 19 and 20 of Enclosure #2, 1977-78 Final Budget.

d. It was moved by Mr. Wells, seconded by Mrs. Gutshall, and passed by the Board to approve of the Cafeteria Fund, pages 21 and 22 of Enclosure #2, 1977-78 Final Budget.

e. It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed by the Board to approve of the Child Development Fund, pages 23 and 24 of Enclosure #2, 1977-78 Final Budget.

f. It was moved by Mrs. Powell, seconded by Mr. Wells, and passed by the Board to approve of the Foundation Trust Fund, pages 25 and 26 of Enclosure #2, 1977-78 Final Budget.

g. It was moved by Mrs. Gutshall, seconded by Mr. Wells, and passed by the Board to approve of the Marine Tech Special Reserve Fund, pages 29 and 30 of Enclosure #2, 1977-78 Final Budget.

h. It was moved by Mr. Luria, seconded by Mrs. Powell, and passed by the Board to approve of the Children's Center Special Reserve Fund, pages 34 and 35 of Enclosure #2, 1977-78 Final Budget.

i. It was moved by Mr. Wells, seconded by Mrs. Powell, and passed by the Board to approve of the SBCC Construction/Rehabilitation Fund, pages 36 and 37 of Enclosure #2, 1977-78 Final Budget.

Dr. Sorsabal stated that at the request of the County Superintendent, all reserve accounts will be put into one account to alleviate budgetary problems at the County Office. For internal use, the accounts will be handled separately.
MINUTES - Special Meeting
Board of Trustees
August 4, 1977

6. GENERAL INFORMATION

6.1 APPROVAL OF POLICY ANDADOPTION OF RESOLUTION No. 3 (1977-78) REGARDING
NAMING OF DISTRICT FACILITIES, Attachment 6.1

Dr. Gooder stated that the proposed resolution in the attachment
had been reviewed by the Facilities Subcommittee. To date, facilities
have been named for the function they serve. There is a need to establish
a policy for naming of District facilities.

It was moved by Mrs. Gutshall, seconded by Mrs. Alexander, and passed
by the Board to adopt Resolution No. 3 (1977-78) regarding the naming of
District facilities. Upon poll of the members, the vote was as follows:

Ayes: Dr. Dobbs, Mrs. Powell, Mrs. Alexander,
        Mr. Frank, Mrs. Gutshall, Mr. Luria, Mr. Wells

Noes: None

Absent: No one

6.2 ADOPTION OF POLICY AND APPROVAL OF GUIDELINES FOR COMMUNITY SERVICES,
Enclosure #3

Dr. Gooder stated that Enclosure #3 contained proposed policies for
Community Services and Administrative Guidelines to implement the poli-
cies. This had been reviewed by the Educational Policies Subcommittee
and is recommended for adoption by them.

It was moved by Mrs. Gutshall, seconded by Mrs. Powell, and passed
by the Board to approve of the Policies for Community Services and
Administrative Guidelines as contained in Enclosure #3.

6.3 REPORT ON COMING EVENTS, MR. JIM M. WILLIAMS

Dr. Dobbs on behalf of the Board expressed personal regrets to
Jim Williams on the loss of his home in the recent fire.

Jim spoke briefly on his loss and expressed amazement at the large
number of persons who have called to offer assistance. Temporarily he
is housed at the Ray Kilpatrick home and hoping to re-build.

He gave a brief report of the coming football season with the first
game to be September 24.

Added Item:
Mrs. Alexander expressed appreciation of the new handsome-looking
catalog for next year.

Added Item:
Dr. Gooder reminded Board members of the invitation extended by
Mr. Rick Conklin of DMJM to go to Los Angeles to accept a "Distinguished
Client of the Year" award.

It was agreed by Board members to set the date of September 8 for
such a visit. Arrangements will be made for travel and DMJM will be
notified of the date selected.
MINUTES - Special Meeting  
Board of Trustees  
August 4, 1977  

7. ADJOURNMENT

Upon motion of Mr. Frank, seconded by Mrs. Gutshall, the Board of Trustees of the Santa Barbara Community College District adjourned their special meeting at 5:30 p.m.

The next meeting of the Board of Trustees will be a special meeting on September 1, 1977, at 3:00 p.m. in the Board Room of Santa Barbara City College, Santa Barbara, California.

ATTEST:

[Signatures]

JOE W. DOBBS  
President, Board of Trustees  
Santa Barbara Community College District  

GLENN G. GOODER  
Superintendent/President and Secretary/  
Clerk to the Board of Trustees

Approved by the Board of Trustees

on September 1, 1977.